

WATERFORD BOARD OF EDUCATION - MINUTES

April 20, 2017

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Petrusha at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Himmelspach, Sutherland, Torres, Barghahn, Piggott, and Petrusha
Absent: Member Halls
Others: Keith Wunderlich, William Holbrook, Janet McLeod, Danielle Corbeil, Rhonda Lessel, Nadine Milostan, Darin Holley, Emily, Mary and Jerry Evanski, Michelle Robinson, Dawn Anders, Sue Austin, Melissa Vandewege, Paul Pardales, Jeff Rabonus, Jim Powers, Jen Dobrin, Grant Smith, Janie Detter, Mary Ebrat, Niki Freed, Heather Rainoldi, Christy Patel, Joann O'Rourke, Breanna Latendresse, Stacy Isbell, Kristofer Libstaff, Gail Baker, Lisa Gesaman, Christa Nahs, Janet Lane, Mara Goodman, Elizabeth Bactens, Faith and Hope Dinnan, John and Rachel Pierre, Starr Cain, Stacy Williams, Dee Alessi, Irene Jarois, Brian Coburn, Teri Dittman, Beth Shannaher, Liz Smith, Marilyn Meissner, Megan Roberts and others that did not register.

APPROVAL OF THE AGENDA

The agenda was approved as presented.

RECOGNITION OF ACHIEVEMENTS

Waterford Rotary Club and Metro North Federal Credit Union

This year, Waterford Rotary and Metro North partnered to celebrate reading accomplishments of Waterford's third grade students in support of the Waterford READS initiative. Each month throughout the school year they recognized one student from each third grade classroom within one of Waterford School District's elementary schools. At a schoolwide presentation, the students awarded received a special certificate as well as a \$10 gift card to be used to purchase books. We are grateful for the support and involvement of these community partners. On behalf of the Waterford School District, Dr. Wunderlich extended sincere thanks to Jim Powers, Waterford Rotary President, and Jeff Rabanus, Metro North Federal Credit Union and presented them with a certificate in appreciation for bringing this special recognition program to honor our students.

Cooley Elementary Education Excellence Award

The Board of Education welcomed Cooley Elementary School staff, along with Principal Batten and teachers JoAnn O'Rourke and Christy Patel to be recognized. On March 22, representatives from SET SEG and the Michigan Association of School Boards joined Cooley students, staff, parents, and members of the District's administration and school board for a very special school-wide celebration. The reason for this celebration was that Cooley's program, *Stand, Deliver, Debate!* was presented with the 2017 Education Excellence Award by SET SEG and MASB. This is a very prestigious designation and it recognizes this outstanding program and the impact it's having on student learning. As award winners, Cooley received a check in the amount of \$2,500, a glass trophy, and an Education Excellence Winner roadside sign to display in front of the school. We are very proud to recognize Cooley Elementary and offer further congratulations on receiving this most deserving academic award.

CELEBRATION OF LEARNING

Roger Opsommer, Principal, and Mason Middle School students introduced the 5 Pillars of Leadership, including WEB, NJHS, STAND, Anchors, and Peer Mediators, and shared the impact these programs have on the culture at Mason.

INFORMATION ITEMS

a. Head Start Reports

The Board of Education received the Head Start Director's Report for February and March 2017 and the Head Start Budgets for January and February 2017.

b. Partial Roof Replacement: Cooley and Haviland

Administration is seeking proposals for partial roof replacement projects at Cooley and Haviland. Requests for proposals were posted and due March 28, 2017. A recommendation to award contract will be presented to the Board of Education on May 4, 2017.

c. Bid Package 17-3: Schoolcraft Elementary and Durant High School

Administration is seeking proposals for Bid Package 17-3, which includes fire alarms at Schoolcraft Elementary and parking lot replacement at Durant High School and Lifetracks. A recommendation to award contracts will be presented on May 4, 2017.

d. External Audit Report for the 2003 Series V Bonds

Marisa Ahrens, CPA, Yeo & Yeo, presented the Audited Financial Statements for the 2003 Series V Bonds. The Audited Financial Statements are a public document will be available for review at the Kurzman Administrative Services, Cray Campus, Office of the Executive Director of Business and Operations and the District website.

e. Waterford School District High School Faculty Improvements

William Holbrook, Executive Director of Business and Operations, presented information on the history of the Waterford School District high school facility improvements.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

a. March 16, 2017, Interim Meeting

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education adopt the minutes of the March 16, 2017, Board of Education meeting.

