

WATERFORD SCHOOL DISTRICT
Interim Meeting of the Board of Education
Thursday, May 3, 2018 - 6:00 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Recognition of Achievement
 - a. Destination Imagination
6. Information Items
 - a. Kettering French Trip to Spain and France (Revised Travel Dates)
 - b. Oakland ISD Budget Resolution
 - c. 2018 Biennial Election for Oakland Schools Board of Education
 - d. Board of Education Ethics
7. Audience Comments on Action Items
8. Approval of Minutes
 - a. April 19, 2018, Regular Meeting
 - b. April 19, 2018, Closed Session
 - c. April 26, 2018, Study Session
9. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 91-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations
 - (2) Recommendation 92-17-18 Relative to Employee Resignation Agreement
 - (3) Recommendation 93-17-18 Relative to Resolution: Teacher Appreciation Week
 - (4) Recommendation 94-17-18 Relative to Surplus Property (Removal of Parcel 5)
 - b. Consideration of Certain Purchases
 - (1) Recommendation 95-17-18 Relative to Contract Award: Snow Plow/Grounds Trucks (4)
 - (2) Recommendation 96-17-18 Relative to Contract Award: 2018 WSD Computer Equipment Lease
10. Discussion Items
 - a. Future Items
 - (1) Recognition – WF Teacher of the Year
 - (2) Information – Waterford Academic Achievement Endorsement
 - (3) Action – Oakland ISD Budget Resolution
 - (4) Action – 2018 Biennial Election for Oakland Schools Board of Education
 - b. Board of Education Reports
11. Audience Comments on Non-Action Items
12. Superintendent's Report
13. Adjournment

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.a. NEW BUSINESS
TOPIC: Kettering French Trip to Spain and France (Revised Travel Dates)

On June 15, 2017, the Board of Education approved the proposed Kettering High School Spanish class trip to Spain and France, February 20 – March 2, 2019, presented by Teacher Susan Abrams. It is recommended that the Board of Education approve postponing by one year with revised travel dates of March 31-April 9, 2020.

A recommendation to approve the revised dates will be presented on May 17, 2018. Approval would be rescinded if the area to be visited is issued a travel warning.

Resource Persons: Lisa McFee, Assistant Superintendent, Teaching and Learning Services

Date of Board of Education Meeting: May 3, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.b.	Information Item
TOPIC:	Oakland Intermediate School District Budget 2017-2018

Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget no later than May 1 of each year to the board of each constituent district for review. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

The Waterford Board of Education has received the proposed 2018-2019 Oakland Intermediate School District budget in accordance with Section 624 of the Revised School Code, as amended. Oakland Schools Board of Education held a Designates Meeting on April 24. This meeting provided local board designates and district administration an opportunity to review the budget further prior to taking action on a resolution. Pending possible objections and proposed changes, the attached resolution in support of the Oakland Intermediate School District will be recommended for Board approval on May 17, 2018.

Resource Persons: Keith D. Wunderlich, Ed.D.

Date of Board of Education Meeting: May 3, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.c.	Information Item
TOPIC:	Oakland Intermediate School District Election Resolution

An election for two (2) six-year terms on the Oakland Schools Board of Education will be held on Monday, June 4, 2018. Oakland Schools board members are elected by an electoral body composed of one (1) person designated by the board of each constituent school district. The Revised School Code prescribes that each constituent school district board must designate a representative to this electoral body by adopting a resolution which:

- a. Designates the person to vote in the election on behalf of the local district board;
- b. Directs the designee which candidate the board supports for each position to be filled; and
- c. Directs the designee to vote for those individuals, at least on the first ballot taken by the electoral body.

To comply with the timeline, the attached resolution is presented as information, however, a list of qualified candidates will not be provided to the Board of Education from the OC Clerks Office until May 7. This information will be forwarded to members of the Board as soon as it is received. A recommendation to approve the resolution will be presented on May 17.

Resource Persons: Keith D. Wunderlich, Superintendent of Schools

Date of Board of Education Meeting: May 19, 2016

ISD BUDGET RESOLUTION

Waterford School District, Michigan (the "District")

A regular meeting of the board of education of the District was held in the Town Hall Auditorium, 5200 Civic Center Drive, in the District, on the 17th day of May, 2018 at six o'clock in the evening.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adoption.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Waterford School District, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 17, 2018, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

[DRAFT-Pending list of candidates]

RESOLUTION OF THE WATERFORD BOARD OF EDUCATION

(To be adopted on or after May 17, 2018)

WHEREAS, Public Act 419 of 2004 amended the election procedures for Intermediate School Districts that elect board members at a meeting of representatives from constituent district school boards, and

