

WATERFORD SCHOOL DISTRICT
Public Hearing on Proposed 2017-2018 Budget and Millage Rate
Regular Meeting of the Board of Education
Thursday, June 15, 2017 - 6:00 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. PUBLIC HEARING: 2017-2018 Budget and Millage Rate
5. Approval of the Agenda
6. Recognition of Achievement
7. Information Item
 - a. Athletics Report
 - b. Graduation Report
 - c. Summer Tax Collection Resolution
 - d. External Auditors
 - e. Partial Roof Replacement: Knudsen Elementary
8. Audience Comments on Action Items
9. Approval of Minutes
 - a. June 1, 2017, Interim Meeting
10. Accounts Payable
11. School District Financial Statement
12. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 90-16-17 Relative to Resignation/Retirements/Leave of Absence Expirations
 - (2) Recommendation 91-16-17 Relative to Contract Changes/Appointments
 - (3) Recommendation 92-16-17 Relative to Kettering Trip to Spain/France
 - (4) Recommendation 93-16-17 Relative to Head Start Policies
 - (5) Recommendation 94-16-17 Relative to School of Choice Resolution 2017-2018
 - (6) Recommendation 95-16-17 Relative to Reduction of Teaching Personnel
 - (7) Recommendation 96-16-17 Relative to Continuing Employment of Teaching Personnel
 - (8) Recommendation 97-16-17 Relative to Continuing Employment of Administrative Personnel
 - (9) Recommendation 98-16-17 Relative to Summer Tax Collection Fees
 - (10) Recommendation 99-16-17 Relative to Millage Rate
 - (11) Recommendation 100-16-17 Relative to Original Budget 2017-2018
 - b. President's Recommendations
 - (1) Recommendation 101-16-17 Relative to Superintendent Contract

13. Discussion Items

a. Future – July 20, 2017 Fiscal Meeting

- (1) Information – School Meal Prices 2017-2018
- (2) Action – Summer Tax Collection Resolution
- (3) Action – Designation of Newspaper to Publish Official Board Notices
- (4) Action – Appointment of Legal Counsel
- (5) Action – Designee to Represent the Board in Elections
- (6) Action – Authorization to Represent the Board in Property Matters
- (7) Action – School District Legal Reference Note
- (8) Action – District Memberships
- (9) Action – Depository of Funds

b. Board of Education Reports

14. Audience Comments on Non-Action Items

15. Superintendent's Report

16. Adjournment

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO: 6. Recognition of Achievements

Police Liaison, Officer Dan Himmelspach, will be recognized for his service to the students of the Waterford School District.

Resource Person: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 7.a. Information Item

TOPIC: Athletics Report

Allison Sartorius, Director of Athletics, will provide the Board of Education with an update relative to Waterford School District Athletics.

Resource Persons: William Holbrook, Executive Director, Business and Operations

Date of Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 7.b. Information Item
TOPIC: Graduation Report

Lisa McFee, Assistant Superintendent, Teaching and Learning Services, will present a graduation report for the Class of 2017.

Resource Persons: Lisa McFee, Assistant Superintendent, Teaching and Learning Services

Date of Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	7.c.	Information Item
TOPIC:		Summer Tax Collection Resolution

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2018 (2018-19 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2018, forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

Resource Persons: William Holbrook, CPA, Executive Director, Business and Operations
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	7.d.	Information Item
TOPIC:		External Auditors

A recommendation to extend the auditing engagement between Waterford School District and Yeo & Yeo CPAs & Business Consultants for three years, 2018-2020, will be presented for Board of Education approval on July 20, 2017.

Resource Persons: William Holbrook, CPA, Executive Director of Business and Operations
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	7.e.	Information Item
TOPIC:	Partial Roof Replacement – Knudsen Elementary	

Administration is requesting bid proposals for a partial roof replacement at Knudsen Elementary. A recommendation to award a contract will be presented to the Board of Education on July 20, 2017.

Resource Persons: William Holbrook, CPA, Executive Director of Business and Operations

Date of Board of Education Meeting June 15, 2017

WATERFORD BOARD OF EDUCATION - MINUTES

June 1, 2017

OPENING

The Waterford School District Board of Education interim meeting, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Petrusha at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Sutherland, Himmelspach, Petrusha, Piggott, Barghahn, Halls, and Torres
Absent: None
Others: Keith Wunderlich, William Holbrook, Lisa McFee, Darin Holley, Janet McLeod, Danielle Corbeil, Mary Craite, Renee Sinoglia, Susan Calarco, Lynette Bright, Twila Stottlemeyer, Sherry Rinke, Scott Munroe, Troy Beasley, Art Wielch, Robert Meston, Deb McFarland, Vanesa Jennings, Becky Lesh, Drew Campbell, Toni Weddle, Lori Tunick, Melissa Conner, Glenn Morrison, Christy Ward, Jo Schoonover, Sue Kittridge, Susan Montross, Dave Arthurs, Kim Close, Kathy Ondusky, Susie Abrams, Heather Madigan, Marta Robak, Kylee Molina, Grant Smith, Joanne Hill, Dylan Peel, Marty Vespie, Dan Krompatic, Nancy Haller, Jessica Pumfrey, Christi Simiele, Robert Craner, Kim Casagrande, Marcy Felegy, Marnie McKnight-Tomioka, Ross Grossman, Megan Roberts and others that did not register.

APPROVAL OF THE AGENDA

President Petrusha addressed concerns raised by Member Barghahn at the last Board of Education meeting. It was requested that curriculum and finance presentations be added to every agenda. A schedule of presentations is being developed.

It was further requested that Central Office staff be presented separately as it relates to item 6.d. relative to Continuing Employment of Administrative Personnel. Member Barghahn expressed concerns that Central Office administrators evaluate building administrators and they should be presented separately. President Petrusha explained that all administrators are represented by the same contract negotiated by the Waterford Association of School Administrators (WASA) and that would require negotiations with WASA. If there is Board support, President Petrusha will direct the superintendent to begin negotiations relative to the split.

The agenda was approved as presented.

RECOGNITION OF ACHIEVEMENTS

Congratulations to **Beaumont Elementary Teacher Brian Wenzell** for being named "**Applebee's 2017 Teacher of the Year**"! Brian is one of only five winners selected from over 200 nominations from across the state. Representatives from Applebee's headquarters presented the award at a surprise presentation during Beaumont's school-wide community circle. Brian received an "Applebee's Teacher of the Year" certificate and a prize package that includes Applebee's gift cards, Visa gift cards, and other surprises totaling \$400 in value.

RECOGNITION OF ACHIEVEMENTS

Mott High School Teacher Sharon Spencer has been selected for the prestigious **LiftOff Summer Institute** to be held at NASA's Johnson Space Center in Houston, Texas this summer! This nationally competitive program sponsored by NASA's Texas Space Grant Consortium selects teachers who will increase their knowledge of science, technology, engineering and math through space education. Congratulations to Sharon on this rare and unique opportunity to spend a week working with professional scientists and engineers at the cutting edge of space exploration.

Best of luck to **Mott Track and Field State qualifiers Rylee Robinson, Katie Osika, Mathias Dahl, Noah Fuerst, and Michael Hardie**. These student athletes will compete in the MHSAA State Finals this weekend at East Kentwood High School in Grand Rapids. Go Corsairs!

