

WATERFORD SCHOOL DISTRICT
Interim Meeting of the Board of Education
Thursday, February 1, 2018 - 6:00 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Celebration of Learning
 - a. STEM
6. Information Items
 - a. Parent Dashboard
 - b. Future Meetings
7. Audience Comments on Action Items
8. Approval of Minutes
 - a. January 18, 2018 Organizational/Regular Meeting
9. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 69-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations
 - (2) Recommendation 70-17-18 Relative to Teaching Contract Changes/Appointments
 - (3) Recommendation 71-17-18 Relative to Resolution: Career and Technical Education Month
 - b. Consideration of Certain Purchases
 - (1) Recommendation 72-17-18 Relative to Contract Award: Bid Package 18-02: Haviland and Houghton Renovations and Additions
10. Discussion Items
 - a. Future Items
 - (1) Information – School Finance Research Collaborative
 - b. Board of Education Reports
11. Audience Comments on Non-Action Items
12. Superintendent's Report
13. Adjournment

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 5.a. Celebration of Learning

TOPIC: STEM

The Waterford STEM Academy opened in the fall of 2016 for district junior and senior students in which students could earn core science and math credits. This fall, the STEM Academy has expanded its math and science offerings so that ninth and tenth graders are also able to be a part of the program. Staff and students from the STEM Academy are here this evening to share what they have been working on so far this school year.

Resource Persons: Carly Stone, Director, Curriculum, Instruction and Assessment

Date of Board of Education Meeting: February 1, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.a.	Information Item
TOPIC:	Parent Dashboard

Teaching and Learning Services will present information relative to the Michigan Department of Education Parent Dashboard.

Resource Person: Lisa McFee, Assistant Superintendent, Teaching and Learning Services

Date of Board of Education Meeting: February 1, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.b.	Information Item
TOPIC:	Future Meetings

John Himmelspach, Board President, will facilitate a discussion with the Board relative to future Board of Education meetings.

Resource Person: John Himmelspach, Board President

Date of Board of Education Meeting: February 1, 2018

WATERFORD BOARD OF EDUCATION – MINUTES

Organizational/Regular Meeting January 18, 2018

OPENING

The Organizational/Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Petrusha at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Halls, Piggott, Himmelspach, Petrusha, Barghahn, Torres and Sutherland
Absent: None
Others: Keith Wunderlich, William Holbrook, Lisa McFee, Darin Holley, Nadine Milostan, Carly Stone, Janet McLeod, Rudie McGregor, Jason Pratt, Grant Smith, Ann Kaschner, Deb Janette, Chris Cyporyn, Mary Craite, Jane Leehner, Diane Willman, Anne Beck, Pam Ciesinski, Denise Abal-Blouin, Ashley Belpass, Dee Alessi, Beth Dannewitz, Alexandra Velez, Megan Roberts and others that did not register.

APPROVAL OF THE AGENDA

The agenda was approved by President Petrusha.

ORGANIZATION

a. Election of Officers

(1) PRESIDENT

Member Torres nominated Member Piggott for the office of President.

Member Halls nominated Member Himmelspach.

All those in favor of Member Piggott as President:
Members Torres, Barghahn and Piggott

All those in favor of Member Himmelspach as President:
Members Halls, Himmelspach, Petrusha and Sutherland

Member Himmelspach will serve as President for 2018.

(2) VICE PRESIDENT

Member Sutherland Nominated Member Torres for the office of Vice President.

All those in favor of Member Torres as Vice President:
Members Himmelspach, Barghahn, Piggott, Petrusha, Torres, Sutherland and Halls.

Member Torres will serve as Vice President for 2018.

ORGANIZATION

a. Election of Officers (*continued*)

(3) SECRETARY

Member Torres nominated Member Piggott for the office of Secretary.

All those in favor of Member Piggott as Secretary:

Members Himmelspach, Barghahn, Piggott, Petrusha, Torres, Sutherland and Halls.

Member Piggott will serve as Secretary for 2018.

(4) TREASURER

Member Halls nominated Member Sutherland for the office of Treasurer.

