

**WATERFORD SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Thursday, July 20, 2017 - 6:00 PM**  
**A G E N D A**

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, [www.waterford.k12.mi.us](http://www.waterford.k12.mi.us).
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda for the Regular Meeting
5. Information Items
  - a. 2017-2018 School Meal Prices
  - b. Head Start Policies
  - c. Head Start COLA Increase
  - d. Short Term Borrowing
  - e. Letter of Understanding – International Academy
  - f. Tentative Agreement: WFSP/Letter of Agreement-Wages: MESPA III
  - g. NEOLA Policy Updates
  - h. Request for Proposals for Transportation Services
  - i. Bond Authorizing Resolution
6. Audience Comments on Action Items
7. Approval of Minutes
  - a. June 15, 2017 Regular Meeting
8. Accounts Payable – June 2017
9. School District Financial Statement
10. New Business
  - a. Superintendent's Recommendations
    - (1) Recommendation 01-17-18 Relative to Designation of Newspaper to Publish Official Board Notices
    - (2) Recommendation 02-17-18 Relative to Appointment of Legal Counsel
    - (3) Recommendation 03-17-18 Relative to External Auditor
    - (4) Recommendation 04-17-18 Relative to Designee to Represent the Board in Elections
    - (5) Recommendation 05-17-18 Relative to Authorization to Represent the Board in Property Matters
    - (6) Recommendation 06-17-18 Relative to School District Legal Reference Note
    - (7) Recommendation 07-17-18 Relative to District Memberships
    - (8) Recommendation 08-17-18 Relative to Designation of Depositories
    - (9) Recommendation 09-17-18 Relative to Summer Tax Collection Resolution
    - (10) Recommendation 10-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations
    - (11) Recommendation 11-17-18 Relative to Teaching Contract Changes/Appointments
    - (12) Recommendation 12-17-18 Relative to Tentative Agreement: Waterford Federation of Support Personnel (WFSP)
    - (13) Recommendation 13-17-18 Relative to Letter of Agreement-Wages: MESPA III
    - (14) Recommendation 14-17-18 Relative to Bond Authorizing Resolution, 2016 Series II
  - b. Consideration of Certain Purchases
    - (1) Recommendation 15-17-18 Relative to Contract Award: Partial Roof Replacement – Knudsen

11. Discussion Items

a. Future Items

- (1) Action – School Meal Prices
- (2) Action – NEOLA Policy Updates
- (3) Action – Head Start Policies
- (4) Action – Head Start COLA Increase
- (5) Action – Short Term Borrowing
- (6) Action – Letter of Understanding-International Academy

b. Board of Education Reports

12. Audience Comments on Non-Action Items

13. Superintendent Reports

14. Recess to Closed Session – Consideration of Written Attorney-Client Communications

15. Reconvene Regular Meeting

16. Consideration of FOIA Appeal

17. Adjournment

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	5.a.	Information Item
TOPIC:		Meal Prices: 2017-2018

The Administration recommends that the Board of Education establish the following school meal prices for the 2017-2018 school year. Prices remain the same as the 2016-2017 school year.

<u>Breakfast</u>	<u>16-17</u>	<u>17-18</u>
Elementary	\$1.75	\$1.75
Secondary	\$1.75	\$1.75
Adult	\$2.50	\$2.50
<u>Lunch</u>	<u>16-17</u>	<u>17-18</u>
Elementary	\$2.75	\$2.75
Secondary	\$3.00	\$3.00
Adult	\$3.75	\$3.75

A recommendation for approval will be presented to the Board of Education on August 3, 2017.

Resource Person: William Holbrook, Executive Director, Business and Operations  
Doreen Simonds, Associate Director, Nutrition & Purchasing

Date of Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
 Board of Education  
 501 N. Cass Lake Road  
 Waterford, Michigan 48328

ITEM NO.:	5.b.	Information Item
TOPIC:	New Head Start Policies: Staff Qualifications, Staff Health and Wellness, Program Goals, Disclosure for Parents, Vehicle Operations, Training and Professional Development, Management Systems, Confidentiality, Maintaining Records, Transportation Services, Children with Disabilities	

The Head Start program is required by the federal government to have a Policy Committee. This Committee meets monthly for the purpose of developing and approving policies for the Head Start program. All policies developed and approved by this Committee also require Board of Education approval.

The Waterford School District's Board of Education has received as information the new Head Start Policies: Staff Qualifications, Staff Health and Wellness, Program Goals, Disclosure for Parents, Vehicle Operations, Training and Professional Development, Management Systems, Confidentiality, Maintaining Records, Transportation Services and Children with Disabilities.

A recommendation to approve these policies will be presented on August 3, 2017.

Resource Person:  Lisa McFee, Assistant Superintendent, Teaching and Learning Services

Board of Education Meeting:  July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	5.c.	Information Item
TOPIC:		Head Start COLA Increase

The Board of Education has received information relative to the Waterford School District Head Start COLA increase of 1% to be used to offset the cost of retirement fringes. A recommendation for approval will be presented on August 3, 2017.

Resource Person: Lisa McFee, Assistant Superintendent, Teaching and Learning Services  
William Holbrook, Executive Director, Business and Operations

Board of Education Meeting: \_\_\_\_\_ July 20, 2017 \_\_\_\_\_

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Rd  
Waterford, MI 48328

ITEM NO:	5.d.	Information Item
TOPIC:	Short Term Borrowing for the 2017-18 Fiscal Year	

Based on cash flow projections the Administration has determined it is necessary to borrow up to \$15,000,000 to meet short term cash flow obligations. These projections have been reviewed and supported by the Michigan School Investment Association. This short term borrowing for the 2017-18 fiscal year will be repaid September of 2018.

Historically the District has borrowed for short term obligations based on the timing of receiving state aid funds. The borrowing will be accomplished through brokerage firms and banking institution bids.

The administration recommends the Board of Education adopt the attached resolution on August 3, 2017 authorizing the borrowing not to exceed \$15,000,000.

Resource Persons: William Holbrook, Executive Director, Business & Operations  
Danielle Corbeil, Director of Finance & Budget

Date of Board of Education Meeting: July 20, 2017

July 13, 2017

**VIA E-MAIL**

Mr. William Holbrook  
Executive Director, Business &  
Operations  
Waterford School District  
501 N. Cass Lake Road  
Waterford, MI 48328

**Re: Not to exceed \$15,000,000 Waterford School District  
2017 State Aid Notes**

Dear Bill:

Attached hereto please find the Resolution Authorizing  
Issuance of 2017 State Aid Notes.

If you have any questions, please feel free to give me a call.

Very truly yours,

John R. Axe

Enclosures

cc: Keith Wunderlich

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**RESOLUTION AUTHORIZING ISSUANCE  
OF 2017 STATE AID NOTES**

At a \_\_\_\_\_ meeting of the Board of Education of the Waterford School District, Oakland County, Michigan (the "School District"), held on the \_\_\_ day of \_\_\_\_\_, 2017, at \_\_\_:\_\_\_ .m., Eastern Daylight Savings Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

WHEREAS, under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended (the "Act"), a school district is authorized to borrow money for school operations and issue its notes therefor and to pledge for the payment thereof money to be received by it from state school aid, which notes shall be full faith and credit obligations of the school district; and

WHEREAS, the estimated amount of such state aid appropriations to be allocated to the School District for the fiscal year ending June 30, 2018 which will not be received prior to December 1, 2017 (the "State Aid"), is approximately \$47,368,060; and

WHEREAS, 64% of \$47,368,060 to be paid between December 1, 2017 and June 30, 2018 is \$30,315,558 (the "Anticipated Unpaid State Aid"); and

WHEREAS, the School District has need to borrow the sum of not to exceed \$15,000,000 to pay current operating expenses, which amount is not more than 70% of the Anticipated Unpaid State Aid.

NOW, THEREFORE, BE IT RESOLVED:

1. The School District, pursuant to Section 1225 of the Act, shall borrow for the above purpose the sum of not to exceed \$15,000,000 and issue the general obligation notes of the School District therefor in anticipation of the distribution of the Anticipated Unpaid State Aid for the fiscal year ending June 30, 2018.

2. The notes shall be designated "2017 State Aid Notes"; shall be dated September 28, 2017 or any other date as approved by the Executive Director, Business & Operations or Superintendent of the School District in the Award Proceedings for the Notes; shall be numbered from 1 upwards; shall be in denominations of \$5,000 or more at the option of the original purchaser thereof; shall bear interest at a rate to be determined upon the sale thereof not



exceeding 6% per annum payable at maturity; shall mature on September 26, 2018 or any other date as approved by the Executive Director, Business & Operations or Superintendent of the School District in the Award Proceedings for the Notes; and shall not be subject to redemption prior to maturity.

3. The notes shall be payable to the bearer in lawful money of the United States of America at a bank or trust company in the State of Michigan qualified to act as a paying agent as shall be designated by the original purchaser of the notes.

4. The School District hereby appropriates a sufficient amount of the Anticipated Unpaid State Aid (the "Pledged State Aid") to repay the principal of and interest on the notes. In addition, the full faith and credit of the School District are hereby pledged irrevocably for payment of principal of and interest on the notes, and in case of the insufficiency of the Pledged State Aid, the School District shall pay the notes from any funds legally available therefor and, if necessary, shall levy sufficient taxes on all taxable property in the School District for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

5. The School District reserves the right to issue additional notes or other obligations of equal standing with the notes as to the Pledged State Aid. The School District further agrees that the amount payable as to principal and interest on the notes plus the amount payable as to principal and interest on or prior to the maturity date of the notes or any additional notes or other obligations of equal standing with the notes as to payment from anticipated State Aid to be received will not exceed 70% of the amount of anticipated State Aid to be received to be received if the Notes are issued before March 1, 2018 or 50% of the amount of the anticipated State Aid to be received if the Notes are issued after March 1, 2018 but before June 30, 2018.

6. The President and Secretary of the Board of Education shall execute the notes on behalf of the School District, and the executed notes shall be delivered to the Director of Business Services who shall cause the notes to be delivered to the purchaser thereof upon the receipt of the purchase price therefor. The Vice President, the Treasurer or the Superintendent may execute the notes instead of either the President or the Secretary. The foregoing officials are hereby authorized to execute and deliver a temporary note or notes and exchange, when available, final printed notes therefor at the request of the purchaser.

7. The notes shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF OAKLAND

WATERFORD SCHOOL DISTRICT  
2017 State AID NOTE

The WATERFORD SCHOOL DISTRICT, County of Oakland, State of Michigan (the "School District"), promises to pay to the bearer hereof the sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, with interest thereon from the date hereof until paid at the rate of \_\_\_\_\_ percent (\_\_\_\_\_% ) per annum based upon a 360-day year, comprised of twelve 30 day months, upon presentation of this note at \_\_\_\_\_, Michigan, and for the prompt payment of the principal of and interest on this note, the full faith and credit of the School District are hereby pledged.

This note was authorized by a resolution of the Board of Education of the School District adopted \_\_\_\_\_, (the "Resolution"), and is issued in anticipation of moneys to be received by it from state school aid for the fiscal year beginning July 1, 2017, and an irrevocable appropriation of a sufficient amount of the anticipated unpaid State Aid for the period beginning December 1, 2017 and ending June 30, 2018 (the "Pledged State Aid") has been made for the payment of the principal of and interest on this note. This note and the interest hereon are payable, as a first budget obligation, from any funds of the School District available therefor or from general ad valorem taxes imposed on all taxable property in the School District subject to applicable constitutional and statutory tax rate limitations. The School district has reserved the right to issue additional notes of equal standing with the notes of this issue as to the Pledged State Aid for the fiscal year ending June 30, 2018, subject to the limitations provided by law and subject to the limitations set forth in the Resolution.

This note is not subject to redemption prior to maturity.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this note have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the School District, including this note, does not exceed any constitutional or statutory limitation.

IN THE WITNESS WHEREOF, the Waterford School District, by its Board of Education, has caused this note to be signed in the name of the School District by the undersigned as of the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

WATERFORD SCHOOL DISTRICT

By: \_\_\_\_\_  
Its: President

And: \_\_\_\_\_  
Its: Secretary

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8. The School District covenants for the benefit of all holders of the notes to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") that must be satisfied subsequent to the issuance of the notes in order that the interest thereon be or continue to be excluded from gross income for federal income taxation purposes, including, but not limited to, requirements relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of note proceeds and moneys deemed to be note proceeds. The notes are designated as qualified tax exempt obligations for the purpose of the deduction of interest expense by financial institutions under Section 265(b)(3)(B) of the Code unless at the time the notes are offered for sale it is determined that they are ineligible for such designation, in which event the Request for Proposal for the notes shall be so modified.

9. The Superintendent of the School District or Bond Counsel is authorized to file with the Michigan Department of Treasury for and on behalf of the School District such documentation as is required by Act No. 34 of the Michigan Public Acts of 2001, as amended, after the issuance of the notes and to pay the fee therefor.

10. The President, the Vice President, the Secretary, the Treasurer, the Superintendent, the Executive Director, Business & Operations, the Director of Business Services and the Assistant Director of Budget and Finance are authorize to execute any documents or certificates necessary to complete the transaction including, but not limited to, any certificates relating to federal or state securities, laws, rules or regulations.

11. The School District hereby authorizes its Note counsel to publish an official Notice of Sale at least seven days prior to the date fixed for receipt of bids for the purchase of the notes. The Notice of Sale shall be in substantially the form to be provided by Note counsel as is consistent with this resolution and as is approved by the Executive Director, Business & Operations. The Financial Consultant is hereby designated to act for and on behalf of the School District to receive bids for the purchase of the notes and to take all other steps necessary in connection with the sale and delivery thereof.

12. The Superintendent or the Executive Director, Business & Operations shall select a purchaser for the notes and shall approve the rate of interest to be borne by the notes. The Superintendent or the Executive Director, Business & Operations by order may determine that the notes shall be payable to the registered owner thereof instead of to the bearer as provided in Section 3 hereof. In such case the form of the note shall be modified accordingly.

13. The firm of Clark Hill PLC, attorneys of Detroit, Michigan is hereby retained to act as bond counsel for the School



WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
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ITEM NO.: 5.e. Information Item

TOPIC: Letter of Understanding – International Academy

The following recommendation will be presented for action on August 3, 2017.

*I move that the Board of Education approve the five year agreement of the Letter of Understanding with the teachers at the International Academy.*

Background Information:

A tentative agreement has been reached with the teachers at the International Academy for a successor Letter of Understanding. The agreement was reached on March 9, 2017 but was not actually concluded until May 31, 2017. The International Academy teachers ratified the agreement on June 8, 2017. The school districts that participate in the International Academy are: Avondale, Berkley, Birmingham, Bloomfield Hills, Clawson, Huron Valley, Lake Orion, Rochester, Royal Oak, Troy, Waterford and West Bloomfield.

The administrative team representing the school districts are: Lynne Gibson (principal of the IA), Sarah Fairman (IB Coordinator), Christopher Smith (associate principal--IA Central), Ryan Brinks (associate principal--IA East), Ryan Parrott (associate principal--IA West), Jordan Harris (Assistant Superintendent, Employee Services--Troy) and Christine Barnett (Assistant Superintendent for Human Resources and Labor Relations--Bloomfield Hills). The team representing the teachers were: Dave McGuire (IA-East), Jeff DeMoss (IA-East), Kayla McCabe (IA-Okma), and Kelly Paterson (IA-East).

A copy of the Tentative Agreement is attached. The Agreement includes the following:

Article 1--Term: 5 years from July 1, 2017 to June 30, 2022

Article 2(b)--Selection of Personnel: The article was revised to clarify that the administration of the IA determines the qualification of the applicants for teaching positions at the IA, not the Joint Steering Committee.

Article 2(d)--Termination: If a teacher is recommended for termination, the Letter of Understanding currently refers to the process in the home district's collective bargaining agreement and the Michigan Teacher's Tenure Act for this purpose. However, under changes made to the Public Employment Relations Act in 2011, decisions regarding discipline or discharge of teachers, is now a prohibited subject of bargaining. Accordingly, the "home district's policies and procedures and applicable law" are now included in this article.

Article 4--Supplemental Activities Pay: The process for determining what new clubs or organizations will be paid was revised to include a "tri-campus club committee" consisting of teachers and administrators.

Article 5--Department Chairs (new): Department Chairs have been identified for the following: literature, history, math, theory of knowledge, French/German, Spanish, chemistry, physics, biology, economics, art, music, physical education/ health, and counseling.

Article 9(c) (NEW)--Teaching Schedule: The new language provides that every effort will be made to provide preparation periods on C Day, Interdisciplinary Day and Outside Evaluation day, however, not every teacher will have a preparation period on these days.

Article 9(d) (New)--Teaching Schedule: Non music teachers assigned to five or more preparations per semester will be provided with an extra planning period for at least one semester, if possible. If not possible, teachers will be compensated 1/16 of the salary for the additional instruction block.

Article 11(g)--Standing Committee: The representation on the Standing Committee is changed from "representatives of the current negotiation team" to "up to five teacher and administration representatives". The reason for the change is that during the five years of this contract, not all representatives of the current negotiation team will be available for the entire 5 year term of the contract.

Appendix A--Stipend for longer school day and longer school year: The current Letter of Understanding bases the stipend on whether a teacher had less than 5 years experience or 5 years or more of teaching experience. The two tiered stipend has been replaced with the same stipend provided for all teachers. There is also a one-time bonus of under \$150.00 in 2017-18 for teachers who were at the top of the 5+ years of experience in the 2014 to 2017 Letter of Understanding.

