

WATERFORD SCHOOL DISTRICT
Interim Meeting of the Board of Education
Thursday, December 1, 2016 - 6:00 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Recognition of Achievements
6. Celebration of Learning
 - a. STEM
7. Information Items
 - a. Student Trip to Germany and Austria
 - b. Head Start Reports
 - c. School of Choice Resolution 2017-2018
8. Audience Comments on Action Items
9. Approval of Minutes
 - a. November 17, 2016 Regular Meeting
10. New Business
 - a. Superintendent’s Recommendations
 - (1) Recommendation 41-16-17 Relative to Resignations/Retirements
 - (2) Recommendation 42-16-17 Relative to Student Trip to Germany and Austria
11. Discussion Items
 - a. Future
 - (1) Celebration of Learning – Pierce Choir Performance, December 15
 - (2) Information – Establish Board Meeting Date/Time/Location, December 15
 - (3) Action – School of Choice Resolution for 2017-2018, December 15
 - b. Board of Education Reports
12. Audience Comments on Non-Action Items
13. Superintendent’s Report
14. Adjournment – Following the adjournment of the meeting, the President, Members of the Board, Superintendent, and appropriate personnel will meet with members of the audience to discuss issues they may wish to examine.

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO: 5. Accolades

TOPIC: Recognition of Achievements

William Holbrook, Executive Director, Business and Operations

- Athletic Accomplishments

Resource Person: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Board of Education Meeting: December 1, 2016

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 6.a. Celebrations of Learning

TOPIC: STEM Program

The Board of Education will receive an update on the new STEM Academy, where students engage in real-world, project-based learning that integrate traditional science, technology and math curriculum using innovative methods.

Resource Persons: Carly Stone, Director, Curriculum, Instruction and Assessment

Date of Board of Education Meeting: December 1, 2016

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 7.a. Information Item
TOPIC: Kettering Student Trip to Germany and Austria

Kettering High School is requesting approval for a Germanic Cultures Tour of Germany and Austria, June 19-28, 2018.

A recommendation to approve the proposal will be presented under New Business. Approval would be rescinded if the area to be visited is issued a travel warning.

Jason Frank is here this evening to share further details and answer questions from the Board.

Resource Persons: Carly Stone, Director of Curriculum, Instruction and Assessment

Date of Board of Education Meeting: December 1, 2016

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
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ITEM NO.:	7.b.	Information Item
TOPIC:		Head Start Reports

The Head Start program is required by the federal government to have a Policy Committee. This Committee meets monthly for the purpose of developing and approving policies for the Head Start program. All policies developed and approved by this Committee also require Board of Education approval.

The Board of Education has received as information the Head Start Director’s Report for December 2016 and the Head Start Budget for November 2016.

Resource Person: Carly Stone, Director, Curriculum, Instruction, and Assessment

Board of Education Meeting: December 1, 2016

Waterford/Stepanski Early Childhood Center

Head Start Director's Report

November 2016

Enrollment:

The program has 85 students enrolled. The program is full with a waiting list of 99.

Community Outreach:

Family activity day was centered on Community Helpers on Nov. 4. The children dressed as fire fighters, policemen, chefs, construction workers.

The Strategic Plan:

The strategic plan is in place for the 2016-17 school year. Many forms are now accessible online.

Meals Served:

Approximately 1380 meals have been served in Head Start in the month of October.

Staff Trainings:

Staff attended an early childhood conference on Nov. 8 called "For Teachers by Teachers" held at Lakeland High School. Staff learned various classroom strategies and curriculum ideas from teachers in the field.

Parent Trainings:

Parents will attend a training on “High Scope Curriculum in the home” on Nov. 16, 18 and 22nd. Child led conferences will also be held on these dates.

Curriculum:

Teachers are continuing with the High Scope Curriculum and following the daily routine. The teachers are working on inputting COR and will share results with parents at child led conferences. Teachers are heavily focused on emotional literacy in the classrooms and are having children discuss, label and name their emotions. The “Mood Meter” is a focus building wide.

Monitoring:

No monitoring at this time-Our new monitor from OLHSA was here to visit and meet staff on Nov. 14.

Child Outcomes

Kindergarten readiness skills are a continual focus in the classroom: transitioning, conflict resolution, stamina, emotional intelligence and following directions.