All those in favor of Member Sutherland as Treasurer:

Members Himmelspach, Barghahn, Piggott, Petrusha, Torres, Sutherland and Halls

Member Sutherland will serve as Treasurer for 2018.

b. APPOINTMENTS

Oakland Schools

Representative: Sutherland

Alternate: Halls

OCSBA Legislative Forum

Representative: Torres

Alternate: Sutherland

Waterford Township Recreation Board

Representative: Petrusha

Alternate: Piggott

Hess Hathaway Advisory Board

Representative: Himmelspach

Alternate: Petrusha

Waterford Youth Assistance

Representative: Piggott

Alternate: Torres

Head Start Policy Committee

Representative: Petrusha

Alternate: Barghahn

Drayton Plains Nature Center Advisory Board

Representative: Barghahn

Alternate: Halls

c. 2018-2019 Board Meeting Schedule

The proposed schedule for the 2018-2019 Board of Education meetings was reviewed and discussed. The original recommendation had no meeting scheduled on September 20, 2018. Members of the Board expressed concerns with not scheduling this meeting. Following Board discussion, it was moved by Member Petrusha and supported by Member Torres that the Regular Meetings of the Waterford Board of Education be scheduled per the list below, including the September 20, 2018 meeting, on the first and third Thursday of each month, with exceptions. Board meetings will be held at 6:00 PM at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, unless posted otherwise.

ORGANIZATION

c. 2018-2019 Board Meeting Schedule (*continued*)

2018-2019

* July 5, 2018	July 19, 2018
August 2, 2018	August 16, 2018
September 6, 2018	September 20, 2018
October 4, 2018	October 18, 2018
November 1, 2018	November 15, 2018
December 6, 2018	December 20, 2018
* January 3, 2019	January 17, 2019
February 7, 2019	February 21, 2019
March 7, 2019	March 21, 2019
* April 4, 2019	April 18, 2019
May 2, 2019	May 16, 2019
June 6, 2019	June 20, 2019

****No Meeting Scheduled***

d. School of Choice Resolution

Moved by President Himmelspach and supported by Member Sutherland that the Board of Education approve the following 2018-2019 Schools of Choice Resolution:

WHEREAS, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

WHEREAS, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2018-2019 school year; and

WHEREAS, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

WHEREAS, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it ***RESOLVED***, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2018-2019; and

BE IT FURTHER RESOLVED, that the Waterford School District will accept applications for the 2018-2019 school year for the Kindergarten grade level (Section 105) and up to twenty (20) students entering grades 9-12 and accepted into the Waterford STEM Academy through the application process based on available seats (Section 105).

RECOGNITION OF ACHIEVEMENT

Keith Wunderlich, Superintendent, recognized Houghton Elementary for being named a *Title I, Part A Distinguished School Award* Finalist in Category 1: Exceptional Student Performance and for the commitment of the Houghton staff toward positive change and increased student achievement. Members of the Board offered comments commending the staff at Houghton.

CELEBRATION OF LEARNING

a. Mott High School Musical

The Waterford Mott Drama Club and Thespian Troup #4686 proudly presents, Little Shop of Horrors. Performance dates are February 2-3 and 9-10 at 7:00 PM and February 11 at 2:00 PM. Tickets are on sale at www.waterfordpac.com. Adult tickets are \$10, students and seniors are \$8 and the matinee performance is \$5. We recommend getting your tickets fast as this show is sure to sell out.

Mrs. Stone introduced the cast who offered a sneak preview of the production.

Members of the Board offered comments and accolades to the student performers.

b. Athletics

Allison Sartorius, Director of Athletics, provided an update, including highlights and accolades, relative to the Waterford School District athletics programs.

Member Sutherland commended Mrs. Sartorius as well as the students and coaches.

Member Torres acknowledged the success of the Mott football program, Armed Forces Night, Mott vs Kettering games and opportunities offered over breaks.

c. Kettering High School Play: Twelve Angry Jurors

Waterford Kettering High School proudly presents Twelve Angry Jurors. Performance dates are February 1-3 at 7:00 PM and February 4 at 2:00 PM. Tickets are on sale at www.waterfordpac.com. Adult tickets are \$8, seniors and students are \$6 and the matinee performance is just \$5. We recommend getting your tickets fast as this show is sure to sell out.

Cast members presented a sneak preview of the production and members of the Board offered comments and accolades to the cast.

INFORMATION ITEMS

a. Bid Package 18-02: Haviland and Houghton Renovations and Additions

Administration is seeking proposals for the following projects for Bid Package 18-02:

- Haviland and Houghton Elementary Renovations and Additions

A recommendation is expected to be presented to the Board of Education on February 1, 2018.

Member Barghahn inquired about the Kettering High School locker room renovations and Mr. Holbrook confirmed they were moved up to 2019 summer projects. Member Barghahn expressed the importance of parental involvement in making such decisions. Mr. Holbrook explained that parent input was an important piece in establishing the projects contained within the bond, prior to the passage. Member Barghahn further discussed input from parents on the timing of the projects.