WHEREAS, Public Act 419 of 2004 requires a constituent school board to designate its representative and identify the Intermediate School Board candidate the board supports by a resolution adopted not earlier than 21 days prior to the date of the election, and

WHEREAS, Public Act 419 of 2004 prescribes the method for passage of a resolution including the requirement to consider the resolution at not less than one public meeting before adopting the resolution, and

WHEREAS, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on May 3, 2018.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board designates Joan Sutherland as its representative and Heather Halls as its alternate representative to serve on the 2018 electoral body responsible for electing members to the Oakland Schools Intermediate School District Board of Education.
2. The Board supports candidate _____ and candidate _____ for the two (2) positions on the Oakland Schools Intermediate School District Board of Education each for a term of six (6) years ending June 30, 2024.
3. The Board directs its representative Joan Sutherland to vote for candidate _____ and candidate _____ at least on the first ballot taken at the June 4, 2018 election.

Ayes: Members

Nays: Members

Motion declared adopted

Secretary, Board of Education

[DRAFT-Pending list of candidates]

Certification

The undersigned duly qualified and acting Secretary of the Board of Education of Waterford School District, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a Regular meeting held on May 17, 2018, the original of which resolution is a part of the Board's minutes.

Oakland Schools Board of Education 2018 Election Timeline

March 12 – May 4, 2018:

Candidates may pick up nominating petitions and affidavit forms at the Oakland County Clerk's office, Elections Division, 1200 N. Telegraph Road, Dept. 417, Pontiac, MI 48341.

May 4, 2018 - 4:00 PM:

Last day for candidates to file nominating petitions, filing fees, and affidavits of identity with the Oakland County Clerk's office.

May 7, 2018:

Oakland Schools receives list of qualified candidates from Oakland County Clerk's office. Oakland Schools sends list of qualified candidates to constituent district superintendents and board of education secretaries.

May 14 – June 1, 2018:

Each constituent district board of education must 1) designate its representative and identify the ISD candidates its board supports, and 2) consider and adopt a resolution affirming #1. Each board must consider its resolution at not less than one (1) public meeting before adopting the resolution.

June 1, 2018 – 4:00 PM:

Copies of district resolutions due to the Oakland Schools administrative office via fax 248.209.2206 or email to Kathy.Boike@oakland.k12.mi.us.

June 4, 2018 - 5:30 – 7:30 PM:

District representatives attend Oakland Schools Board of Education open meeting to cast ballots on behalf of their districts. *No absentee ballots can be accepted.*

June 5, 2018:

Notification of election results sent from Oakland Schools to district superintendents and Oakland County Clerk.

July 17, 2018:

Successful candidates take oath of office at Oakland Schools Board of Education Organizational Meeting.

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO:	6.d.	Information Items
TOPIC:		Waterford Board of Education Ethics

President Himmelspach will facilitate a discussion with members of the Board relative to Board of Education ethics.

Resource Persons: John Himmelspach, Board of Education President

Date of Board of Education Meeting: May 3, 2018

WATERFORD BOARD OF EDUCATION – MINUTES

**Regular Meeting
April 19, 2018**

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Himmelspach at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Petrusha, Sutherland, Piggott, Himmelspach, Barghahn and Torres
Absent: Member Halls
Others: Keith Wunderlich, William Holbrook, Lisa McFee, Darin Holley, Carly Stone, Janet McLeod, Nadine Milostan, Becky Lesh, Irene Jarois, Amber Davis, Jessica Pumfrey, Frank Puddy, Craig Blomquist, Jody Gates, Lauren Wiseman, Elizabeth Kutchev, Shannon Pathe, Chris Cyporyn, Amber Meade, JR Olerich, Grant Smith, Lisa Kane, Karen Little, Carl Little, Elyse Swenson, Riley Vermilya, Nicki Antoon, Sara Frontier, Buffy Skelton, Ethyl Rivera, Shannon Nalepa, Ken VanHorn, K. Hartfield, Jennifer Jones, Cathy Cowger, Kent Douglas, Deb Collins, Julie Josselyn, Matt McClure, Lou and Cindy Hill, Denise Sokol, Dave Reimus, Dee Alessi, Megan Roberts and others who did not register.

APPROVAL OF THE AGENDA

Moved by Member Barghahn and supported by Member Piggott that an information item providing an update on the status of the Anti-Bullying Task Force be added to the agenda (Item 7.f.).

Member Torres expressed his support for this motion.

Ayes: Members Barghahn, Piggott, Himmelspach, Torres and Sutherland
Nays: Member Petrusha
Motion carried. (5-1)

Moved by Member Barghahn and supported by Member Piggott that the Board of Education add an information item relative to the preschool program and the decision making process for cutting programs.