Appendix B--Supplemental Pay: Minor changes were made regarding clubs. They are outlined in bold print in Appendix B.

Appendix C--Calendars: Calendars for the 2017-18 through 2021-22 are in Appendix C.

Appendix D--Daily Schedules: Daily schedules for all three campuses are included Appendix D.

Middle Years Programme Teacher Leader Job Description: This job description had been attached to the Letter of Understanding for information purposes only. It has not been deleted as this position no longer exists.

Appendix F--Department Head Chair Job Description: This job description is attached to the Letter of Understanding for informational purposes and is not part of the contract. The job description has been updated.

Administration recommends that the successor Letter of Understanding with the teachers at the International Academy be approved as presented.

Resource Person: Janet McLeod, Director, Human Resources

Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	5.f.	Information Item
TOPIC:	Tentative Agreement: WFSP/Letter of Agreement-Wages: MESPA III	

Janet McLeod, Director, Human Resources, will present information relative to the Tentative Agreement with the Waterford Federation of Support Personnel (WFSP) and the Letter of Agreement – Wages, with MESPA III.

Recommendations for approval will be presented under New Business.

Resource Person: Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: July 20, 2017



**WATERFORD SCHOOL DISTRICT**  
**Board of Education**  
**501 N. Cass Lake Road**  
**Waterford, Michigan 48328**

<b>ITEM NO.:</b>	<b>5.g.</b>	<b>Information Item</b>
<b>TOPIC:</b>		<b>NEOLA Policy Updates</b>

The Board of Education is in receipt of proposed updates to the policies listed below. These policies have been prepared, reviewed and recommended by NEOLA's legal counsel for statutory compliance. A recommendation for approval will be presented at the August 3, 2017 Board of Education meeting.

0175.1            School Board Conferences, Conventions, and Workshops

Revisions are required by Public Act 477 of 2014 with regard to board member expense reimbursement and public reporting requirements. The law requires the board to adopt a policy regarding allowable expenses. These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

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3120	Employment of Professional Staff
4120	Employment of Support Staff

Language has been updated to reflect current "Highly Qualified" certification requirements. This revision reflects the current state of the law and regulations and should be adopted to maintain accurate policies.

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1240	Evaluation of Superintendent
1420	School Administrator Evaluation
3220	Professional Staff Evaluation

Revisions reflect changes to the Revised School Code on the topic of administrator evaluations. Some of the mandated changes require adjustments to the evaluation process. All revisions to the statute are included in this change. These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

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1630.01/3430.01/4430.01	FMLA
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These policies have been revised to incorporate the US Department of Labor's final regulations issued in February 2015. The new regulation provides further clarification regarding leave for pregnancy or the birth of a child. The new regulation also provides a definition of spouse that covers all person lawfully entered into marriages provided the marriages were lawful in the location they occurred at the time they were entered into – this is known as the "place of celebration" rule. These regulations are consistent with the US Supreme Court's decision in Obergefell v Hodges (2015), in which the Court held that the US Constitution requires States to license a marriage between two people of the same sex and to recognize marriage between two people of the same sex when the marriage was lawfully licensed.

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3121/4121 Criminal History Record Check

These policies have been revised in order to be consistent with compliance requirements of the Michigan State Policy/Federal Bureau of Investigations (MSP/FBI) requirements for access and handling of criminal record information.

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2623 Student Assessment

This policy has been revised to bring specific references up to date with current requirements, including the assessments required by the new third grade reading legislation. The reference to Michigan promise grants has been left in on page 5 because the reference has not been deleted in statute. These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

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ESSA Policies

The Elementary and Secondary Education Act (ESEA) was reauthorized by the US Congress in December 2015 with the passage of the Every Student Succeeds Act. Since passage, each state has been working on its plan for the implementation of Federal requirements. State plans, once developed and adopted by the state, must be submitted to the US Department of Education for approval. Overall implementation is targeted to begin July 1, 2017.

The following policies reflect the current state of federal regulations (ESSA) and should be adopted to maintain accurate policies.

5111.01 Homeless Students (Replacement)  
5111.03 Children and Youth in Foster Care (New)  
8340 Letters of Reference

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5112 Entrance Age

Revisions are necessary due to the passage of Public Act 479 of 2014. Entrance age has been revised to September 1. Revisions reflect the current state of the law and should be adopted to maintain accurate policies.

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5114 Foreign and Exchange Students

The revisions proposed address the requirements set forth in current Federal law pertaining to nonimmigrant students who have citizenship in countries other than the US and who enter the US on either a J-1 or F-1 Visa to attend high school in the US. Students who have a J-1 Visa are what we have traditionally thought of as foreign exchange students. The District can also chose to sponsor nonimmigrant students who have citizenship in countries other than the US who seek admission to the US to study for up to one academic year. If the District agrees to sponsor a nonimmigrant student who has citizenship in a country other than the US so that student is able to apply for an F-1 Visa. Revisions reflect the current state of the law and should be adopted to maintain accurate policies.

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The Joint Committee on Administrative Rules approved an educational requirement for Michigan parents seeking a non-medical waiver from the vaccination requirements for their children. The rule requires parents/guardians to speak with a health educator from their local health department regarding the benefits of vaccination and the risks to the department regarding the benefits of vaccination and the risks to the individual and the community from not getting vaccinated. The county health department will provide the non-medical waiver form to the parent, which the school district must honor.

Additionally, the Department of Health and Human Services is duly noted in the policy in recognition that the Michigan Department of Community Health and the Department of Human Services have been consolidated.

These revisions reflect the current state of the law and regulations and should be adopted to maintain accurate policies.

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#### 5517.02 Sexual Violence (NEW)

Guidance from the Office for Civil Rights directs federal funding recipients to take very specific steps in investigating and responding to sexual violence allegations. Although OCR's regulations appear to focus on postsecondary learning institutions, they apply to public school districts as well. The guidance does not explicitly mandate a separate policy dealing with sexual violence, but the level of detailed compliance OCR demands compels a separate policy. Further, several high-profile OCR decisions imposing liability on university emphasized missing or inaccurate policy elements. This policy is not specifically required by law but is recommended by NEOLA.

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#### 5610 Emergency Removal, Suspension, and Expulsion of Nondisabled Students

The revisions to this policy require consideration of specific factors when making decisions relating to suspensions and expulsions. The revisions are mandated by newly enacted MCL 380.1310d and should be adopted, to be effective as of August 1, 2017, by the District to maintain accurate policies.

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##### 5610.01 Expulsions/Suspensions – Required by Statute

The revisions are also based on MCL 380.1310d and include the consideration of specific factors as in Policy 5610 and standards for assessing weapons violations, to be effective as of August 1, 2017. See note regarding Policy 5610.

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##### 5630.01 Student Seclusion and Restraint (Replacement)

In December 2016, the Michigan Legislature adopted new law restricting the use of seclusion and restraint in schools (MCL 380.1307). The Michigan Department of Education (MDE) and the State Board of Education were charged with developing a model policy regarding the use of seclusion and restraint in the public schools that includes all of the components of the intended objectives, along with appropriate guidance. Not later than the beginning of the 2017-2018 school year, the Board of a school district or ISD shall adopt and implement a local policy that is consistent with the state model policy. Failure to comply with this section or any of the requirements of the state model policy is considered to have failed to comply with and to have violated the revised school code.

The replacement policy reflects the current state of the law and the model policy adopted by the State Board of Education on March 14, 2017 and should be adopted to maintain accurate policies.

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8390 Animals on Property (New for WSD)

As it relates to service animals, pursuant to guidance issued by the Department of Justice, public entities may only ask: 1) is the dog a service animal required because of a disability, and 2) what work or task has the dog been trained to perform. Thus, while service animals in general may be subject to state and county laws, regulations, and ordinances pertaining to their licensing, vaccination and veterinary requirements, a public entity may not inquire about these topics. Additionally, while a service animal may, in some limited circumstances, be a component of an IEP or 504 Plan, those processes cannot serve as a mechanism to limit a student's ability to be accompanied by a service animal if required because of the student's disability and has been trained to perform work or a task specific to the disability. Finally, the policy continues to reflect that employees who wish to utilize a service animal remain subject to the reasonable accommodation provisions of Title I of the ADA.

The policy reflects the Department of Justice's strict interpretation of this limitation. Additionally, while a service animal may, in some limited circumstances, be a component of a student's individualized education program (IEP) or Section 504 Plan, those processes cannot serve as a mechanism to limit a student's ability to be accompanied by a service animal if the animal is required because of the student's disability and has been trained to perform work or a task specific to the student and his/her disability. Finally, the policy continues to reflect that employees who wish to utilize a service animal remain subject to the reasonable accommodation provisions of Title I of the ADA.

The policy reflects the current state of the law and should be adopted to maintain accurate policies.

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8321 Criminal Justice Information Security

This policy continues to undergo revision by the State Police. These revisions reflect the language and implementation expectations of the enforcement agency and should be adopted to maintain accurate policies.

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8330 Student Records

The revisions were made to comply with the new MCL 380.1136 which prohibits the sale of personally identifiable information that is part of a student's education record (with noted exceptions), provisions of information to parents about disclosure of personally identifiable information upon request, compilation of a list of data and disclosures and provision of notices, and provision of an opt-out form (form 8330F17) for disclosure of directory information on an annual basis.

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8400 School Safety Information

The revision to this policy was made to reflect the change to MCL 380.1308, which was made in conjunction with changes to suspension/expulsion.

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9800 Diploma to Veterans

This policy has been revised to include Vietnam Era veterans to those eligible for awarding of a high school diploma, according to the provisions of the Department of Military and Veteran Affairs, Veterans Affairs Directorate, as provided by Public Act 55 of 2014.

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Resource Person: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Date of Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	5.h.	Information Item
TOPIC:		Request for Proposals for Transportation Services

Dr. Keith Wunderlich, Superintendent of Schools, will present an update relative to the request for proposals for Transportation Services.

Resource Person: Keith D. Wunderlich, Ed.D., Superintendent of Schools  
William Holbrook, Executive Director, Business and Operations

Date of Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Rd  
Waterford, MI 48328

ITEM NO:	5.i.	Information Item
TOPIC:		Bond Authorizing Resolution School District Bond, 2016 Series II

The attached resolution provides for authorization, by the Board of Education, for the issuance of School District Bond, 2016 Series II, not to exceed \$50,000,000.

The original resolution was approved by the Board of Education on May 18, 2017. To comply with changes in state law, it has been recommended by legal counsel that the term “notice of sale” replace “request for proposal” throughout the document.

A recommendation to adopt this resolution will be presented under New Business.

Resource Persons: William Holbrook, CPA, Executive Director of Business and Operations  
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting: July 20, 2017

**WATERFORD SCHOOL DISTRICT**

At a \_\_\_\_\_ meeting of the Board of Education of the Waterford School District, Oakland County, Michigan, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, at \_:\_ .m., Eastern Daylight Savings Time:

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

**BOND RESOLUTION**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS, at a regular election held in the Waterford School District (the "School District") on March 8, 2016, the issuance of bonds of the School District in the principal amount of not to exceed \$100,000,000 was approved by a majority of the qualified electors of the School District voting thereon (the vote thereon being 13,394 in favor of and 7,584 against the issuance of the bonds); and

WHEREAS, this Board of Education has determined that it is in the best interest of the School District to issue the second series of the bonds in the principal amount of not to exceed \$50,000,000.

THEREFORE, BE IT RESOLVED by the Board of Education of the Waterford School District, Oakland County, Michigan, as follows:

1. AUTHORIZATION OF BONDS-PURPOSE. Bonds of the School District aggregating the principal sum of not to exceed Fifty Million Dollars (\$50,000,000) shall be issued and sold for the purpose of defraying the cost of erecting, furnishing and equipping additions to and partially remodeling, furnishing and refurbishing, equipping and re-equipping school facilities; acquiring, installing, and equipping instructional technology for school facilities; purchasing school buses; constructing, equipping, developing and improving athletic facilities, playgrounds and play fields; and developing and improving sites as stated in the Bond Proposition (the "Improvements").

2. BOND DETAILS. The bonds shall be designated "School District Bonds, Series 2017"; shall be dated July 1, 2017 or any other date within twelve months thereafter; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the

purchaser thereof; shall bear interest at a rate or rates not exceeding 6% per annum to be determined upon the sale thereof payable on the first days of May and November in each year commencing on November 1, 2017 or May 1, 2018 depending on the date of issuance; and if \$50,000,000 in bonds are issued the bonds may mature on May 1 in each year as follows:

<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>	<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>
2018	\$1,550,000	2028	\$2,550,000
2019	1,575,000	2029	2,625,000
2020	1,600,000	2030	2,700,000
2021	1,775,000	2031	2,800,000
2022	2,125,000	2032	2,900,000
2023	2,200,000	2033	3,000,000
2024	2,275,000	2034	3,100,000
2025	2,325,000	2035	3,200,000
2026	2,400,000	2036	3,325,000
2027	2,500,000	2037	3,475,000

The Executive Director, Business & Operations may adjust the maturities set forth above including the adding or subtracting of maturities so long as the total bonds to be issued do not exceed \$50,000,000.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each bonds as shown on the registration books at the close of business on the 15<sup>th</sup> day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

4. BOOK ENTRY SYSTEM. Initially, one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the School District determines that it is in the best interest of the School District not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the School District may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by



giving notice to the School District and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the School District may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the School District shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the School District and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Resolution. In the event bond certificates are issued, the provisions of this Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the School District and the bond registrar and paying agent to do so, the School District and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds certified to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of the Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC as provided in the Letter of Representations relating to the bonds among DTC, the School District and the bond registrar and paying agent. The Executive Director, Business & Operations is authorized to sign the Blanket Issuer Letter of Representations on behalf of the School District, in such form as the Executive Director, Business & Operations deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Resolution.

5. PRIOR REDEMPTION. Bonds maturing prior to May 1, 2025, shall not be subject to redemption prior to maturity. Bonds maturing on and after May 1, 2025, shall be subject to redemption prior to maturity upon the terms and conditions set forth in the form of bond contained in Section 9 hereof.

6. BOND REGISTRAR AND PAYING AGENT. The Executive Director, Business & Operations shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Executive Director, Business & Operations may from time to time as required designate a similarly qualified successor bond registrar and paying agent.

7. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the School District by the

facsimile signatures of the President and the Secretary of the Board of Education and authenticated by then manual signature of an authorized representative of the bond registrar and paying agent. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the Executive Director, Business & Operations to the purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the President and the Secretary of the Board of Education may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

8. EXCHANGE AND TRANSFER OF BONDS. Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the School District, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the School District shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is \_\_\_\_\_, \_\_\_\_\_"

The School District and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the School District as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 3 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the School District nor the bond registrar and paying agent shall be affected by any notice to the contrary. The School District agrees to

indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of bonds, the School District or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

9. FORM OF BONDS. The bonds shall be in substantially the following form:

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UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF OAKLAND

WATERFORD SCHOOL DISTRICT  
SCHOOL DISTRICT BOND, SERIES 2017

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
		_____ 1, 2017	

Registered Owner:

Principal Amount:

The Waterford School District, County of Oakland, State of Michigan (the "School District"), acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at \_\_\_\_\_

\_\_\_\_\_,  
the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution, and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15<sup>th</sup> day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount until the School District's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first days of May and November in each year, commencing on May 1, \_\_\_\_\_. Principal and interest are payable in lawful money of the United States of America.

This bond is one of a series of bonds aggregating the principal sum of \_\_\_\_\_ Million Dollars (\$\_\_\_\_\_) issued by the School District under and pursuant to and in full conformity with the Constitution and Statutes of Michigan and a bond authorizing resolution adopted by the Board of Education of the School District (the "Resolution") for the purpose of defraying the cost of erecting, furnishing and equipping additions to and partially remodeling, furnishing and refurnishing, equipping and re-equipping school facilities; acquiring, installing, and equipping

instructional technology for school facilities; purchasing school buses; constructing, equipping, developing and improving athletic facilities, playgrounds and play fields; and developing and improving sites as stated in the Bond Proposition. The issuance of the bonds was approved at a regular election held in the School District on March 8, 2016, by a majority of the qualified electors of the School District voting on the question. The full faith and credit of the School District have been pledged for the prompt payment of the principal of and interest on this bond. The School District is required to levy annually ad valorem taxes, without limitation as to rate or amount, to pay such principal and interest as the same shall become due.

This bond is transferable, as provided in the Resolution, only upon the books of the School District kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

Bonds maturing prior to May 1, 2025, are not subject to redemption prior to maturity. Bonds maturing on and after May 1, 2025, are subject to redemption prior to maturity at the option of the School District, in such order as shall be determined by the School District, on any dates on and after May 1, 2024. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption without premium.

Not less than thirty days' but not more than sixty days' notice of redemption shall be given to the registered owners of bonds called to be redeemed by mail to each registered owner at the registered address. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the School District, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the Waterford School District, Oakland County, Michigan, by its Board of Education, has caused this bond to be executed in its name by facsimile signatures of the President and Secretary of the Board of Education. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

WATERFORD SCHOOL DISTRICT

By: \_\_\_\_\_

Its: President

And: \_\_\_\_\_

Its: Secretary

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

\_\_\_\_\_  
Bond Registrar and Paying Agent

By: \_\_\_\_\_  
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers \_\_\_\_\_ unto \_\_\_\_\_

(please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed: \_\_\_\_\_

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

10. SECURITY. There shall be levied upon all taxable property in the School District upon the tax rolls for the year 2017 and upon the tax rolls for each year thereafter while any of the bonds shall be outstanding, an amount such that the estimated collections therefrom will be sufficient to pay promptly at maturity the principal and interest maturing on the bonds prior to the time of the following year's tax collections: Provided, however, that if the bonds are qualified under the provisions of Act No. 108, Public Acts of Michigan, 1961, as amended, and if the School District is entitled to borrow and elects to borrow money from the State of Michigan pursuant thereto for payment of the principal of or interest on the bonds in any year, then the School District shall take all necessary proceedings to make such borrowing, and the moneys borrowed may be taken into consideration in determining the required tax levy. Taxes required to be levied to pay principal of and interest on the bonds shall be without limitation as to rate or amount. The proceeds of such taxes (both current and delinquent) shall be deposited as collected into a debt retirement fund which shall be established and maintained as either a separate or a common fund as permitted by law, and until the principal of and the interest on the bonds are paid in full, such proceeds shall be used only for payment of such principal and interest or for other authorized purposes of the fund.

11. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The useful life of the Improvements consisting of technology equipment is determined to be five (5) years and upwards from the date of installation thereof and the estimated cost thereof in the amount of \$7,950,000, is approved and adopted. Technology equipment is expected to be installed on or after December 1, 2017. The useful life of the Improvements consisting of school buses is determined to be eight (8) years and upwards from the date of acquisition thereof and the estimated cost thereof in the amount of \$2,300,000 is approved and adopted. The school buses are expected to be purchased on or after December 1, 2017. The useful life of the Improvements consisting of outdoor equipment and furniture is determined to be twenty (20) years and upwards from the date of installation thereof and the estimated cost thereof in the amount of \$1,700,000 is approved and adopted. The outdoor equipment and furniture is expected to be installed on or after December 1, 2017. The useful life of the other Improvements is determined to be thirty (30) years and upwards from the date of installation thereof and the estimated cost thereof in the amount of \$38,050,000 is approved and adopted. The estimates set forth above assume that the total bond issue will be \$50,000,000. If the aggregate amount of the Bonds is less, the estimates and the various components thereof will be proportionately reduced.

12. CONSTRUCTION FUND. From the proceeds of the sale of the bonds there shall be set aside in the debt retirement fund any premium and accrued interest received from the purchaser at the time of delivery of the bonds. The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund and used to pay the costs of issuing the bonds and to acquire and



construct the Improvements for which the bonds are issued. Such proceeds shall not be used to pay for any maintenance costs.

13. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of and interest on the bonds, shall have been deposited in trust, this resolution shall be defeased and the owners of the bonds shall have no further rights under this resolution except to receive payment of the principal of and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

14. TAX COVENANT. The School District covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes. The President, the Treasurer and the Secretary of the Board of Education and the Superintendent and the Executive Director, Business & Operations and other officers and employees of the School District are authorized to do all things necessary (including the making of such covenants of the School District as shall be appropriate) to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.

15. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Executive Director, Business & Operations (or in his absence the Superintendent) shall advertise for ~~bids~~proposals for the purchase of the bonds in accordance with the Notice of Sale~~Request for Proposal~~ set forth in Section 20 hereof. The Executive Director, Business & Operations is authorized in his discretion to arrange for proposals for the bonds to be received electronically. After the receipt of proposals the Executive Director, Business & Operations, if he shall determine that it is in the best interest of the School District to do so, shall enter an order awarding the bonds to the proposer whose proposal produces the lowest interest cost determined in accordance with the Request for Proposal~~Notice of Sale~~. The President, the Treasurer and the Secretary of the Board of Education and the Superintendent and the Executive Director, Business & Operations and other officers and employees of the School District are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the bonds in accordance with the provisions of this resolution.

16. OFFICIAL STATEMENT. The Executive Director, Business & Operations is authorized to cause the preparation of an official statement for bonds for the purpose of enabling compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as

amended (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of bonds, the School District will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful proposer or proposers to enable such proposer or proposers to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

17. CONTINUING DISCLOSURE. The Superintendent and the Executive Director, Business & Operations are each severally authorized to execute and deliver in the name and on behalf of the School District a continuing disclosure certificate to comply with the requirements for a continuing disclosure undertaking by the School District pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The School District hereby covenants and agrees that it will comply with and carry out all the provisions of the Continuing Disclosure Certificate.

18. REPLACEMENT OF BONDS. Upon receipt by the Executive Director, Business & Operations of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity that complies with applicable law and is satisfactory to the Executive Director, Business & Operations, the Executive Director, Business & Operations may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the Executive Director, Business & Operations may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the School District in the premises. Any bond delivered pursuant to the provisions of this section in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

19. INDEPENDENT AUDIT COVENANT. The School District covenants to have an independent audit, using generally accepted accounting principles, relating to the bonds conducted within 120 days after completion of the Improvements financed by the proceeds of the bonds and to submit such audit report to the Michigan Department of Treasury.

20. ~~NEGOTIATED-COMPETITIVE SALE - REQUEST FOR PROPOSAL~~NOTICE OF SALE: The School District hereby ~~authorizes its Bond Counsel to publish an Official Notice of Sale at least seven days prior to the date fixed for receipt of bids on for the purchase of the Bonds. determines that in order to save the cost of publication of an Official Notice of Sale that it will sell the bonds at a negotiated sale after solicitation of proposals from prospective purchasers by its Financial Consultant. The School District's Financial Consultant is authorized to solicit proposals from at least twenty five prospective purchasers and to circulate a Request for Proposal at least seven days prior to the date fixed for receipt of proposals for the purchase of the Bonds.~~ The Financial Consultant is hereby designated to act for and on behalf of the School District to receive ~~bids~~proposals for the purchase of the Bonds and to take all other steps necessary in connection with the sale and delivery thereof. The ~~Notice of Sale~~Request for Proposal shall be in substantially the following form with such changes therein as are not inconsistent with this resolution and as are approved by the Executive Director, Business & Operations of the School District after conferring with Bond Counsel:

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NOTICE OF SALE~~REQUEST FOR PROPOSAL~~

NOT TO EXCEED

\$ \_\_\_\_\_

**WATERFORD SCHOOL DISTRICT  
COUNTY OF OAKLAND, STATE OF MICHIGAN  
SCHOOL DISTRICT BONDS, SERIES 2017  
(General Obligation Unlimited Tax)**

**SEALED OR ELECTRONIC PROPOSALS:** Sealed written proposals for the purchase of the bonds described herein (the "Bonds") will be received by the undersigned, on behalf of the Waterford School District (the "School District"), on \_\_\_\_\_ at \_\_:\_\_ \_\_.m., at the offices of the Municipal Advisory Council of Michigan, Buhl Building, 535 Griswold, Suite 1850, Detroit, Michigan 48226, where they will be publicly opened and read.

Also in the alternative, electronic proposals will also be received on the same date and until the same time by an agent of the undersigned Bidcomp/Parity. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Eric Washington, 1359 Broadway, 2nd Floor, New York, NY, 10018, (212) 849-5021.

If any provision of this ~~Request for Proposal~~Notice of Sale shall conflict with information provided by Bidcomp/Parity as the approved provider of electronic proposing services, this ~~Request for Proposal~~Notice of Sale shall control.

The Bonds will be awarded or all proposals will be rejected by the Executive Director, Business & Operations of the School District at a proceeding to be held within twenty-four hours of the sale.

**BOND DETAILS:** The Bonds shall be dated \_\_\_\_\_, 2017, shall be fully registered Bonds, both as to principal and interest, in any one or more denominations of \$5,000 or a multiple of \$5,000 numbered from 1 upwards and shall bear interest from the date thereof payable on \_\_\_\_\_ 1, \_\_\_\_\_ and semi-annually thereafter. The Bonds will mature on May 1 of each year as follows:

<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>	<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>
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**PRIOR REDEMPTION:** Bonds maturing prior to May 1, \_\_\_\_\_, shall not be subject to redemption prior to maturity. Bonds maturing on and after May 1, \_\_\_\_\_ shall be subject to redemption in whole or in part on any date on and after May 1, \_\_\_\_\_, and in any order, at the option of the School District, at par, plus accrued interest to the date fixed for redemption.

With respect to partial redemptions, any portion of a bond outstanding in a denomination larger than the minimum authorized denomination may be redeemed provided such portion and the amount not being redeemed each constitutes an authorized denomination. In the event that less than the entire principal amount of a bond is called for redemption, upon surrender of the Bond to the bond registrar, the bond registrar shall authenticate and deliver to the registered owner of the Bond a new bond in the principal amount of the principal portion not redeemed.

Notice of redemption shall be sent to the registered holder of each Bond being redeemed by first class mail at least thirty (30) days prior to the date fixed for redemption, which notice shall fix the date of record with respect to the redemption if different than otherwise provided in the resolution authorizing the issuance of the Bonds. Any defect in such notice shall not affect the validity of the redemption proceedings. Bonds so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the bond registrar to redeem the same.

**INTEREST RATE AND PROPOSING DETAILS:** The Bonds shall bear interest at a rate or rates not exceeding 6% per annum, to be fixed by the proposals therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only. All bonds maturing in any one year must carry the same interest rate. THE INTEREST RATE BORNE BY BONDS MATURING IN ANY YEAR SHALL NOT BE AT A RATE LOWER THAN THE RATE BORNE BY BONDS MATURING IN ANY PRECEDING YEAR. No proposal for the purchase of less than all of the Bonds, at a price less than \_\_\_% of their par value or at an interest rate or rates that will result in a net interest cost of more than 6% per annum, will be considered.

**TERM BOND OPTION:** Bonds maturing in the years \_\_\_\_-\_\_\_\_, inclusive, are eligible for designation by the original purchaser at the time of sale as serial bonds or term bonds, or both. There may be more than one term bond maturity. However, principal maturities designated as term bonds shall be subject to mandatory redemption, in part, by lot, at par and accrued interest on May 1st of the year in which the Bonds are presently scheduled to mature. Each maturity of term bonds and serial bonds must carry the same interest rate. Any such designation must be made at the time the proposals are submitted.

**BOOK-ENTRY-ONLY:** The Bonds will be issued in book-entry-only form as one fully-registered bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company, ("DTC"), New York, New York. DTC will act as securities depository for the Bonds. Purchase of the Bonds will be made in book-entry-only form, in the denomination of \$5,000 or any multiple thereof. Purchasers will not receive certificates representing their interest in Bonds purchased. The book-entry-only system is described further in the nearly final official statement for the Bonds.

**BOND REGISTRAR, PAYING AGENT AND DATE OF RECORD:** \_\_\_\_\_,

\_\_\_\_\_, Michigan has been selected as bond registrar and paying agent (the "Bond Registrar") for the Bonds. The Bond Registrar will keep records of the registered holders of the Bonds, serve as transfer agent for the Bonds, authenticate the original and any re-issued bonds and pay interest by check or draft mailed to the registered holders of the Bonds as shown on the registration books of the County kept by the Bond Registrar on the applicable date of record. The date of record for each interest payment shall be the 15th day of the month before such payment is due. The principal of and redemption premium, if any, on the Bonds will be paid when due upon presentation and surrender thereof to the Bond Registrar. As long as DTC, or its nominee Cede & Co., is the registered owner of the Bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the Bonds is the responsibility of DTC participants and indirect participants as described in the nearly final official statement for the Bonds. The County may from time to time as required designate a successor bond registrar and paying agent.

**PURPOSE AND SECURITY:** The Bonds are to be issued pursuant to a regular election held in the School District on March 8, 2016. The Bonds are to be issued for the purpose of defraying the cost of erecting, furnishing and equipping additions to and partially remodeling, furnishing and refurnishing, equipping and re-equipping school facilities; acquiring, installing, and equipping instructional technology for school facilities; purchasing school buses; constructing, equipping, developing and improving athletic facilities, playgrounds and play fields; and developing and improving sites as stated in the Bond Proposition. The full faith and credit of the School District have been pledged for the prompt payment of the principal of and interest on the Bonds and the School District is authorized and required to levy such ad valorem taxes, without limitation as to rate or amount, as may be necessary for the payment of such principal and interest.

**STATE QUALIFICATION:** The Bonds are expected to be fully qualified for participation in the State of Michigan (the "State") School Bond Loan Fund pursuant to the provisions of Articles IX, Section 16, of the State Constitution and Act No. 108, Public Acts of Michigan, of 1961, as amended. Pursuant to these constitutional and statutory provisions, if for any reason the School District is unable to pay the principal of and interest on the Bonds when due, the School District will be obligated to borrow and the State will be obligated to lend to it an amount sufficient to enable the School District to pay the principal and interest when due.

**GOOD FAITH:** A certified or cashier's check drawn upon an incorporated bank or trust company or a wire transfer in an amount equal to 2% (\$\_\_\_\_\_) of the face amount of the Bonds, and payable to the order of the School District will be required of the

successful proposer as a guarantee of good faith on the part of the proposer, to be forfeited as liquidated damages if such proposal be accepted and the proposer fails to take up and pay for the Bonds. If a check is used, it must accompany each proposal. If a wire transfer is used, the successful proposer is required to wire the good faith deposit not later than Noon, prevailing Eastern Time, on the next business day following the sale using the wire instructions provided by Municipal Financial Consultants Incorporated. The good faith deposit will be applied to the purchase price of the Bonds. No interest shall be allowed on the good faith checks, and checks of each unsuccessful proposer will be promptly returned to such proposer's representative or by registered mail. The good faith check of the successful proposer will be cashed immediately, in which event, payment of the balance of the purchase price of the Bonds shall be made at the closing.

**AWARD OF THE BONDS - TRUE INTEREST COST:** The Bonds will be awarded to the proposer whose proposal produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on \_\_\_\_\_ and semi-annually thereafter) necessary to discount the debt service payments from their respective payment dates to \_\_\_\_\_ in an amount equal to the price proposed, excluding accrued interest. \_\_\_\_\_ is the anticipated date of delivery of the Bonds.

**LEGAL OPINION:** Proposals shall be conditioned upon the approving opinion of Clark Hill PLC, Detroit, Michigan (the "Bond Counsel"), a copy of which will be printed on the reverse side of each bond and the original of which will be furnished without expense to the Purchaser of the Bonds at the delivery thereof. The fees of Bond Counsel for its services in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue such opinion and as described in the official statement, Bond Counsel has not been requested to examine or review, and has not examined or reviewed, any financial documents, statements or other materials that have been or may be furnished in connection with the authorization, marketing or issuance of the Bonds and, therefore, has not expressed and will not express an opinion with respect to the accuracy or completeness of the official statement or any such financial documents, statements or materials.

**TAX MATTERS:** In the opinion of Bond Counsel, subject, however to certain qualifications described herein, under existing law, the interest on the Bonds is excluded from gross income for federal income tax purposes, such interest is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations, although for the purpose of computing the alternative minimum tax imposed on certain corporations, such interest is taken into account in determining certain income and earnings. In the further opinion of Bond Counsel, the Bonds and the interest thereon are exempt from all taxation in the State of Michigan except inheritance and estate

taxes and taxes on gains realized from the sale, payment or other disposition thereof.

**"NOT QUALIFIED TAX-EXEMPT OBLIGATIONS"**: The Bonds have not been designated as "Qualified Tax-Exempt Obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code").

**CERTIFICATE REGARDING "ISSUE PRICE"**: The Purchaser will be required, as a condition of delivery of the Bonds, to certify the "issue price" of the Bonds within the meaning of Section 1273 of the Code, which will include a representation that at least 10 percent of each maturity of the Bonds has been sold to the public (excluding bond houses, brokers or similar persons or organizations acting in the capacity of underwriters or wholesalers) at a price not exceeding the stated initial offering price. In addition, if the successful proposer will obtain a municipal bond insurance policy or other credit enhancement for the Bonds in connection with their original issuance, the successful proposer will be required, as a condition of delivery of the Bonds, to certify that the premium therefor will be less than the present value of the interest expected to be saved as a result of such insurance or other credit enhancement. The form of an acceptable certificate will be provided by bond counsel.

**DELIVERY OF BONDS**: The School District will furnish Bonds ready for execution at its expense. Bonds will be delivered without expense to the Purchaser. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of delivery of the Bonds. If the Bonds are not tendered for delivery by twelve o'clock noon, Eastern Time, on the 45th day following the date of sale or the first business day thereafter if said 45th day is not a business day, the successful proposer may on that day, or any time thereafter until delivery of the Bonds, withdraw its proposal by serving written notice of cancellation on the undersigned, in which event the School District shall promptly return the good faith deposit. Payment for the Bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the Bonds shall be paid by the Purchaser at the time of delivery.

**UNDERTAKING TO PROVIDE CONTINUING DISCLOSURE**: In order to assist proposers in complying with SEC Rule 15c2-12, as amended, the School District will covenant to undertake (pursuant to resolutions adopted or to be adopted by their governing body), to provide annual reports and timely notice of certain events for the benefit of beneficial owners of the Bonds. The details and terms of the undertaking are set forth in a Continuing Disclosure Certificate to be executed and delivered by the School District, a form of which is included in the nearly final official statement and in the final official statement.

**OFFICIAL STATEMENT**:



### **Hard Copy**

A copy of the nearly final official statement (the "Nearly Final Official Statement") may be obtained by contacting Municipal Financial Consultants Incorporated at the address listed below. The Nearly Final Official Statement is in a form deemed final as of its date by the School District for purposes of SEC Rule 15c2-12(b)(1), but is subject to revision, amendment and completion of a final official statement (the "Final Official Statement"). The successful proposer shall supply to the School District within twenty-four hours (24) after the award of the Bonds, all pricing information and any underwriter identification determined by Bond Counsel to be necessary to complete the Final Official Statement.