Member Sutherland commended the Houghton staff again on their achievement and since they were in the audience she asked Mr. Holbrook to speak to what Houghton and Haviland can expect in these renovations.

INFORMATION ITEMS

- a. Bid Package 18-02: Haviland and Houghton Renovations and Additions

Mr. Holbrook provided information on a variety of interior and exterior renovations, including flooring, dimmer switches, multipurpose room, media center roof, HVAC, entryway, parking lot replacement and reconfigurations and Houghton's septic will be connected to sewer. Haviland will have HVAC replacement and windows as well as the other interior and exterior renovations.

Member Piggott clarified that the HVAC at Houghton includes one unit that had not been done previously.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

- a. December 21, 2017, Regular Meeting

Moved by Member Piggott and supported by Member Halls that the Board of Education adopt the minutes of the December 21, 2017, Regular Meeting.

Ayes: Members Barghahn, Piggott, Halls, Himmelspach, Torres, Sutherland, and Petrusha

Nays: None

Motion carried. (7-0)

ACCOUNTS PAYABLE

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the accounts payable for the month of December 2017, per the reports included in January 18, 2018 materials.

Ayes: Members Barghahn, Piggott, Halls, Himmelspach, Torres, Sutherland, and Petrusha

Nays: None

Motion carried. (7-0)

FINANCIAL STATEMENT

The Board of Education is in receipt of the financial statements ended December 2017.

Member Barghahn requested clarification on the structure of the financial statement and percentages of expenditures comparable to other districts and requested additional detail. Mr. Holbrook spoke to the format that follows the state's requirements.

Member Himmelspach asked, as a courtesy, for members of the Board to provide in depth questions in advance to allow administration the opportunity to have answers readily available. He explained that the financial statement is a board document and if members have concerns with wanting more detail included within the document contact him.

Member Sutherland spoke about the financial statement and how she utilizes it as a budget tool.

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 66-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Halls that the Board of Education approve the following resignations and retirements.

Doyle, Brittney, Teacher
Knudsen Elementary School
Resignation
Effective January 26, 2018

Carlson, Stephanie, Teacher
Mott High School
Resignation
Effective January 26, 2018

Fisher, Kaitlin, Teacher
Kettering High School
Resignation
Effective December 22, 2017

Scott, Renee, Teacher
Houghton Elementary School
Resignation
Effective January 19, 2018

Vassilakos, Alan, Teacher
Mott High School
Resignation
Effective January 31, 2018

Ayes: Members Barghahn, Piggott, Halls, Himmelspach, Torres, Sutherland, and Petrusha
Nays: None
Motion carried. (7-0)

(2) Recommendation 67-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year.

Kline, Stephanie, Teacher
Houghton Elementary School
100% Probationary Contract

Ayes: Members Barghahn, Piggott, Halls, Himmelspach, Torres, Sutherland, and Petrusha
Nays: None
Motion carried. (7-0)

NEW BUSINESS

a. Superintendent's Recommendations

(3) Recommendation 68-17-18 Relative to Head Start Policies

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the following Head Start Policies as approved by the Head Start Policy Committee.

- Challenging Behavior
- Program Goals
- Program Attendance Monitoring for School Readiness
- Health Status Care
- Maintaining Records

Ayes: Members Barghahn, Piggott, Halls, Himmelspach, Torres, Sutherland, and Petrusha

Nays: None

Motion carried. (7-0)

DISCUSSION ITEMS

a. Future Items

(1) Celebration of Learning - STEM

DISCUSSION ITEMS

b. Board of Education Reports

Member Barghahn discussed concerns with a situation involving a Blue Book position and the oversight process, the election of officers, concerns raised by staff, the mid-year transfer of the Riverside principal to Schoolcraft and the upcoming election.

Member Piggott discussed the election of officers and expressed his appreciation of the Board Recognition gifts and cards.

Member Torres discussed the School Finance Research Collaborative presentation by Oakland Schools and requested a status update on the Riverside principal position.

Member Sutherland thanked Member Petrusha for leading the District as Board President in 2017 and the staff and students for the recognition gifts and cards. She also discussed the adequacy study and the cost of educating students.

Member Halls also extended gratitude for the acknowledgement during Board Recognition Month as well as the privilege to serve as a board member.