INFORMATION ITEMS

a. Kettering Student Trip to Spain and France

Kettering High School is requesting approval for a Spanish class trip to Spain and France, February 20 – March 2, 2019. A recommendation to approve the proposal will be presented on June 15, 2017. Approval would be rescinded if the area to be visited is issued a travel warning.

b. Head Start Policies

The Head Start Program is required to have a Policy Committee for the purpose of developing and approving policies for the program. All policies approved by the Committee also require Board of Education approval. The Board is in receipt of proposed Head Start policies as approved by the Policy Committee. A recommendation for approval will be presented at the next Board of Education meeting.

c. Continuing Employment of Teaching Personnel for the 2017-2018 School Year

A recommendation to approve the re-employment of teaching personnel for the 2017-2018 per the attached list will be presented for action on June 15, 2017.

d. Continuing Employment of Administrative Personnel

A recommendation will be presented on June 15, 2017, for the re-employment of administrative personnel on a non-administrative tenure basis, for a period of two years, July 1, 2017 through June 30, 2019, subject to appropriate written notice of termination prior to June 30, 2019, due to conditions requiring probation, layoff, reassignment and/or personnel reduction and termination.

Ayotte, JoAnn	Human Resources Coordinator
Batten, Michael	Elementary Principal
Beaver, James	Director, Operations, Transportation, and Security
Behrendt, Diane	Principal, Children's Village School
Bergstrom, Donna	Data Technician
Bigelman, Lynn	Elementary Principal
Blaine, Tanya	Middle School Assistant Principal
Blomquist, Craig	High School Principal
Dixon, Yvonne	Middle School Principal
Force, Catherine	Elementary Principal
Frankowiak, Jeffrey	High School

INFORMATION ITEMS

d. Continuing Employment of Administrative Personnel (*continued*)

Grambush, Suzanne	Elementary Principal
Gregory, John	Principal, Kingsley Montgomery School
Grimes, Valerie	Elementary Principal
Harding, Christina	High School Assistant Principal
Holbrook, William	Executive Director, Business and Operations
Holley, Darin	Director, Instructional Services and Technology
Jarois, Irene	Administrative Assistant, Superintendent's Cabinet
Kilyk, Cheri	Administrative Assistant, Human Resources
Knipper, Jennifer	Elementary Principal
Kokoszka, Kevin	High School Assistant
Principal Kruse, Anne	Elementary Principal
Lessel, Rhonda	Director, School and Community Services
McFee, Lisa	Assistant Superintendent, Teaching and Learning Services
McKay, Jennifer	Director, Payroll and Benefits
McLeod, Janet	Director, Human Resources
Milostan, Nadine	Executive Director, Student Support Services
Opsommer, Roger	Middle School Principal
Pocius, Cheryl	Elementary Principal
Riggs, Jason	High School Principal
Roberts, Megan	Administrative Assistant, Board/Superintendent
Sartorius, Allison	Director, Athletics
Schultz, Kyle	Middle School Assistant Principal
Simonds, Doreen	Director, Nutrition and Purchasing Services
Smith, Laura	Elementary Principal
Spencer, Jeffrey	Computer Programmer and Analyst
Steaban, Andrea	Dean of Students, Academic Center
Stone, Carly	Director, Curriculum, Instruction, and Assessment
Sullivan, Michelle	Elementary Principal
Turney-Hartman, Joy	Administrative Assistant, Nutrition and Purchasing Services
Werthman, Shelley	High School Assistant Principal

e. Reduction of Teaching Personnel

Administration recommends that due to the projected financial condition of the School District and the proposed budget reductions for the 2017-2018 fiscal year, the Board of Education approve the reduction of teaching personnel on the list below consistent with the applicable provisions of the Michigan Teachers' Tenure Act and Board Policy 3131. Accordingly, the teachers listed below shall be notified in writing of the layoff effective June 30, 2017. A recommendation for approval will be presented on June 15, 2017.

Sara Andrieux

Cierra Mixdorf

Karen Oliverio

Lainie Sacks

Dawn Sanford

INFORMATION ITEMS

Board Discussion

Member Barghahn expressed concerns that the list of administrators to be re-employed hold different jobs that require different contracts and that WASA is not a union. Janet McLeod clarified that those contracts have previously been negotiated through WASA and it would require discussion with the group.

Member Barghahn clarified that there would be a total reduction of 12FTE through attrition, retirements and layoffs and stated that if administrative reductions are off limits to cuts she will vote no on reductions at the building level.

Member Himmelspach expressed his opinion that, as a Board member, he gets more out of discussions at study sessions than in a brief presentation at the Board of Education meetings. He went on to state that he is against all layoffs. He also commented on the re-employment of administrative personnel and feels they are appropriately assigned and that he prefers to vote the way the Board has previously.

Member Sutherland added comments in disagreement with Member Barghahn, stating that administrators have not been off limits but that the Board has already cut administration to the bone. She further stated that while the District is 20th in size in the State in terms of student population, in terms of administrative staff we rank 550th.

Member Piggott clarified that the recommendation on layoffs is subject to change pending resignations and retirements of teaching personnel.

f. Superintendent's Contract of Employment

A recommendation to approve the Superintendent's Contract of Employment, with revisions, extending the contract through June 30, 2020 to maintain a three year contract, will be presented on June 15, 2017.

Member Himmelspach commented that changes only impact the dates of the contract, there are no increases to salary or benefits.

g. Schools of Choice Resolution

A recommendation to approve the following Schools of Choice resolution for the 2017-2018 school year will be presented for action on June 15, 2017.

WHEREAS, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

WHEREAS, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2017-2018 school year; and

WHEREAS, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

WHEREAS, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

RESOLVED, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2017-2018; and

INFORMATION ITEMS

g. Schools of Choice Resolution (*continued*)

BE IT FURTHER RESOLVED, that the Waterford School District will accept applications for the 2017-2018 school year for the Kindergarten grade level (section 105) and twenty (20) students entering grades 11 or 12 and accepted into the Waterford STEM Academy through the application process (section 105).

In response to board member comments and questions, Dr. Wunderlich addressed the additional 20 seats available through the STEM program and discussed the qualifications for acceptance.

h. Summer Tax Collection Fees

A recommendation to approve the following summer tax collection fees for 2017-2018 will be presented on June 15, 2017.

	<u>2016-2017</u>		<u>2017-2018</u>		TURN OVER OF TAX MONEY
	TOTAL COLLECTION COST	PER PARCEL COST	TOTAL COLLECTION COST	PER PARCEL COST	
Waterford *	\$66,500.70	\$2.10	\$79,132.50	\$2.50	Once a Week
White Lake **	\$8,385.30	\$4.95	\$8,385.30	\$4.95	Every Friday
Independence ***	\$2,265.65	\$4.01	\$2,265.65	\$4.01	Every Friday
City of Lake Angelus****	\$320.00	\$4.00	\$320.00	\$4.00	Once a week
West Bloomfield*****	\$250.00	Flat Fee	\$250.00	Flat Fee	Every two weeks

- * The contract for summer tax collection is for three years (summer 2017, 2018, 2019). The cost for each year is \$79,132.50.
- ** The contract for summer tax collection is for three years (summer 2017, 2018, 2019, 2020, and 2021). The cost for each year is \$4.95, \$5.15, 5.25, 5.35, and \$5.40, respectively, per parcel.
- *** The contract for summer tax collection is for 2017.
- **** The contract for summer tax collection is for three years (summer 2017, 2018, and 2019). The cost for each year is \$4.00 per parcel.
- ***** The contract for summer tax collection is a flat fee of \$250.00.

i. Millage Rate

A recommendation to certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2017-18 School District Tax Collection will be presented June 15, 2017.

