WATERFORD SCHOOL DISTRICT Regular Meeting of the Board of Education Thursday, December 15, 2016 - 6:00 PM A G E N D A

- 1. Opening Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, www.waterford.k12.mi.us.
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of the Agenda
- 5. Celebrations of Learning
 - a. Pierce Middle School Choir
- 6. Information Item
 - a. 2017-2018 Board of Education Meeting Schedule
 - b. 2017 Fiber Network Build/Lease
 - c. 2017 Wireless Network Hardware and Fiber Network Hardware
 - d. Oakland County Parent Advisory Representative
- 7. Audience Comments on Action Items
- 8. Approval of Minutes
 - a. December 1, 2016 Interim Meeting
- 9. Accounts Payable November 2016
- 10. School District Financial Statement
- 11. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 43-16-17 Relative to Resignations/Retirements
 - (2) Recommendation 44-16-17 Relative to Resolution: Schools of Choice 2017-2018
 - (3) Recommendation 45-16-17 Relative to Tentative Agreement: Health Care WEA
 - (4) Recommendation 46-16-17 Relative to Tentative Agreement: Health Care MESPA I
 - (5) Recommendation 47-16-17 Relative to Tentative Agreement: Health Care MESPA II
 - (6) Recommendation 48-16-17 Relative to Tentative Agreement: Health Care MESPA III
 - (7) Recommendation 49-16-17 Relative to Tentative Agreement: Health Care WFSP
 - (8) Recommendation 50-16-17 Relative to Tentative Agreement: Health Care WASA
- 12. Discussion Items
 - a. Future
 - (1) Winter Break, December 22 January 2
 - (2) Oath of Office to Newly Elected Members, January 19
 - (3) Organization Election of Officers, January 19
 - (4) Organization Board Appointments, January 19
 - (5) Action Fiber Network Build/Lease, January 19
 - (6) Action Wireless/Fiber Network Hardware, January 19
 - (7) Action Oakland County Parent Advisory Rep, January 19
 - b. Board of Education Reports
- 13. Audience Comments on Non-Action Items
- 14. Superintendent's Report

15. Executive Session

By Roll Call Vote the Board of Education will move to Executive Session for the purpose of discussing negotiations. No action will be taken in Executive Session. The Regular Meeting will be deemed adjourned at the conclusion of the Executive Session.

16. Adjournment – Following the adjournment of the meeting, the President, Members of the Board, Superintendent, and appropriate personnel will meet with members of the audience to discuss issues they may wish to examine.

Celebration of Learning

WATERFORD SCHOOL DISTRICT

Board of Education 501 N. Cass Lake Road Waterford, Michigan 48328

ITEM NO.:	5.a.	Celebration of Learning	

TOPIC: Pierce Middle School Choir

The Pierce Middle School 8th grade Choir, under the direction of Colette Yoder, will sing "Winter Fantasy" by Jill Gallina and "Goin' Now to See the Baby" by Greg Gilpin.

Resource Person: Carly Stone, Director, Curriculum, Instruction, and Assessment

Information

WATERFORD SCHOOL DISTRICT

Board of Education 501 N. Cass Lake Road Waterford, Michigan 48328

ITEM NO.: 6.a. Information Item

TOPIC: 2017-2018 Board of Education Meeting Schedule

It is recommended that the Interim and Regular meetings of the Waterford Board of Education be scheduled per the list below with the first Thursday of each month being the Interim meeting and the third Thursday of each month being the Regular. Board meetings will be held at 6:00 PM at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, unless posted otherwise. A recommendation for approval will be presented January 19, 2017.

2017-2018 School Year

* July 6, 2017	July 20, 2017
August 3, 2017	August 17, 2017
September 7, 2017	September 21, 2017
October 5, 2017	October 19, 2017
November 2, 2017	November 16, 2017
December 7, 2017	**December 21, 2017
**January 4, 2018	January 18, 2018
February 1, 2018	February 15, 2018
March 1, 2018	March 15, 2018
* April 5, 2018	April 19, 2018
May 3, 2018	May 17, 2018
June 7, 2018	June 21, 2018

*No Meeting Scheduled. **Pending 2017-2018 WSD calendar relative to Winter Break.

