

WATERFORD SCHOOL DISTRICT
Interim Meeting of the Board of Education
Thursday, September 7, 2017 - 6:00 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Celebrations of Learning
 - a. Summer of STEAM
6. Information Items
 - a. Back to School
 - b. Results – Sale of 2016 Series II Bond
7. Audience Comments on Action Items
8. Approval of Minutes
 - a. August 17, 2017 Regular Meeting
9. New Business
 - a. Superintendent’s Recommendations
 - (1) Recommendation 32-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations
 - (2) Recommendation 33-17-18 Relative to Teaching Contract Changes/Appointments/Recall from Layoff
 - (3) Recommendation 34-17-18 Relative to Administrative Contract Changes/Appointments
 - b. Consideration of Certain Purchases
 - (1) Recommendation 35-17-18 Relative to Contract Award: Fresh Pizza Product
10. Discussion Items
 - a. Future Items
 - (1) Information – Policy Updates
 - (2) Action – Resolution: National Principals Month
 - (3) Action – Certify MASB Board Delegates
 - b. Board of Education Reports
11. Audience Comments on Non-Action Items
12. Superintendent Reports
13. FOIA Appeal
14. Recess to Closed Session to Consider the Written Opinion of Legal Counsel
15. Reconvene
16. Adjournment

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 5.a. Celebration of Learning

TOPIC: Summer of STEAM

This summer the Waterford School District welcomed campers to our second annual WSD Summer of STEAM camps. This evening campers, alongside elementary visual and performing arts teachers Kellie Determan and Cory Wholehan, will share how they put STEAM into summer camp. We will also hear information from Assessment Coordinator, Elizabeth Kutchey, and campers about several of our other camp offerings including Coding and FPV Drone Racing Camp.

Resource Persons: Carly Stone, Director, Curriculum, Instruction and Assessment

Date of Board of Education Meeting: September 7, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO.: 6.a. Information Item

TOPIC: Back to School

Lisa McFee, Assistant Superintendent, Teaching and Learning Services, will share a video highlighting the start of the 2017-2018 school year.

Resource Person: Lisa McFee, Assistant Superintendent, Teaching and Learning Services

Board of Education Meeting: September 7, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 6.b. Information Item
TOPIC: Results – Sale of 2016 Series II Bond

William Holbrook, Executive Director, Business and Operations, will present the results of the sale of the 2016 Series II Bond.

Resource Persons: William Holbrook, Executive Director, Human Resources

Date of Board of Education Meeting: September 7, 2017

WATERFORD BOARD OF EDUCATION – MINUTES

Regular Meeting
August 17, 2017

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Petrusha at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Halls, Himmelspach, Barghahn, Petrusha and Torres
Absent: Members Sutherland and Piggott
Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Janet McLeod, Lisa McFee, Carly Stone, Darin Holley, Nadine Milostan, Irene Jarois, Lynn Bigelman, Yvonne Dixon, Megan Roberts and others that did not register.

Member Halls was appointed to serve as Secretary in the absence of Member Piggott.

APPROVAL OF THE AGENDA

The agenda was approved by President Petrusha.

INFORMATION ITEMS

a. Tentative Agreements

Janet McLeod, Director, Human Resources, provided information relative to Tentative Agreements with the following bargaining units:

- Waterford Education Association (WEA)
- Michigan Education Support Personnel I (MESPA I)
- Michigan Education Support Personnel II (MESPA II)
- Michigan Education Support Personnel III (MESPA III)
- Waterford Association of School Administrators (WASA)

Recommendations for the approval of each Tentative Agreement are presented under New Business.

b. Fresh Pizza Product: 2017-2018 School Year

The Administration is requesting bid proposals to contract for Fresh Pizza Product for Food & Nutrition Services for the 2017-2018 school year. A recommendation to award a contract will be presented for the Board of Education's approval on September 7, 2017.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

a. August 3, 2017, Interim Meeting

Moved by Member Halls and supported by Member Himmelspach that the Board of Education adopt the minutes of the August 3, 2017 Board of Education meeting.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, and Petrusha

Nays: None

Motion carried. (5-0)

ACCOUNTS PAYABLE

Moved by Member Torres and supported by Member Halls that the Board of Education approve the accounts payable for the month of July 2017, per the reports included in August 17, 2017 materials.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, and Petrusha

Nays: None

Motion carried. (5-0)

FINANCIAL STATEMENT

The Board of Education is in receipt of the financial statements ended July 30, 2017.