General Operating: (Non Homestead)

Voted 2012	<u>18.00</u>	Mills
Total Authorized	18.00	Mills
Compound Reduction Fraction *	<u>1.00</u>	Based on \$2,275,337,826
Total to be Levied	<u>18.00</u>	Mills Taxable Value

Debt Retirement: (All Property)

Total to be Levied	<u>7.00</u>	Mills
<u>Total Levy:</u>		
Total Tax Levy Homestead	7.00	Mills

Total Tax Levy Non-Homestead 25.00 Mills The total levy (100%) is to be made in July 2017.

INFORMATION ITEMS

i. Millage Rate (*continued*)

*The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1st.

j. Original Budget 2017-2018

William Holbrook, Executive Director, Business and Operations, presented the 2017-2018 original budget. A recommendation to approve the following summer tax collection fees for 2017-2018 will be presented at the regular meeting on June 15, 2017, following the public hearing on the topic.

Mr. Holbrook addressed questions and comments from board members regarding the importance of growing the fund balance. In addition to the structural surplus within the budget, there is also a contingency line within the budget that would allow the fund balance to grow if it remains unused.

Member Himmelspach extended appreciation to Mr. Holbrook for presenting a budget that gives back to our employees.

k. Request for Proposals for Transportation Services

The Waterford School District has issued a request for proposals (RFP) for transportation services.

June 2, 2017 – Deadline for intent to respond

June 3, 2017 – Bus garage tour

June 9, 2017 – Due date for written request for clarification.

June 15, 2017 – Due date/Bid opening

Week of June 19 – Contractor interviews

Week of June 26 –Board of Education action

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

a. May 18, 2017, Regular Meeting and Executive Session

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education adopt the minutes of the May 18, 2017 Regular Meeting and Executive Session.

Member Barghahn expressed concerns that comments made at the previous meeting relative to the agenda were not reflected in the meeting minutes under *Approval of the Agenda*. President Petrusha stated that there was no change to the agenda.

Ayes: Members Himmelspach, Sutherland, Halls, Piggott, Torres, and Petrusha

Nays: Member Barghahn

Motion carried. (6-1)

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 85-16-17 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education accept the following resignations, retirements and leave of absence expirations:

Broughton, Lori, Teacher
Waterford Mott High School
Retirement – Effective August 1, 2017

Bryce, Margaret, Counselor
Waterford Kettering High School
Retirement – Effective June 30, 2017

Carlton, John, Teacher
Mason Middle School
Retirement – Effective June 30, 2017

Fletcher, Alonda, Social Worker
Houghton Elementary School
Resignation – Effective June 30, 2017

Hamilton, Jennifer, Teacher
Leave of Absence Expiration
Effective June 16, 2017

McDonald, Chelsea, Teacher
Leave of Absence Expiration
Effective June 16, 2017

Oberman, Stacey, Special Education
Teacher
Haviland Elementary School
Resignation – Effective June 30, 2017

Phillips, Kristin, School Psychologist
Student Support Services
Resignation – Effective August 29,
2017

Samson, Jill, Teacher
Knudsen Elementary School
Retirement
Effective October 31, 2017

Schroeder, Krista, Teacher
Riverside Elementary School
Resignation – Effective June 30, 2017

Thomas, Maria, Teacher
Leave of Absence Expiration Effective
June 16, 2017

Weemaes, Shalyn, Teacher
Donelson Hills Elementary School
Resignation – Effective June 30, 2017

Wood, Gerald, Teacher
Mason Middle School
Retirement – Effective August 29, 2017

Zuschlag, Dirk, Teacher Leave of
Absence
Effective June 16, 2017

Ayes: Members Himmelspach, Sutherland, Halls, Torres, Barghahn, Piggott, and Petrusha

Nays: None

Motion carried. (7-0)

(2) Recommendation 86-16-17 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education approve the following teaching changes and appointments for the 2017-2018 school year:

Indianer, Stacy, Special Education Teacher
Haviland Elementary School
100% Probationary Contract
Effective August 24, 2017

NEW BUSINESS

a. Superintendent's Recommendations

- (2) Recommendation 86-16-17 Relative to Teaching Contract Changes/Appointments (*continued*)

Warila, Angela, Speech & Language Pathologist
Schoolcraft Elementary School
100% Annual Contract
Effective August 24, 2017

Wojack, Jeffery, Special Education Teacher
Mason Middle School
100% Probationary Contract
Effective August 24, 2017

Ayes: Members Himmelspach, Sutherland, Halls, Torres, Barghahn, Piggott, and Petrusha
Nays: None
Motion carried. (7-0)

- (3) Recommendation 87-16-17 Relative to Administrative Contract Changes/Appointments

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education approve the following administrative appointment for the 2017-2018 school year:

Lori Taylor, Dean of Students, Academic Center,
Mott High School
100% Administrative Contract – Effective July 1, 2017

Ayes: Members Himmelspach, Sutherland, Halls, Torres, Barghahn, Piggott, and Petrusha
Nays: None
Motion carried. (7-0)

- (4) Recommendation 88-16-17 Relative to Kettering French Class Trip to France and Italy

Moved by Member Piggott and supported by Member Halls that the Board of Education approve the Kettering High School French class trip to France and Italy, June 25-July 6, 2018. Approval will be rescinded if the area to be visited is issued a travel warning.

Ayes: Members Himmelspach, Sutherland, Halls, Torres, Barghahn, Piggott, and Petrusha
Nays: None
Motion carried. (7-0)

- (5) Recommendation 89-16-17 Relative to Policy Updates

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education approve the revisions to Policy 8500-Food Service and Policy 6325-Procurement – Federal Grants/Funds.

Ayes: Members Himmelspach, Sutherland, Halls, Torres, Barghahn, Piggott, and Petrusha
Nays: None
Motion carried. (7-0)

DISCUSSION ITEMS

- a. Future Items –June 15, 2017
1. Public Hearing on Proposed Budget/Millage Rate
 2. Information – Graduation Report
 3. Information – Athletics Report
 4. Information – Summer Tax Collection Resolution
 5. Action – Kettering Spanish Class Trip to Spain and France
 6. Action – Head Start Policies
 7. Action – Schools of Choice Resolution
 8. Action – Summer Tax Collection Fees
 9. Action – Millage Rate
 10. Action – Original Budget 2017-2018
 11. Action – Reduction of Teaching Personnel
 12. Action – Continuing Employment of Teaching Personnel
 13. Action – Continuing Employment of Administrative Personnel
 14. Action – Superintendent’s Contract
- b. Board of Education Reports

Member Halls talked about the Lifetracks Ceremony of Completion.

Member Petrusha discussed the completion ceremonies at Lifetracks and Kingsley Montgomery School.

Member Piggott talked about commencements and the many senior events, wishing the Class of 2017 the best of luck.

Member Petrusha addressed public comments made at the May 18, 2017 meeting regarding Pool and Fitness Center memberships.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

The following audience members spoke in opposition of the privatization of Transportation:

- Lynette Bright
- Gar Kochish
- Twila Stottlemyer
- Becky Lesh
- Dave Arthurs
- Kylee Molina
- Drew Campbell
- Lori Tunick
- Scott Monroe
- Marnie McKnight
- Jerry Riley

SUPERINTENDENT’S REPORT

Dr. Wunderlich addressed public comments relative to Transportation. He also spoke about the KMS and Lifetracks ceremonies of completion, commencement ceremonies on Sunday, June 4, as well as Haviland’s Leadership Night and the 4th grade visit to the STEM Academy.