Resource Person: <u>Board of Education</u>

Information

WATERFORD SCHOOL DISTRICT Board of Education 501 N. Cass Lake Road Waterford, Michigan 48328

ITEM NO.: 6.b. Information Item

TOPIC: 2017 WSD Fiber Network Build/Lease

The Waterford School District is seeking a reputable vendor to design, build and maintain a district owned fiber network as well as pricing on a leased fiber network. In order to take advantage of USAC E-Rate reimbursement dollars, we need to determine whether it is more cost effective to build and maintain a district owned fiber network or to continue leasing. The district posted a request for proposals in order to bid this project out competitively. Bid proposals were due on December 7, 2016, and we expect to make a recommendation to the Board of Education on January 19, 2017.

Funding: Bond Series I and USAC E-Rate reimbursement

Resource Persons: Darin Holley, Director of Instructional Services, Technology and Data

Information

WATERFORD SCHOOL DISTRICT Board of Education 501 N. Cass Lake Road Waterford, Michigan 48328

ITEM NO.: 6.c. Information Item

TOPIC: 2017 WSD Wireless Network Hardware / Fiber Network Hardware

The Waterford School District is seeking a reputable vendor to provide the hardware that will support our wireless expansion as well as our fiber network. The district posted a request for proposals in order to bid this project out competitively. Bid proposals were due on December 2, 2016, and we expect to make a recommendation for purchase on January 19, 2016.

Funding: Bond Series I and USAC E-Rate reimbursement

Resource Persons: <u>Darin Holley, Director of Instructional Services, Technology and Data</u>

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ITEM NO.: 6.d. Information Item

TOPIC: Oakland County Parent Advisory Representative

The Oakland Schools Plan for the Delivery of Special Education Programs and Services specifies that the Oakland Schools Board of Education will appoint the Special Education Parent Advisory Committee whose members will serve a three year term. Each school district that provides special education services for more than 100 students may have two representatives.

Kenzi Bisbing is currently appointed to a three year term, expiring in 2018. A recommendation to appoint Jessica Pumfrey as the second parent representative for Waterford School District, for a three year term, will be presented for Board of Education approval on January 19, 2017.

PAC meetings are held monthly at Oakland Schools.

Resource Person: Nadine Milostan, Executive Director, Student Support Services

WATERFORD BOARD OF EDUCATION - MINUTES

December 1, 2016

OPENING

The Waterford School District Board of Education interim meeting, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Seeterlin at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Sutherland, Himmelspach, Torres, Piggott, Halls, Petrusha, and Seeterlin

Absent: None

Others: Keith Wunderlich, William Holbrook, Lisa McFee, Darin Holley, Carly Stonel, Jason Frank,

Jeff Frankowiak, Troy Beasley, Janie Brown, Scott Johnson, Sandra and Kaela List, Dawn Anders, Vanesa Jennings, Shanette Kidd, Becky Lesh, Vanessa Marks, Kris Libstaff, April Lennox, Celeste Duryea, Nick Frazee, Elizabeth Kutchey, Tom Wedder, Jessica Beck, Amy Klopman, Kelly Mathiah, Scott Kortlandt, Marty Robak, Rob Stack, Gwyn Reece, Nicole Janower, Sarah Johnson, Lisa Welch, Angela Stover, Connie Smith, Wendy Nash, Michele Ming, Renee Tenagua, Jessica Fraga, Elizabeth Baudino, Liz Smolinski, Ted Bowersox, Angela Dziadzio, Renee Clark, Heather McDonald, Julie Thompson, Margy Newberry, Amy Klaus, Craig & Cathy Schlaufman, Ann Reiche, Jane Sawyers, Breahn Post, Angela Redick, Jennifer Craig, Jamie Detter, Deanna Barcey, Rick Hilliard, Nikki Freed, Jo Schoonover, Jen Dobrin, Danielle Toeper, Christy Ward, Lisa Batchelder, Susanne Sims, Kelly MacDonald, Brad Mosclier, Jessica Ghislain, Laura Pocle, Stephanie Watteny, Liz Robertson, Valerie Rzepka, Scott Moccia, Kristen Wirz, Michelle Dahl, Julie Gross, Vicki Dinkins, Pat Dinkins, Dale Collins, Dalgan Tcholakian, Jessica Johnson, Carol Jackson, Jill Avenal, Cindy Wyatt, Kim Casagrande, Krista Garrow, Amy McNulty, Chelsea Cortise, Jay Watson, Jane Lane, Mary Ebrat, Lindsey Crozior, Sue Austin, Adonica Jennings, Jodi Curry, Nancy Haller, Katie Muhleck, Elizabeth Tallent, Karen Smith, Kristin Miller, Carol Snyder, Dawn Sanford, Rachel Bryce, Kelli Lathwell, Sue Case, Sara Frontier, Susan Calaro, Courtney Casteel-John, Sharon Spencer, Tricia Stone, Estrellito Valencia, Mary Craite, Katherine Sloan, Laurie Runk, Mary Lazar, Karen DiLauren, Sarah Yates, Stacy Snow, Susie Abrams, Frank Puddy, Beth Hook, Dave Crane, Tony Miller, Ryan Negoshian, Mike Mally, Bob Wareck, Margaret Bryce, Sara Veltri, Tara Brazelton, Renee Preister, Jill Cummins, Elisa Wueuch, Kristen Strong, Brett Hanna, Michael Lebow, Jessica Blitchok, Shannon Sly, Amy Depolo, Denise Abad, Pan Ciesinski, Jen Bares, Tim Bares, Pam Schifer, Stephanie Donellio, Betsey McLachlan, Stacy Beach, Dan Krompatic, Sylvia Radhs, Shea Seckel, Jeff Eisenhart, Megan Roberts and others that did not register.

