

WATERFORD BOARD OF EDUCATION – MINUTES

Interim Meeting

September 7, 2017

OPENING

The Interim Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Petrusa at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Halls, Himmelspach, Sutherland, Barghahn, Piggott, Petrusa and *Torres

Absent: None

Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Lisa McFee, Janet McLeod, Nadine Milostan, Carly Stone, Darin Holley, Elizabeth Kutchev, Shannon Lloyd, Kellie Determan, Cory Wholehan, Ken Milch, Shelley Werthman, Andi Steaban, Debra Cooper, Chris Burlingame, Irene Jarois, Grant Smith, Troy Beasley, Megan Roberts and others that did not register.

*Member Torres excused himself from the meeting at 7:01 PM.

APPROVAL OF THE AGENDA

President Petrusa approved the agenda as printed.

CELEBRATIONS OF LEARNING

- a. This summer the Waterford School District welcomed campers to our second annual WSD Summer of STEAM camps. This evening campers, alongside elementary visual and performing arts teachers Kellie Determan and Cory Wholehan, shared how they put STEAM into summer camp. Assessment Coordinator, Elizabeth Kutchev, and campers also talked about several of our other camp offerings including Coding and FPV Drone Racing Camp.

Board of Education members asked students questions and expressed excitement for these offerings and the opportunity for out of the box thinking and fun learning opportunities.

INFORMATION ITEMS

- a. Back to School

Lisa McFee, Assistant Superintendent, Teaching and Learning Services, shared a video highlighting the start of the 2017-2018 school year.

Member Barghahn asked about the focus points of PD on Opening Day and why those topics were chosen. Lisa McFee shared that at the secondary level it was Gradual Release and at the elementary level it was Time on Task and reading instruction. These are part of ongoing PD in an effort to maintain focus on these areas and these topics were identified by staff survey. Member Barghahn requested the results of the survey and the written plan. Mrs. McFee agreed and will send the plan that was shared at the study session. Member Barghahn stated that she would like to see that kind of detailed information shared at future meetings.

INFORMATION ITEMS

a. Back to School (*continued*)

Member Torres confirmed that the video will be on the website, available for viewing and sharing.

Member Halls commented that Opening Day was a nice beginning to get everyone motivated for the new school year.

b. Results – Sale of the 2016 Series I Bond

William Holbrook, Executive Director, Business and Operations, will present the results of the sale of the 2016 Series II Bond.

<u>Financial Institution</u>	<u>Net Interest Rate</u>
UBS Financial Services Inc.	2.836% *
Fifth Third Securities, Inc.	2.853%
J.J.B. Hilliard, W.L. Lyons, Inc.	2.917%
Robert W. Baird & Co., Inc.	2.923%
Bank of America Merrill Lynch	2.951%
Wells Fargo Bank, National Association	2.957%
Mesirow Financial, Inc.	2.965%
Hutchinson, Shockey, Erley & Co.	3.004%
Morgan Stanley & Co., LLC	3.099%

* Bid Award

Member Sutherland acknowledged that the District must be in good financial standing to secure this interest rate and commended Business Services for making that happen

Member Barghahn requested current student count. Mr. Holbrook stated he is not prepared to provide an accurate count at this time but agreed it is being monitored closely and we are on track budgetarily. Member Barghahn discussed her experience as a principal knowing which students are in the building or students who are on the books but haven't shown up. Member Sutherland commented on the difficulty at the middle and high school level due to a rotating schedule. Member Barghahn shared her experience in another district that differs from Waterford and requested to know the unofficial number of physical kids in the district and how that compares to projections to allow the Board to see the trend and prepare for decisions. Mr. Holbrook explained that we still have students enrolling and actual financial numbers between now and count day don't have a budgetary impact. Rather, Count Day and the weeks to follow will. Member Sutherland commented that the Board cannot react to unofficial numbers. She questioned the purpose and cautioned against putting numbers out before they are valid. Member Halls expressed her opinion that this would not be a good use of staff time as the numbers are changing every day. Member Torres clarified that we have an idea of where we are at but it wouldn't be responsible to say something publically. Member Petruscha clarified that the District does not feel there is an issue of concern. Member Himmelspach referenced the additional staff hired due to numbers and confirmed that from a budget standpoint we have the ability to add staff based on the numbers we are seeing now. Mr. Holbrook confirmed that based on what we are seeing in those areas the hiring of additional staff is appropriate.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

a. August 17, 2017, Regular Meeting

Moved by Member Piggott and supported by Member Himmelpach that the Board of Education adopt the minutes of the August 17, 2017 Regular Meeting.