Ayes: Members Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha

Nays: None

Motion carried. (6-0)

ACCOUNTS PAYABLE

Moved by Member Torres and supported by Member Piggott that the Board of Education approve the accounts payable for the month of March 2017 per the reports included in April 20, 2017 materials.

Ayes: Members Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha
Nays: None
Motion carried. (6-0)

FINANCIAL STATEMENT

The Board of Education received the statement of revenues and expenditures ending March 2017.

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 69-16-17 Relative to Resignation/Retirements

Moved by Member Piggott and supported by Member Sutherland that the Board of Education accept the following retirement:

Craner, Robert, Teacher
Children's Village School
Retirement
Effective June 30, 2017

Harris, Shakari, School Social Worker
Schoolcraft Elementary School
Resignation
Effective April 7, 2017

Ayes: Members Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha
Nays: None
Motion carried. (6-0)

(2) Recommendation 70-16-17 Relative to Contract Changes/Appointments

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education approve the following teaching contract changes/appointments for the 2016-2017 school year:

Bisbing, Kenzi, School Social Worker
Beaumont Elementary School
100% Annual Contract
Effective February 27, 2017

Natzke, Stephanie, Special Education Teacher
Waterford Mott High School
100% Probationary Contract
Effective May 1, 2017

Ayes: Members Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha
Nays: None
Motion carried. (6-0)

NEW BUSINESS

a. Superintendent's Recommendations

(3) Recommendation 71-16-17 Relative to 2016-2017 Revised Budget Resolution

Moved by Member Torres and supported by Member Sutherland that the Board of Education approve the following 2016-2017 Revised Budget Resolution:

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2016-2017. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 18 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance available for appropriations in the General Fund of the Waterford School District for fiscal year 2016-2017 is as follows:

GENERAL FUND

REVENUE

Local	\$ 15,265,451
State	73,779,223
Federal	7,017,330
Incoming Transfers and Other Transactions	<u>5,596,593</u>
Total Revenue	\$ 101,658,597
Fund Balance July 1, 2016	<u>\$ 3,277,688</u>
Total Available to Appropriate	<u>\$ 104,936,285</u>

BE IT FURTHER RESOLVED, that \$100,470,829 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction:	
Basic Programs	\$ 25,136,646
Added Needs	12,854,386
Instruction - Employee Benefits	13,853,032
Support Services:	
Pupil Services	7,764,226
Instructional Services	2,091,263
General Administration	1,235,588
School Administration	3,883,647
Business Services	10,210,559
Central Services	4,086,545
Support Services - Employee Benefits	9,036,975
Athletics	1,548,423
Community Services	106,358
Federal Programs	7,429,898
Debt Service	1,115,650
Outgoing Transfers	117,633
Teacher Retirement Savings	-
Total Expenditures	<u>\$ 100,470,829</u>
Fund Balance Unassigned	\$ 4,465,456
Non Spendable - Prepaids	-
Fund Balance June 30, 2017	<u>\$ 4,465,456</u>

NEW BUSINESS

a. Superintendent's Recommendations

(3) 2016-2017 Revised Budget Resolution (*continued*)

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the School Service Fund of the Waterford School District for fiscal year 2016-2017 is as follows:

SCHOOL SERVICE FUND

REVENUE

Local	\$ 5,566,583
State	110,000
Federal	3,089,492
Incoming Transfers and Other Transactions	<u>117,633</u>
Total Revenues and Incoming Transfers	\$ 8,883,708
Fund Balance July 1, 2016	\$ 204,754
Less Appropriated Fund Balance (Reserve for Inventory)	<u>21,432</u>
Fund Balance Available to Appropriate	<u>\$ 183,322</u>
Total Available to Appropriate	<u><u>\$ 9,067,030</u></u>

BE IT FURTHER RESOLVED, that \$8,883,708 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Food Service	\$ 5,146,500
Performing Arts Centers	209,814
Pool & Fitness Centers	872,869
Childcare	1,671,625
Senior Citizens	<u>982,900</u>
Total Expenditures	\$ 8,883,708
Unassigned Fund Balance - Child Care	\$ -
Restricted Fund Balance - Food Service	489,340
Non Spendable - Food Serv Inventory	<u>21,432</u>
Fund Balance June 30, 2017	<u><u>\$ 510,772</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Special Education Center Program Fund of the Waterford School District for fiscal year 2016-2017 is as follows:

SPECIAL EDUCATION CENTER PROGRAMS

REVENUE

State	\$ 1,542,506
Incoming Transfers and Other Transactions	<u>3,652,166</u>
Total Revenues and Incoming Transfer	\$ 5,194,672
Fund Balance July 1, 2016	<u>\$ -</u>
Total Available to Appropriate	<u><u>\$ 5,194,672</u></u>

NEW BUSINESS

a. Superintendent's Recommendations

(3) 2016-2017 Revised Budget Resolution (*continued*)

BE IT FURTHER RESOLVED, that \$5,094,672 of the total available to appropriate in the Special Education Center Program Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction	\$ 2,515,575
Support Services - Pupils	1,319,812
Support Services - Instructional Staff	1,719,932
Transportation	274,263
Oakland Schools Resident Tuition	274,935
Redistributed Indirect Expenditures	(747,833)
Redistributed Rent Expenditure	<u>(262,012)</u>
Total Expenditures	<u>\$ 5,094,672</u>
Restricted Fund Balance June 30, 2017	<u>\$ 100,000</u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Debt Retirement Fund of the Waterford School District for fiscal year 2016-2017 is as follows:

DEBT RETIREMENT FUND

REVENUE

Local Property Taxes	<u>\$ 15,431,963</u>
Total Revenue	\$ 15,431,963
Fund Balance July 1, 2016	<u>\$ 1,846,950</u>
Total Available to Appropriate	<u>\$ 17,278,913</u>

BE IT FURTHER RESOLVED, that \$15,771,576 of the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Redemption of Bond Principal	\$ 12,525,000
Interest on Bonded Debt	3,245,076
Other	<u>1,500</u>
Total Expenditures	<u>\$ 15,771,576</u>
Restricted Fund Balance June 30, 2017	<u>\$ 1,507,337</u>

FUTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

Ayes: Members Himmelpach, Torres, Sutherland, Piggott, Barghahn, and Petrusha

Nays: None

Motion carried. (6-0)

NEW BUSINESS

b. Consideration of Certain Purchases

- (1) Recommendation 72-16-17 Relative to Contract Award: Asbestos Abatement – Donelson Hills Donelson Hills

Moved by Member Torres and supported by Member Himmelspach that the Board of Education award a contract for the asbestos abatement at Donelson Hills Elementary.

Company	Bid Amount
*Trust Thermal Abatement, INC.	\$ 16,700.00 *
Abatement Resource, Inc.	\$ 50,453.00
Building Decommission Services, LLC	\$ 31,000.00
Environmental Maintenance Engineers, INC.	\$ 25,500.00
Great Lakes Environmental, LLC	\$ 29,000.00
Total Environmental Services, LLC	\$ 34,960.00
Qualified Abatement Services, INC.	\$ 39,800.00

Award Recommendation *
Funding Source: 2016 Bond Issue Series I

Ayes: Members Himmelspach, Torres, Sutherland, Piggott, Barghahn, and Petrusha
Nays: None
Motion carried. (6-0)

DISCUSSION ITEMS

- a. Future Items – May 4, 2017
 - 1. Celebration of Learning – Visual Arts
 - 2. Information – Oakland ISD Budget
 - 3. Information – Newspaper Notice of Public Hearing
 - 4. Action –Bid Package 17-3
 - 5. Action – Partial Roof Replacements

b. Board of Education Reports

Member Sutherland shared information on the upcoming Optimist Carless Raffle and commended Mr. Holbrook and staff on the revised budget.

Member Piggott discussed the upcoming Waterford Youth Assistance Awards, April 26.

Member Himmelspach announced the Hess-Hathaway Sheep Shearing event on April 29.

John Paul Torres talked about the Waterford Youth Assistance recognition event.

Member Petrusha commented on the passing of former Waterford Township Supervisor, James Seeterlin.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Brian Coburn addressed the Board of Education regarding transportation issues.

Liz Smith and Marilyn Meissner addressed the Board of Education regarding a student matter.

SUPERINTENDENT'S REPORT

Dr. Wunderlich addressed public comments, congratulated our middle and high school bands, choirs, and orchestras, and commended Kettering High School for being named one of the Best Communities for Music Education.

EXECUTIVE SESSION

At 7:55 PM, by roll call vote, the Board moved to Executive Session for the purpose of discussing the evaluation of the superintendent. No action was taken during Executive Session. The Regular Meeting was deemed adjourned at the conclusion of the Executive Session.

ADJOURNMENT

The meeting was adjourned at 10:13 PM.

Secretary, Board of Education

/mr