ADJOURNMENT

The meeting was adjourned by President Petrusha at 7:31 PM.

Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	
TOPIC:	Accounts Payable for May 2016-2017.

RECOMMENDATION: It is recommended that the Board of Education approve the Check Register for the month of May 2016-17 as listed on pages 1-123 and Fifth Third Purchasing Card Account Statement, per the attached reports of the June 15, 2017 Board materials.

General Fund

Electronic Transfers (Pgs.1-6)	\$ 1,021,785.90
Vendor Checks (Pgs.13-123)	<u>\$ 2,369,314.95</u>
Total General Fund	\$ 3,391,100.85

Bond Capital Projects

Series 2016 (Pgs.11-13)	<u>573,421.59</u>
Total Bond	\$ 573,421.59

Food Service

Electronic Transfers (Pgs.6-7)	\$ 123,945.95
Vendor Checks (Pgs.7-11)	<u>\$ 49,987.96</u>
Total Food Service	\$ 173,933.91

<u>Purchasing Cards</u> – 5/3 Statement	\$ 17,265.44
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RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached schedule.

Resource Person(s) William Holbrook, C.P.A., Executive Director of Business & Operations
Danielle Corbeil, Director of Finance & Budget
Doreen Simonds, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: June 15, 2017

**WATERFORD SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
GENERAL FUND
FOR THE ELEVEN MONTHS ENDED MAY 2017**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 11,876,710	\$ 11,494,981	96.8%
OTHER	3,388,741	1,108,105	32.7%
TOTAL	15,265,451	12,603,086	82.6%
STATE			
MEMBERSHIP AID	57,329,670	50,679,428	88.4%
CATEGORICAL AID	16,449,553	14,541,405	88.4%
TOTAL	73,779,223	65,220,833	88.4%
FEDERAL	7,017,330	5,187,452	73.9%
INCOMING TRANSFER	5,596,593	5,132,076	91.7%
TOTAL REVENUE	\$ 101,658,597	\$ 88,143,447	86.7%
<u>EXPENDITURES</u>			
INSTRUCTION:			
ELEMENTARY	\$ 10,427,048	\$ 9,422,259	90.4%
MIDDLE SCHOOL	4,863,543	4,369,419	89.8%
HIGH SCHOOL	8,062,186	6,827,497	84.7%
EARLY CHILDHOOD	1,783,869	1,438,300	80.6%
SPECIAL ED	9,387,719	7,887,727	84.0%
COMP ED	2,462,379	2,025,602	82.3%
VOC ED	1,004,288	907,143	90.3%
TOTAL INSTRUCTION	37,991,032	32,877,947	86.5%
SUPPORT SERVICE:			
PUPIL SERVICE	7,764,226	6,708,711	86.4%
INSTR STAFF	2,091,263	1,839,915	88.0%
GENERAL ADM	1,235,588	1,028,907	83.3%
SCHOOL ADM	3,883,647	3,514,950	90.5%
BUSINESS	10,210,559	9,960,745	97.6%
CENTRAL	26,976,552	23,128,038	85.7%
TOTAL SUPPORT	52,161,835	46,181,266	88.5%
OTHER:			
ATHLETICS	1,548,423	1,185,764	76.6%
COMMUNITY SERVICE	106,358	91,585	86.1%
FEDERAL PROGRAMS	7,429,898	5,492,437	73.9%
DEBT	1,115,650	1,115,650	100.0%
INTERFUND TRANSFERS	117,633	107,869	91.7%
TOTAL OTHER	10,317,962	7,993,305	77.5%
TOTAL EXPENDITURES	\$ 100,470,829	\$ 87,052,518	86.6%
REV. OVER (UNDER) EXP.	\$ 1,187,768	\$ 1,090,929	

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	12.a.(1) NEW BUSINESS Superintendent's Recommendation 90-16-17
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Fancher, Juliana, Special Education Teacher
Mason Middle School
Retirement
Effective June 16, 2017

Prouhet, Bernard, Teacher
Mott High School
Retirement
Effective June 30, 2017

Rice, Maggie, Teacher
Waterford Mott High School
Resignation
Effective August 18, 2017

Ristich, Nancy, Social Worker
Donelson Hills Elementary School
Retirement
Effective June 30, 2017

Snyder, Carol, Special Education Teacher
Kingsley Montgomery School
Retirement
Effective June 30, 2017

Stone-Frick, Kathryn, Teacher
Pierce Middle School
Resignation
Effective June 16, 2017

Thomas, Bradley
Children's Village School
Resignation
Effective June 2, 2017

Woodhull, Ronald Scott, Teacher
Mott High School & Kettering High School
Retirement
Effective June 30, 2017

Resource Person(s): Janet McLeod, Director of Human Resources
Date of Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.a(2) NEW BUSINESS
Superintendent's Recommendation 91-16-17
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2017-2018 school year:

Appointments/Changes:

Howard, Lindsay, Special Education Teacher
Mason Middle School
100% Probationary Contract
Effective August 24, 2017

Westerby, Cristina, School Social Worker
Donelson Hills Elementary
100% Annual Contract
Effective August 24, 2017

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: June 15, 2017

Action

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.a.(3) NEW BUSINESS
Superintendent's Recommendation 92-16-17
TOPIC: Kettering Spanish Trip to Spain and France

It is recommended that the Board of Education approve the proposed Kettering High School Spanish class trip to Spain and France, February 20 – March 2, 2019.

Approval would be rescinded if the area to be visited is issued a travel warning.

Resource Persons: Carly Stone, Director of Curriculum, Instruction and Assessment

Date of Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.a.(4)	NEW BUSINESS Superintendent's Recommendation 93-16-17
TOPIC:	Head Start Policies

The Head Start program is required by the federal government to have a Policy Committee. This Committee meets monthly for the purpose of developing and approving policies for the Head Start program. All policies developed and approved by this Committee also require Board of Education approval.

It is recommended that the Waterford School District's Board of Education approve the following Head Start policies as approved by the Head Start Policy Committee: Governance Purpose, Governing Body, Policy Council, Parent Committee, Governing Body Policy Council Training, Impasse Procedures, Community Needs, Determining/Verifying Document Eligibility, Recruitment of Children, Selection, Enrollment, Attendance, Fees, Program Structure, Center Based Option, Education Child Development, Screenings, Health Program Services, Collaboration/Communication, Child Health Status, Oral Health Status, Child Nutrition, Mental Health, Family Support Services, Abuse/Neglect Policy, Home Visit Safety, Safety Practices, Family Partnership Services, Community Partnerships, Staffing, Disability Services, Transitions from EHS, Transitions from Head Start and Services to Pregnant Women.

Resource Person: Lisa McFee, Assistant Superintendent, Teaching and Learning

Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.a.(5)	NEW BUSINESS Superintendent's Recommendation 94-16-17
TOPIC:	2017-2018 Schools of Choice Resolution

It is recommended that the Board of Education approve the following Schools of Choice resolution for the 2017-2018 school year.

WHEREAS, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

WHEREAS, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2017-2018 school year; and

WHEREAS, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

WHEREAS, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

RESOLVED, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2017-2018; and

BE IT FURTHER RESOLVED, that the Waterford School District will accept applications for the 2017-2018 school year for the Kindergarten grade level (section 105) and twenty (20) students entering grades 11 or 12 and accepted into the Waterford STEM Academy through the application process (section 105).