APPROVAL OF THE AGENDA

The agenda was approved as presented.

RECOGNITION OF ACHIEVEMENTS

Student-athlete leadership councils at both Kettering and Mott have adopted a family of five for the holidays. This past weekend, the athletes met up to shop for their family. We are proud of our student-athletes and the time and effort given to help others in need.

RECOGNITION OF ACHIEVEMENTS

We are also excited to congratulate Mott football players David McCullum for being selected as All-State Honorable Mention and Keith Fields for also being selected as All-State Honorable Mention as well as All-Metro North First Team. In addition, congratulations to Kettering's Kyle Piotrovsky for Academic All-State and honorable mention All-Metro North.

CELEBRATIONS OF LEARNING

a. STEM Academy

The Board of Education received an update on the new Stem Academy, where students engage in real-world, project-based learning that integrate traditional science, technology and math curriculum using innovative methods.

INFORMATION ITEM

a. Kettering Student Trip to Germany and Austria

Kettering High School is requesting approval for a German Cultures tour of Germany and Austria, June 19-18, 2018. A recommendation to approve the proposal will be presented under New Business. Approval would be rescinded if the area to be visited is issued a travel warning. Kettering German Teacher, Jason Frank shared further details and answered questions from the Board.

b. Head Start Reports

The Board of Education received as information the Head Start Directors Report for December 2016 and the Head Start Budget for November 2016.

c. 2017-2018 School of Choice Resolution

A recommendation to approve the following Schools of Choice resolution for the 2017-2018 school year will be presented on December 15, 2016.

WHEREAS, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

WHEREAS, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2017-2018 school year; and

WHEREAS, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

WHEREAS, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

RESOLVED, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2017-2018; and

BE IT FURTHER RESOLVED, that the Waterford School District will accept applications for the 2017-2018 school year for the Kindergarten grade level (section 105) and grades 6-12 enrolled in the Cyber Academy only (section 105 and 105c) until the deadline established by law.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

a. November 17, 2016, Regular Meeting

Moved by Member Halls and supported by Member Piggott that the Board of Education adopt the minutes of the November 17, 2016, Board of Education meeting.

Ayes: Members Sutherland, Torres, Himmelspach, Piggott, Seeterlin, Halls, and Petrusha

Nays: None

Motion carried. (7-0)

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 41-16-17 Relative to Resignations/Retirements

Moved by Member Halls and supported by Member Himmelspach that the Board of Education accept the following resignation/retirement:

Connie Gannon-Piacentini, Teacher Mason Middle School Retirement Effective January 27, 2017

Ayes: Members Torres, Himmelspach, Sutherland, Piggott, Seeterlin, Halls and Petrusha

Navs: None

Motion carried. (7-0)

(2) Recommendation 42-16-17 Relative to Kettering Student Trip to Germany and Austria

Moved by Member Halls and supported by Member Himmelspach that the Board of Education approve the proposed Kettering High School student trip to Germany and Austria, June 19-28, 2018. Approval will be rescinded if the area to be visited is issued a travel warning.

Ayes: Members Himmelspach, Torres, Sutherland, Piggott, Seeterlin, Halls, and Petrusha

Navs: None

Motion carried. (7-0)

DISCUSSION ITEMS

- a. Future Items –December 15, 2016
 - 1. Celebration of Learning-Pierce Choir
 - 2. Information Board Meeting Schedule
 - 3. Action School of Choice Resolution 2017-2018

DISCUSSION ITEMS

b. Board of Education Reports

Member Sutherland praised performing arts students and staff, talking about the recent productions and upcoming performances and concerts.