Ayes: Members Halls, Himmelpach, Torres, Sutherland, Barghahn, Piggott, and Petrusha

Nays: None

Motion carried. (7-0)

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 32-17-18 Relative to Retirements/Resignations/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Halls that the Board of accept the following resignations/retirements/leave of absence expirations:

Chambers, Monica, School Psychologist
Kingsley Montgomery School
Resignation
Effective September 15, 2017

Haviland, Elissa, Teacher
Houghton, Beaumont & Haviland Elementary Schools
Resignation
Effective August 14, 2017

Knuuti, Andrew, Teacher
Kettering High School
Resignation
Effective August 28, 2017

Krompatic, Daniel, Teacher
Mott High School
Resignation
Effective September 15, 2017

Kurek, Renea, Teacher
Children's Village School
Resignation
Effective August 28, 2017

MacDonald, Kelly, Teacher
Kettering High School
Resignation
Effective August 24, 2017

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 32-17-18 Relative to Retirements/Resignations/Leave of Absence Expirations (*continued*)

Malley, Michael, Teacher
Kettering High School
Resignation
Effective August 29, 2017

Meier, Edward, Teacher
Donelson Hills Elementary School
Resignation
Effective August 17, 2017

Pace, Jacqueline, Teacher
Houghton Elementary School
Resignation
Effective August 29, 2017

Palmer, Gregory, Teacher
Mott High School
Resignation
Effective August 30, 2017

Sacks, Lainie, Teacher
Houghton Elementary School
Resignation
Effective August 14, 2017

Samples, Shelley, Teacher
Children's Village School
Resignation
Effective August 29, 2017

Sly, Shannon, Teacher
Riverside Elementary School
Resignation
Effective August 29, 2017

Taylor, McKenzie, Teacher
Grayson Elementary School
Resignation
Effective August 29, 2017

Veltri, Sara, Teacher
Grayson Elementary School
Resignation
Effective August 28, 2017

NEW BUSINESS

a. Superintendent's Recommendations

- (1) Recommendation 32-17-18 Relative to Retirements/Resignations/Leave of Absence Expirations
(*continued*)

Wuench, Elisa, Teacher
Grayson Elementary School
Resignation
Effective August 27, 2017

Member Barghahn commented on the number of resignations and asked why they are leaving. Mrs. McLeod indicated that teachers are going to other districts for various reasons. Member Barghahn inquired about exit surveys. Mrs. McLeod indicated that HR does not currently conduct exit surveys but we previously did through School & Community Services. Mary requested the results of the previous survey. Dr. Wunderlich commented that he has talked with some of the teachers and primarily it's due to money and location. There are other Oakland County districts that receive significantly more State Aid than Waterford and can offer higher compensation. .

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Barghahn, Piggott, and Petrusha
Nays: None
Motion carried. (7-0)

- (2) Recommendation 33-17-18 Relative to Teaching Contract Changes/Appointments/Recall from Layoff

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education approve the following teaching contract changes/appointments/recalls from layoff for the 2017-2018 school year:

Andrieux, Sara, Teacher
Knudsen & Donelson Hills Elementary Schools
Recalled, 100% Probationary Contract
Effective August 24, 2017

Banas, Sarah, Teacher
Houghton & Knudsen Elementary Schools
100% Probationary Contract
Effective August 24, 2017

Blaszczak, Brenna, Teacher
Riverside Elementary School
100% Probationary Contract
Effective August 24, 2017

Carlini, Lauren, Teacher
Donelson Hills Elementary School
100% Probationary Contract
Effective August 24, 2017

NEW BUSINESS

a. Superintendent's Recommendations

- (2) Recommendation 33-17-18 Relative to Teaching Contract Changes/Appointments/Recall from Layoff (*continued*)

Ciurlik, Martin, Teacher
Mott High School
100% Probationary Contract
Effective August 24, 2017