Resource Persons: William Holbrook, Executive Director of Business and Operations

Date of Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.a.(6) NEW BUSINESS
Superintendent's Recommendation 95-16-17
TOPIC : Reduction of Teaching Personnel

Administration recommends reduction of teaching personnel on the list below consistent with the applicable provisions of the Michigan Teachers' Tenure Act and Board Policy 3131. Accordingly, the teachers listed below shall be notified in writing of the layoff effective June 30, 2017.

Sara Andrieux
Karen Oliverio
Lainie Sacks
Dawn Sanford

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 12.a.(7) NEW BUSINESS
Superintendent's Recommendation 96-16-17

TOPIC: Continuing Employment of Teaching Personnel for the
2017-2018 School Year

RECOMMENDATION:

That the Board of Education accept the recommendation of the Superintendent for the re-employment of teaching personnel for the 2017-2018 school year per the attached list.

Resource Persons(s): Janet McLeod, Director of Human Resources
Keith Wunderlich, Superintendent of Schools

Date of Board of Education Meeting: June 15, 2017

ABAD-BLOUIN, DENISE	BARRON, ANDREW	BOYLE JR, LOWELL
ABEL, PATRICIA	BATCHELDER, LISA	BRAUE, CHRISTOPHER
ABRAHAM, GINA	BAUDINO, ELIZABETH	BRAZELTON, TARA
ABRAMS, SUSAN	BAUER, LAUREN	BRIDE, JOYCE
ACHTMAN, LINDSAY	BEACH, STACEY	BRIGGS, REBECCA
ADAMS, SHARON	BEARD, MERLYN	BRINSON, MELISSA
ADKINS, RANDALL	BEASLEY, DIANNA	BRIOLAT, ANDREA
AMBOIAN, CYNTHIA	BEASLEY, TROY	BRITTEN, NATALIE
ANAYA, MARY	BECK, JESSICA	BROKAW, DEBORAH
ANDERS, DAWNA	BELCHER, CHARLES	BROSSEAU, MARITHA
ANDERSON, DEBORAH	BELLAIRS, JEFFREY	BROWER, KAREN
ANDERSON, KIRK	BELTRAME, AMANDA	BROWN, KAREN
APOSTOLAKIS, TIFFANY	BENHAM, MELISSA	BROWN, MICAH
AUSTIN, JOSEPH	BERLIN, HOWARD	BROWN, SHAWN
AUSTIN, SUSAN	BEROFF, MICHAEL	BRUCE, TAMMY
BACHE, COLLEEN	BERRY, KATHRYN	BRUCKNER, REBECCA
BAETENS, ELIZABETH	BIENENFELD, ANNA	BRYCE, RACHEL
BAKER, GAIL	BIKSON, STUART	BUCHANAN, ASHLEY
BALLEW, CHRISTEN	BIRCHMEIER, LUANN	BURLINGAME, CHRISTOPHER
BANDLOW, MONICA	BISBING, KENZI	CALARCO, SUSAN
BARCEY, DEANNA	BLAKE, SUZANNE	CANNON, TANYA
BARES, JENNIFER	BLITCHOK, JESSICA	CAPONI, DAVID
BARNES, AMY	BOKSHAN, MARYJO	CARLSON, SHARI
BARNES, CHRISTINA	BOWER, PAMELA	CASCIOLI, PATRICIA
BARNEY, SHANNON	BOWERSOX, GEORGE	CASE, SUSAN

CASPER, AIMEE	CRAVEN, KATHLEEN	DILAURA, KAREN
CASPER, KATE	CRAWFORD, SUZANNE	DITTMAN, THERESA
CASTEEL-JOHN, COURTNEY	CREAN, LINDSAY	DOBRIN, JENNIFER
CAUSLEY, TAMMY	CRIMMINGS, ERIN	DOMBROWSKI, JULIE
CEMPURA, COLETTE	CROZIER, LINDSEY	DONELKO, STEPHANIE
CENDROWSKI, SHELLY	CULLEN, DEE	DOWNES, MARISSA
CENTALA, ADAM	CUMMINS, JILL	DOYLE, JESSICA
CHAMBERS, MONICA	CURRY, JODI	DRINKARD, KATHLEEN
CHAPMAN, LAURA	CYPORYN, CHRISTINE	DURYEA, CELESTE
CIENNIK, RENEE	DACHS, RITA	DZIADZIO, ANGELA
CIESINSKI, PAMELA	DAHL, MICHELLE	EBRAT, MARY
CIPPONERI, HEATHER	DAMBROSI, SARAH	EISENHART, JEFFREY
CLAERR, STEPHEN	DAWSON, PHILIP	ELAND, LINDA
CLARK, ERIN	DAWSON, TIFFANY	ELTON, DIANE
CLARK, RENEE	DEAN, ADRIAN	ENGLE, CHRISTY
CLARKE, SANDRA	DEBEAUDRY, MELANIE	ENNIS, JOHN
CLIFTON, ANNE	DECKER, JENNIFER	ESBROOK, JAMES
CLINE, GRETCHEN	DECOSTER, MEGAN	EUASHKA, ANGELA
COLLINS, DALE	DELEEUW, KRISTIN	EVANS, JAMIE
COOK, WENDY	DENYSENKO HOH, KRISTINA	EXELBY, DAVID
CORTESE, CHELSEA	DEPOLO III, ALBERT	FAIRLESS, MEGHAN
COULTER, AIMEE	DEPOLO, AMY	FALL, CATHRYN
CRAIG, JENNIFER	DETERMAN, KELLIE	FARLEY, COLLEEN
CRAITE, MARY	DETTER, JAMANNA	FARLEY, PATRICK
CRANE, DAVID	DICKERSON, SHELLEY	FARMS, TIFFANY

FARR, EMMA	GHISLAIN, JESSICA	HAVILAND, ELISSA
FEARN, ERICA	GIGLIO, TONI	HECKLER, JAMES
FINN, EMILY	GILLING, TIFFANY	HEDGCOCK, MELISSA
FLAVIN, GINA	GOHL, AMANDA	HEMBREE, KENNETH
FOLEY-BARBER, NANCY	GONZALEZ, CARLA	HEUER, KAITLYN
FOLLIICK, PAMELA	GOODMAN, MARA	HIATT, DAVID
FORD, JENNIFER	GORKIEWICZ, ANGELA	HIETALA, DONALD
FOURNIER, NICOLE	GRAVES, STEVEN	HIMMELSPACH, JANET
FRAGA, JESSICA	GREER, MEREDITH	HOLKA, CARRIE
FRANK, JASON	GROFF, LORI	HOOD, MARC
FRAZEE, NICHOLAS	GROSS, JULIE	HOOK, ELIZABETH
FRAZIER, AUTUMN	GROSSMAN, ROSS	HOORNAERT, ERIKA
FREED, NICOLE	GROSSNICKLE, MARGARET	HORNBACHER, LAURA
FRIZZLE-REKAR, TARA	GUZZARDO, LINDSAY	HOSEY, KASEY
FROMWILLER, JEFFREY	HAGUE, SAMANTHA	HOUSTON, REBECCA
FRONTIER, SARA	HALLER, NANCY	HUGHES, BRANDON
FUDERER, INGRID	HAMWAY, DAVID	HUGHES, MICHELLE
FURNEY, SARAH	HAMZEY, KRIS	HUMPHREY, JOSEPH
GABER, MARY	HANNA, BRETT	HUNT, LORI
GARDNER, DAVID	HANNA, EMILY	HURLEY, KELLY
GARLING, JENNIFER	HARNESS, MICHELLE	IKONEN, PAUL
GARRISI, JILL	HARPSTER, LAUREN	ISBELL, STACY
GARROW, KRISTA	HARTLEY, SUSAN	ISGRIGG, STEPHANIE
GEORGE, SANDRA	HARTSUFF, SUSAN	IVEY, TYLISE
GESAMAN, LISA	HARTZ, LAUREN	JACKMAN, GARY

