

# Knudsen Foxes

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September 8, 2017

[www.waterford.k12.mi.us/knudsen](http://www.waterford.k12.mi.us/knudsen)

School Motto: We are safe, respectful, problem solvers!



**\*\*PLEASE REMEMBER\*\***



To be successful students, children need to be in school every day. A child who misses more than 18 school days (2 per month) is suffering from chronic absenteeism. This is an early indicator of student success. Students who miss 2 to 4 days of school in September are 5 times more likely than those who missed fewer than 2 days to be chronically absent for the school year. When your child is absent from school 5 days, you will receive a call from the district to remind you of the importance of your child being in school every day. We care about your student and want to help them be successful.

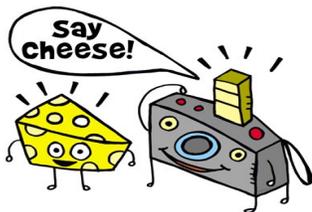
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**9/11/17 & 9/14/17  
And every Monday and  
Wednesday thereafter  
Boy Scout meetings will  
be in the cafeteria**

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**9/25/17  
Picture Day**



Dear Knudsen Families,

The school year is off to a great start. The Knudsen staff and I are looking forward to working with you and your children this year. As an elementary building, our number one priority is the safety and well being of our students. Research shows that children learn best when they feel safe and secure. To keep our environment safe for all, I ask that you read the following reminders about school procedures:

**Visitor Policy**—During school hours all visitors must sign in at the office and obtain a visitor's badge. The badge is a way for everyone in the building to know that you belong here. Please do not be offended if a staff member asks whether or not you have signed in at the office. Parents will not be permitted to take forgotten lunches, birthday treats, or homework to classrooms. The office staff will deliver them to your child.

**Mail Box**—Please do not park in front of the mail box, as the mail staff will not deliver the mail.

**Morning Drop-off**— the front doors will be locked until 8:40. Students should never arrive at school prior to 8:35 unless they are in Child Care. **Beginning on Monday, September 11<sup>th</sup>, parents will not be allowed to walk children down to the classroom.** This is part of the District's safety and security policy. Tardy students must be signed in at the office. Please keep in mind that the time prior to the start of school is a very important time for teachers. This is the time they are preparing for the day or starting their day with students. The staff values your concerns and input regarding your child, but we ask that you schedule a time to meet when the teacher can give you her undivided attention.

**Afternoon Pick-up**—If you wish to pick up your child inside the building, at the end of the day, please wait in the lobby area by the office. **Please do not go to your child's classroom, as this is disruptive.** Teaching and learning are going on up until minutes before the bell rings. Parents may not go to classroom areas until buses have been called and all students have vacated the building.

**Parking Lot Safety** – **Please do not drive through or park in the bus loop during arrival and dismissal times.** This area is for bus drop-off and pick-up only. Please follow the flow of the pick-up /drop off line on Crescent for the pick-up loop. Staff members will be outside before and after school to help the car line flow smoothly. Do not have your child run out to the street to be picked up.

On behalf of the entire Knudsen staff, I thank you for helping to ensure that our students are learning in a safe environment. If you ever have any concerns about safety, please do not hesitate to contact me.

Sincerely,  
Laura Smith



*"Inspire, educate, and empower our students for their future"*