Members engaged in dialogue, both in support and disapproval, relative to adding this item to the agenda.

Ayes: Members Barghahn, Piggott and Torres
Nays: Members Petrusha, Himmelspach and Sutherland
Motion failed. (3-3)

Moved by Member Barghahn and supported by Member Piggott to add an information item relative to the April 26, 2018 location and taping.

Members made comments relative to adding this item to the agenda.

Ayes: Members Barghahn, Piggott and Torres
Nays: Members Petrusha, Himmelspach and Sutherland
Motion failed. (3-3)

APPROVAL OF THE AGENDA

Moved by Member Barghahn and supported by Member Piggott that the Board of Education add to the agenda an item relative to discussion of bylaw and policy violations and changes necessary to remedy them.

Members of the Board engaged in dialogue relative to this motion and support or disapproval of adding this item on the agenda.

Ayes: Members Barghahn, Piggott and Torres

Nays: Members Petrusha, Himmelspach and Sutherland

Motion failed. (3-3)

Moved by Member Barghahn and supported by Member Piggott that the Board of Education change the order of Board of Education meeting agendas to have Board of Education Reports as the last item prior to adjournment to allow members the opportunity to address the Superintendent's Report and public comments. Member Barghahn provided examples of agendas from neighboring districts.

Members of the Board offered comments in support and disapproval of adding this item to the agenda as well as the order of the agenda. Member Torres suggested making this change for this meeting only as a trial. Member Sutherland noted that she would need more time to consider this and suggested treating this as an information item and bring it back at the next meeting.

Ayes: Members Barghahn, Piggott and Torres

Nays: Members Petrusha, Himmelspach and Sutherland

Motion failed. (3-3)

RECOGNITION OF ACHIEVEMENT

a. WKHS Bowling State Champions

Dr. Wunderlich and the Board of Education recognized the members and coaches of the Waterford Kettering Boys Bowling Team named State Champions! This outstanding team was also Lakes Valley Conference (LVC) Co-Champs, LVC Tournament Champs, placed in numerous other tournaments, Regional Champions in addition to Division 1 Boys Bowling State Champions. Four individuals qualified for the State individual Championship, four were named All Region bowlers and three All Conference bowlers. In addition, one bowler had a 300 game this year and another last year. Congratulations to these student athletes and coaches on a fantastic season!

Coach Olerich gave additional comments about the season and the team, sharing some of the exciting highlights. Members of the Board asked questions and provided comments and congratulations.

CELEBRATION OF LEARNING

6a. Scholastic Art Awards

The 2018 Scholastic Art Awards received over 6400 art entries from middle and high schools in the Michigan Southeast region. Only 1103 individual student works were chosen for Gold Key, Silver Key and Honorable Mention awards, as exhibited this past February at College for Creative Studies in Detroit.

The regional Gold Key art work of Waterford Mott student Hannah Cripps, went on to New York to compete nationally with all other high school Gold Key regional winners. We are proud to announce Hannah earned a National Scholastic Silver Key in the Ceramics category.

CELEBRATION OF LEARNING

6a. Scholastic Art Awards (continued)

Additionally, over 100 Metro Detroit high school students compete annually in the SAE (Society of Automotive Engineers) Poster Design, for cash awards and scholarships. Waterford Mott student Rachael Bednarz placed 7th overall and her poster design is on display in April, at Cobo Center in Detroit.

Visual Arts teachers introduced students and shared a video highlighting the Scholastic Art Awards. Members of the Board offered accolades and comments to these students and their teachers.

INFORMATION ITEMS

7a. MDE Scorecard

Teaching and Learning Services provided information to the Board of Education relative to the Michigan Department of Education Scorecard. The team discussed the MDE Index Factors, including the Growth Index Factor, report layout, accountability identification, and District data.

Members of the Board celebrated the growth demonstrated by this data and recognized the great work happening at Durant High School.

7b. Waterford READS

Teaching and Learning Services provided information relative to the success of Waterford School District's literacy journey. The group discussed where we were, identifying the issues, the process for change and next steps, while highlighting the significant impact on teaching and learning shown in data. Members of the Curriculum, Instruction and Assessment Department were also introduced and recognized for their work in this journey.

Members of the Board recognized the collaborative, intentional path that has shown remarkable results.

c. Purchase of Snow Plow/Grounds Trucks

Waterford School District Administration is seeking proposals for the purchase of four (4) new snow plow / grounds trucks from Todd Wenzel Buick GMC of Westland.

Todd Wenzel Buick GMC of Westland participates in MIDEAL, an extended purchasing program which allows Michigan local units of government to use state contracts for reduced costs of goods and services, by eliminating the time and effort to process bids.