Doebler, Jennifer, Teacher
Grayson Elementary School
100% Probationary Contract
Effective August 29, 2017

Doyle, Brittney, Teacher
Knudsen Elementary School
100% Probationary Contract
Effective August 25, 2017

Glosch, Emily, Teacher
Mott High School
100% Probationary Contract
Effective September 1, 2017

Hargraves, Taylor, Teacher
Grayson Elementary School
100% Probationary Contract
Effective August 24, 2017

Johnson, Pamela, Teacher
Cooley Elementary School
100% Probationary Contract
Effective August 25, 2017

Kaan, Laura, Teacher
Riverside Elementary School
100% Probationary Contract
Effective September 1, 2017

Klepp, Laura, Special Education Teacher
Stepanski Early Childhood Center
100% Probationary Contract
Effective August 24, 2017

Maisel, Kelly, Teacher
Kettering High School
100% Probationary Contract
Effective September 18, 2017

NEW BUSINESS

a. Superintendent's Recommendations

- (2) Recommendation 33-17-18 Relative to Teaching Contract Changes/Appointments/Recall from Layoff (*continued*)

Martinez, Vanessa, Teacher
Haviland Elementary School
100% Probationary Contract
Effective August 24, 2017

Miller, Larissa, Teacher
Grayson Elementary School
100% Probationary Contract
Effective August 24, 2017

Ouellette, Miranda, Teacher
Riverside Elementary School
100% Probationary Contract
Effective August 25, 2017

Platt, Darcy, Teacher
Houghton Elementary
100% Probationary Contract
Effective August 28, 2017

Pelton, Elizabeth, Teacher
Schoolcraft Elementary School
100% Probationary Contract
Effective August 24, 2017

Quetell, Lynn, Teacher
Cooley & Grayson Elementary Schools
100% Probationary Contract
Effective August 24, 2017

Sanford, Dawn, Teacher
Schoolcraft Elementary School
Recalled, 100% Tenure Contract
Effective August 29, 2017

Scott, Renee, Teacher
Houghton Elementary School
100% Probationary Contract
Effective August 25, 2017

Stuef, Lydia, Teacher
Mason Middle School
100% Probationary Contract
Effective August 24, 2017

NEW BUSINESS

a. Superintendent's Recommendations

- (2) Recommendation 33-17-18 Relative to Teaching Contract Changes/Appointments/Recall from Layoff (*continued*)

Tyndorf, Marissa, Teacher
Grayson Elementary School
100% Probationary Contract
Effective August 24, 2017

Wyne, Rachel, Teacher
Schoolcraft Elementary School
100% Probationary Contract
Effective August 24, 2017

Younggren, Hope, Teacher
Knudsen Elementary School
100% Probationary Contract
Effective August 24, 2017

Zedan, George, Teacher
Kettering High School
100% Probationary Contract
Effective September 18, 2017

Member Barghahn clarified the new kindergarten and JK positions indicate a growth in those areas.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Barghahn, Piggott, and Petrusha
Nays: None
Motion carried. (7-0)

- (3) Recommendation 34-17-18 Relative to Administrative Contract Changes and Appointments

Moved by Member Piggott and supported by member Himmelspach that the Board of Education approve the following administrative contract changes and appointments to the 2017-2018 school year:

Cooper, Debra, Principal
Waterford Kettering High School
100% Administrator Contract
Effective August 30, 2017
Replacing Jeff Frankowiak

Holbrook, William, Assistant Superintendent
Business and Operations
100% Administrator Contract
Effective September 7, 2017

This is a title change only. Executive Director and Assistant Superintendent are both on pay level 1.

Member Torres spoke to the impressive qualifications and experience Debra Cooper brings to the role of the Waterford Kettering High School Principal position.