Member Himmelspach expressed that strong boards ask questions and are respectful. He also thanked everyone who acknowledged the Board in honor of Board Appreciation Month.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Grant Smith, Waterford Youth Assistant, expressed his appreciation for the support of Waterford School District and presented members of the Board with certificates in honor of Board Recognition Month.

SUPERINTENDENT'S REPORT

Dr. Wunderlich spoke about the Blue Book position, the status of the Riverside principal position, Mott Leadership Pancake Breakfast at the Senior Center, Kindergarten Orientation, DECCA students, Kettering's web-design award, our robotics program featured at the Auto Show and the upcoming Poetry Leaves event hosted by the Waterford Library.

ADJOURNMENT

The Organizational/Regular Meeting was adjourned by President Himmelspach at 7:49 PM.

Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(1)	NEW BUSINESS Superintendent's Recommendation 69-17-18
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Konieczny, Sharon - Teacher
Kingsley Montgomery
Retirement
Effective June 30, 2018

Scott, Peter – Teacher
Mott High School
Resignation
Effective February 9, 2018

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: February 1, 2018

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a(2) NEW BUSINESS
Superintendent's Recommendation 70-17-18
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2017-2018 school year:

Appointments/Changes:

Feldman, Olivia, Teacher
Mott High School
100% Probationary Contract
Effective February 1, 2018

Fenton, Juliana, Teacher
Knudsen Elementary School
100% Probationary Contract
Effective January 25, 2018

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: February 1, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 9.a.(3)	NEW BUSINESS Superintendent's Recommendation 71-17-18
TOPIC:	Resolution: Career and Technical Education Month

It is recommended that the Board of Education join with the State of Michigan, Michigan Department of Education and the Association for Career and Technical Education in approving a resolution in support of Career and Technical Education Month, February 2018.

WHEREAS: career and technical education prepares students to have the academic, technical, and work-behavior skills to enter, compete, and advance in education and their careers; and

WHEREAS: career and technical education provides a diverse delivery system that provides students with leadership opportunities in various career fields and allows them to experience rigorous and relevant application of workplace skills as well as incorporating reading, writing, and mathematical skills throughout their program; and

WHEREAS: career and technical education serves as a career and college ready connection and is the backbone of a strong and well-educated workforce; and

WHEREAS; career and technical education provides students with work-based learning experiences to provide a highly skilled, sustainable workforce; and

WHEREAS: during this month, we join with the State of Michigan, Michigan Department of Education, and the Association for Career and Technical Education to encourage both youth and adults in Waterford to be ambassadors for career and technical education, and to send the message that the significance of career and technical education is ensuring students are prepared for 21st century high demand, high skilled, and high wage jobs;

NOW THEREFORE, BE IT RESOLVED; the Waterford Board of Education hereby recognizes February 2018 as Career and Technical Education Month.

Resource Persons: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Date of Board of Education Meeting: February 1, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
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ITEM NO.: 9.b.(1)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 72-17-18
TOPIC:	Contract Award: Bid Package 18-02 Haviland & Houghton Elementary Renovations and Additions

The Administration recommends the awarding of contracts for Bid Package 18-02 on the following summary of bids for Haviland and Houghton Elementary renovations and additions as follows:

Category	Contractor	Amount
Selective Demolition	DKI International	\$193,400
Concrete/Foundations	CI Contracting	\$160,840
Concrete/Foundations	Villanova Construction	\$141,890
Masonry	D'Aloisio Masonry	\$1,056,000
Steel	B&A Structural Steel	\$479,500
Carpentry	Titan Retail Development	\$498,000
Metal Wall Panels	Silverline Contracting	\$312,300
Roofing	LaDuke Roofing & Sheet Metal	\$409,000
Roofing	Royal Roofing	\$375,000
Aluminum Framing	Architectural Glazing Systems	\$592,000
Hard Tile	Southeastern Tile	\$108,979
Flooring	Cohns Commercial Floor Covering	\$271,111
Painting	Seven Brothers Painting	\$194,018
Gym Equipment	Gardner Vose	\$45,920
Casework	Stonecreek Interior Systems	\$307,150
Mechanical	Contrast Mechanical	\$2,126,000
Electrical	Livingston Power	\$499,860
Electrical	Omega Electric	\$417,200
Site Work	Cortis Brothers Trucking & Excavating	\$1,793,700
TOTAL AWARDS		\$9,981,868

*Included is an attached memo explanation of the Barton Malow recommendation

Total Award Package: \$ 9,981.868

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent Business & Operations
John Keglovitz, Supervisor, Maintenance & Operations

Date of Board of Education Meeting: February 1, 2018