

**WATERFORD FOUNDATION FOR PUBLIC EDUCATION
GRANT APPLICATION FORM
2017-2018**

Applicant's Name _____

Home Address _____ Home Phone _____

Position _____ Building _____ School Phone _____

Project Title _____ Budget Requested _____

Brief description of project: _____

Applicant Signature:	Principal Signature:	Assistant Superintendent Signature:
-----------------------------	-----------------------------	--

Application Deadline is March 31, 2017

Forward Proposal to: Lisa McFee
Kurzman Administrative Services – Crary Campus
501 N. Cass Lake Road
Waterford, MI 48328

If you have any questions or need assistance, please contact Waterford Foundation Grant Liaison, Lynn Bigelman @ 248-673-8900 or BigellL01@wdmi.org.

GRANT PROPOSAL REQUEST GUIDELINES

Format your request using **all** of the following headings:

- I. Describe your project.
- II. Why is there a need for your project?
- III. What are your project objectives?
- IV. How will you implement your project?
- V. How will you determine if your objectives have been achieved and your project is successful?
- VI. Provide a timeline of events.
- VII. Approximately how many pupils will be involved in this project?
- VIII. **Detail your Budget Request.** Include specific information such as materials, book titles, equipment, vendors and costs. Categories may include: materials, equipment, honorariums (not to exceed \$500), etc. *Food and Field Trips will **not** be funded by the Foundation.*

ITEM

BUDGET AMOUNT

If your grant request includes technology **you must attend** one of the meetings below **and receive approval from Darin Holley**, Director of Instructional Technology and Data.

Wednesday, March 2, 2017 – 4:00 p.m. - Covert Center

Wednesday, March 15, 2015 – 4:00 p.m. – Covert Center

Complete the grant application form above and have it **signed by you and your principal**.
Forward signed grant **application to Lisa McFee**, Assistant Superintendent of Teaching and Learning Services, Kurzman Administration Services **by March 31, 2017**.