### **Internet**

In addition, the School District has authorized the preparation and distribution of a Nearly Final Official Statement containing information relating to the Bonds via the Internet. The Nearly Final Official Statement can be viewed and downloaded at [www.i-dealprospectus.com/pdf.asp?doc=\\_\\_\\_\\_\\_](http://www.i-dealprospectus.com/pdf.asp?doc=_____) or at [www.tm3.com](http://www.tm3.com).

The School District will furnish to the successful proposer, at no cost, 125 copies of the Final Official Statement within seven (7) business days after the award of the Bonds. Additional copies will be supplied upon the proposer's agreement to pay the cost incurred by the School District for those additional copies.

The School District shall deliver at closing an executed certificate to the effect that as of the date of delivery the information contained in the Final Official Statement, including revisions, amendments and completions as necessary, relating to the School District and the Bonds is true and correct in all material respects, and that such Final Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make statements therein, in light of the circumstances under which they were made, not misleading.

**CUSIP NUMBERS:** It is anticipated that CUSIP numbers will be printed on the Bonds, but neither the failure to print such numbers nor any improperly printed number shall constitute cause for the Purchaser to refuse to accept delivery of, or to pay for, the Bonds. All expenses for printing CUSIP numbers on the Bonds will be paid by the School District, except that the CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and paid for by the Purchaser.

**PROPOSER CERTIFICATION: NOT "IRAN-LINKED BUSINESS:"** By submitting a proposal, the proposer shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 17, Public Acts of Michigan, 2012; MCL 129.311 et seq.

**ADDITIONAL INFORMATION:** Further information may be obtained from the undersigned at the address specified above or from Meredith A.

Shanle, Municipal Financial Consultants Incorporated, 500 Woodward Ave., Suite 3500, Office #3559, Detroit, Michigan 48226, telephone (313) 408-5990.

**THE RIGHT IS RESERVED TO REJECT ANY OR ALL PROPOSALS.**

**ENVELOPES:** Envelopes containing the proposals should be plainly marked "Proposal for Waterford School District, School District Bonds, Series 2017."

WILLIAM HOLBROOK, Executive Director,  
Business & Operations, Waterford School  
District

las.r2-wat48



# WATERFORD BOARD OF EDUCATION – MINUTES

## Public Hearing/Regular Meeting

June 15, 2017

### OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Petrusa at 6:00 PM.

### PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

### ROLL CALL

Present: Members Halls, Himmelspach, Sutherland, Torres, Barghahn, Piggott, and Petrusa  
Absent: None  
Others: Keith Wunderlich, William Holbrook, Janet McLeod, Rhonda Lessel, Nadine Milostan, Darin Holley, Carly Stone, Lisa McFee, Jim Beaver, Marta Robak, Susan Calarco, Kim Close, Kim Casagrande, Carol Jackson, Drew Campbell, Jessica Pumfrey, Melissa Conner, Sherry Reeinke, Joe Wilson, Corey Wilson, Kylee Molina, Grant Smith, Shanette Kidd, Scott Monroe, Sandra List, Annette Noble-Farmiloe, Tracie Fitzgerald, Jessica Lumbreras, Amy Klopman, Nancy Haller, Joe Humphrey, Amy Liss, Ann Sakuraon, Don and Liz Marshick, Tammy Aldridge, Judy Newton, Mary Craite, Scott Kortlandt, Bob Craner, Kim Komarzec, Scott Moccia, Sara Frontier, Karin Vassilakos, Frank Puddy, Susan Montros, Martin Vespe, Twila Stottlemyer, Lisa Batchelder, Mary Melton, Dave Arthurs, Dylan Peel, Becky Lesh, Lisa Kane, Tony Miller, Lori Tunick, Toni Weddle, Heather Madigan, Jenni Yeater, Diana Schick, Elaine Houston, Joann Castillo, David Lesh, Suzanne Mitchell, Dylan Foster, Brian Fox, Micki Fox, Troy Beasley, Megan Roberts and others that did not register.

### PUBLIC HEARING: 2017-2018 Budget and Millage Rate

At 6:00 PM, President Petrusa opened a public hearing on the proposed 2017-2018 Waterford School District budget and millage rate.

There were no audience comments.

The meeting was closed by President Petrusa at 6:01 PM.

### APPROVAL OF THE AGENDA

Member Barghahn spoke regarding her request for academic reports at Board of Education meetings.

The agenda was approved.

### RECOGNITION OF ACHIEVEMENTS

Police Liaison Officer Dan Himmelspach

Superintendent Wunderlich and the Board of Education recognized Mott High School Police Liaison Officer Dan Himmelspach for outstanding service to the students, staff and families he serves. Officer Himmelspach joined the team at Mott High School in 2011 and his assignment as a school liaison officer will end this year. His experience and commitment to the safety and security of our school community is greatly appreciated and we wish him the best in his future endeavors.

## INFORMATION ITEMS

### a. Athletics Report

Allison Sartorius, Director of Athletics, provided an update relative to Waterford School District Athletics. Member Torres commented on the signing ceremonies held for students going on to play collegiate spots. Member Petrusha commented on athletics.

### b. Graduation Report

Lisa McFee, Assistant Superintendent of Teaching and Learning Services, presented a graduation report for the Class of 2017.

Member Halls acknowledged Mrs. McFee and Mrs. Stone for their dedication to academics.

Member Sutherland thanked the entire staff of all three high schools and wished the graduates success.

Member Torres commented on the article featured in The Oakland Press and the progression in our graduation rates.

Member Petrusha commented on commencements and clarified that scores go back to the home districts.

### c. Summer Tax Collection Resolution

A recommendation to approve the following resolution will be presented on July 20, 2017.

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2018 (2018-19 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2018, forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

Member Sutherland confirmed that the approval of this resolution at the next meeting is timely.

## INFORMATION ITEMS

### d. External Auditors

A recommendation to extend the auditing engagement between Waterford School District and Yeo & Yeo CPAs & Business Consultants for three years, 2018-2020, will be presented for Board of Education approval on July 20, 2017.

Member Sutherland sought clarification on competitive pricing and the number of Oakland County districts they audit.

### e. Partial Roof Replacement – Knudsen Elementary

Administration is requesting bid proposals for a partial roof replacement at Knudsen Elementary. A recommendation to award a contract will be presented to the Board of Education on July 20, 2017.

## AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

## APPROVAL OF THE MINUTES

### a. June 1, 2017, Interim Meeting

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education adopt the minutes of the June 1, 2017 Board of Education meeting.

Member Barghahn noted that her comments from the previous meetings were included in the minutes and raised concerns regarding minutes in the Board of Education Bylaws.

Member Barghahn raised further concern that on page 9 of the June 1, 2017 minutes, under Future Items, item 15 – RFP for Transportation Services was not included as it appeared on the June 1, 2017 agenda.

The original motion to approve the minutes was rescinded.

Moved by Member Barghahn and supported by Member Himmelspach that the Board of Education amend the minutes of the June 1, 2017 meeting to add, under Future Items, item 15 – RFP for Transportation Services, as listed on the June 1, 2017 agenda.

Member Himmelspach discussed guidelines for minutes per Roberts Rules of Order and the Open Meetings Act.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha

Nays: None

Motion carried. (7-0)

Moved by Member Piggott and supported by Member Halls that the Board of Education approve the minutes of the June 1, 2017 meeting, as amended.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha

Nays: None

Motion carried. (7-0)

## **ACCOUNTS PAYABLE**

Moved by Member Torres and supported by Member Piggott that the Board of Education approve the accounts payable for the month of May 2017, per the reports included in June 15, 2017 materials.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha

Nays: None

Motion carried. (7-0)

## **FINANCIAL STATEMENT**

The Board of Education received the statement of revenues and expenditures ending May 2017.

## **NEW BUSINESS**

### a. Superintendent's Recommendations

#### (1) Recommendation 90-16-17 Relative to Resignation/Retirements/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education accept the following resignations and retirements:

Fancher, Juliana, Special Education Teacher  
Mason Middle School  
Retirement  
Effective June 16, 2017

Prouhet, Bernard, Teacher  
Mott High School  
Retirement  
Effective June 30, 2017

Rice, Maggie, Teacher  
Waterford Mott High School  
Resignation  
Effective August 18, 2017

Ristich, Nancy, Social Worker  
Donelson Hills Elementary School  
Retirement  
Effective June 30, 2017

Snyder, Carol, Special Education Teacher  
Kingsley Montgomery School  
Retirement  
Effective June 30, 2017

Stone-Frick, Kathryn, Teacher  
Pierce Middle School  
Resignation  
Effective June 16, 2017

Thomas, Bradley  
Children's Village School  
Resignation  
Effective June 2, 2017

## NEW BUSINESS

### a. Superintendent's Recommendations

- (1) Recommendation 90-16-17 Relative to Resignation/Retirements/Leave of Absence Expirations  
(*continued*)

Woodhull, Ronald Scott, Teacher  
Mott High School/Kettering High School  
Retirement, Effective June 30, 2017

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha  
Nays: None  
Motion carried. (7-0)

- (2) Recommendation 91-16-17 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year.

Howard, Lindsay, Special Education Teacher  
Mason Middle School  
100% Probationary Contract, Effective August 24, 2017

Westerby, Cristina, School Social Worker  
Donelson Hills Elementary  
100% Annual Contract, Effective August 24, 2017

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha  
Nays: None  
Motion carried. (7-0)

- (3) Recommendation 92-16-17 Relative to Kettering Trip to Spain and France

Moved by Member Piggott and supported by member Himmelspach that the Board of Education approve the proposed Kettering High School Spanish class trip to Spain and France, February 20–March 2, 2019. Approval would be rescinded if the area to be visited is issued a travel warning.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha  
Nays: None  
Motion carried. (7-0)

- (4) Recommendation 93-16-17 Relative to Head Start Policies

Moved by Member Piggott and supported by Member Torres that the Board of Education approve the following Head Start policies as approved by the Head Start Policy Committee:

Governance Purpose, Governing Body, Policy Council, Parent Committee, Governing Body Policy Council Training, Impasse Procedures, Community Needs, Determining/Verifying Document Eligibility, Recruitment of Children, Selection, Enrollment, Attendance, Fees, Program Structure, Center Based Option, Education Child Development, Screenings, Health Program Services, Collaboration/ Communication, Child Health Status, Oral Health Status, Child Nutrition, Mental Health, Family Support Services, Abuse/Neglect Policy, Home Visit Safety, Safety Practices, Family Partnership Services, Community Partnerships, Staffing, Disability Services, Transitions from EHS, Transitions from Head Start and Services to Pregnant Women.



## NEW BUSINESS

### a. Superintendent's Recommendations

#### (4) Recommendation 93-16-17 Relative to Head Start Policies (*continued*)

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha

Nays: None

Motion carried. (7-0)

#### (5) Recommendation 94-16-17 Relative to Schools of Choice Resolution 2017-2018

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following Schools of Choice Resolution for 2017-2018:

**WHEREAS**, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

**WHEREAS**, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2017-2018 school year; and

**WHEREAS**, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

**WHEREAS**, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

**RESOLVED**, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2017-2018; and

**BE IT FURTHER RESOLVED**, that the Waterford School District will accept applications for the 2017-2018 school year for the Kindergarten grade level (section 105) and twenty (20) students entering grades 11 or 12 and accepted into the Waterford STEM Academy through the application process (section 105).

Member Barghahn stated she is not in favor of Schools of Choice for the STEM Academy and voiced concerns with the selection process and marketing plan.

Member Torres asked Superintendent Wunderlich to restate the parameters and application process. Dr. Wunderlich shared that there would be a range of GPA and NWEA scores that could slide. We would be looking for a student with an aptitude in Math and Science and would learn from the letters of recommendation if they would do well with the project based approach.

Member Piggott confirmed that Waterford School District students would have first priority to the seats.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, and Petrusha

Nays: Member Barghahn

Motion carried. (6-1)

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (6) Recommendation 95-16-17 Relative to Reduction of Teaching Personnel

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education approve the reduction of teaching personnel on the list below consistent with the applicable provisions of the Michigan Teachers' Tenure Act and Policy 3131. Accordingly, the teachers listed shall be notified in writing of the layoff effective June 30, 2017.

Sara Andrieux	Lainie Sacks
Karen Oliverio	Dawn Sanford

Member Barghahn voiced concerns that without cuts at the Central Office level she is a no vote for cuts at the building level.

Member Petrusa clarified that the list was previously at five and is now at four.

Member Torres requested clarification on trends in retirements around this time of year. Mrs. McLeod responded that most retirements have occurred and now individuals would be leaving for other positions or a Leave of Absence.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, and Petrusa  
Nays: Member Barghahn  
Motion carried. (6-1)

#### (7) Recommendation 96-16-17 Relative to Continuing Employment of Teaching Personnel

Moved by Member Piggott and supported by Member Halls that the Board of Education re-employ teaching personnel for the 2017-2018 school year per the attached list.

Member Himmelspach stated that he has family included on this list and will abstain due to conflict of interest.

Ayes: Members Halls, Torres, Sutherland, Piggott, Barghahn and Petrusa  
Nays: None  
Abstentions: Member Himmelspach  
Motion carried. (6-0-1)

#### (8) Recommendation 97-16-17 Relative to Continuing Employment of Administrative Personnel

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education re-employ administrative personnel on a non-administrative tenure basis, for a period of two years, July 1, 2017 through June 30, 2019, subject to appropriate written notice of termination prior to June 30, 2019, due to conditions requiring probation, layoff, reassignment and/or personnel reduction and termination. The following are the administrators so re-employed:

Ayotte, JoAnn	Human Resources Coordinator
Batten, Michael	Elementary Principal
Beaver, James	Director, Operations, Transportation, and Security
Behrendt, Diane	Principal, Children's Village School
Bergstrom, Donna	Data Technician
Bigelman, Lynn	Elementary Principal
Blaine, Tanya	Middle School Assistant Principal

## NEW BUSINESS

### a. Recommendations

#### (8) Recommendation 97-16-17 Relative to Continuing Employment of Administrative Personnel (*continued*)

Blomquist, Craig	High School Principal
Corbeil, Danielle	Director, Finance and Budget
Dixon, Yvonne	Middle School Principal
Force, Catherine	Elementary Principal
Frankowiak, Jeffrey	High School Principal
Grambush, Suzanne	Elementary Principal
Gregory, John	Principal, Kingsley Montgomery School
Grimes, Valerie	Elementary Principal
Harding, Christina	High School Assistant Principal
Holbrook, William	Executive Director, Business and Operations
Holley, Darin	Director, Instructional Services and Technology
Jarois, Irene	Administrative Assistant, Superintendent's Cabinet
Kilyk, Cheri	Administrative Assistant, Human Resources
Knipper, Jennifer	Elementary Principal
Kokoszka, Kevin	High School Assistant Principal
Kruse, Anne	Elementary Principal
Lessel, Rhonda	Director, School and Community Services
McFee, Lisa	Assistant Superintendent, Teaching and Learning Services
McKay, Jennifer	Director, Payroll and Benefits
McLeod, Janet	Director, Human Resources
Milch, Kenneth	High School Assistant Principal
Milostan, Nadine	Executive Director, Student Support Services
Opsommer, Roger	Middle School Principal
Pocius, Cheryl	Elementary Principal
Riggs, Jason	High School Principal
Roberts, Megan	Administrative Assistant, Board/Superintendent
Sartorius, Allison	Director, Athletics
Schultz, Kyle	Middle School Assistant Principal
Simonds, Doreen	Director, Nutrition and Purchasing Services
Smith, Laura	Elementary Principal
Spencer, Jeffrey	Computer Programmer and Analyst
Steaban, Andrea	Dean of Students, Academic Center
Stone, Carly	Director, Curriculum, Instruction, and Assessment
Sullivan, Michelle	Elementary Principal
Taylor, Lori	Dean of Students, Academic Center
Turney-Hartman, Joy	Administrative Assistant, Nutrition and Purchasing Services
Werthman, Shelley	High School Assistant Principal

#### 2017-2018 EDUSstaff Employees

John Keglovitz, Associate Director of Maintenance & Operations

Member Barghahn spoke regarding her request to separate Central Office administrators from this list and raised concern that coaches and consultants are included on the list with teachers when they support Central Office.

Member Himmelpach stated that they belong to a teacher's union and are under a teacher contract.

Mrs. Stone provided information on the role of the coaches and consultants.

**NEW BUSINESS**

a. Superintendent’s Recommendations

- (8) Recommendation 97-16-17 Relative to Continuing Employment of Administrative Personnel (*continued*)

Member Barghahn requested clarification on the listing of John Keglovitz and Mr. Holbrook addressed his contract under EduStaff and the difference with the third party administrator through Dean Transportation.

Member Barghahn further inquired about Blue Book employees and the Board engaged in discussion regarding various bargaining groups, contracts, and which groups are presented to the Board for action.

Members of the Board and Mrs. Stone engaged in further discussion regarding the role of coaches and consultants.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, and Petrusha  
 Nays: Member Barghahn  
 Motion carried. (6-1)

- (9) Recommendation 98-16-17 Relative to Summer Tax Collection Fees

Moved by Member Torres and supported by Member Himmelspach that the Board of Education approve the following summer tax collection fees for 2017-2018.