NEW BUSINESS

a. Superintendent’s Recommendations

- (3) Recommendation 34-17-18 Relative to Administrative Contract Changes and Appointments

Members of the Board acknowledged the great work Mr. Holbrook does as Assistant Superintendent. Debra Cooper was introduced and welcomed to her new role at Kettering High School.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Barghahn, Piggott, and Petrusha
Nays: None
Motion carried. (7-0)

b. **CONSIDERATION OF CERTAIN PURCHASES**

- (1) Recommendation 35-17-18 Relative to Contract Award: Fresh Pizza Product

Moved by Member Torres and supported by Member Himmelspach that the Board of Education award a contract for fresh pizza product based on student preference, quality and store locations:

PROJECT: FOOD SERVICE - PIZZA BID	
BID OPENING DATE: TUESDAY, AUGUST 22, 2017	
VENDOR	PIE/EA
Dominos	\$5.49
Jets	\$6.50
*Little Caesar	\$6.20

Member Torres confirmed that student preference was considered. Mr. Holbrook clarified that to meet the health standard requirements the product that is served in our schools, the pizza is a wheat based product with more cheese and less sauce. This is different from what is delivered to our homes as the recipes are different.

Ayes: Members Halls, Himmelspach, Torres, Sutherland, Barghahn, Piggott, and Petrusha
Nays: None
Motion carried. (7-0)

DISCUSSION ITEMS

a. Future Items

- (1) Information – Policy Updates
- (2) Action – Resolution: National Principals Month
- (3) Action – Certify MASB Board Delegates

DISCUSSION ITEMS

b. Board of Education Reports

Member Barghahn provided members information relative to student achievement data and spoke to concerns with the data presented. Comparative data is sent to parents from NWEA. She requested that this comparative data be provided and shared. She feels the comparative data provides a different picture from the growth data. Member Barghahn further requested that student achievement data be presented at a regular meeting. Dr. Wunderlich provided further explanation about the comparison data provided and the importance of growth. Member Himmelspach explained that it is more beneficial for him to have discussions on such data at a special meetings to provide for more time on the topic. Member Torres commented that the Board should hold a study session to delve into it and ask questions and clarified that it is open to the public, but not televised. Member Torres also spoke to the matter of achievement and growth, both equally important. Member Barghahn expressed concerns with it not being televised or done at a regular meeting and that parents want to see comparative data. Member Sutherland commented that the purpose of a regular meeting is to tend to the business of the board. The reason for study sessions is to provide the free flow discussion on a topic between the board and administration with the amount of time needed, that it is open to the public. Member Petrusha spoke to the role of board of education members and administrators and differences of study sessions and business meetings.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

There were no audience comments on non-action items.

SUPERINTENDENT'S REPORT

Superintendent Wunderlich announced Lowell Boyle was named SHAPE Teacher of the Year, Kettering's Music Department received the NAMM Foundation 2017 Merit Award Winner, and Julie Rule, Donelson Hills, received accolades from Oakland Schools for her leadership role with the Accelerated Adolescent Reading Initiative's (AARI) 2016-2017 Learning Labs. Special thanks to Mason for donating 60 backpacks and supplies for Donelson Hills students and to Maintenance and Operations for getting the buildings in top shape for the first day. The Dare to Inspire Festival takes place this weekend and Wilbur will make an appearance. We had a visit from Secretary of State Ruth Johnson, planning her upcoming SOS Expo event at Mott High School, October 7. Dr. Wunderlich went on to welcome everyone back for the new school year and welcome Debra Cooper to Waterford School District.

FOIA APPEAL

A written appeal was submitted by electronic mail on August 20, 2017, from Mr. Charles Schott, relative to a Freedom of Information Act (FOIA) denial. In accordance with the Freedom of Information Act, the Board of Education is not considered to have received the written appeal until September 7, 2017, the date of the first regularly scheduled Board meeting following the submission of the written appeal.

The Board shall, within 10 business days, do one of the following:

- _ Reverse the disclosure denial.
- _ Issue a written notice to the requestor upholding the disclosure denial.
- _ Reverse the disclosure denial in part and issue a written notice to the requestor.
- _ Issue a notice extending for not more than 10 business days the period during which the Board shall respond to the appeal.

CLOSED SESSION

At 7:11 PM, it was moved by President Petrusha that by roll call vote the Board of Education recess to Closed Session to consider the written opinion of legal counsel.

Roll Call Vote

Himmelspach	Aye
Barghahn	Aye
Piggott	Aye
Petrusha	Aye
Sutherland	Aye
Halls	Aye

RECONVE

President Petrusha reconvened to open session at 7:34 PM.

ADJOURNMENT

The meeting was adjourned by President Petrusha at 7:34 PM.

Secretary, Board of Education

/mr