Funding Source: General Fund 2018 - Two trucks General Fund 2019 - Two trucks

Member Piggott inquired about local dealerships and Mr. Holbrook confirmed this dealership won the state bid, which was open to all.

Member Barghahn inquired and Mr. Holbrook confirmed that state law and policies require we bring this to the Board.

Member Sutherland confirmed these can be used as grounds trucks as well.

INFORMATION ITEMS

d. 2018 WSD Computer Equipment Lease

The Waterford School District is requesting proposals to replace our lab computers district wide. The current lease for these computers has expired. The bid specifications have been posted on the district website as well as the state bid site. Bids are due by Friday April 27, 2018, and we expect to present the winning bid for action on May 3, 2018.

Funding Source: General Fund

Member Piggott inquired about state-wide bidding and Mr. Holley explained that there is REMC but the pricing through Dell has been significantly lower due to the volume discount.

e. Waterford Board of Education Ethics

President Himmelspach facilitated a discussion relative to Board of Education ethics. The current Board ethics have not been adopted by all seven members and President Himmelspach brought it forward to discuss revisiting, reviewing and revising, sharing copies from other local districts

Member Barghahn noted we currently have ethics and inquired why the change. Member Himmelspach responded that these were adopted prior to all seven current members being elected and suggested a conversation to see if that is what we should follow now or revise as a Board to determine how the Board governs.

Member Torres wants to ensure we are currently following ethics references incidents of disrespect. Mr. Himmelspach explained that each member would take ownership and hold themselves accountable.

Member Piggott expressed that this is all positive but the members should already be abiding by these ethics.

Member Barghahn inquired why we wouldn't just relook at what we have. Member Himmelspach explained that we will relook at the current ethics but also take the opportunity to pause, review the others and decide over the course of upcoming meetings as a board what should be included.

Member Torres added as a point of information that it is important that the board president holds members accountable. Member Himmelspach clarified that the Board should hold members accountable.

Member Sutherland discussed accountability and appreciation for having this conversation.

Member Piggott suggested having this conversation at a regular meeting and Member Himmelspach agreed and will also include it on the May 3, 2018 agenda.

Member Barghahn confirmed that we are looking to revise the ethics we already have in place. Member Himmelspach expressed concerns that the current ethics aren't working and thought it would be helpful to look at other districts as a starting point to identify best practices but if the Board would rather begin with the current ethics that would be fine.

INFORMATION ITEMS

f. Anti-Bullying Task Force Update

The Task Force has been developed and includes representatives of stakeholder groups including board members, teaching staff, support staff, parents, administration, students, counselors, social workers, Oakland Schools and the courts. The first meeting is Tuesday, April 24 and the Committee will review the prior meetings, what we are currently doing to address bullying, identify anti-bullying techniques and best practices, and develop the first steps and a schedule of meetings.

Member Torres noted he and Member Piggott are representing the Board on the Committee and anyone wishing to reach out can contact Board representatives Torres and Piggott. Member Himmelspach clarified that although two members are representing the Board on the committee that does not reflect that the other members are less involved and encouraged the community to reach out to Dr. Wunderlich.

Member Piggott stated this is a good start. We have heard the community and want to move forward and take action.

Member Barghahn expressed appreciation for the opportunity to have this discussion and to those serving on the Task Force. She also expressed the importance of outreach and suggested a survey beyond the committee to students and teachers. She inquired about a group meeting with the principals and the message to administrators. Dr. Wunderlich noted that while he has not met with all principals there are principals on the committee representing the various levels who will take this information back to their colleagues and that this will be a cultural change throughout the district. He also indicated he would like something tangible to come from that first meeting and that the Task Force lead the District in this regard and noted inconsistency as a concern. He clarified that he met with individual principals of the most referenced buildings to speak about specific issues. Member Barghahn also discussed the need to consider a process for review.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

- a. March 15, 2018, Regular Meeting
- b. March 28, 2018, Study Session

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the minutes of the March 15, 2018 Regular Meeting and March 28, 2018 Study Session.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Torres
Nays: None
Motion carried. (6-0)

ACCOUNTS PAYABLE

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the accounts payable for the month of March 2018, per the reports included in April 19, 2018 materials.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Torres
Nays: None
Motion carried. (6-0)

FINANCIAL STATEMENT

The Board of Education is in receipt of the financial statements ended March 2018.

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 84-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the following resignations and retirements.

Evans, Jamie – Social Worker
Kingsley Montgomery School
Resignation
Effective: May 11, 2018

Moraco, Kelly – Teacher
Beaumont Elementary School
Resignation
Effective: April 13, 2018

Norton, Lisa - Teacher
Children's Village School
Retirement
Effective: July 1, 2018

Member Torres requested detail regarding the resignation of the social worker. Mrs. Milostan confirmed this is a position at Kingsley and she has agreed to stay on until the position is filled.