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 24-17-18 Relative to Tentative Agreement: WEA (Teachers)

Moved by Member Halls and supported by Member Torres that the Board of Education approve the Tentative Agreement with the Waterford Education Association (WEA) pending ratification by its membership.

Member Himmelspach stated that he has family members within this bargaining unit and must abstain due to conflict of interest.

Ayes: Members Halls, Torres, Barghahn, and Petrusha

Nays: None

Abstention: Member Himmelspach

Motion carried. (4-0-1)

(2) Recommendation 25-17-18 Relative to Tentative Agreement: MESPA I (Secretaries)

Moved by Member Halls and supported by Member Himmelspach that the Board of Education approve the Tentative Agreement with the Michigan Education Support Personnel Association – MESPA I pending ratification by its membership.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, and Petrusha

Nays: None

Motion carried. (5-0)

NEW BUSINESS

a. Superintendent's Recommendations

- (3) Recommendation 26-17-18 Relative to Tentative Agreement: MESPA II (Instructional Aides/Library Technicians)

Moved by Member Halls and supported by Member Himmelspach that the Board of Education approve the Tentative Agreement with the Michigan Education Support Personnel Association – MESPA II pending ratification by its membership.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, and Petrusha

Nays: None

Motion carried. (5-0)

- (4) Recommendation 27-17-18 Relative to Tentative Agreement: MESPA III (Food & Nutrition Services, Custodians, Maintenance and Transportation)

Moved by Member Halls and supported by Member Himmelspach that the Board of Education approve the Tentative Agreement with the Michigan Education Support Personnel Association – MESPA III as ratified by its membership on August 12, 2017.

Ayes: Members Halls, Barghahn, Himmelspach, Torres, and Petrusha

Nays: None

Motion carried. (5-0)

- (5) Recommendation 28-17-18 Relative to Tentative Agreement: WASA (Administrators)

Moved by Member Halls and supported by Member Himmelspach that the Board of Education approve the Tentative Agreement with the Waterford Association of School Administrators (WASA) as agreed to by its membership on July 6, 2017.

Ayes: Members Halls, Barghahn, Himmelspach, Torres, and Petrusha

Nays: None

Motion carried. (5-0)

- (6) Recommendation 29-17-18 Relative to Retirements/Resignations/Leave of Absence Expirations

Moved by Member Halls and supported by Member Himmelspach that the Board of Education accept the following resignations and retirements:

Dickerson, Shelley, School Psychologist
Kingsley Montgomery School
Resignation
Effective August 11, 2017

Drinkard, Kathleen, Special Education Teacher
Stepanski Early Childhood Center
Resignation
Effective August 4, 2017

NEW BUSINESS

a. Superintendent's Recommendations

(6) Recommendation 29-17-18 Relative to Retirements/Resignations/Leave of Absence Expirations
(*continued*)

Frankowiak, Jeffrey, Principal
Kettering High School
Resignation
Effective August 4, 2017

Holka, Carrie, Teacher
Haviland Elementary School
Resignation
Effective August 2, 2017

Klein, Leslee, Teacher
Knudsen & Donelson Hills Elementary Schools
Resignation
Effective July 28, 2017

Runft, Katherine, Teacher
Stepanski Early Childhood Center
Retirement
Effective August 1, 2017

Rzepka, Valerie, Teacher
Schoolcraft Elementary School
Resignation
Effective August 15, 2017

Thompson, Julie, Teacher
Knudsen Elementary School
Resignation
Effective August 10, 2017

Walters, Holly, Special Education Teacher
Kettering High School
Resignation
Effective August 7, 2017

Ayes: Members Halls, Barghahn, Himmelspach, Torres, and Petrusha
Nays: None
Motion carried. (5-0)

(7) Recommendation 30-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Halls and supported by Member Himmelspach that the Board of Education approve the following teaching contract changes and appointments for the 2017-2018 school year.