Teachers are focusing on social/emotional skills, which based on current research, improves overall *outcomes* in test scores, reading, math and writing skills in the elementary school setting. This will be a building focus in the 2016-17 school year.

Head Start
Monthly Financial Report
Oct. 2016

Program Costs

Personnel	\$38,218.38
Fringe Benefits	\$18,864.32
Conference	
Equipment	
Supplies	\$2,597.06
Professional/Technical	
Construction	
Other	
Total	\$59,679.76

Development and Administrative Costs

Personnel	
Fringe Benefits	
Conference	
Equipment	
Supplies	\$110.51
Professional/Technical	
Construction	
Other	
Total	\$110.00

Total Expenditures \$ 59,789.76

WATERFORD SCHOOL DISTRICT
Board of Education
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ITEM NO.: 7. (c)	Information Item
TOPIC:	2017-2018 Schools of Choice Resolution

A recommendation to approve the following resolution to Schools of Choice for the 2017-2018 school year will be presented on December 15, 2016.

***WHEREAS**, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and*

***WHEREAS**, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2017-2018 school year; and*

***WHEREAS**, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and*

***WHEREAS**, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it*

***RESOLVED**, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2017-2018; and*

***BE IT FURTHER RESOLVED**, that the Waterford School District will accept applications for the 2017-2018 school year for the Kindergarten grade level (section 105) and grades 6-12 enrolled in the Cyber Academy only (section 105 and 105c) until the deadline established by law.*

Resource Persons: William Holbrook, Executive Director of Business and Operations

Date of Board of Education Meeting: December 1, 2016

WATERFORD BOARD OF EDUCATION - MINUTES

November 17, 2016

OPENING

The Waterford School District Board of Education regular meeting, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Seeterlin at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Piggott, Halls, Sutherland, Himmelspach, Petrusha, and Seeterlin
Absent: Member Torres
Others: Keith Wunderlich, William Holbrook, Janet McLeod, Carly Stone, Danielle Corbiel, Rhonda Lessel, Darin Holley, Nadine Milostan, Allison Sartorius, Elizabeth Kutchev, Jessica Doyle, Rudie McGregor, Alan Vassilakos, Renee Ciennick, Annita Abner, Becky Lesh, Troy Beasley, Lynette Bright, Matthew Riley, Christy Ward, Jo Schoonover, Lisa Batchelder, Ted Bowersot, Shannon Barney, Jill Garrison, Megan Decaster, Sue Case, Bruce Bartlett, Dawn Sanford, Howard Berlin, Rachel Bryce, Heather Wichtman, Kylee McLina, Nancy Haller, Kris Hamzey, Deb McFarland, Susan Hartley, Katie Sabo, Rob Sabo, Scott Kortlandt, Lori Taylor, Katherine Scram, Marty Vespie, Jeff Eisenhart, Sylvia Radhs, Megan Saletta, Sue Austin, Rebecca Roschelski, Jessica Beck, Suzanne Blake, Susan Montross, Debbie Carress, Scott Munroe, Collin McGran, Katie Muhlek, Jocelyn Mitchell, Megan Roberts and others that did not register.

APPROVAL OF THE AGENDA

The agenda was approved as presented.

RECOGNITION OF ACHIEVEMENTS

Mason 7th grade football completed an undefeated 6-0 season. They defeated teams from Oxford, Waldon, Oakview, Avondale, Clarkston, and Pierce. The boys outscored their opponents 134-22 over the course of the season. Congratulations Mariners!

We would also like to congratulate Kettering student athletes Lillia Schoof who recently signed her letter of intent to play basketball for Saginaw Valley State University and Madison French who signed to play softball at Bowling Green.

The Waterford Senior Center hosted a special luncheon last week to honor our local veterans with a complimentary lunch. There was a flag ceremony by the Honor Guard from VFW Post 1008 of Waterford and a tribute to prisoners of war and fallen comrades by Post Commander of the American Legion Post 377. Thanks to the Waterford Mott students who helped to serve and clear the meals and the Kettering Choir for providing entertainment.

CELEBRATION OF LEARNING

a. Technology and Teaching/Learning

This fall the Waterford School District installed and prepared each elementary classroom with five computers which has allowed for the direct use of technology alongside our daily learning. Elementary teacher Jessica Doyle and her students from Schoolcraft shared how they are using the computer in reading, we heard information from elementary teacher Sue Case and her students from Grayson on how they are utilizing Kidblog within writing and Elizabeth Kutchev shared a video from Blair Schwartz and students from Beaumont to showcase their school news.