Member Barghahn inquired and Mrs. McLeod responded that these resignations are brought before the Board in accordance with Board policy.

Ayes: Members Piggott, Sutherland, Petrusha, Himmelspach, and Torres
Nays: Member Barghahn
Motion carried. (5-1)

(2) Recommendation 85-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year:

Burke, Julie – Teacher
Mott High School
100% Tenure Contract
Effective March 12, 2018

Member Barghahn commented that this process should be followed by all staff and she will be voting no until all hires are brought before the Board for approval.

Ayes: Members Piggott, Sutherland, Petrusha, Himmelspach, and Torres
Nays: Member Barghahn
Motion carried. (5-1)

NEW BUSINESS

a. Superintendent's Recommendations

(3) Recommendation 86-17-18 Relative to Resolution: Revised Budget 2017-2018

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the following resolution relative to the 2017-2018 Revised Budget.

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2017-2018. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 18 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance available for appropriations in the General Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

GENERAL FUND

REVENUE

Local	\$ 14,453,756
State	75,116,263
Federal	7,436,949
Incoming Transfers and Other Transactions	<u>5,012,308</u>
Total Revenue	\$ 102,019,276
Fund Balance July 1, 2017	<u>\$ 4,993,892</u>
Total Available to Appropriate	<u><u>\$ 107,013,168</u></u>

BE IT FURTHER RESOLVED, that \$101,900,360 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction:	
Basic Programs	\$ 24,639,688
Added Needs	14,444,715
Instruction - Employee Benefits	15,053,715
Support Services:	
Pupil Services	7,072,670
Instructional Services	2,135,840
General Administration	1,360,442
School Administration	3,898,954
Business Services	10,496,551
Central Services	4,214,818
Support Services - Employee Benefits	7,852,121
Athletics	1,576,614
Community Services	101,984
Federal Programs	7,832,615
Debt Service	1,102,000
Outgoing Transfers	<u>117,633</u>
Total Expenditures	\$ 101,900,360
Fund Balance Unassigned	\$ 5,112,808
Non Spendable - Prepaids	-
Fund Balance June 30, 2018	<u><u>\$ 5,112,808</u></u>

NEW BUSINESS

a. Superintendent's Recommendations

(3) Recommendation 86-17-18 Relative to Resolution: Revised Budget 2017-2018 (continued)

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the School Service Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

SCHOOL SERVICE FUND

REVENUE

Local	\$ 5,449,460
State	110,000
Federal	3,089,492
Incoming Transfers and Other Transactions	<u>117,633</u>
Total Revenues and Incoming Transfers	\$ 8,766,585
Fund Balance July 1, 2017	\$ 818,839
Less Appropriated Fund Balance (Reserve for Inventory)	<u>19,467</u>
Fund Balance Available to Appropriate	<u>\$ 799,372</u>
Total Available to Appropriate	<u><u>\$ 9,565,957</u></u>

BE IT FURTHER RESOLVED, that \$8,766,585 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Food Service	\$ 5,146,500
Performing Arts Centers	209,814
Pool & Fitness Centers	872,869
Childcare	1,614,725
Senior Citizens	<u>922,677</u>
Total Expenditures	\$ 8,766,585
Unassigned Fund Balance - Child Care	\$ -
Restricted Fund Balance - Food Service	799,372
Non Spendable - Food Serv Inventory	<u>19,467</u>
Fund Balance June 30, 2018	<u><u>\$ 818,839</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Special Education Center Program Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

NEW BUSINESS

a. Superintendent's Recommendations

(3) Recommendation 86-17-18 Relative to Resolution: Revised Budget 2017-2018 (continued)

SPECIAL EDUCATION CENTER PROGRAMS

REVENUE

State	\$ 1,624,248
Incoming Transfers and Other Transactions	<u>4,760,693</u>
Total Revenues and Incoming Transfer	\$ 6,384,941
Fund Balance July 1, 2017	<u>\$ 350,000</u>
Total Available to Appropriate	<u>\$ 6,734,941</u>

BE IT FURTHER RESOLVED, that \$6,384,941 of the total available to appropriate in the Special Education Center Program Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction	\$ 2,601,931
Support Services - Pupils	1,436,904
Support Services - Instructional Staff	1,815,694
Transportation	320,759
Oakland Schools Resident Tuition	1,226,740
Redistributed Indirect Expenditures	(755,075)
Redistributed Rent Expenditure	<u>(262,012)</u>
Total Expenditures	<u>\$ 6,384,941</u>
Restricted Fund Balance June 30, 2018	<u>\$ 350,000</u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Debt Retirement Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