	<u>2016-2017</u>		<u>2017-2018</u>		<u>TURN OVER OF TAX MONEY</u>
	<u>TOTAL COLLECTION COST</u>	<u>PER PARCEL COST</u>	<u>TOTAL COLLECTION COST</u>	<u>PER PARCEL COST</u>	
Waterford *	\$66,500.70	\$2.10	\$79,132.50	\$2.50	Once a Week
White Lake **	\$8,385.30	\$4.95	\$8,385.30	\$4.95	Every Friday
Independence ***	\$2,265.65	\$4.01	\$2,265.65	\$4.01	Every Friday
City of Lake Angelus****	\$320.00	\$4.00	\$320.00	\$4.00	Once a week
West Bloomfield*****	\$250.00	Flat Fee	\$250.00	Flat Fee	Every two weeks

\* The contract for summer tax collection is for three years (summer 2017, 2018, 2019). The cost for each year is \$79,132.50.  
 \*\* The contract for summer tax collection is for three years (summer 2017, 2018, 2019, 2020, and 2021). The cost for each year is \$4.95, \$5.15, 5.25, 5.35, and \$5.40, respectively, per parcel.  
 \*\*\* The contract for summer tax collection is for 2017.  
 \*\*\*\* The contract for summer tax collection is for three years (summer 2017, 2018, and 2019). The cost for each year is \$4.00 per parcel.  
 \*\*\*\*\* The contract for summer tax collection is a flat fee of \$250.00.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha  
 Nays: None  
 Motion carried. (7-0)

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (10) Recommendation 99-16-17 Relative to Millage Rate

Moved by Member Torres and supported by Member Halls that the Board of Education certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2017-18 School District Tax Collection.

##### General Operating: (Non Homestead)

Voted 2012	<u>18.00</u>	Mills	
Total Authorized	18.00	Mills	
Compound Reduction Fraction *	<u>1.00</u>	Based on \$2,275,337,826	
Total to be Levied	<u>18.00</u>	Mills	Taxable Value

##### Debt Retirement: (All Property)

Total to be Levied	<u>7.00</u>	Mills
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##### Total Levy:

Total Tax Levy Homestead	7.00	Mills
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Total Tax Levy Non-Homestead	<u>25.00</u>	Mills
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The total levy (100%) is to be made in July 2017.

\*The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation (Compound Reduction Fraction). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha

Nays: None

Motion carried. (7-0)

#### (11) Recommendation 100-16-17 Relative to Original Budget 2017-2018

Moved by Member Torres and supported by Member Piggott that the Board of Education approve the following resolution relative to the Waterford School District 2017-2018 Original Budget.

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2017-2018. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 18 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance available for appropriations in the General Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

## NEW BUSINESS

### a. Superintendent's Recommendations

(11) Recommendation 100-16-17 Relative to Original Budget 2017-2018 (*continued*)

#### **GENERAL FUND**

#### **REVENUE**

Local	\$ 14,910,660
State	72,773,492
Federal	7,015,894
Incoming Transfers and Other Transactions	5,534,496
	<hr/>
Total Revenue	\$ 100,234,542
Fund Balance July 1, 2017	\$ 4,465,456
	<hr/>
Total Available to Appropriate	\$ 104,699,998
	<hr/>

BE IT FURTHER RESOLVED, that \$100,225,432 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

#### **EXPENDITURES**

#### Instruction:

Basic Programs	\$ 24,199,519
Added Needs	13,520,619
Instruction - Employee Benefits	13,709,325
Support Services:	
Pupil Services	7,074,710
Instructional Services	2,056,384
General Administration	1,235,588
School Administration	3,839,590
Business Services	10,201,858
Central Services	4,060,545
Support Services - Employee Benefits	8,943,228
Athletics	1,548,423
Community Services	106,358
Federal Programs	7,428,462
Debt Service	1,102,000
Outgoing Transfers	117,633
Negotiations reserve	1,381,190
Teacher Retirement Savings	(300,000)
	<hr/>
Total Expenditures	\$ 100,225,432
Fund Balance Unassigned	\$ 4,474,566
Non Spendable - Prepaids	
	<hr/>
Fund Balance June 30, 2018	\$ 4,474,566
	<hr/>

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (11) Recommendation 100-16-17 Relative to Original Budget 2017-2018 (*continued*)

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the School Service Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

#### **SCHOOL SERVICE FUND**

#### **REVENUE**

Local	\$ 5,509,683
State	110,000
Federal	3,089,492
Incoming Transfers and Other Transactions	117,633
Total Revenues and Incoming Transfers	<u>\$ 8,826,808</u>
Fund Balance July 1, 2017	\$ 204,754
Less Appropriated Fund Balance (Reserve for Inventory)	21,432
Fund Balance Available to Appropriate	<u>\$ 183,322</u>
Total Available to Appropriate	<u>\$ 9,010,130</u>

BE IT FURTHER RESOLVED, that \$8,826,808 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

#### **EXPENDITURES**

Food Service	\$ 5,146,500
Performing Arts Centers	209,814
Pool & Fitness Centers	872,869
Childcare	1,614,725
Senior Citizens	982,900
Total Expenditures	<u>\$ 8,826,808</u>
Unassigned Fund Balance - Child Care	\$ -
Restricted Fund Balance - Food Service	489,340
Non Spendable - Food Serv Inventory	21,432
Fund Balance June 30, 2018	\$ 510,772

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Special Education Center Program Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

## NEW BUSINESS

### a. Superintendent's Recommendations

(11) Recommendation 100-16-17 Relative to Original Budget 2017-2018 (*continued*)

#### **SPECIAL EDUCATION CENTER PROGRAMS**

##### **REVENUE**

State	\$ 1,552,031
Incoming Transfers and Other Transactions	3,699,930
Total Revenues and Incoming Transfer	\$ 5,251,961
Fund Balance July 1, 2017	\$ 100,000
Total Available to Appropriate	\$ 5,351,961

BE IT FURTHER RESOLVED, that \$5,151,961 of the total available to appropriate in the Special Education Center Program Fund is hereby appropriated in the amounts and for the purposes set forth below:

##### **EXPENDITURES**

Instruction	\$ 2,553,632
Support Services - Pupils	1,319,812
Support Services - Instructional Staff	1,687,555
Transportation	291,565
Oakland Schools Resident Tuition	274,935
Redistributed Indirect Expenditures	(713,526)
Redistributed Rent Expenditure	(262,012)
Total Expenditures	\$ 5,151,961
Restricted Fund Balance June 30, 2018	\$ 200,000

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Debt Retirement Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

#### **DEBT RETIREMENT FUND**

##### **REVENUE**

Local Property Taxes	\$ 15,927,365
Total Revenue	\$ 15,927,365
Fund Balance July 1, 2017	\$ 1,507,337
Total Available to Appropriate	\$ 17,434,702

BE IT FURTHER RESOLVED, that \$15,502,356 of the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth below:



## NEW BUSINESS

### a. Superintendent's Recommendations

#### (11) Recommendation 100-16-17 Relative to Original Budget 2017-2018 (*continued*)

##### **EXPENDITURES**

Redemption of Bond Principal	\$ 11,110,000
Interest on Bonded Debt	4,390,856
Other	1,500
	<hr/>
Total Expenditures	\$ 15,502,356
	<hr/>
Restricted Fund Balance June 30, 2018	\$ 1,932,346
	<hr/>

FUTHER RESOLVED, that no Board of Education member or employee of the school district shall

expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

Member Torres spoke to the 5% fund balance and Mr. Holbrook provided supporting information.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha

Nays: None

Motion carried. (7-0)

### b. President's Recommendations

#### (1) Recommendation 101-16-17 Relative to Superintendent Contract

Moved by President Petrusha and supported by Member Sutherland that the Board of Education approve the Superintendent's Contract of Employment, with revisions extending the contract through June 30, 2020, to maintain a three year contract.

Member Petrusha clarified that the only change in the contract is the extension of one additional year. Member Barghahn stated she would be voting no due to matters she will address during Board Reports.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Piggott, and Petrusha

Nays: Member Barghahn

Motion carried. (6-1)

Member Sutherland expressed appreciation to Dr. Wunderlich for his leadership.

## DISCUSSION ITEMS

- a. Future Items – July 20, 2017 Fiscal Meeting
- (1) Information – School Meal Prices 2017-2018
  - (2) Action – Summer Tax Collection Resolution
  - (3) Action – Designation of Newspaper to Publish Official Board Notices
  - (4) Action – Appointment of Legal Counsel
  - (5) Action – Designee to Represent the Board in Elections
  - (6) Action – Authorization to Represent the Board in Property Matters
  - (7) Action – School District Legal Reference Note
  - (8) Action – District Membership
  - (9) Action – Depository of Funds

b. Board of Education Reports

Member Barghahn expressed concerns with the process for the RFP for Transportation Services and resistance on requests and suggestions.

Member Torres stated concerns with the timeline for the RFP process and discussed his recent experience riding on District buses.

Members of the Board and Mr. Holbrook further discussed the process and timeline.

## AUDIENCE COMMENTS ON NON-ACTION ITEMS

The following individuals addressed the Board of Education regarding privatization of Transportation Services.

- Shanette Kidd
- Susan Montross
- Becky Lesh
- Troy Beasley
- Dulan Foster

## SUPERINTENDENT'S REPORT

Dr. Wunderlich discussed previous instructional presentations, the STEM program, administrative data, layoffs, teaching and administrative contracts, the impact of professional development provided by coaches, the RFP for Transportation Services, and the last day of school for staff and students.

## ADJOURNMENT

The meeting was adjourned by President Petrusha at 8:16 PM.

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Secretary, Board of Education

/mr

Attachment A - Recommendation 96-16-17

ABAD-BLOUIN, DENISE	BARRON, ANDREW	BOYLE JR, LOWELL
ABEL, PATRICIA	BATCHELDER, LISA	BRAUE, CHRISTOPHER
ABRAHAM, GINA	BAUDINO, ELIZABETH	BRAZELTON, TARA
ABRAMS, SUSAN	BAUER, LAUREN	BRIDE, JOYCE
ACHTMAN, LINDSAY	BEACH, STACEY	BRIGGS, REBECCA
ADAMS, SHARON	BEARD, MERLYN	BRINSON, MELISSA
ADKINS, RANDALL	BEASLEY, DIANNA	BRIOLAT, ANDREA
AMBOIAN, CYNTHIA	BEASLEY, TROY	BRITTEN, NATALIE
ANAYA, MARY	BECK, JESSICA	BROKAW, DEBORAH
ANDERS, DAWNA	BELCHER, CHARLES	BROSSEAU, MARITHA
ANDERSON, DEBORAH	BELLAIRS, JEFFREY	BROWER, KAREN
ANDERSON, KIRK	BELTRAME, AMANDA	BROWN, KAREN
APOSTOLAKIS, TIFFANY	BENHAM, MELISSA	BROWN, MICAH
AUSTIN, JOSEPH	BERLIN, HOWARD	BROWN, SHAWN
AUSTIN, SUSAN	BEROFF, MICHAEL	BRUCE, TAMMY
BACHE, COLLEEN	BERRY, KATHRYN	BRUCKNER, REBECCA
BAETENS, ELIZABETH	BIENENFELD, ANNA	BRYCE, RACHEL
BAKER, GAIL	BIKSON, STUART	BUCHANAN, ASHLEY
BALLEW, CHRISTEN	BIRCHMEIER, LUANN	BURLINGAME, CHRISTOPHER
BANDLOW, MONICA	BISBING, KENZI	CALARCO, SUSAN
BARCEY, DEANNA	BLAKE, SUZANNE	CANNON, TANYA
BARES, JENNIFER	BLITCHOK, JESSICA	CAPONI, DAVID
BARNES, AMY	BOKSHAN, MARYJO	CARLSON, SHARI
BARNES, CHRISTINA	BOWER, PAMELA	CASCIOLI, PATRICIA
BARNEY, SHANNON	BOWERSOX, GEORGE	CASE, SUSAN

CASPER, AIMEE	CRAVEN, KATHLEEN	DILAURA, KAREN
CASPER, KATE	CRAWFORD, SUZANNE	DITTMAN, THERESA
CASTEEL-JOHN, COURTNEY	CREAN, LINDSAY	DOBRIN, JENNIFER
CAUSLEY, TAMMY	CRIMMINGS, ERIN	DOMBROWSKI, JULIE
CEMPURA, COLETTE	CROZIER, LINDSEY	DONELKO, STEPHANIE
CENDROWSKI, SHELLY	CULLEN, DEE	DOWNES, MARISSA
CENTALA, ADAM	CUMMINS, JILL	DOYLE, JESSICA
CHAMBERS, MONICA	CURRY, JODI	DRINKARD, KATHLEEN
CHAPMAN, LAURA	CYPORYN, CHRISTINE	DURYEA, CELESTE
CIENNIK, RENEE	DACHS, RITA	DZIADZIO, ANGELA
CIESINSKI, PAMELA	DAHL, MICHELLE	EBRAT, MARY
CIPPONERI, HEATHER	DAMBROSI, SARAH	EISENHART, JEFFREY
CLAERR, STEPHEN	DAWSON, PHILIP	ELAND, LINDA
CLARK, ERIN	DAWSON, TIFFANY	ELTON, DIANE
CLARK, RENEE	DEAN, ADRIAN	ENGLE, CHRISTY
CLARKE, SANDRA	DEBEAUDRY, MELANIE	ENNIS, JOHN
CLIFTON, ANNE	DECKER, JENNIFER	ESBROOK, JAMES
CLINE, GRETCHEN	DECOSTER, MEGAN	EUASHKA, ANGELA
COLLINS, DALE	DELEEUW, KRISTIN	EVANS, JAMIE
COOK, WENDY	DENYSENKO HOH, KRISTINA	EXELBY, DAVID
CORTESE, CHELSEA	DEPOLO III, ALBERT	FAIRLESS, MEGHAN
COULTER, AIMEE	DEPOLO, AMY	FALL, CATHRYN
CRAIG, JENNIFER	DETERMAN, KELLIE	FARLEY, COLLEEN
CRAITE, MARY	DETTER, JAMANNA	FARLEY, PATRICK
CRANE, DAVID	DICKERSON, SHELLEY	FARMS, TIFFANY

FARR, EMMA	GHISLAIN, JESSICA	HAVILAND, ELISSA
FEARN, ERICA	GIGLIO, TONI	HECKLER, JAMES
FINN, EMILY	GILLING, TIFFANY	HEDGCOCK, MELISSA
FLAVIN, GINA	GOHL, AMANDA	HEMBREE, KENNETH
FOLEY-BARBER, NANCY	GONZALEZ, CARLA	HEUER, KAITLYN
FOLLIICK, PAMELA	GOODMAN, MARA	HIATT, DAVID
FORD, JENNIFER	GORKIEWICZ, ANGELA	HIETALA, DONALD
FOURNIER, NICOLE	GRAVES, STEVEN	HIMMELSPACH, JANET
FRAGA, JESSICA	GREER, MEREDITH	HOLKA, CARRIE
FRANK, JASON	GROFF, LORI	HOOD, MARC
FRAZEE, NICHOLAS	GROSS, JULIE	HOOK, ELIZABETH
FRAZIER, AUTUMN	GROSSMAN, ROSS	HOORNAERT, ERIKA
FREED, NICOLE	GROSSNICKLE, MARGARET	HORNBACHER, LAURA
FRIZZLE-REKAR, TARA	GUZZARDO, LINDSAY	HOSEY, KASEY
FROMWILLER, JEFFREY	HAGUE, SAMANTHA	HOUSTON, REBECCA
FRONTIER, SARA	HALLER, NANCY	HUGHES, BRANDON
FUDERER, INGRID	HAMWAY, DAVID	HUGHES, MICHELLE
FURNEY, SARAH	HAMZEY, KRIS	HUMPHREY, JOSEPH
GABER, MARY	HANNA, BRETT	HUNT, LORI
GARDNER, DAVID	HANNA, EMILY	HURLEY, KELLY
GARLING, JENNIFER	HARNESS, MICHELLE	IKONEN, PAUL
GARRISI, JILL	HARPSTER, LAUREN	ISELL, STACY
GARROW, KRISTA	HARTLEY, SUSAN	ISGRIGG, STEPHANIE
GEORGE, SANDRA	HARTSUFF, SUSAN	IVEY, TYLISE
GESAMAN, LISA	HARTZ, LAUREN	JACKMAN, GARY

JACKSON, ALYSSA	KELLY, KAREN	LATENDRESSE, BREANNA
JACKSON, NICHOL	KELLY, KATHLEEN	LATHWELL, KELLI
JACOB, ERIKA	KHADRA, MARGARET	LAURSEN, ANTHONY
JANCZAREK, JENIFER	KHANUJA, TERI	LAWSON, ERIN
JANETTE, DEBRA	KIMBALL, AMBER	LAZAR, MARY
JANOWER GOLDMAN, NICOLE	KING, CRAIG	LEACH, DANIELLE
JARONESKI, STACEY	KING, LEAH	LEBOW, MICHAEL
JAYSON, JEFFREY	KLEIN, LESLEE	LECHNER, JANE
JENKS, CHRISTINA	KLOPMAN, AMY	LEDUC, DAVID
JERGLER, CHARLES	KNUUTI, ANDREW	LENNOX, APRIL
JERGLER, JENNIFER	KONIECZNY, SHARON	LEUNG, STEPHANIE
JOHNSON, HEATHER	KORTLANDT, MEGAN	LEWIS, HOLLY
JOHNSON, JESSICA	KORTLANDT, SCOTT	LIBSTAFF, KRISTOFER
JOHNSON, JUSTIN	KOTT, HOLLI	LIEDEL, DANIEL
JOHNSON, SARAH	KREZEL, MARY	LISS, AMY
JOHNSON, SCOTT	KROMPATIC, DANIEL	LIST, SANDRA
JONES, SHANNON	KRUEGER, CONSTANCE	LLOYD, JEREMY
JUNG, NATALIE	KULIG, CHRISTIN	LLOYD, LINDSAY
KACZMAREK, LISA	KUREK, RENEA	LOLLIS, ALEXANDRA
KAMINSKI, KELSEY	KURTH, DAVID	LONTEEN, ADRIAN
KARPINSKY, NICHOLAS	KUTCHEY, ELIZABETH	LOTSIS, APHRODITE
KARPUSHENKOFF, JENNIFER	LANDOLT, CAROLYN	LUMETTA, MATTHEW
KATAKOWSKI, JEFFREY	LANE, JANET	LUMETTA, MICHELLE
KEEBAUGH, LINDSAY	LASKOWSKI, ALEXANDRA	LYNCH, GRACE
KEESLING, ALEX	LASKOWSKI, ERIKA	MACDONALD, KELLY