INFORMATION ITEM

a. Athletics Report

Allison Sartorius, Athletic Director, provided an update on the Waterford School District’s athletic programs.

b. Election Results

Below are the unofficial results of the Waterford School District Board of Education election, conducted on Tuesday, November 8, 2016.

Mary Barghahn		17.24%	10,816
Paul J. Greenawalt		7.09%	4,449
Jon Knapp		13.71%	8,603
Eric M. Lindemier		11.65%	7,307
Robert Petrusha, Jr.		19.49%	12,230
Bob Piggott		15.83%	9,929
Robert J. Seeterlin		14.49%	9,090
WRITE-IN		0.51%	318
			62,742

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

- a. November 3, 2016, Interim Meeting
- b. November 3, 2016, Executive Session

Moved by Member Halls and supported by Member Himmelspach that the Board of Education adopt the minutes of the meetings listed above.

Ayes: Members Halls, Piggott, Himmelspach, Sutherland, Seeterlin, and Petrusha
 Nays: None
 Motion carried. (6-0)

ACCOUNTS PAYABLE

Moved by Member Himmelspach and supported by Member Piggott that the Board of Education approve the accounts payable for the month of October 2016 per the reports included in the November 17, 2016 Board materials.

Ayes: Members Halls, Piggott, Himmelspach, Sutherland, Seeterlin, and Petrusha
 Nays: None
 Motion carried. (6-0)

FINANCIAL STATEMENT

The Board of Education received a statement of revenues and expenditures ending October 2016.

NEW BUSINESS

a. Superintendent’s Recommendations

(1) Recommendation 39-16-17 Relative to Resignation

Moved by Member Halls and supported by Member Petrusha that the Board of Education accept the following resignation:

Kaufman, Ann, Special Education Teacher
Mott High School
Retirement
Effective January 27, 2017

Ayes: Members Halls, Piggott, Himmelspach, Sutherland, Seeterlin, and Petrusha
Nays: None
Motion carried. (6-0)

b. Consideration of Certain Purchases

(1) Recommendation 40-16-174 Relative to Contract Award:

Moved by Member Himmelspach and supported by Member Halls that the Board of Education approve the purchase of two (2) plow/dump trucks by means of the MiDeal membership with the State of Michigan.

Item	Description	Price	Quantity	Total
Chassis	2017 International (w/License, Title)	\$78,292.50 (\$30)	2	\$156,615
Equipment	Plow, Dump Body, Hoist, Oil Tank, Hydraulics, Hitch, Tarp System, etc.	\$51,302	2	\$102,604
			Total	\$259,219

Funding Source: General Fund & 2016 Series 1

Ayes: Members Halls, Piggott, Himmelspach, Sutherland, Seeterlin, and Petrusha
Nays: None
Motion carried. (6-0)

DISCUSSION ITEMS

- a. Future Items – December 1, 2016
 - 1. Celebration of Learning – STEM

b. Board of Education Reports

Member Halls thanked staff for being here.

Member Sutherland echoed those comments and also talked about Kettering’s performance of Phantom of the Opera.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

There were no audience comments on non-action items.

SUPERINTENDENT'S REPORT

Dr. Wunderlich talked about the release of a new Reading with Wilbur episode as well as Mason's production of Wizard of Oz and successful grads. He also thanked Waterford's education support professionals in honor of American Education Week.

ADJOURNMENT

The meeting was adjourned by President Seeterlin at 6:42 PM.

Secretary, Board of Education

/mr

Action

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 10.a.(1) NEW BUSINESS
Superintendent's Recommendation 41-16-17
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Gannon-Piacentini, Connie, Teacher
Mason Middle School
Retirement
Effective January 27, 2017

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: December 1, 2016

Action

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 10.a.(2) NEW BUSINESS
Superintendent's Recommendation 42-16-17
TOPIC: Kettering German Trip to Germany and Austria

It is recommended that the Board of Education approve the proposed Kettering High School Germanic Cultures Tour of Germany and Austria, June 19-28, 2018.

Approval would be rescinded if the area to be visited is issued a travel warning.

Resource Persons: Carly Stone, Director of Curriculum, Instruction and Assessment

Date of Board of Education Meeting: December 1, 2016