DEBT RETIREMENT FUND

REVENUE

Local Property Taxes	\$ 15,927,365
Total Revenue	<u>\$ 15,927,365</u>
Fund Balance July 1, 2017	<u>\$ 1,624,380</u>
Total Available to Appropriate	<u>\$ 17,551,745</u>

BE IT FURTHER RESOLVED, that \$15,835,044 of the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth below:

NEW BUSINESS

a. Superintendent's Recommendations

(3) Recommendation 86-17-18 Relative to Resolution: Revised Budget 2017-2018 (continued)

EXPENDITURES

Redemption of Bond Principal	\$ 11,860,000
Interest on Bonded Debt	3,973,544
Other	<u>1,500</u>
Total Expenditures	<u>\$ 15,835,044</u>
Restricted Fund Balance June 30, 2018	<u>\$ 1,716,701</u>

FUTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

Member Barghahn asked questions relative to the increase of fund balance, legal fees, settlements, blue book employee funding and hiring practices. She further stated that she will be voting no on this until the hiring practices align with policy.

Member Torres clarified information relative to the revised budget for legal fees and past legal expenditures.

President Himmelspach inquired about the fund equity, original to revised, and the process for separate building budget issues.

Ayes: Members Piggott, Sutherland, Petrusha, Himmelspach, and Torres

Nays: Member Barghahn

Motion carried. (5-1)

(4) Recommendation 87-17-18 Relative to Reinstatement of Student B

In keeping with Michigan law, a committee consisting of school board members, a school administrator, teacher and parent of a pupil in the district reviewed a petition for the reinstatement of a student previously expelled by the Waterford School District.

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the recommendation of the Reinstatement Committee to reinstate Student B, with conditions.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Torres

Nays: None

Motion carried. (6-0)

NEW BUSINESS

b. Consideration of Certain Purchases

- (1) Recommendation 88-17-18 Relative Contract Award: Bid Package 18-04, Transportation and Site Remodeling Improvements

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the awarding of contracts for Bid Package 18-04 on the following summary of bids for transportation and site remodeling improvements.

Contract Awarded:	Description	Amount
Door & Associates	Structure Demolition	\$89,200
Ecker Mechanical	Electrical	\$132,900
Heritage Contracting	Mechanical	\$75,700
Construction Solutions, Inc	General Trades	\$152,700
Silverline Contracting	Roofing/Metal Panels	\$139,600
Matzak	Fuel Tanks	\$298,000
Cortis Brothers	Sitework	\$1,155,100
Contract Award Total:		\$2,043,200

Funding Source: 2016 Bond Series II

Member Barghahn noted that for all of these items the Board approves this pursuant to state law and Board policy.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Torres

Nays: None

Motion carried. (6-0)

- (2) Recommendation 89-17-18 Relative to Contract Award: Bid Pack 18-05, Riverside Partial Roof Replacement

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the contract awards for Bid Package 18-05, Riverside partial roof replacement, per the following summary of bids.

Company	Description	Base Bid	Amount
Schena Roofing & Sheet Metal	Roofing	\$175,800	\$175,800
Heritage Contracting	EIFS (Stucco)	\$10,775	\$10,775
Contract Award Total			\$186,575

Member Barghahn made comments regarding oversight and following our policies.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Torres

Nays: None

Motion carried. (6-0)

- (3) Recommendation 90-17-18 Relative to Contract Award: Covert Partial Roof Replacement

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the awarding of a contract for the partial roof replacements at the Covert Center per the following summary of bids.

NEW BUSINESS

b. Consideration of Certain Purchases

- (3) Recommendation 90-17-18 Relative to Contract Award: Covert Partial Roof Replacement (continued)

Company	Amount
Newton Crane Roofing	\$ 154,400*
Lutz Roofing	\$ 195,430
Butcher & Butcher	\$ 191,910
Bloom Roofing	\$ 206,000
VJM Design Build	\$ 219,680

* Contract Award: Newton Crane \$ 154,400

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Torres

Nays: None

Motion carried. (6-0)

DISCUSSION ITEMS

a. Future Items

- (1) 2018-2019 Budget Study Session-April 26
- (2) Celebration of Learning – Celebrate Hope
- (3) Information – Oakland ISD Budget Resolution
- (4) Information – 2018 Biennial Election for Oakland Schools Board of Education
- (5) Action – Resolution: Teacher Appreciation Week, May 6-12

DISCUSSION ITEMS

b. Board of Education Reports

Member Petrusha shared information relative to the Optimist Raffle, May 4th.

Member Barghahn discussed following Board policies, transparency, legal matters, the preschool program and the bullying matter.

Member Piggott discussed Blue Book.