Member Himmelspach addressed the audience expressing appreciation and respect for being here.

Member Seeterlin spoke regarding the loss of Mary Lou Simmons, former teacher, administrator, Waterford Foundation President and true advocate for Waterford's youth.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Troy Beasley and Shannon Sly addressed the Board of Education regarding negotiations and the education system.

SUPERINTENDENT'S REPORT

Dr. Wunderlich addressed the public comments regarding the process of negotiations.

ADJOURNMENT

The meeting was adjourned by President Seeterlin at 6:44 PM.

	Secretary, Board of Education
/mr	

Action

WATERFORD SCHOOL DISTRICT Board of Education 501 North Cass Lake Road Waterford, MI 48328

ITEM NO:

TOPIC: Accounts Payable for November 2016-2017

RECOMMENDATION: It is recommended that the Board of Education approve the

Check Register for the month of November 2016-17 as listed on pages

1-113 and Fifth Third Purchasing Card Account Statement,

per the attached reports of the December 15, 2016 Board materials.

General Fund

Electronic Transfers (Pgs.2-9) \$ 992,120.22 Vendor Checks (Pgs.14-112) \$ 2,443,606.60 Total General Fund \$ 3,435,726.82

Bond Capital Projects

 Series 2015 (Pgs.1-4)
 \$ 1,812,713.92

 Series 2016 (Pgs.13-14)
 392,313.84

 Total Bond
 \$ 2,205,027.76

Food Service

Electronic Transfers (Pgs.9-10) \$ 141,400.16 Vendor Checks (Pgs.11-13) \$ 108,021.98 Total Food Service \$ 249,422.14

Purchasing Cards – 5/3 Acct Stmt \$ 36,414.13

RATIONALE: Invoices have been processed by Accounts Payable

and Purchasing per requisitions submitted by various departments.

BUDGETARY

INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached schedule.

Resource Person(s) William Holbrook, C.P.A., Executive Director of Business & Operations

Danielle Corbeil, Director of Finance & Budget

Doreen Simonds, Director of Nutrition & Purchasing Services

WATERFORD SCHOOL DISTRICT STATEMENT OF REVENUES AND EXPENDITURES GENERAL FUND FOR THE FIVE MONTHS ENDED NOVEMBER 2016

REVENUE		<u>BUDGET</u>		TUAL PLUS CUMBRANCE	PERCENT OF BUDGET
LOCAL					
PROPERTY	\$	11,656,425	\$	7,129,148	61.2%
OTHER		3,307,142		504,927	15.3%
TOTAL		14,963,567		7,634,075	51.0%
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STATE					
MEMBERSHIP AID		56,655,374		16,543,369	29.2%
CATEGORICAL AID		16,961,454		4,952,745	29.2%
TOTAL		73,616,828		21,496,114	29.2%
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FEDERAL		7,340,779		1,778,435	24.2%
INCOMING TRANSFER		5,484,734		2,285,489	41.7%
TOTAL REVENUE	\$	101,405,908	\$	33,194,113	32.7%
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EXPENDITURES					
INSTRUCTION:					
ELEMENTARY	\$	10,379,719	\$	3,061,032	29.5%
MIDDLE SCHOOL		5,076,786		1,474,563	29.0%
HIGH SCHOOL		7,810,958		2,367,892	30.3%
EARLY CHILDHOOD		1,612,044		470,742	29.2%
SPECIAL ED		9,425,633		2,752,607	29.2%
COMP ED		2,673,141		672,672	25.2%
VOC ED		1,003,785		310,612	30.9%
TOTAL INSTRUCTION		37,982,066		11,110,120	29.3%
SUPPORT SERVICE:					
PUPIL SERVICE		7,712,891		2,295,928	29.8%
INSTR STAFF		1,982,293		793,234	40.0%
GENERAL ADM		1,176,867		664,066	56.4%
SCHOOL ADM		3,870,334		1,511,387	39.1%
BUSINESS		10,008,042		5,869,679	58.6%
CENTRAL		27,544,562		7,198,456	26.1%
TOTAL SUPPORT		52,294,989		18,332,750	35.1%
OTHER:					
ATHLETICS		1,498,423		543,164	36.2%
COMMUNITY SERVICE		108,058		48,788	45.1%
FEDERAL PROGRAMS		7,714,394		1,868,950	24.2%
DEBT		1,115,650		988,775	88.6%
TEACHER RETIREMENT SAVINGS		(300,000)		(125,010)	41.7%
INTERFUND TRANSFERS		148,751		61,985	41.7%
TOTAL OTHER		10,285,276		3,386,652	32.9%
TOTAL EXPENDITURES	\$	100,562,331	\$	32,829,522	32.6%
REV. OVER(UNDER) EXP.	\$	843,577	\$	364,591	