Brisker, Brandi, Social Worker
Kingsley Montgomery School
100% Annual Contract
Effective August 24, 2017

NEW BUSINESS

a. Superintendent's Recommendations

(7) Recommendation 30-17-18 Relative to Teaching Contract Changes/Appointments (*continued*)

Carlson, Stephanie, Teacher
Mott High School
100% Probationary Contract
Effective August 24, 2017

Creech, Carrie, Speech & Language Pathologist
Grayson Elementary & Mason Middle School
100% Annual Contract
Effective August 24, 2017

Murphy, Ashley, Special Education Teacher
Kingsley Montgomery School
100% Probationary Contract
Effective August 24, 2017

Poll, Kristi, Teacher
Pierce Middle School
100% Probationary Contract
Effective August 24, 2017

Scurti, Lindsay, Teacher
Pierce Middle School
100% Probationary Contract
Effective August 2, 2017

Ayes: Members Halls, Himmelspach, Torres, Barghahn and Petrusha
Nays: None
Motion carried. (5-0)

b. Consideration of Certain Purchases

(1) Recommendation 31-17-18 Relative to Bid Package 17-5, Supplemental Cooling – Technology Closets

Moved by Member Torres and supported by Member Himmelspach that the Board of Education approve the awarding of contracts for Bid Package 17-5 on the following summary of bids for Supplemental Cooling - Technology closets at Beaumont, Donelson Hills, Grayson, Haviland, Houghton, Kettering, Kingsley Montgomery, Knudsen, Durant, Leggett, Mason, Stepanski and Waterford Village:

Category	Contractor	Amount
Mechanical	Ecker Mechanical*	\$247,200*
	Dickerson	\$334,400
	Oakland	\$439,112
	Contrast	\$436,000
	Warren Systems	\$158,164
	CSM	\$285,621
	Delta Temp	\$538,000

Warren Systems bid was disqualified in post bid interview due to incomplete electrical work.

NEW BUSINESS

b. Consideration of Certain Purchases

- (1) Recommendation 31-17-18 Relative to Bid Package 17-5, Supplemental Cooling – Technology Closets (*continued*)

Total Award: \$247,200 | Funding Source: 2016 Bond Series I and II

Member Petrusha confirmed the disqualification was due to incomplete work.

Member Himmelspach asked if this would be in classrooms and Mr. Holbrook responded no.

Ayes: Members Halls, Barghahn, Himmelspach, Torres, and Petrusha

Nays: None

Motion carried. (5-0)

DISCUSSION ITEMS

a. Future Items

- (1) Celebration of Learning – Summer of STEAM
- (2) Action – Fresh Pizza Product

b. Board of Education Reports

There were no Board of Education reports.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

There were no audience comments on non-action items.

ADJOURNMENT

The meeting was adjourned by President Petrusha at 6:09 PM.

Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(1)	NEW BUSINESS Superintendent's Recommendation 32-17-18
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Chambers, Monica, School Psychologist
Kingsley Montgomery School
Resignation
Effective September 15, 2017

Haviland, Elissa, Teacher
Houghton, Beaumont & Haviland Elementary Schools
Resignation
Effective August 14, 2017

Knuuti, Andrew, Teacher
Kettering High School
Resignation
Effective August 28, 2017

Krompatic, Daniel, Teacher
Mott High School
Resignation
Effective September 15, 2017

Kurek, Renea, Teacher
Children's Village School
Resignation
Effective August 28, 2017

MacDonald, Kelly, Teacher
Kettering High School
Resignation
Effective August 24, 2017

Malley, Michael, Teacher
Kettering High School
Resignation
Effective August 29, 2017

Meier, Edward, Teacher
Donelson Hills Elementary School
Resignation
Effective August 17, 2017

Pace, Jacqueline, Teacher
Houghton Elementary School
Resignation
Effective August 29, 2017

Palmer, Gregory, Teacher
Mott High School
Resignation
Effective August 30, 2017

Sacks, Lainie, Teacher
Houghton Elementary School
Resignation
Effective August 14, 2017

Samples, Shelley, Teacher
Children's Village School
Resignation
Effective August 29, 2017

Sly, Shannon, Teacher
Riverside Elementary School
Resignation
Effective August 29, 2017

Taylor, McKenzie, Teacher
Grayson Elementary School
Resignation
Effective August 29, 2017

Veltri, Sara, Teacher
Grayson Elementary School
Resignation
Effective August 28, 2017

Wuench, Elisa, Teacher
Grayson Elementary School
Resignation
Effective August 27, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
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ITEM NO.: 9.a(2) NEW BUSINESS
Superintendent's Recommendation 33-17-18
TOPIC: Teaching Contract Changes/Appointments/Recall from Layoff

It is recommended that the Board of Education approve the following teaching contract changes, appointments and recalls for the 2017-2018 school year:

Appointments/Changes:

Andrieux, Sara, Teacher
Knudsen & Donelson Hills Elementary Schools
Recalled, 100% Probationary Contract
Effective August 24, 2017

Banas, Sarah, Teacher
Houghton & Knudsen Elementary Schools
100% Probationary Contract
Effective August 24, 2017

Blaszczak, Brenna, Teacher
Riverside Elementary School
100% Probationary Contract
Effective August 24, 2017

Carlini, Lauren, Teacher
Donelson Hills Elementary School
100% Probationary Contract
Effective August 24, 2017

Ciurlik, Martin, Teacher
Mott High School
100% Probationary Contract
Effective August 24, 2017

Doebler, Jennifer, Teacher
Grayson Elementary School
100% Probationary Contract
Effective August 29, 2017

Doyle, Brittney, Teacher
Knudsen Elementary School
100% Probationary Contract
Effective August 25, 2017

Glosch, Emily, Teacher
Mott High School
100% Probationary Contract
Effective September 1, 2017

Hargraves, Taylor, Teacher
Grayson Elementary School
100% Probationary Contract
Effective August 24, 2017

Johnson, Pamela, Teacher
Cooley Elementary School
100% Probationary Contract
Effective August 25, 2017

Kaan, Laura, Teacher
Riverside Elementary School
100% Probationary Contract
Effective September 1, 2017

Klepp, Laura, Special Education Teacher
Stepanski Early Childhood Center
100% Probationary Contract
Effective August 24, 2017

Maisel, Kelly, Teacher
Kettering High School
100% Probationary Contract
Effective September 18, 2017

Martinez, Vanessa, Teacher
Haviland Elementary School
100% Probationary Contract
Effective August 24, 2017

Miller, Larissa, Teacher
Grayson Elementary School
100% Probationary Contract
Effective August 24, 2017

Ouellette, Miranda, Teacher
Riverside Elementary School
100% Probationary Contract
Effective August 25, 2017

Platt, Darcy, Teacher
Houghton Elementary
100% Probationary Contract
Effective August 28, 2017

Pelton, Elizabeth, Teacher
Schoolcraft Elementary School
100% Probationary Contract
Effective August 24, 2017

Quetell, Lynn, Teacher
Cooley & Grayson Elementary Schools
100% Probationary Contract
Effective August 24, 2017

Sanford, Dawn, Teacher
Schoolcraft Elementary School
Recalled, 100% Tenure Contract
Effective August 29, 2017

Scott, Renee, Teacher
Houghton Elementary School
100% Probationary Contract
Effective August 25, 2017

Stuef, Lydia, Teacher
Mason Middle School
100% Probationary Contract
Effective August 24, 2017

Tyndorf, Marissa, Teacher
Grayson Elementary School
100% Probationary Contract
Effective August 24, 2017

Wyne, Rachel, Teacher
Schoolcraft Elementary School
100% Probationary Contract
Effective August 24, 2017

Younggren, Hope, Teacher
Knudsen Elementary School
100% Probationary Contract
Effective August 24, 2017

Zedan, George, Teacher
Kettering High School
100% Probationary Contract
Effective September 18, 2017

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: September 7, 2017

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(3) NEW BUSINESS
Superintendent's Recommendation 34-17-18
TOPIC : Administrative Contract Changes and Appointments

It is recommended that the Board of Education approve the following administrative contract changes/appointments for the 2017-2018 school year:

Appointments/Changes:

Cooper, Debra, Principal
Waterford Kettering High School
100% Administrator Contract
Effective August 30, 2017

Replacing Jeff Frankowiak

Holbrook, William, Assistant Superintendent
Business and Operations
100% Administrator Contract
Effective September 7, 2017

This is a title change only. Executive Director and Assistant Superintendent are both on pay level 1.

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: September 7, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	9.b.(1) NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 35-17-18
TOPIC:	Fresh Pizza Product: 2017-2018 School Year

Administration recommends Little Caesars Pizza for the school lunch fresh pizza product vendor based on student preference, quality and store locations.

PROJECT: FOOD SERVICE - PIZZA BID	
BID OPENING DATE: TUESDAY, AUGUST 22, 2017	
VENDOR	PIE/EA
Dominos	\$5.49
Jets	\$6.50
*Little Caesar	\$6.20

*Contract Award

Resource Person: William Holbrook, Executive Director, Business and Operations
Doreen Simonds, Director Nutrition & Purchasing

Date of Board of Education Meeting: September 7, 2017