MACY, MEGHAN	MCDONALD, BRITNEY	MIXDORF, CIERRA
MAGNER, KATELYN	MCDONALD, HEATHER	MOCCIA, DAVID
MAHONEY, PAMELA	MCEVILLY, TAYLOR	MONTGOMERY, MEREDITH
MAILLOUX, KATHLEEN	MCGEE, KIMBERLY	MOORE, KRISTI
MALINOWSKI, ANNETTE	MCGINN, BRENNNA	MOORE, RYAN
MALLEY, MICHAEL	MCGRAN, COLLIN	MORACO, KELLY
MARESKI, LILIA	MCGRATH, MEAGAN	MORRISSEY, TRICIA
MARINO MANNA, JAIME	MCKEE, DEVON	MORSE, MELISSA
MARKS, VANESSA	MCLACHLAN, BETSEY	MOSES, MARY
MARKUS, RACHEL	MCLAREN, BETH	MOZDZIERZ, NEAL
MARSHALL, MARSHA	MCNEIL, AMY	MUDD, GARY
MARSHALL, WILLIAM	MCNULTY, AMY	MUHLECK, KATHLEEN
MARTIN, CHERYL	MEIER, EDWARD	MULARCZYK, KRISTINA
MARTIN, JILL	MENDEZ, MICHELLE	MUNDINGER, SANDRA
MARTIN, JOHN	MENIG, KATHRYN	NAHS, CHRISTA
MATHIAK, KELLY	MERCADO, MARCIA	NATELBORG, ARIEL
MATTESON, ZACHARY	MERIBELA, LAUREL	NATZKE, STEPHANIE
MATTHEWS, REBECCA	MESCLIER, BRADLEY	NEGOSHIAN, RYAN
MAXFIELD, TIMOTHY	MIHALCHEON, KATHRYN	NELSON, BARBARA
MAXWELL, ANNE	MILCH, CARLA	NEWBERRY, MARGARET
MAYLE, JENNIFER	MILES, LUCY	NICHOLSON, NATHAN
MCALLISTER, KYLE	MILLER, ANTHONY	NICOL, JONATHAN
MCCLAIN, ELISSA	MILLER, KRISTIN	NOBLE-FARMILOE, ANNETTE
MCCLAIN, KIMBERLY	MITCHELL, JOCELYN	NOLAN, ANNE
MCDONALD, BRIGITTE	MITCHELL, KRISTA	NORTON, LISA

NOVALES, ADRIENNE	PHILLIPS, JON	RICHARDS, JILL
NOWACZYK, CAROLYN	PHILLIPS, KRISTI	RINEER, AMANDA
NUCKOLLS, HEATHER	PIER, NINA	RINEHART, NICHOLE
NYE, JENNIFER	PIETROFESA, PAUL	RISTICH, JESSICA
OBOYLE, LAURA	PODE, LAURA	RITTER, ALLISON
ORLOWSKI, HEATHER	POST, BREAHN	RITTER, JANET
OROURKE, JOANN	POTTER, AMANDA	ROBAK, MARTA
OUELLETTE, CHRISTOPHER	PREISTER, RENEE	ROBERTSON, ELIZABETH
PACE, JACQUELINE	PRIESTLEY, RICHARD	ROBINSON, KATHLEEN
PALMER, GREGORY	PUDDY, FRANK	ROBINSON, KRISTIN
PAREDES, CINDY	PYLVAINEN, SANDRA	ROBINSON, MICHELLE
PARKER, LISA	RACINE, ABBIE	ROBINSON, RYAN
PARR-SMITH, LISA	RADHS, SYLVIA	ROESER, ANN
PARRENT, MARY	RAGAN, KELLY	ROSCHEFSKI, REBECCA
PASZKIEWICZ, SAMANTHA	RAINES, JOSEPH	ROWLEY, MICHELLE
PATEL, CHRISTY	RAINOLDI, HEATHER	RUDY, JESSICA
PATHE, SHANNON	REDICK, ANGELA	RUGGIERO, PAMELA
PATTERSON, JENNIFER	REECE, GWYN	RUGGIRELLO, STACEY
PAULSEN, REBECCA	REED, KATHLEEN	RULE, JULIE
PECHUR, KELLY	REICHE, ANN	RUNFT, KATHERINE
PECKHAM, LINDSAY	REICHERT, BROOKE	RUNK, LAURIE
PERI, RENAE	REYBURN, TRACY	RUNYAN, ANGELA
PETERSON, DEBORAH	RICCARDI, SANDRA	RUSHMAN, PETER
PHIFER, CHRISTOPHER	RICE, KELLY	RUSSI, MARINA
PHILIPP, DAVID	RICHARDS, JEFFREY	RUZZIN, JASON



RZEPKA, VALERIE	SLONE, TRICIA	STRONG, KRISTEN
SALAJKA, SHELBY	SLY, SHANNON	SUCHANEK, KELLY
SALETTA, MARGARET	SMITH, KAREN	TADAJEWSKI, ELAINE
SALMINEN, STEVEN	SMITH, REBECCA	TAGUE, RACHEL
SAMPLES, SHELLEY	SMITKA, STEVEN	TALLEN, ELIZABETH
SCHAFER, PAMELA	SMOLINSKI-BROCKINGTON, ELIZABETH	TAYLOR, CHERYL
SCHICK, DIANA	SNOW, STACY	TAYLOR, LORI
SCHLAUFMAN, CRAIG	SOKOL, DENISE	TAYLOR, MCKENZIE
SCHMIDT, KENNETH	SOLVERSON, ALICIA	TCHOLAKIAN, HAIGAN
SCHMIDT, KENNETH	SPENCER, SHARON	TECMIRE, LAUREN
SCHOONOVER, JOSEPHINE	SPINELLI PARTOGIAN, LISA	THOMPSON, ELAINE
SCHULTZ, SARAH	STAAB, BECKY	THOMPSON, JACQUELINE
SCHWARTZ, BLAIR	STACK, AMY	THOMPSON, JULIE
SCOTT, PETER	STACK, ROBERT	THORELL, MARY
SCRAM, KATHERINE	STANJONES, LAURA	TIMKO, MICHAEL
SECKEL, SHEA	STATHAKIOS, APHRODITE	TOBIS, DANIEL
SELCA, KRISTINA	STAUBACH, CHERI	TOERPER, DANIELLE
SHANNAHAN, BETH	STDENNIS, DONNA	TOWNS, BARBARA
SHARRARD, JUSTIN	STEPANSKI, SANDRA	TROUT, JENNIFER
SHELTON, MARY	STERNBERG, REBECCA	TUNNICLIFF, JEFFREY
SHELTON, MICHAEL	STEVENSON, JEFFREY	UHNAVY-MORAN, KAREN
SIMIELE, CHRISTINE	STEWART, CHARLES	VANDENBERG, CHRISTINE
SIMS, SUSANNE	STINSON, JULIE	VASSILAKOS, ALAN
SKLAR, MICHELLE	STOVER, ANGELA	VASSILAKOS, KARIN
SLOAN, KATHERINE	STRAITH, BRITTANY	VAUGHN, SARAH

VELEZ, ALEXANDRA

VELTRI, SARA

VICTOR, TAMRA

VINE, MAKI

VIRES, KELLY

WALKER, MORGAN

WALRATH, DONALD

WALTERS, HOLLY

WARD, CHRISTY

WARECK, ROBERT

WASILK, KIMBERLY

WATSON, JAY

WATTENY, STEPHANIE

WELCH, LISA

WENZELL, BRIAN

WERK, CHERI

WERNER, AMY

WESTON, MICHELLE

WHITE, JENNIFER

WHITE, REGINA

WHOLEHAN, CORY

WICHTMAN, HEATHER

WILCOX, DENEK

WILEY, DEREK

WILEY, HEATHER

WILLIAMSON, KIMBERLY

WILLMAN, DIANE

WILSON-WIDMAN, VICTORIA

WIRZ, KRISTEN

WISEMAN, ANTHONY

WISEMAN, LAUREN

WISNIEWSKI, SCOTT

WOODWARD, CATHY

WOODWARD, LISA

WOODWARD, REBECCA

WORDEN, MARY

WOUTERS, NANCY

WUENCH, ELISA

WYBER, MARY KATHRYN

WYNIEMKO, KENDRA

YATES, JONNIE

YATES, MELISSA

YATES, SARAH

YOUNG, KATHRYN

YOUNG, WILLIAM

ZIMMERMAN, REBECCA

ZWIERNIK, MARIA

ZWIREN, JODIE

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, MI 48328

ITEM NO:	
TOPIC:	Accounts Payable for June 2016-2017.

RECOMMENDATION: It is recommended that the Board of Education approve the Check Register for the month of June 2016-17 as listed on pages 1-139 and Fifth Third Purchasing Card Account Statement, per the attached reports of the July 20, 2017 Board materials.

General Fund

Electronic Transfers (Pgs.1-6)	\$ 1,079,923.17
Vendor Checks (Pgs.15-137)	<u>\$ 2,682,408.25</u>
Total General Fund	\$ 3,762,331.42

Bond Capital Projects

Series 2016 (Pgs.12-15)	<u>1,089,235.88</u>
Total Bond	\$ 1,089,235.88

Food Service

Electronic Transfers (Pgs.6-8)	\$ 105,622.44
Vendor Checks (Pgs.8-12)	<u>\$ 104,770.72</u>
Total Food Service	\$ 210,393.16

<u>Purchasing Cards</u> – 5/3 Statement	\$ 14,559.61
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RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached schedule.

Resource Person(s) William Holbrook, C.P.A., Executive Director of Business & Operations  
Danielle Corbeil, Director of Finance & Budget  
Doreen Simonds, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: July 20, 2017



Memorandum

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To: Waterford School District Board of Education

From: William Holbrook, CPA, Executive Director of Business & Operations  
Danielle Corbeil, Director of Finance & Budget

Subject: June 30, 2017 Financial Statement

Date: July 20, 2017

The June 30, 2017 financial statements will be presented by Yeo & Yeo as part of the audit at the **October 19, 2017** Board meeting. If you have any questions, please call William Holbrook at 248-682-0524.

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 10.a.(1) NEW BUSINESS  
Superintendent's Recommendation 01-17-18  
TOPIC: Designate Area Newspaper to Publish Official Board Notices

It is recommended that the Board of Education designate The Oakland Press for publication of legal notices for the Board of Education for the 2017-2018 school year.

Resource Person: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Date of Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 10.a.(2)	NEW BUSINESS Superintendent's Recommendation 02-17-18
TOPIC:	Appointment of Legal Counsel

It is recommended that the Board of Education hereby recognize and appoint the following law firms as 2017-2018 approved legal counsel for the Waterford School District to be utilized as determined by the Superintendent of Schools or designee.

- Lusk & Albertson, P.L.C.
- Thrun Law Firm
- Clark Hill P.L.C.
- Richard E. Kroopnick, PLC

Resource Person: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Date of Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 10.a.(3)	NEW BUSINESS Superintendent's Recommendation 03-17-18
TOPIC:	External Auditor

It is recommended that the Board of Education extend the auditing engagement between Waterford School District and Yeo & Yeo, P.C., for three years, 2018-2020.

Resource Person: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Date of Board of Education Meeting: July 20, 2017





WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 10.a.(5)	NEW BUSINESS Superintendent's Recommendation 05-17-18
TOPIC:	Authorization to Represent Waterford School District in Property Matters

It is recommended that the Board of Education authorize William Holbrook, Executive Director, Business and Operations, to represent the Waterford School District Board of Education in all property matters, enabling him to sign Board approved purchase, sale and lease agreements on the Board's behalf.

Resource Person: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Date of Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 10.a.(6)	NEW BUSINESS Superintendent's Recommendation 06-17-18
TOPIC:	School District Legal Reference Note

This note is added (or attached) to the minutes of the July 20, 2017, Regular meeting of the Board of Education as a legal reference status of our school district:

1. Legal name of school district: Waterford School District
2. This district is a general powers school district by operation of law.  

The Board of Education is comprised of seven (7) members, who are elected for terms of six (6) years.

Members holding office on July 1, 2017 and the expiration of their current terms are listed below:

3.	Mary Barghahn	term expires 2022
	Heather Halls	term expires 2020
	John Himmelspach	term expires 2018
	Robert Petrusa, Jr.	term expires 2022
	Bob Piggott	term expires 2022
	Joan Sutherland	term expires 2018
	John Paul Torres	term expires 2020
4. Members of the Board of Education are elected in the November election, even years.  

Legal Citation: MCL 380.11a, 380.1031

Resource Person: Keith D. Wunderlich, Ed.D, Superintendent of Schools

Date of Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 10.a.(7)	NEW BUSINESS Superintendent's Recommendation 07-17-18
TOPIC:	Renewal of Memberships

It is recommended that the Board of Education authorize the administration to renew Waterford School District memberships for the 2017-2018 school year in the following organizations:

- Metropolitan Detroit Bureau of School Studies, Inc.
- Michigan Association of School Boards
- Michigan Association of School Boards Legal Trust Fund
- Michigan High School Athletic Association
- Michigan School Investment Association
- Middle Cities Educational Management
- Michigan Association of School Administrators

Resource Person: Keith D. Wunderlich, Ed.D. Superintendent of Schools

Date of Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, MI 48328

ITEM NO.: 10.a.(8)	New Business Superintendent's Recommendation 08-17-18
TOPIC:	Resolution: Designation of Depositories

It is recommended that the Board of Education approve the following resolution designating legal depositories of District money for the 2017-2018 school year.

DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, that the following list of financial institutions are designated as legal depositories of the moneys belonging to Waterford School District:

Comerica Bank  
Chase Bank  
Clarkston State Bank  
Fifth Third Bank  
Huntington National Bank  
Birmingham Bloomfield Credit Union  
Metro North Federal Credit Union

These financial institutions are hereby authorized to accept for its credit and/or collection, any and all checks, drafts and other negotiable instruments when endorsed in its name by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, THAT

Comerica Bank, Chase Bank, Clarkston State Bank, Fifth Third Bank and Metro North Federal Credit Union be authorized depositories for internal school funds of the district; and

BE IT FURTHER RESOLVED, THAT

The Board of Education Treasurer is hereby authorized to sign for Certification/Declaration of signatures and/or names of Authorized Signers and Authorized Agents for all accounts opened under such captions as may be necessary or desirable; and

BE IT FURTHER RESOLVED, THAT

Any and all funds credited to such accounts with the depositories may be paid out or withdrawn upon checks drawn against the respective accounts when signed by the Superintendent, Keith Wunderlich.

In the absence of the Superintendent, the lines of authority in decision making and signing will be as follows and the Superintendent informed:

William Holbrook	Executive Director, Business and Operations
Lisa McFee	Assistant Superintendent, Teaching and Learning Services

Resource Person: William Holbrook, Executive Director of Business and Operations

Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO: 10.a.(9)	NEW BUSINESS Superintendent's Recommendation 09-17-18
TOPIC:	Summer Tax Collection – Board Resolution

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2018 (2018-19 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2018, forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

Resource Persons: William Holbrook, CPA, Executive Director of Business and Operations  
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 10.a.(10) NEW BUSINESS

Superintendent's Recommendation 10-17-18

TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignations:

Doyle, Jessica, Teacher  
Schoolcraft Elementary School  
Resignation  
Effective July 20, 2017

Hartz, Lauren, Teacher  
Pierce Middle School  
Resignation  
Effective July 12, 2017

Keesling, Alex, Special Education Teacher  
Houghton Elementary School  
Resignation  
Effective June 30, 2017

Laskowski, Alexandra, Teacher  
Riverside Elementary School  
Resignation  
Effective August 29, 2017

Leach, Danielle, Special Education Teacher  
Mott High School  
Resignation  
Effective August 1, 2017

McClain, Elissa, Teacher  
Grayson Elementary School  
Resignation  
Effective August 29, 2017

Post, Breahn, School Social Worker  
Knudsen Elementary School  
Resignation  
Effective July 1, 2017

Reece, Gwyn, Teacher  
Mason Middle School  
Resignation  
Effective July 21, 2017

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: July 20, 2017

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 10.a(11) NEW BUSINESS  
Superintendent's Recommendation 11-17-18  
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2017-2018 school year:

Appointments/Changes:

Clinton-Barnett, Lindsay, Special Education Teacher  
Houghton Elementary School  
100% Probationary Contract  
Effective August 24, 2017

D'Ambrosi, Michelle, Special Education Teacher  
Kettering High School  
100% Probationary Contract  
Effective August 24, 2017

Fisher, Kaitlin, Teacher  
Kettering High School  
100% Probationary Contract  
Effective August 24, 2017

Glowacki, Lindsay, Special Education Teacher  
Mott High School  
100% Probationary Contract  
Effective August 24, 2017

Kendziuk, Elizabeth, Special Education Teacher  
Riverside Elementary School  
100% Probationary Contract  
Effective August 24, 2017

Lake, Daniel, Behavior Specialist Teacher  
Kingsley Montgomery School  
100% Annual Contract  
Effective August 24, 2017

Neal, Heather, Teacher  
Mott High School  
100% Probationary Contract  
Effective August 24, 2017

Schaeffer, John, Teacher  
Mott High School  
100% Probationary Contract  
Effective August 24, 2017

Sedulovski, Alexandra, Teacher  
Mason Middle School  
100% Probationary Contract  
Effective August 24, 2017

Sliwinski, Ronald, Special Education Teacher  
Mott High School  
100% Probationary Contract  
Effective August 24, 2017

Stateczny, Michele, School Social Worker  
Houghton Elementary School  
100% Annual Contract  
Effective August 24, 2017

Stephan, Norman, Teacher  
Kettering High School  
100% Probationary Contract  
Effective August 24, 2017

Taplin, Stacey, Counselor  
Pierce Middle School  
100% Annual Contract  
Effective August 24, 2017

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: July 20, 2017



ACTION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 10.a.(12) NEW BUSINESS  
Superintendent's Recommendation 12-17-18  
TOPIC: Tentative Agreement: Waterford Federation of Support Personnel

It is recommended that the Board of Education approve the attached Tentative Agreement with the Waterford Federation of Support Personnel (WFSP) as ratified by its membership on June 21, 2017.