Member Torres discussed an opportunity for high school students in Waterford visiting Eastern Michigan University, Youth Recognition Night, and the bullying matter.

Member Sutherland addressed comments made, spoke to the role of the Board and support for the District, commented on state laws on student discipline.

Member Himmelspach discussed bullying, the preschool matter, Teacher of the Year and Select Fifty.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Kent Douglas spoke regarding bullying issues and changing the mindset to impact the culture.

Ken Van Horn provided comments and suggestions relative to bullying and the impact of PTSD.

Amber Davis talked about bullying and the importance of coming together for community service projects.

Ethyl Rivera spoke about bullying, commending the district for creating the Task Force and the success of the reading program.

Dave Reimus clarified his name from the previous meeting minutes and discussed bullying issues and the Anti-Bullying Task Force, along with the importance of coming together as a community.

Kristen Wagner addressed the Board of Education regarding bullying and discussed restorative practices.

Grant Smith shared information on the Waterford Youth Assistance Youth Recognition Night and the Waterford Optimist Carless Raffle.

Nickie Antoon talked about the preschool program.

Lisa Kane discussed the preschool program, suggesting we select by residential preference.

Marilyn Meissner spoke regarding ethical conduct.

Jennifer Jones spoke regarding bullying and emotional support for kids.

Elizabeth Smith discussed bullying and matters involving FERPA.

SUPERINTENDENT'S REPORT

Dr. Wunderlich congratulated the CIA Department for academic growth and shared a number of other team and individual awards and accolades. He also discussed the Anti-Bullying Task Force.

CLOSED SESSION

By Roll Call Vote the Board of Education moved to Closed Session at 10:26 PM for the purpose of discussing written communications from legal counsel. The Regular Meeting will be deemed adjourned at the conclusion of the Closed Session.

Roll Call Vote: Petrusha (No), Barghahn (Yes), Piggott (Yes), Himmelspach (Yes), Torres (Yes), and Sutherland (Yes)

ADJOURNMENT

The meeting was adjourned by President Himmelspach at 11:30 PM.

A video recording on DVD is on file with the official minutes.

Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION

Study Session Minutes

April 26, 2018

OPENING

A Study Session of the Waterford School District Board of Education, held at Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan, was called to order by President Himmelspach at 5:58 PM.

PLEDGE

The Board of Education and participants stood for the Pledge of Allegiance.

ROLL CALL

Present: Members Himmelspach, Barghahn, Piggott, Torres, Sutherland and *Petrusha
Absent: Member Halls
Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Cynthia Thornsberry, Robert Mestoro, Todd Orr, Jessica Pumfrey, Kevin Kokoszka, Michelle Sullivan, Vanesa Jennings, Twila Stottlemyer, Sally Hart, Robin McGregor, Darwin Spaysky, Ken Van Horn, Matt McClure, Shanette Kidd, Scott Munroe, Mike and Dianne McClure, Ethyl Rivera, Becky Lesh and others who did not register.

*Arrived after Roll Call.

CLOSED SESSION

A Roll Call Vote the Board was taken to move to closed session purpose of discussing the written opinion from legal counsel.

ROLL CALL VOTE

Mary Barghahn	Nay
John Himmelspach	Nay
Bob Piggott	Nay
Joan Sutherland	Nay
John Paul Torres	Nay

The Board did not move to closed session.

APPROVAL OF THE AGENDA

The agenda was approved as presented.

AUDIENCE COMMENTS

There were no audience comments.

DISCUSSION ITEMS

a. 2018-2019 Budget

Administration provided information relative to the 2018-2019 budget development, reviewing various options for the Board of Education to consider. The Board of Education and administration further discussed the elements impacting the original budget including but not limited to fund balance, class size, program offerings, School of Choice, revenue and employee compensation.

Moved by Member Piggott and supported by Member Torres that the Board of Education add an additional opportunity for audience comments to the agenda following Board discussion.

Ayes: Members Barghahn, Piggott and Torres
Nays: Members Petrusha, Himmelspach and Sutherland
Motion fails. (3-3)

b. Board of Education Ethics

Moved by Member Petrusha and supported by Member Torres that the Board of Education not hold a discussion as it relates to Board of Education ethics at this meeting.

Members of the Board made comments in support and disapproval of this motion.

Ayes: Members Petrusha, Barghahn, Piggott, and Himmelspach
Nays: Member Sutherland
Motion carries. (5-1)

ADJOURNMENT

The meeting was adjourned by President Himmelspach at 8:10 PM.

