

WATERFORD BOARD OF EDUCATION – MINUTES

Interim Meeting
October 5, 2017

OPENING

The Interim Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Petrusha at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Halls, Himmelspach, Barghahn, Petrusha, Sutherland and Torres
Absent: Member Piggott
Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Janet McLeod, Lisa McFee, Carly Stone, Darin Holley, Rhonda Lessel, Val Grimes, Michelle Sullivan, Anne Kruse, Lynn Bigelman, Dee Alessi, Troy Beasley, Craig Blomquist, Liz Brockington, Art Welch, Megan Roberts and others that did not register.

Member Halls was appointed to serve as Secretary in the absence of Member Piggott.

APPROVAL OF THE AGENDA

The agenda was approved by President Petrusha.

CELEBRATIONS OF LEARNING

a. Mott High School: A Midsummer Night's Dream

This fall, the Mott Drama Club will perform the Shakespearean Comedy *A Midsummer Night's Dream* at Mott Performing Arts Center. This hilarious, fairytale fantasia tells the story of two royals, whose feuding has interrupted the peaceful lifestyle of the fairies. Meanwhile, two lovers are caught in a forbidden romance. But, when the sprite Puck intervenes using a magical love potion, the young lovers mysteriously find themselves infatuated with the wrong person. This tale—set in the 1960s to give it a groovy twist—proves that “the course of true love never did run smooth”. Shows are October 19, 20, and 21 at 7:00 pm and October 22 at 2:00 pm. Tickets are \$8 for adults, \$6 for seniors and students, and \$5 for matinee performances. Tickets are available at waterfordpac.com. Cast members presented a sneak peek of the performance.

Members of the Board commended the student actors and Director on amazing talent and what promises to be a wonderful performance.

b. Summer Academy

Craig Blomquist provided an update on our middle school and high school summer academy programs. Several changes in particular were made this past summer to our high school summer program to provide more opportunities for students. In many ways, this was our most successful summer academy in several years and shared some of those successes.

Member Torres commented that he is pleased 8th grade readiness is being brought back and that more teachers are involved.

INFORMATION ITEMS

a. M-STEP

Teaching and Learning Services, including Lisa McFee, Assistant Superintendent, Carly Stone, Director of Curriculum, Instruction and Accountability, and Darin Holley, Director of Instructional Services and Technology, presented State testing data.

Member Petrusha commented on growth and poverty levels and that we are heading in the right direction.

Member Halls thanked Teaching and Learning Services on a thorough presentation and the team approach, pointing us in the right direction.

Member Sutherland stated that we can't get where we want to be without moving faster than others and closing that gap. She further commented on the PD survey, which shows we are moving forward with focus, and commended CIA for soliciting feedback.

Members of the Teaching and Learning team spoke to the PD survey and the desire of teaching staff to be part of the feedback.

Member Barghahn commented on the number of survey respondents and expressed her opinion that this was an overwhelming amount of information presented. She indicated she would like to see smaller data points presented.

Member Himmelspach clarified that this is a business meeting of the Board and cautioned directing administration to plan the Board agenda.

Member Torres agreed that this was a lot of information but the Board has the opportunity to go back and digest it. He further commented on the impact of poverty levels and that the growth is a symbol of hitting the achievement that we hope to get in time. He indicated he feels this would be good discussion at a study session and that the Board has the opportunity to come back with questions.

Member Barghahn clarified that in the chart presented, growth is 34% and proficiency is 29% and stressed the importance of proficiency.

Member Petrusha clarified the role of the Board and superintendent in directing administration and the importance of growth to achieve proficiency as evidence by the weight given by the state. He also spoke about the poverty and social problems facing our students.

Member Himmelspach commented on the testing expectations on children.

b. Head Start Budget 2017-2018

The Head Start program is required by the federal government to have a Policy Committee. This Committee meets monthly for the purpose of developing and approving the policies and budget for the Head Start program. The Head Start policies and budget developed and approved by this Committee also require Board of Education approval.

The Waterford Board of Education is in receipt of the 2017-2018 Head Start budget as proposed by the Head Start Policy Committee. The Committee will take action on the proposed budget on October 6, 2017. A recommendation for Board of Education approval will be presented on October 19, 2017.

INFORMATION ITEMS

c. 2017-2018 Short Term Borrowing Results

The sale of the Waterford School District 2018 State Aid Notes for short term borrowing was at 11:00 am on Wednesday, September 13, 2017. The short term borrowing is for \$13,500,000 maturing on September 25, 2018 and has a total interest expense of \$185,962.50.

Bids were as follows:

<u>Financial Institution</u>	<u>Interest Rate</u>	<u>Interest Cost</u>
Jefferies LLC	1.385%	\$ 185,963 *
PNC Bank	1.400%	\$ 187,950
Oppenheimer & Co. Inc.	1.472%	\$ 197,563

* Bid Award

Member Barghahn inquired about the draw period, confirmed the borrowing was for \$13,500,000 and expressed concerns with the declining student enrollment.