Resource Person: Janet McLeod, Director, Human Resources  
Keith D. Wunderlich, Ed.D. Superintendent of Schools

Date of Board of Education Meeting: July 20, 2017

**Tentative Agreement  
between  
The Waterford School District  
and  
Waterford Federation of Support Personnel (WFSP)**

The District and the Association agree to the following:

See attached Appendix A 2017-2018 Wage Schedule effective July 21, 2017, pending Board Approval on July 20, 2017.

For the Association:

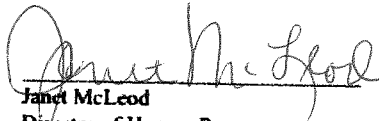


Ginger Roehr  
Field Representative  
Waterford Federation of Support Personnel

7-13-17

Date

For the District:



Janet McLeod  
Director of Human Resources

7-13-17

Date

**ATTACHMENT A**

**Salary Schedule  
2017-2018**

	<b>Start</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Paraprofessionals, Senior Center</b>	\$ 10.12	\$ 10.32	\$ 10.52	\$ 10.73	\$ 10.94	\$ 11.06
<b>Center Program Para Educators</b>	\$ 13.00	\$ 13.26	\$ 13.52	\$ 13.79	\$ 14.06	\$ 14.34
<b>Building Support</b> (Noon Attendants, Parking Lot & Hall Monitors)	\$ 10.84	\$ 11.05	\$ 11.27	\$ 11.49	\$ 11.71	\$ 11.94
<b>Technicians</b>	\$ 11.52	\$ 11.75	\$ 11.98	\$ 12.21	\$ 12.45	\$ 12.69
<b>Administrative Technicians</b>	\$ 14.06	\$ 14.34	\$ 14.62	\$ 14.91	\$ 15.20	\$ 15.50
<b>Child Care:</b>						
<b>Assistants</b>	\$ 10.17	\$ 10.37	\$ 10.57	\$ 10.78	\$ 10.99	\$ 11.20
<b>Coordinator</b>	\$ 15.23	\$ 15.53	\$ 15.84	\$ 16.15	\$ 16.47	\$ 16.79
<b>GSRP/Headstart Para Educators</b>	\$ 12.00	\$12.24	\$ 12.48	\$ 12.72	\$ 12.97	\$ 13.22

Those technicians working afternoon shift will receive .35 (.35 cents) more per hour.

Those primary employees assigned to perform the healthcare procedure(s) will be paid \$70.00 per semester.

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 10.a.(13) NEW BUSINESS  
Superintendent's Recommendation 13-17-18  
TOPIC: Letter of Agreement-Wages: MESPA III

It is recommended that the Board of Education approve the attached Letter of Agreement (Appendix A - Salary Schedule) with the Michigan Education Support Personnel Association III (MESPA III) as agreed to on July 14, 2017 pending Board Approval.

Resource Person: Janet McLeod, Director, Human Resources  
Keith D. Wunderlich, Ed.D. Superintendent of Schools

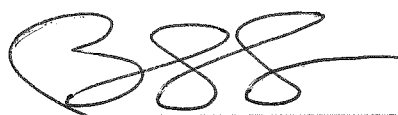
Date of Board of Education Meeting: July 20, 2017

**Letter of Agreement  
between  
The Waterford School District  
and  
MESPA III MEA/NEA**

The District and the Association agree to the following:

See attached Appendix A 2017-2018 Wage Schedule effective July 21, 2017.

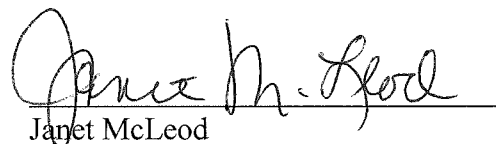
For the Association:



Becky Lesh  
MESPA III President

7-14-17  
Date

For the District:



Janet McLeod  
Director of Human Resources

7-14-17  
Date

888-71417 11:45 AM  
 Jim 7/14/17 11:45 AM

APPENDIX A - 1: MESPA III 2017 - 18 Wages

BARGAINING UNIT POSITION	Current Pay Rate	1.91% Increase	New Pay Rate
<b>Custodial - Maintenance</b>			
Night Custodian	\$12.64	\$0.24	\$12.88
Night Custodian	\$13.05	\$0.25	\$13.30
Night Custodian	\$13.09	\$0.25	\$13.34
Night Custodian	\$15.90	\$0.30	\$16.20
Night Custodian	\$15.98	\$0.31	\$16.29
Night Custodian	\$16.03	\$0.31	\$16.34
Custodial Engineer	\$16.78	\$0.32	\$17.10
Facilities Maintenance	\$17.66	\$0.34	\$18.00
Engineer	\$17.66	\$0.34	\$18.00
Head Custodian	\$17.75	\$0.34	\$18.09
Facilities Maintenance - Head	\$20.14	\$0.38	\$20.52
Operations Foreman	\$21.26	\$0.41	\$21.67
<b>Transportation</b>			
12 Month Employees			
Transportation - Mechanic	\$19.19	\$0.37	\$19.56
Transportation - Head Mechanic	\$20.50	\$0.39	\$20.89

TRANSPORTATION	New Pay Rate
10 MONTH EMPLOYEES	
Gas Service Person	\$17.78
All Regular Bus Drivers	\$17.00
Relief Driver	\$13.00

Food Service Department - Wage Schedule	Start	1st Year	2nd Year	3rd Year
1 Cook Managers	\$14.41	\$14.96	\$15.55	\$15.81
2 Asst. Cooks & Bakers	\$11.76	\$12.45	\$13.36	\$13.59
3 Food Service Asst/Floater	\$11.13	\$12.15	\$12.65	\$12.93
4 Probationary	\$9.69			
5 Senior Center Cook	\$13.23	\$13.83	\$14.64	\$14.82
6 Food Service Trainer	\$13.05	\$13.45	\$13.89	\$14.57
7 Food Service Drivers - (Hired before 6/30/13)	\$19.06	\$19.49	\$19.88	\$20.35
9 Food Service Driver - (Hired after 7/1/13)	\$12.06	\$12.46	\$12.88	\$13.30

Wages reflect a on schedule 1.91% increase.

MESPA III - Longevity  
 Employees with fifteen (15) or more years of continuous service after June 30, 1971, with the Waterford Schools, shall receive ten dollars (\$10.00) per year for the number of continuous years of service over twelve (12) years. Continuous service shall include the time an employee is on sick leave, approved leaves of absence, and temporary layoffs.

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Rd  
Waterford, MI 48328

ITEM NO: 10.a.(14) NEW BUSINESS  
Superintendent's Recommendation 14-17-18

TOPIC: Bond Authorizing Resolution  
School District Bond, 2016 Series II

The attached resolution provides for authorization, by the Board of Education, for the issuance of School District Bond, 2016 Series II, not to exceed \$50,000,000.

The original resolution was approved by the Board of Education on May 18, 2017. To comply with changes in state law, it has been recommended by legal counsel that the term "notice of sale" replace "request for proposal" throughout the document.

Resource Persons: William Holbrook, CPA, Executive Director of Business and Operations  
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting: July 20, 2017

**WATERFORD SCHOOL DISTRICT**

At a \_\_\_\_\_ meeting of the Board of Education of the Waterford School District, Oakland County, Michigan, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, at \_\_:\_\_ \_\_.m., Eastern Daylight Savings Time:

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

**BOND RESOLUTION**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS, at a regular election held in the Waterford School District (the "School District") on March 8, 2016, the issuance of bonds of the School District in the principal amount of not to exceed \$100,000,000 was approved by a majority of the qualified electors of the School District voting thereon (the vote thereon being 13,394 in favor of and 7,584 against the issuance of the bonds); and

WHEREAS, this Board of Education has determined that it is in the best interest of the School District to issue the second series of the bonds in the principal amount of not to exceed \$50,000,000.

THEREFORE, BE IT RESOLVED by the Board of Education of the Waterford School District, Oakland County, Michigan, as follows:

1. AUTHORIZATION OF BONDS-PURPOSE. Bonds of the School District aggregating the principal sum of not to exceed Fifty Million Dollars (\$50,000,000) shall be issued and sold for the purpose of defraying the cost of erecting, furnishing and equipping additions to and partially remodeling, furnishing and refurnishing, equipping and re-equipping school facilities; acquiring, installing, and equipping instructional technology for school facilities; purchasing school buses; constructing, equipping, developing and improving athletic facilities, playgrounds and play fields; and developing and improving sites as stated in the Bond Proposition (the "Improvements").

2. BOND DETAILS. The bonds shall be designated "School District Bonds, Series 2017"; shall be dated July 1, 2017 or any other date within twelve months thereafter; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the



purchaser thereof; shall bear interest at a rate or rates not exceeding 6% per annum to be determined upon the sale thereof payable on the first days of May and November in each year commencing on November 1, 2017 or May 1, 2018 depending on the date of issuance; and if \$50,000,000 in bonds are issued the bonds may mature on May 1 in each year as follows:

<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>	<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>
2018	\$1,550,000	2028	\$2,550,000
2019	1,575,000	2029	2,625,000
2020	1,600,000	2030	2,700,000
2021	1,775,000	2031	2,800,000
2022	2,125,000	2032	2,900,000
2023	2,200,000	2033	3,000,000
2024	2,275,000	2034	3,100,000
2025	2,325,000	2035	3,200,000
2026	2,400,000	2036	3,325,000
2027	2,500,000	2037	3,475,000

The Executive Director, Business & Operations may adjust the maturities set forth above including the adding or subtracting of maturities so long as the total bonds to be issued do not exceed \$50,000,000.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each bonds as shown on the registration books at the close of business on the 15<sup>th</sup> day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

4. BOOK ENTRY SYSTEM. Initially, one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the School District determines that it is in the best interest of the School District not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the School District may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by

giving notice to the School District and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the School District may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the School District shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the School District and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Resolution. In the event bond certificates are issued, the provisions of this Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the School District and the bond registrar and paying agent to do so, the School District and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds certified to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of the Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC as provided in the Letter of Representations relating to the bonds among DTC, the School District and the bond registrar and paying agent. The Executive Director, Business & Operations is authorized to sign the Blanket Issuer Letter of Representations on behalf of the School District, in such form as the Executive Director, Business & Operations deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Resolution.

5. PRIOR REDEMPTION. Bonds maturing prior to May 1, 2025, shall not be subject to redemption prior to maturity. Bonds maturing on and after May 1, 2025, shall be subject to redemption prior to maturity upon the terms and conditions set forth in the form of bond contained in Section 9 hereof.

6. BOND REGISTRAR AND PAYING AGENT. The Executive Director, Business & Operations shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Executive Director, Business & Operations may from time to time as required designate a similarly qualified successor bond registrar and paying agent.

7. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the School District by the

facsimile signatures of the President and the Secretary of the Board of Education and authenticated by then manual signature of an authorized representative of the bond registrar and paying agent. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the Executive Director, Business & Operations to the purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the President and the Secretary of the Board of Education may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

8. EXCHANGE AND TRANSFER OF BONDS. Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the School District, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the School District shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is \_\_\_\_\_, \_\_\_\_\_"

The School District and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the School District as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 3 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the School District nor the bond registrar and paying agent shall be affected by any notice to the contrary. The School District agrees to

indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of bonds, the School District or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

9. FORM OF BONDS. The bonds shall be in substantially the following form:

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UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF OAKLAND

WATERFORD SCHOOL DISTRICT  
SCHOOL DISTRICT BOND, SERIES 2017

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
		_____ 1, 2017	

Registered Owner:

Principal Amount:

The Waterford School District, County of Oakland, State of Michigan (the "School District"), acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at \_\_\_\_\_

\_\_\_\_\_, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution, and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15<sup>th</sup> day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount until the School District's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first days of May and November in each year, commencing on May 1, \_\_\_\_\_. Principal and interest are payable in lawful money of the United States of America.

This bond is one of a series of bonds aggregating the principal sum of \_\_\_\_\_ Million Dollars (\$\_\_\_\_\_) issued by the School District under and pursuant to and in full conformity with the Constitution and Statutes of Michigan and a bond authorizing resolution adopted by the Board of Education of the School District (the "Resolution") for the purpose of defraying the cost of erecting, furnishing and equipping additions to and partially remodeling, furnishing and refurnishing, equipping and re-equipping school facilities; acquiring, installing, and equipping

instructional technology for school facilities; purchasing school buses; constructing, equipping, developing and improving athletic facilities, playgrounds and play fields; and developing and improving sites as stated in the Bond Proposition. The issuance of the bonds was approved at a regular election held in the School District on March 8, 2016, by a majority of the qualified electors of the School District voting on the question. The full faith and credit of the School District have been pledged for the prompt payment of the principal of and interest on this bond. The School District is required to levy annually ad valorem taxes, without limitation as to rate or amount, to pay such principal and interest as the same shall become due.

This bond is transferable, as provided in the Resolution, only upon the books of the School District kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

Bonds maturing prior to May 1, 2025, are not subject to redemption prior to maturity. Bonds maturing on and after May 1, 2025, are subject to redemption prior to maturity at the option of the School District, in such order as shall be determined by the School District, on any dates on and after May 1, 2024. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption without premium.

Not less than thirty days' but not more than sixty days' notice of redemption shall be given to the registered owners of bonds called to be redeemed by mail to each registered owner at the registered address. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the School District, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the Waterford School District, Oakland County, Michigan, by its Board of Education, has caused this bond to be executed in its name by facsimile signatures of the President and Secretary of the Board of Education. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

WATERFORD SCHOOL DISTRICT

By: \_\_\_\_\_

Its: President

And: \_\_\_\_\_

Its: Secretary

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

\_\_\_\_\_  
Bond Registrar and Paying Agent

By: \_\_\_\_\_  
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers \_\_\_\_\_ unto \_\_\_\_\_

(please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed: \_\_\_\_\_

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.



10. SECURITY. There shall be levied upon all taxable property in the School District upon the tax rolls for the year 2017 and upon the tax rolls for each year thereafter while any of the bonds shall be outstanding, an amount such that the estimated collections therefrom will be sufficient to pay promptly at maturity the principal and interest maturing on the bonds prior to the time of the following year's tax collections: Provided, however, that if the bonds are qualified under the provisions of Act No. 108, Public Acts of Michigan, 1961, as amended, and if the School District is entitled to borrow and elects to borrow money from the State of Michigan pursuant thereto for payment of the principal of or interest on the bonds in any year, then the School District shall take all necessary proceedings to make such borrowing, and the moneys borrowed may be taken into consideration in determining the required tax levy. Taxes required to be levied to pay principal of and interest on the bonds shall be without limitation as to rate or amount. The proceeds of such taxes (both current and delinquent) shall be deposited as collected into a debt retirement fund which shall be established and maintained as either a separate or a common fund as permitted by law, and until the principal of and the interest on the bonds are paid in full, such proceeds shall be used only for payment of such principal and interest or for other authorized purposes of the fund.

11. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The useful life of the Improvements consisting of technology equipment is determined to be five (5) years and upwards from the date of installation thereof and the estimated cost thereof in the amount of \$7,950,000, is approved and adopted. Technology equipment is expected to be installed on or after December 1, 2017. The useful life of the Improvements consisting of school buses is determined to be eight (8) years and upwards from the date of acquisition thereof and the estimated cost thereof in the amount of \$2,300,000 is approved and adopted. The school buses are expected to be purchased on or after December 1, 2017. The useful life of the Improvements consisting of outdoor equipment and furniture is determined to be twenty (20) years and upwards from the date of installation thereof and the estimated cost thereof in the amount of \$1,700,000 is approved and adopted. The outdoor equipment and furniture is expected to be installed on or after December 1, 2017. The useful life of the other Improvements is determined to be thirty (30) years and upwards from the date of installation thereof and the estimated cost thereof in the amount of \$38,050,000 is approved and adopted. The estimates set forth above assume that the total bond issue will be \$50,000,000. If the aggregate amount of the Bonds is less, the estimates and the various components thereof will be proportionately reduced.

12. CONSTRUCTION FUND. From the proceeds of the sale of the bonds there shall be set aside in the debt retirement fund any premium and accrued interest received from the purchaser at the time of delivery of the bonds. The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund and used to pay the costs of issuing the bonds and to acquire and

construct the Improvements for which the bonds are issued. Such proceeds shall not be used to pay for any maintenance costs.

13. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of and interest on the bonds, shall have been deposited in trust, this resolution shall be defeased and the owners of the bonds shall have no further rights under this resolution except to receive payment of the principal of and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

14. TAX COVENANT. The School District covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes. The President, the Treasurer and the Secretary of the Board of Education and the Superintendent and the Executive Director, Business & Operations and other officers and employees of the School District are authorized to do all things necessary (including the making of such covenants of the School District as shall be appropriate) to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.

15. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Executive Director, Business & Operations (or in his absence the Superintendent) shall advertise for bids for the purchase of the bonds in accordance with the Notice of Sale set forth in Section 20 hereof. The Executive Director, Business & Operations is authorized in his discretion to arrange for proposals for the bonds to be received electronically. After the receipt of proposals the Executive Director, Business & Operations, if he shall determine that it is in the best interest of the School District to do so, shall enter an order awarding the bonds to the proposer whose proposal produces the lowest interest cost determined in accordance with the Notice of Sale. The President, the Treasurer and the Secretary of the Board of Education and the Superintendent and the Executive Director, Business & Operations and other officers and employees of the School District are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the bonds in accordance with the provisions of this resolution.

16. OFFICIAL STATEMENT. The Executive Director, Business & Operations is authorized to cause the preparation of an official statement for bonds for the purpose of enabling compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule") and to do all other things necessary to enable

compliance with the Rule. After the award of bonds, the School District will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful proposer or proposers to enable such proposer or proposers to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

17. CONTINUING DISCLOSURE. The Superintendent and the Executive Director, Business & Operations are each severally authorized to execute and deliver in the name and on behalf of the School District a continuing disclosure certificate to comply with the requirements for a continuing disclosure undertaking by the School District pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The School District hereby covenants and agrees that it will comply with and carry out all the provisions of the Continuing Disclosure Certificate.

18. REPLACEMENT OF BONDS. Upon receipt by the Executive Director, Business & Operations of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity that complies with applicable law and is satisfactory to the Executive Director, Business & Operations, the Executive Director, Business & Operations may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the Executive Director, Business & Operations may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the School District in the premises. Any bond delivered pursuant to the provisions of this section in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

19. INDEPENDENT AUDIT COVENANT. The School District covenants to have an independent audit, using generally accepted accounting principles, relating to the bonds conducted within 120 days after completion of the Improvements financed by the proceeds of the bonds and to submit such audit report to the Michigan Department of Treasury.

20. COMPETITIVE SALE - NOTICE OF SALE: The School District hereby authorizes its Bond Counsel to publish an Official Notice

of Sale at least seven days prior to the date fixed for receipt of bids on for the purchase of the Bonds. The Financial Consultant is hereby designated to act for and on behalf of the School District to receive bids for the purchase of the Bonds and to take all other steps necessary in connection with the sale and delivery thereof. The Notice of Sale shall be in substantially the following form with such changes therein as are not inconsistent with this resolution and as are approved by the Executive Director, Business & Operations of the School District after conferring with Bond Counsel:

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**NOTICE OF SALE  
NOT TO EXCEED  
\$ \_\_\_\_\_  
WATERFORD SCHOOL DISTRICT  
COUNTY OF OAKLAND, STATE OF MICHIGAN  
SCHOOL DISTRICT BONDS, SERIES 2017  
(General Obligation Unlimited Tax)**

**SEALED OR ELECTRONIC PROPOSALS:** Sealed written proposals for the purchase of the bonds described herein (the "Bonds") will be received by the undersigned, on behalf of the Waterford School District (the "School District"), on \_\_\_\_\_ at \_\_:\_\_ \_\_.m., at the offices of the Municipal Advisory Council of Michigan, Buhl Building, 535 Griswold, Suite 1850, Detroit, Michigan 48226, where they will be publicly opened and read.

Also in the alternative, electronic proposals will also be received on the same date and until the same time by an agent of the undersigned Bidcomp/Parity. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Eric Washington, 1359 Broadway, 2nd Floor, New York, NY, 10018, (212) 849-5021.

If any provision of this Notice of Sale shall conflict with information provided by Bidcomp/Parity as the approved provider of electronic proposing services, this Notice of Sale shall control.

The Bonds will be awarded or all proposals will be rejected by the Executive Director, Business & Operations of the School District at a proceeding to be held within twenty-four hours of the sale.

**BOND DETAILS:** The Bonds shall be dated \_\_\_\_\_, 2017, shall be fully registered Bonds, both as to principal and interest, in any one or more denominations of \$5,000 or a multiple of \$5,000 numbered from 1 upwards and shall bear interest from the date thereof payable on \_\_\_\_\_ 1, \_\_\_\_\_ and semi-annually thereafter. The Bonds will mature on May 1 of each year as follows:

<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>	<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>
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**PRIOR REDEMPTION:** Bonds maturing prior to May 1, \_\_\_\_\_, shall not be subject to redemption prior to maturity. Bonds maturing on and after May 1, \_\_\_\_\_ shall be subject to redemption in whole or in part on any date on and after May 1, \_\_\_\_\_, and in any order, at the option of the School District, at par, plus accrued interest to the date fixed for redemption.

With respect to partial redemptions, any portion of a bond outstanding in a denomination larger than the minimum authorized denomination may be redeemed provided such portion and the amount not being redeemed each constitutes an authorized denomination. In the event that less than the entire principal amount of a bond is called for redemption, upon surrender of the Bond to the bond registrar, the bond registrar shall authenticate and deliver to the registered owner of the Bond a new bond in the principal amount of the principal portion not redeemed.

Notice of redemption shall be sent to the registered holder of each Bond being redeemed by first class mail at least thirty (30) days prior to the date fixed for redemption, which notice shall fix the date of record with respect to the redemption if different than otherwise provided in the resolution authorizing the issuance of the Bonds. Any defect in such notice shall not affect the validity of the redemption proceedings. Bonds so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the bond registrar to redeem the same.

**INTEREST RATE AND PROPOSING DETAILS:** The Bonds shall bear interest at a rate or rates not exceeding 6% per annum, to be fixed by the proposals therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only. All bonds maturing in any one year must carry the same interest rate. THE INTEREST RATE BORNE BY BONDS MATURING IN ANY YEAR SHALL NOT BE AT A RATE LOWER THAN THE RATE BORNE BY BONDS MATURING IN ANY PRECEDING YEAR. No proposal for the purchase of less than all of the Bonds, at a price less than \_\_\_% of their par value or at an interest rate or rates that will result in a net interest cost of more than 6% per annum, will be considered.

**TERM BOND OPTION:** Bonds maturing in the years \_\_\_\_-\_\_\_\_, inclusive, are eligible for designation by the original purchaser at the time of sale as serial bonds or term bonds, or both. There may be more than one term bond maturity. However, principal maturities designated as term bonds shall be subject to mandatory redemption, in part, by lot, at par and accrued interest on May 1st of the year in which the Bonds are presently scheduled to mature. Each maturity of term bonds and serial bonds must carry the same interest rate. Any such designation must be made at the time the proposals are submitted.

**BOOK-ENTRY-ONLY:** The Bonds will be issued in book-entry-only form as one fully-registered bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company, ("DTC"), New York, New York. DTC will act as securities depository for the Bonds. Purchase of the Bonds will be made in book-entry-only form, in the denomination of \$5,000 or any multiple thereof. Purchasers will not receive certificates representing their interest in Bonds purchased. The book-entry-only system is described further in the nearly final official statement for the Bonds.

**BOND REGISTRAR, PAYING AGENT AND DATE OF RECORD:** \_\_\_\_\_,

\_\_\_\_\_, Michigan has been selected as bond registrar and paying agent (the "Bond Registrar") for the Bonds. The Bond Registrar will keep records of the registered holders of the Bonds, serve as transfer agent for the Bonds, authenticate the original and any re-issued bonds and pay interest by check or draft mailed to the registered holders of the Bonds as shown on the registration books of the County kept by the Bond Registrar on the applicable date of record. The date of record for each interest payment shall be the 15th day of the month before such payment is due. The principal of and redemption premium, if any, on the Bonds will be paid when due upon presentation and surrender thereof to the Bond Registrar. As long as DTC, or its nominee Cede & Co., is the registered owner of the Bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the Bonds is the responsibility of DTC participants and indirect participants as described in the nearly final official statement for the Bonds. The County may from time to time as required designate a successor bond registrar and paying agent.

**PURPOSE AND SECURITY:** The Bonds are to be issued pursuant to a regular election held in the School District on March 8, 2016. The Bonds are to be issued for the purpose of defraying the cost of erecting, furnishing and equipping additions to and partially remodeling, furnishing and refurnishing, equipping and re-equipping school facilities; acquiring, installing, and equipping instructional technology for school facilities; purchasing school buses; constructing, equipping, developing and improving athletic facilities, playgrounds and play fields; and developing and improving sites as stated in the Bond Proposition. The full faith and credit of the School District have been pledged for the prompt payment of the principal of and interest on the Bonds and the School District is authorized and required to levy such ad valorem taxes, without limitation as to rate or amount, as may be necessary for the payment of such principal and interest.

**STATE QUALIFICATION:** The Bonds are expected to be fully qualified for participation in the State of Michigan (the "State") School Bond Loan Fund pursuant to the provisions of Articles IX, Section 16, of the State Constitution and Act No. 108, Public Acts of Michigan, of 1961, as amended. Pursuant to these constitutional and statutory provisions, if for any reason the School District is unable to pay the principal of and interest on the Bonds when due, the School District will be obligated to borrow and the State will be obligated to lend to it an amount sufficient to enable the School District to pay the principal and interest when due.

**GOOD FAITH:** A certified or cashier's check drawn upon an incorporated bank or trust company or a wire transfer in an amount equal to 2% (\$\_\_\_\_\_) of the face amount of the Bonds, and payable to the order of the School District will be required of the

successful proposer as a guarantee of good faith on the part of the proposer, to be forfeited as liquidated damages if such proposal be accepted and the proposer fails to take up and pay for the Bonds. If a check is used, it must accompany each proposal. If a wire transfer is used, the successful proposer is required to wire the good faith deposit not later than Noon, prevailing Eastern Time, on the next business day following the sale using the wire instructions provided by Municipal Financial Consultants Incorporated. The good faith deposit will be applied to the purchase price of the Bonds. No interest shall be allowed on the good faith checks, and checks of each unsuccessful proposer will be promptly returned to such proposer's representative or by registered mail. The good faith check of the successful proposer will be cashed immediately, in which event, payment of the balance of the purchase price of the Bonds shall be made at the closing.

**AWARD OF THE BONDS - TRUE INTEREST COST:** The Bonds will be awarded to the proposer whose proposal produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on \_\_\_\_\_ and semi-annually thereafter) necessary to discount the debt service payments from their respective payment dates to \_\_\_\_\_ in an amount equal to the price proposed, excluding accrued interest. \_\_\_\_\_ is the anticipated date of delivery of the Bonds.

**LEGAL OPINION:** Proposals shall be conditioned upon the approving opinion of Clark Hill PLC, Detroit, Michigan (the "Bond Counsel"), a copy of which will be printed on the reverse side of each bond and the original of which will be furnished without expense to the Purchaser of the Bonds at the delivery thereof. The fees of Bond Counsel for its services in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue such opinion and as described in the official statement, Bond Counsel has not been requested to examine or review, and has not examined or reviewed, any financial documents, statements or other materials that have been or may be furnished in connection with the authorization, marketing or issuance of the Bonds and, therefore, has not expressed and will not express an opinion with respect to the accuracy or completeness of the official statement or any such financial documents, statements or materials.

**TAX MATTERS:** In the opinion of Bond Counsel, subject, however to certain qualifications described herein, under existing law, the interest on the Bonds is excluded from gross income for federal income tax purposes, such interest is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations, although for the purpose of computing the alternative minimum tax imposed on certain corporations, such interest is taken into account in determining certain income and earnings. In the further opinion of Bond Counsel, the Bonds and the interest thereon are exempt from all taxation in the State of Michigan except inheritance and estate



taxes and taxes on gains realized from the sale, payment or other disposition thereof.

**"NOT QUALIFIED TAX-EXEMPT OBLIGATIONS"**: The Bonds have not been designated as "Qualified Tax-Exempt Obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code").

**CERTIFICATE REGARDING "ISSUE PRICE"**: The Purchaser will be required, as a condition of delivery of the Bonds, to certify the "issue price" of the Bonds within the meaning of Section 1273 of the Code, which will include a representation that at least 10 percent of each maturity of the Bonds has been sold to the public (excluding bond houses, brokers or similar persons or organizations acting in the capacity of underwriters or wholesalers) at a price not exceeding the stated initial offering price. In addition, if the successful proposer will obtain a municipal bond insurance policy or other credit enhancement for the Bonds in connection with their original issuance, the successful proposer will be required, as a condition of delivery of the Bonds, to certify that the premium therefor will be less than the present value of the interest expected to be saved as a result of such insurance or other credit enhancement. The form of an acceptable certificate will be provided by bond counsel.

**DELIVERY OF BONDS**: The School District will furnish Bonds ready for execution at its expense. Bonds will be delivered without expense to the Purchaser. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of delivery of the Bonds. If the Bonds are not tendered for delivery by twelve o'clock noon, Eastern Time, on the 45th day following the date of sale or the first business day thereafter if said 45th day is not a business day, the successful proposer may on that day, or any time thereafter until delivery of the Bonds, withdraw its proposal by serving written notice of cancellation on the undersigned, in which event the School District shall promptly return the good faith deposit. Payment for the Bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the Bonds shall be paid by the Purchaser at the time of delivery.

**UNDERTAKING TO PROVIDE CONTINUING DISCLOSURE**: In order to assist proposers in complying with SEC Rule 15c2-12, as amended, the School District will covenant to undertake (pursuant to resolutions adopted or to be adopted by their governing body), to provide annual reports and timely notice of certain events for the benefit of beneficial owners of the Bonds. The details and terms of the undertaking are set forth in a Continuing Disclosure Certificate to be executed and delivered by the School District, a form of which is included in the nearly final official statement and in the final official statement.

**OFFICIAL STATEMENT**:

### **Hard Copy**

A copy of the nearly final official statement (the "Nearly Final Official Statement") may be obtained by contacting Municipal Financial Consultants Incorporated at the address listed below. The Nearly Final Official Statement is in a form deemed final as of its date by the School District for purposes of SEC Rule 15c2-12(b)(1), but is subject to revision, amendment and completion of a final official statement (the "Final Official Statement"). The successful proposer shall supply to the School District within twenty-four hours (24) after the award of the Bonds, all pricing information and any underwriter identification determined by Bond Counsel to be necessary to complete the Final Official Statement.

### **Internet**

In addition, the School District has authorized the preparation and distribution of a Nearly Final Official Statement containing information relating to the Bonds via the Internet. The Nearly Final Official Statement can be viewed and downloaded at [www.i-dealprospectus.com/pdf.asp?doc=\\_\\_\\_\\_\\_](http://www.i-dealprospectus.com/pdf.asp?doc=_____) or at [www.tm3.com](http://www.tm3.com).

The School District will furnish to the successful proposer, at no cost, 125 copies of the Final Official Statement within seven (7) business days after the award of the Bonds. Additional copies will be supplied upon the proposer's agreement to pay the cost incurred by the School District for those additional copies.

The School District shall deliver at closing an executed certificate to the effect that as of the date of delivery the information contained in the Final Official Statement, including revisions, amendments and completions as necessary, relating to the School District and the Bonds is true and correct in all material respects, and that such Final Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make statements therein, in light of the circumstances under which they were made, not misleading.

**CUSIP NUMBERS:** It is anticipated that CUSIP numbers will be printed on the Bonds, but neither the failure to print such numbers nor any improperly printed number shall constitute cause for the Purchaser to refuse to accept delivery of, or to pay for, the Bonds. All expenses for printing CUSIP numbers on the Bonds will be paid by the School District, except that the CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and paid for by the Purchaser.

**PROPOSER CERTIFICATION: NOT "IRAN-LINKED BUSINESS:"** By submitting a proposal, the proposer shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 17, Public Acts of Michigan, 2012; MCL 129.311 et seq.

**ADDITIONAL INFORMATION:** Further information may be obtained from the undersigned at the address specified above or from Meredith A.

Shanle, Municipal Financial Consultants Incorporated, 500 Woodward Ave., Suite 3500, Office #3559, Detroit, Michigan 48226, telephone (313) 408-5990.

**THE RIGHT IS RESERVED TO REJECT ANY OR ALL PROPOSALS.**

**ENVELOPES:** Envelopes containing the proposals should be plainly marked "Proposal for Waterford School District, School District Bonds, Series 2017."

WILLIAM HOLBROOK, Executive Director,  
Business & Operations, Waterford School  
District

las.r2-wat48



WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	10.b.(1) NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 15-17-18
TOPIC:	Contract Award: Partial Roof Replacement-Knudsen Elementary

Administration recommends the awarding of a contract for the partial roof replacement at Knudsen Elementary School:

Vendor	Part 1	Part 2	Amount
<b>Newton Crane</b>	<b>\$ 134,600</b>	<b>\$ 6,500</b>	<b>\$ 141,100*</b>
Bloom	\$ 160,000	\$,10,000	\$ 170,000

\* Award for the Knudsen Elementary project is to Newton Crane Roofing: \$ 141,100

Funding Source: 2016 Bond Series I

Resource Persons: William Holbrook, Executive Director, Business and Operations  
John Keglovitz, Associate Director, Maintenance and Operations

Date of Board of Education Meeting: July 20, 2017