JACKSON, ALYSSA	KELLY, KAREN	LATENDRESSE, BREANNA
JACKSON, NICHOL	KELLY, KATHLEEN	LATHWELL, KELLI
JACOB, ERIKA	KHADRA, MARGARET	LAURSEN, ANTHONY
JANCZAREK, JENIFER	KHANUJA, TERI	LAWSON, ERIN
JANETTE, DEBRA	KIMBALL, AMBER	LAZAR, MARY
JANOWER GOLDMAN, NICOLE	KING, CRAIG	LEACH, DANIELLE
JARONESKI, STACEY	KING, LEAH	LEBOW, MICHAEL
JAYSON, JEFFREY	KLEIN, LESLEE	LECHNER, JANE
JENKS, CHRISTINA	KLOPMAN, AMY	LEDUC, DAVID
JERGLER, CHARLES	KNUUTI, ANDREW	LENNOX, APRIL
JERGLER, JENNIFER	KONIECZNY, SHARON	LEUNG, STEPHANIE
JOHNSON, HEATHER	KORTLANDT, MEGAN	LEWIS, HOLLY
JOHNSON, JESSICA	KORTLANDT, SCOTT	LIBSTAFF, KRISTOFER
JOHNSON, JUSTIN	KOTT, HOLLI	LIEDEL, DANIEL
JOHNSON, SARAH	KREZEL, MARY	LISS, AMY
JOHNSON, SCOTT	KROMPATIC, DANIEL	LIST, SANDRA
JONES, SHANNON	KRUEGER, CONSTANCE	LLOYD, JEREMY
JUNG, NATALIE	KULIG, CHRISTIN	LLOYD, LINDSAY
KACZMAREK, LISA	KUREK, RENEA	LOLLIS, ALEXANDRA
KAMINSKI, KELSEY	KURTH, DAVID	LONTEEN, ADRIAN
KARPINSKY, NICHOLAS	KUTCHEY, ELIZABETH	LOTSIS, APHRODITE
KARPUSHENKOFF, JENNIFER	LANDOLT, CAROLYN	LUMETTA, MATTHEW
KATAKOWSKI, JEFFREY	LANE, JANET	LUMETTA, MICHELLE
KEEBAUGH, LINDSAY	LASKOWSKI, ALEXANDRA	LYNCH, GRACE
KEESLING, ALEX	LASKOWSKI, ERIKA	MACDONALD, KELLY

MACY, MEGHAN	MCDONALD, BRITNEY	MIXDORF, CIERRA
MAGNER, KATELYN	MCDONALD, HEATHER	MOCCIA, DAVID
MAHONEY, PAMELA	MCEVILLY, TAYLOR	MONTGOMERY, MEREDITH
MAILLOUX, KATHLEEN	MCGEE, KIMBERLY	MOORE, KRISTI
MALINOWSKI, ANNETTE	MCGINN, BRENNNA	MOORE, RYAN
MALLEY, MICHAEL	MCGRAN, COLLIN	MORACO, KELLY
MARESKI, LILIA	MCGRATH, MEAGAN	MORRISSEY, TRICIA
MARINO MANNA, JAIME	MCKEE, DEVON	MORSE, MELISSA
MARKS, VANESSA	MCLACHLAN, BETSEY	MOSES, MARY
MARKUS, RACHEL	MCLAREN, BETH	MOZDZIERZ, NEAL
MARSHALL, MARSHA	MCNEIL, AMY	MUDD, GARY
MARSHALL, WILLIAM	MCNULTY, AMY	MUHLECK, KATHLEEN
MARTIN, CHERYL	MEIER, EDWARD	MULARCZYK, KRISTINA
MARTIN, JILL	MENDEZ, MICHELLE	MUNDINGER, SANDRA
MARTIN, JOHN	MENIG, KATHRYN	NAHS, CHRISTA
MATHIAK, KELLY	MERCADO, MARCIA	NATELBORG, ARIEL
MATTESON, ZACHARY	MERIBELA, LAUREL	NATZKE, STEPHANIE
MATTHEWS, REBECCA	MESCLIER, BRADLEY	NEGOSHIAN, RYAN
MAXFIELD, TIMOTHY	MIHALCHEON, KATHRYN	NELSON, BARBARA
MAXWELL, ANNE	MILCH, CARLA	NEWBERRY, MARGARET
MAYLE, JENNIFER	MILES, LUCY	NICHOLSON, NATHAN
MCALLISTER, KYLE	MILLER, ANTHONY	NICOL, JONATHAN
MCCLAIN, ELISSA	MILLER, KRISTIN	NOBLE-FARMILOE, ANNETTE
MCCLAIN, KIMBERLY	MITCHELL, JOCELYN	NOLAN, ANNE
MCDONALD, BRIGITTE	MITCHELL, KRISTA	NORTON, LISA

NOVALES, ADRIENNE	PHILLIPS, JON	RICHARDS, JILL
NOWACZYK, CAROLYN	PHILLIPS, KRISTI	RINEER, AMANDA
NUCKOLLS, HEATHER	PIER, NINA	RINEHART, NICHOLE
NYE, JENNIFER	PIETROFESA, PAUL	RISTICH, JESSICA
OBOYLE, LAURA	PODE, LAURA	RITTER, ALLISON
ORLOWSKI, HEATHER	POST, BREAHN	RITTER, JANET
OROURKE, JOANN	POTTER, AMANDA	ROBAK, MARTA
OUELLETTE, CHRISTOPHER	PREISTER, RENEE	ROBERTSON, ELIZABETH
PACE, JACQUELINE	PRIESTLEY, RICHARD	ROBINSON, KATHLEEN
PALMER, GREGORY	PUDDY, FRANK	ROBINSON, KRISTIN
PAREDES, CINDY	PYLVAINEN, SANDRA	ROBINSON, MICHELLE
PARKER, LISA	RACINE, ABBIE	ROBINSON, RYAN
PARR-SMITH, LISA	RADHS, SYLVIA	ROESER, ANN
PARRENT, MARY	RAGAN, KELLY	ROSCHEFSKI, REBECCA
PASZKIEWICZ, SAMANTHA	RAINES, JOSEPH	ROWLEY, MICHELLE
PATEL, CHRISTY	RAINOLDI, HEATHER	RUDY, JESSICA
PATHE, SHANNON	REDICK, ANGELA	RUGGIERO, PAMELA
PATTERSON, JENNIFER	REECE, GWYN	RUGGIRELLO, STACEY
PAULSEN, REBECCA	REED, KATHLEEN	RULE, JULIE
PECHUR, KELLY	REICHE, ANN	RUNFT, KATHERINE
PECKHAM, LINDSAY	REICHERT, BROOKE	RUNK, LAURIE
PERI, RENAE	REYBURN, TRACY	RUNYAN, ANGELA
PETERSON, DEBORAH	RICCARDI, SANDRA	RUSHMAN, PETER
PHIFER, CHRISTOPHER	RICE, KELLY	RUSSI, MARINA
PHILIPP, DAVID	RICHARDS, JEFFREY	RUZZIN, JASON