Action

WATERFORD SCHOOL DISTRICT

Board of Education 501 N Cass Lake Road Waterford, Michigan 48328

ITEM NO.: 11.a.(1) NEW BUSINESS

Superintendent's Recommendation 43-16-17

TOPIC: Resignations/Retirements

It is recommended that the Board of Education accept the following resignations/retirements:

DeSana, Lindsey, School Social Worker Beaumont Elementary School Resignation Effective January 2, 2017

Lee, Monica, Assistant Principal Mott High School Retirement Effective January 9, 2017

Marshall, Rochelle, School Social Worker Kingsley Montgomery School Resignation Effective December 16, 2016

Resource Person(s): <u>Janet McLeod</u>, <u>Director of Human Resources</u>

Date of Board of Education Meeting: December 15, 2016

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WATERFORD SCHOOL DISTRICT Board of Education

501 N. Cass Lake Road Waterford, Michigan 48328

ITEM NO.: 11.a.(2) NEW BUSINESS

Superintendent's Recommendation 44-16-17

TOPIC: 2017-2018 Schools of Choice Resolution

It is recommended that the Board of Education approve the following Schools of Choice resolution for the 2017-2018 school year.

WHEREAS, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

WHEREAS, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2017-2018 school year; and

WHEREAS, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

WHEREAS, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

RESOLVED, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2017-2018; and

BE IT FURTHER RESOLVED, that the Waterford School District will accept applications for the 2017-2018 school year for the Kindergarten grade level (section 105) and grades 6-12 enrolled in the Cyber Academy only (section 105 and 105c) until the deadline established by law.

Resource Persons: William Holbrook, Executive Director, Business and Operations

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ITEM NO.: 11.a.(3) NEW BUSINESS

Superintendent's Recommendation 45-16-17

TOPIC: Tentative Agreement: Health Care – WEA

It is recommended that the Board of Education approve the tentative agreement between the Waterford School District and the Waterford Education Association (WEA) relative to health care.

Resource Persons: <u>Janet McLeod, Director of Human Resources</u>

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Superintendent's Recommendation 46-16-17

TOPIC: Tentative Agreement: Health Care – MESPA I

It is recommended that the Board of Education approve the tentative agreement between the Waterford School District and MESPA I relative to health care.

Resource Persons: <u>Janet McLeod, Director of Human Resources</u>

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ITEM NO.: 11.a.(5) NEW BUSINESS

Superintendent's Recommendation 47-16-17

TOPIC: Tentative Agreement: Health Care – MESPA II

It is recommended that the Board of Education approve the tentative agreement between the Waterford School District and MESPA II relative to health care.

Resource Persons: <u>Janet McLeod, Director of Human Resources</u>

ITEM NO.: 11.a.(6) NEW BUSINESS

Superintendent's Recommendation 48-16-17

TOPIC: Tentative Agreement: Health Care – MESPA III

It is recommended that the Board of Education approve the tentative agreement between the Waterford School District and MESPA III relative to health care.

Resource Persons: <u>Janet McLeod, Director of Human Resources</u>

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WATERFORD SCHOOL DISTRICT Board of Education 501 N. Cass Lake Road

Waterford, Michigan 48328

ITEM NO.: 11.a.(7) NEW BUSINESS

Superintendent's Recommendation 49-16-17

TOPIC: Tentative Agreement: Health Care – WFSP

It is recommended that the Board of Education approve the tentative agreement between the Waterford School District and the Waterford Federation of Support Personnel relative to health care.

Resource Persons: <u>Janet McLeod, Director of Human Resources</u>

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ITEM NO.: 11.a.(8) NEW BUSINESS

Superintendent's Recommendation 50-16-17

TOPIC: Tentative Agreement: Health Care – WASA

It is recommended that the Board of Education approve the tentative agreement between the Waterford School District and the Waterford Association of School Administrators relative to health care.

Resource Persons: <u>Janet McLeod, Director of Human Resources</u>