



Waterford School District  
**WATERFORD KETTERING HIGH SCHOOL**  
**COURSE SYLLABUS**



<b>Course Title: SEMINAR</b>
<b>Telephone: ..... (248) 673-1261</b>
<b>Course Description</b>
This is a required course for all students. Seminar is a graduation requirement. This class meets on Tuesdays during 4 <sup>th</sup> block and on Fridays during 2 <sup>nd</sup> block. Full time students have Seminar twice a week; half time students (OTC) will have it once a week. Student have passes in their planners/agendas which allow them to sign up to see teachers that they currently have on their schedule to receive additional help, assistance, make up tests, work with other students, receive tutoring, or any other educational purpose deemed by the teacher. Students will also be creating and working toward their personal goals in Seminar.
<b>Units of Study</b>
This time is considered to be student work time and is an opportunity/ privilege for them. Failure to use this time appropriately may result in the loss of Seminar credit.
<b>Attendance</b>
Full time students will lose credit in Seminar when they reach their 7 <sup>th</sup> absence. Half time students will lose credit in Seminar when they reach their 3 <sup>rd</sup> absence.
<b>Instruction</b>
Teachers are available during this time to help students individually and in groups.
<b>Grading</b>
Students are evaluated each day in Seminar, using a 5 point scale. They also are evaluated at the following Seminar when they show their Seminar teacher their signed pass. Their pass should be signed by the teacher the student went to see the previous Seminar. Failure to have their pass completed appropriately may result in the student losing all of their points for that Resource time.
<b>Grading Content</b>
Teachers are instructed to assign “all or nothing” points to students for each of the 5 areas each day. For example, if a student does not bring their planner/agenda to class they lose that point for the day.
<b>Grading Calculation</b>

Grades are calculated in the following manner:

Students earn up to 5 points for each day they are in Seminar. The points they earn are based on the following breakdown, 1 point each:

A = agenda brought to seminar and filled out

C = current grade report

Q = quick start/on time to class

E = academically engaged

B = worked to the bell

All students automatically receive 5 points each day. They can only lose points based upon negative behavior, failure to meet expectations, failure to follow Seminar procedures, and failure to follow school and classroom rules.

### **Grade Weighting**

Grades are not weighted for Seminar.

### **Grading Practices**

Students are given a grade of Pass/ Fail for Seminar. Each semester,  $\frac{1}{4}$  credit is given for successfully passing Seminar. Failure to pass Seminar will result in the student having to complete 36 hours of community service for each semester.

Students must earn 80% of the total possible points to earn Seminar credit. They must retain 4 out the 5 points daily to maintain an 80%. Students receive points only on days they are present.

### **Classroom Expectations**

Students are expected to be working at all times during Seminar. For example, they can work on homework, review for tests and quizzes, meet with their peers for help or to work on projects, read the newspaper or a magazine, research on the computer or in the Media Center, write, or any other activity of an educational nature. Students are not allowed to sleep, play games, be disruptive, be overly social, sit idly, and must adhere to each classroom teacher's procedures and expectations for Seminar. In addition to losing points as described above, students may also be "frozen" in their Seminar class. If they abuse their privileges, disregard school and classroom rules and policies, or fail to bring their planner/agenda, they will not be allowed to travel during Seminar. If a student loses their planner/agenda they may purchase a replacement in the school bookstore for a fee of \$5.

#### **Helpful websites/e-mail:**

[www.edline.net](http://www.edline.net)

Waterford School District announcement and student progress

[www.waterford.k12.mi.us](http://www.waterford.k12.mi.us)

Waterford School District

[www.waterford.k12.us/databases/htm](http://www.waterford.k12.us/databases/htm)

Library Resources