RZEPKA, VALERIE	SLONE, TRICIA	STRONG, KRISTEN
SALAJKA, SHELBY	SLY, SHANNON	SUCHANEK, KELLY
SALETTA, MARGARET	SMITH, KAREN	TADAJEWSKI, ELAINE
SALMINEN, STEVEN	SMITH, REBECCA	TAGUE, RACHEL
SAMPLES, SHELLEY	SMITKA, STEVEN	TALLEN, ELIZABETH
SCHAFER, PAMELA	SMOLINSKI-BROCKINGTON, ELIZABETH	TAYLOR, CHERYL
SCHICK, DIANA	SNOW, STACY	TAYLOR, LORI
SCHLAUFMAN, CRAIG	SOKOL, DENISE	TAYLOR, MCKENZIE
SCHMIDT, KENNETH	SOLVERSON, ALICIA	TCHOLAKIAN, HAIGAN
SCHMIDT, KENNETH	SPENCER, SHARON	TECMIRE, LAUREN
SCHOONOVER, JOSEPHINE	SPINELLI PARTOGIAN, LISA	THOMPSON, ELAINE
SCHULTZ, SARAH	STAAB, BECKY	THOMPSON, JACQUELINE
SCHWARTZ, BLAIR	STACK, AMY	THOMPSON, JULIE
SCOTT, PETER	STACK, ROBERT	THORELL, MARY
SCRAM, KATHERINE	STANJONES, LAURA	TIMKO, MICHAEL
SECKEL, SHEA	STATHAKIOS, APHRODITE	TOBIS, DANIEL
SELCA, KRISTINA	STAUBACH, CHERI	TOERPER, DANIELLE
SHANNAHAN, BETH	STDENNIS, DONNA	TOWNS, BARBARA
SHARRARD, JUSTIN	STEPANSKI, SANDRA	TROUT, JENNIFER
SHELTON, MARY	STERNBERG, REBECCA	TUNNICLIFF, JEFFREY
SHELTON, MICHAEL	STEVENSON, JEFFREY	UHNAVY-MORAN, KAREN
SIMIELE, CHRISTINE	STEWART, CHARLES	VANDENBERG, CHRISTINE
SIMS, SUSANNE	STINSON, JULIE	VASSILAKOS, ALAN
SKLAR, MICHELLE	STOVER, ANGELA	VASSILAKOS, KARIN
SLOAN, KATHERINE	STRAITH, BRITTANY	VAUGHN, SARAH

VELEZ, ALEXANDRA

VELTRI, SARA

VICTOR, TAMRA

VINE, MAKI

VIRES, KELLY

WALKER, MORGAN

WALRATH, DONALD

WALTERS, HOLLY

WARD, CHRISTY

WARECK, ROBERT

WASILK, KIMBERLY

WATSON, JAY

WATTENY, STEPHANIE

WELCH, LISA

WENZELL, BRIAN

WERK, CHERI

WERNER, AMY

WESTON, MICHELLE

WHITE, JENNIFER

WHITE, REGINA

WHOLEHAN, CORY

WICHTMAN, HEATHER

WILCOX, DENEK

WILEY, DEREK

WILEY, HEATHER

WILLIAMSON, KIMBERLY

WILLMAN, DIANE

WILSON-WIDMAN, VICTORIA

WIRZ, KRISTEN

WISEMAN, ANTHONY

WISEMAN, LAUREN

WISNIEWSKI, SCOTT

WOODWARD, CATHY

WOODWARD, LISA

WOODWARD, REBECCA

WORDEN, MARY

WOUTERS, NANCY

WUENCH, ELISA

WYBER, MARY KATHRYN

WYNIEMKO, KENDRA

YATES, JONNIE

YATES, MELISSA

YATES, SARAH

YOUNG, KATHRYN

YOUNG, WILLIAM

ZIMMERMAN, REBECCA

ZWIERNIK, MARIA

ZWIREN, JODIE

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO:	12.a.(8)	NEW BUSINESS Superintendent's Recommendation 97-16-17
TOPIC:		Continuing Employment of Administrative Personnel

RECOMMENDATION:

That the Board of Education accept the recommendation of the Superintendent for the re-employment of administrative personnel on a non-administrative tenure basis, for a period of two years, July 1, 2017 through June 30, 2019, subject to appropriate written notice of termination prior to June 30, 2019, due to conditions requiring probation, layoff, reassignment and/or personnel reduction and termination. The following are the administrators so re-employed:

- | | |
|---------------------|--|
| Ayotte, JoAnn | Human Resources Coordinator |
| Batten, Michael | Elementary Principal |
| Beaver, James | Director, Operations, Transportation, and Security |
| Behrendt, Diane | Principal, Children's Village School |
| Bergstrom, Donna | Data Technician |
| Bigelman, Lynn | Elementary Principal |
| Blaine, Tanya | Middle School Assistant Principal |
| Blomquist, Craig | High School Principal |
| Corbeil, Danielle | Director, Finance and Budget |
| Dixon, Yvonne | Middle School Principal |
| Force, Catherine | Elementary Principal |
| Frankowiak, Jeffrey | High School Principal |
| Grambush, Suzanne | Elementary Principal |
| Gregory, John | Principal, Kingsley Montgomery School |
| Grimes, Valerie | Elementary Principal |
| Harding, Christina | High School Assistant Principal |
| Holbrook, William | Executive Director, Business and Operations |
| Holley, Darin | Director, Instructional Services and Technology |
| Jarois, Irene | Administrative Assistant, Superintendent's Cabinet |
| Kilyk, Cheri | Administrative Assistant, Human Resources |
| Knipper, Jennifer | Elementary Principal |
| Kokoszka, Kevin | High School Assistant Principal |
| Kruse, Anne | Elementary Principal |
| Lessel, Rhonda | Director, School and Community Services |
| McFee, Lisa | Assistant Superintendent, Teaching and Learning Services |
| McKay, Jennifer | Director, Payroll and Benefits |
| McLeod, Janet | Director, Human Resources |

Milch, Kenneth	High School Assistant Principal
Milostan, Nadine	Executive Director, Student Support Services
Opsommer, Roger	Middle School Principal
Pocius, Cheryl	Elementary Principal
Riggs, Jason	High School Principal
Roberts, Megan	Administrative Assistant, Board/Superintendent
Sartorius, Allison	Director, Athletics
Schultz, Kyle	Middle School Assistant Principal
Simonds, Doreen	Director, Nutrition and Purchasing Services
Smith, Laura	Elementary Principal
Spencer, Jeffrey	Computer Programmer and Analyst
Steaban, Andrea	Dean of Students, Academic Center
Stone, Carly	Director, Curriculum, Instruction, and Assessment
Sullivan, Michelle	Elementary Principal
Taylor, Lori	Dean of Students, Academic Center
Turney-Hartman, Joy	Administrative Assistant, Nutrition and Purchasing Services
Werthman, Shelley	High School Assistant Principal

Resource Person(s): Janet McLeod, Director of Human Resources
Keith Wunderlich, Superintendent of Schools