:mr

Board Secretary

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(1)	NEW BUSINESS Superintendent's Recommendation 91-17-18
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Angelini, Sarah – Teacher
Resignation
Effective: June 15, 2018

Dachs, Rita – Teacher
Knudsen Elementary School
Retirement
Effective: August 24, 2018

Dowgiallo, Julie – Teacher
Resignation
Effective: June 15, 2018

Doyle, Kristyn – Teacher
Resignation
Effective: June 15, 2018

Mercado, Marcia - Teacher
Riverside Elementary School
Retirement
Effective: June 30, 2018

Miller, Kristin – Teacher
Riverside Elementary School
Retirement
Effective: June 30, 2018

Pierce, Kristin - Teacher
Resignation
Effective: June 15, 2018

Rosinski, Tracey – Speech Pathologist
Resignation
Effective: June 15, 2018

Smith, Karen – Teacher
Kingsley Montgomery School
Retirement
Effective: June 30, 2018

Ventimiglia, Kate - Teacher
Resignation
Effective: June 15, 2018

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(2) NEW BUSINESS
Superintendent's Recommendation 92-17-18
TOPIC : Employee Resignation Agreement

It is recommended that the Board of Education approve the resignation agreement between the Waterford School District and Wendy Cook, dated April 17, 2018, as presented.

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: May 3, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501. N. Cass Lake Road
Waterford, Michigan 48328

ACTION

ITEM NO.: 9.a.(3) NEW BUSINESS
Superintendent's Recommendation 93-17-18
TOPIC: National Teacher Appreciation Week

It is recommended that the Board of Education approve the resolution below recognizing National Teacher Appreciation Week May 7-11, 2018.

WHEREAS, throughout Waterford and across the country, teachers open children's minds to new ideas, knowledge, abilities, and aspirations; and

WHEREAS, teachers promote and strengthen the principles of democratic equality, keeping American democracy and civic engagement vibrant, and developing leaders to meet new challenges; and

WHEREAS, teaching is an increasingly complex profession, and teachers fill many roles as motivators, researchers, mentors, scholars, and exemplars; and

WHEREAS, the goal of Teacher Appreciation Week is to raise national and local awareness of teaching excellence in building a better society; now, therefore be it

RESOLVED, that the Waterford School District recognizes National Teacher Appreciation Week, May 7-11, 2018, and encourages our schools and community to appropriately recognize the vital and changing role of teachers in imagining and creating a better future for society.

Resource Person: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Date of Board of Education Meeting: May 8, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(4)	NEW BUSINESS Superintendent's Recommendation 94-17-18
TOPIC:	Surplus Property – Removal of Parcel #5

It is recommended that the Board of Education remove Parcel #5 – Hospital Road site – west side of Hospital Road, north of Cooley Lake Road, from Waterford School District's surplus property listing, i.e. the property will no longer be available for sale.

Resource Persons: Williams Holbrook, Assistant Superintendent, Business & Operations

Date of Board of Education Meeting: May 3, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 9.b.(1)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 95-17-18
TOPIC:	Four (4) Snow Plow / Grounds Trucks

The Administration recommends the awarding of contract to purchase four (4) new snow plow / grounds trucks from Todd Wenzel Buick GMC of Westland.

Todd Wenzel Buick GMC of Westland participates in MIDEAL, an extended purchasing program which allows Michigan local units of government to use state contracts for reduced costs of goods and services, by eliminating the time and effort to process bids.

General Fund 2018 - Two trucks	\$ 57,918.90
General Fund 2019 - Two trucks	<u>\$ 57,918.90</u>
Total Purchase (MiDeal Pricing):	\$ 115,837.80

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
John Keglovitz, Associate Director of Maintenance & Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: May 3, 2018

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO. 9.b.(2)	New Business: Consideration of Certain Purchases Superintendent's Recommendation 96-17-18
TOPIC:	2018 WSD Computer Equipment/Lease Bid

The Waterford School District requested proposals to replace our lab computers district wide. The bid specifications were posted on the district website as well as the state bid site. Bids were due Friday April 27, 2018. Below are the results of the bid opening:

Company	Computer Stations	CADD Stations	Powervault Server	PowerEdge Server	Total Annual Lease Price
Dell Marketing L.P.	\$232,753.50	\$41,223.89	\$2,367.64	\$7,367.01	\$283,712.04
Access Interactive	\$278,032.50	\$45,227.83	\$2,343.12	\$7,382.17	\$332,985.62
CDW	\$264,127.50	\$55,484.85	Not to Spec	Not to Spec	\$319,612.35
Civitas IT	\$257,985.00	\$49,534.58	No Bid	No Bid	\$307,519.58

It is recommended that the Board of Education award the 5 year lease to Dell in the amount of \$283,712.04 annually.

Funding: Technology General Fund

Resource Persons: Darin Holley, Director of Instructional Services & Technology

Date of Board of Education Meeting: May 3, 2018