Date of Board of Education Meeting: June 15, 2017

2017-2018 EDUSstaff Employees

John Keglovitz, Associate Director of Maintenance & Operations

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 12.a.(9) NEW BUSINESS
Superintendent's Recommendation 98-16-17

TOPIC: Summer Tax Collection Fees 2017-18

	<u>2016-2017</u>		<u>2017-2018</u>		TURN OVER OF TAX MONEY
	TOTAL COLLECTION COST	PER PARCEL COST	TOTAL COLLECTION COST	PER PARCEL COST	
Waterford *	\$66,500.70	\$2.10	\$79,132.50	\$2.50	Once a Week
White Lake **	\$8,385.30	\$4.95	\$8,385.30	\$4.95	Every Friday
Independence ***	\$2,265.65	\$4.01	\$2,265.65	\$4.01	Every Friday
City of Lake Angelus****	\$320.00	\$4.00	\$320.00	\$4.00	Once a week
West Bloomfield*****	\$250.00	Flat Fee	\$250.00	Flat Fee	Every two weeks

- * The contract for summer tax collection is for three years (summer 2017, 2018, 2019). The cost for each year is \$79,132.50.
- ** The contract for summer tax collection is for three years (summer 2017, 2018, 2019, 2020, and 2021). The cost for each year is \$4.95, \$5.15, 5.25, 5.35, and \$5.40, respectively, per parcel.
- *** The contract for summer tax collection is for 2017.
- **** The contract for summer tax collection is for three years (summer 2017, 2018, and 2019). The cost for each year is \$4.00 per parcel.
- ***** The contract for summer tax collection is a flat fee of \$250.00.

Resource Person: William Holbrook, CPA, Executive Director of Business and Operations
 Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 12.a.(10)	NEW BUSINESS Superintendent's Recommendation 99-16-17
TOPIC:	Millage Rates – 2017-2018

The Administration recommends the Waterford Board of Education certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2017-18 School District Tax Collection.

General Operating: (Non Homestead)

Voted 2012	<u>18.00</u>	Mills	
Total Authorized	18.00	Mills	
Compound Reduction Fraction *	<u>1.00</u>	Based on \$2,275,337,826	
Total to be Levied	<u>18.00</u>	Mills	Taxable Value

Debt Retirement: (All Property)

Total to be Levied	<u>7.00</u>	Mills
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Total Levy:

Total Tax Levy Homestead	7.00	Mills
Total Tax Levy Non-Homestead	<u>25.00</u>	Mills

The total levy (100%) is to be made in July 2017.

* The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation (Compound Reduction Fraction). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1st.

Resource Person: William Holbrook, CPA, Executive Director of Business and Operations
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 12.a(11)	NEW BUSINESS Superintendent's Recommendation 100-16-17
TOPIC:	Resolution for Adoption by the Board of Education of Waterford School District Original Budget 2017-2018.

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2017-2018. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 18 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance available for appropriations in the General Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

GENERAL FUND

REVENUE

Local	\$ 14,910,660
State	72,773,492
Federal	7,015,894
Incoming Transfers and Other Transactions	<u>5,534,496</u>
Total Revenue	\$ 100,234,542
Fund Balance July 1, 2017	<u>\$ 4,465,456</u>
Total Available to Appropriate	<u><u>\$ 104,699,998</u></u>

BE IT FURTHER RESOLVED, that \$100,225,432 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction:	
Basic Programs	\$ 24,199,519
Added Needs	13,520,619
Instruction - Employee Benefits	13,709,325
Support Services:	
Pupil Services	7,074,710
Instructional Services	2,056,384
General Administration	1,235,588
School Administration	3,839,590
Business Services	10,201,858
Central Services	4,060,545
Support Services - Employee Benefits	8,943,228
Athletics	1,548,423
Community Services	106,358
Federal Programs	7,428,462
Debt Service	1,102,000
Outgoing Transfers	117,633
Negotiations reserve	1,381,190
Teacher Retirement Savings	<u>(300,000)</u>
Total Expenditures	\$ 100,225,432
Fund Balance Unassigned	\$ 4,474,566
Non Spendable - Prepaids	<u>-</u>
Fund Balance June 30, 2018	<u><u>\$ 4,474,566</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the School Service Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

SCHOOL SERVICE FUND

REVENUE

Local	\$ 5,509,683
State	110,000
Federal	3,089,492
Incoming Transfers and Other Transactions	<u>117,633</u>
Total Revenues and Incoming Transfers	\$ 8,826,808
Fund Balance July 1, 2017	\$ 204,754
Less Appropriated Fund Balance (Reserve for Inventory)	<u>21,432</u>
Fund Balance Available to Appropriate	<u>\$ 183,322</u>
Total Available to Appropriate	<u><u>\$ 9,010,130</u></u>

BE IT FURTHER RESOLVED, that \$8,826,808 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Food Service	\$ 5,146,500
Performing Arts Centers	209,814
Pool & Fitness Centers	872,869
Childcare	1,614,725
Senior Citizens	<u>982,900</u>
Total Expenditures	\$ 8,826,808
Unassigned Fund Balance - Child Care	\$ -
Restricted Fund Balance - Food Service	489,340
Non Spendable - Food Serv Inventory	<u>21,432</u>
Fund Balance June 30, 2018	<u><u>\$ 510,772</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Special Education Center Program Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

SPECIAL EDUCATION CENTER PROGRAMS

REVENUE

State	\$ 1,552,031
Incoming Transfers and Other Transactions	<u>3,699,930</u>
Total Revenues and Incoming Transfer	\$ 5,251,961
Fund Balance July 1, 2017	<u>\$ 100,000</u>
Total Available to Appropriate	<u><u>\$ 5,351,961</u></u>

BE IT FURTHER RESOLVED, that \$5,151,961 of the total available to appropriate in the Special Education Center Program Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction	\$ 2,553,632
Support Services - Pupils	1,319,812
Support Services - Instructional Staff	1,687,555
Transportation	291,565
Oakland Schools Resident Tuition	274,935
Redistributed Indirect Expenditures	(713,526)
Redistributed Rent Expenditure	<u>(262,012)</u>
Total Expenditures	<u>\$ 5,151,961</u>
Restricted Fund Balance June 30, 2018	<u><u>\$ 200,000</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Debt Retirement Fund of the Waterford School District for fiscal year 2017-2018 is as follows:

DEBT RETIREMENT FUND

REVENUE

Local Property Taxes	\$ 15,927,365
Total Revenue	\$ 15,927,365
Fund Balance July 1, 2017	\$ 1,507,337
Total Available to Appropriate	<u>\$ 17,434,702</u>

BE IT FURTHER RESOLVED, that \$15,502,356 of the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Redemption of Bond Principal	\$ 11,110,000
Interest on Bonded Debt	4,390,856
Other	1,500
Total Expenditures	<u>\$ 15,502,356</u>
Restricted Fund Balance June 30, 2018	<u>\$ 1,932,346</u>

FUTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

Resource Persons: William Holbrook, CPA, Executive Director of Business and Operations
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting: June 15, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 12.b.(1) NEW BUSINESS
President's Recommendation 101-16-17
TOPIC: Superintendent's Contract of Employment

It is recommended that the Board of Education approve the Superintendent's Contract of Employment, with revisions extending the contract through June 30, 2020, to maintain a three year contract.

Resource Persons: Robert Petrusa, Jr., Board of Education President

Date of Board of Education Meeting: June 15, 2017