Mr. Holbrook spoke to the timing of the use of these funds and the declining borrowing rate.

Member Himmelspach clarified that when the Board of Education adopted the budget for this year it was adopted anticipating the borrowing.

Member Petrusha discussed the borrowing being a necessary part of doing business, commenting on the impact on employees, and Member Barghahn expressed disagreement.

Member Torres commented one member does have the opportunity to make a difference but it needs to be done with a level of respect on all sides.

d. Pupil Accounting Process

William Holbrook, Assistant Superintendent, Business and Operations, provided information to the Board of Education relative to the pupil accounting process.

Member Barghahn inquired and Mr. Holbrook addressed how projections typically compare to the audit, which is quite close.

Mr. Petrusha inquired if we are on target as it relates to budget and Mr. Holbrook indicated that we are. Based on the number of new enrollments, statistically speaking, we are doing fine. Numbers fluctuate so it is important to wait until numbers are factual in order to determine the impact on the budget.

Member Halls clarified that the numbers will be certified November 15th.

Member Himmelspach stated that he does not want to see the numbers until they have been audited and impact the budget and commented that over the years, projections have been remarkably close to budget.

Member Sutherland agreed and added that the Board has a responsibility to not provide misinformation and to do that we must go through the proper steps to vet out the information.

INFORMATION ITEMS

d. Pupil Accounting Process (*continued*)

Member Barghahn stated that we know what students are here and shared concerns with not having the enrollment numbers monitored.

Member Torres clarified that the numbers are being monitored but they are likely to change between now and November 15th and it wouldn't be responsible to provide that information to the Board or public.

e. Performing Arts Center Microphone System: 2017-2018 School Year

The Administration is requesting bid proposals to replace the Wireless Microphone systems in the Performing Art Centers at Mott and Kettering. The new systems are required to meet the FCC standards of digital compliance. A recommendation to award a contract will be presented for the Board of Education's approval on October 19, 2017. Fund Source: 2016 Bond Series 1.

Member Halls commented that this has been an ongoing issue.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

- a. September 7, 2017, Interim Meeting
- b. September 7, 2017 Closed Session

Moved by Member Halls and supported by Member Himmelspach that the Board of Education adopt the minutes of the September 7, 2017 Interim Meeting and Closed Session.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (6-0)

ACCOUNTS PAYABLE

Moved by Member Torres and supported by Member Himmelspach that the Board of Education approve the accounts payable for the month of August 2017, per the reports included in October 5, 2017 materials.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (6-0)

FINANCIAL STATEMENT

The Board of Education is in receipt of the financial statements ended August 2017.

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 36-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Halls and supported by Member Himmelspach that the Board of Education approve the following resignations:

Brown, Karen, Teacher
Houghton Elementary School
Resignation
Effective August 29, 2017

Donelko, Stephanie, Teacher
Kettering High School
Resignation
Effective September 15, 2017

Flavin, Gina, School Social Worker
Kettering High School
Resignation
Effective September 29, 2017

Platt, Darcy, Teacher
Houghton Elementary School
Resignation
Effective September 26, 2017

Tadajewski, Elaine, Special Education Teacher
Stepanski Early Childhood Center
Resignation
Effective September 29, 2017

Ayes: Members Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha
Nays: None
Motion carried. (6-0)

(2) Recommendation 37-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Halls and supported by Member Himmelspach that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year.

Bedient, Amanda, Teacher
Donelson Hills Elementary School
100% Probationary Contract
Effective September 15, 2017

Edwards, Taj, School Social Worker
Kettering High School
100% Annual Contract
Effective October 2, 2017

NEW BUSINESS

a. Superintendent's Recommendations

(2) Recommendation 37-17-18 Relative to Teaching Contract Changes/Appointments (*continued*)

Fras, Michael, Teacher
Kettering High School
100% Probationary Contract
Effective September 19, 2017

Hagan, Jessica, Teacher
Houghton Elementary School
100% Probationary Contract
Effective October 4, 2017

Haller, Nancy, Teacher
Mott High School
Increased from 100% to 108.5%
First Semester Only, Tenure Contract
Effective September 5, 2017

Haupt, Cassandra, School Psychologist
Kingsley Montgomery School
100% Annual Contract
Effective September 20, 2017

Laursen, Anthony, Teacher
Mason Middle School
Increased from 100% to 108.5%
First Semester Only, Tenure Contract
Effective September 5, 2017

Liedel, Daniel, Teacher
Kettering High School Increased
from 100% to 108.5%
First Semester Only, Tenure Contract
Effective September 11, 2017

Nicholson, Nathan, Teacher
Kettering High School Increased
from 100% to 108.5%
First Semester Only, Tenure Contract
Effective September 11, 2017

Ruzzin, Jason, Teacher
Mason Middle School
Increased from 100% to 108.5%
First Semester Only, Tenure Contract
Effective September 5, 2017

Shurmur, Steven, Teacher
Kettering High School
100% Probationary Contract
Effective September 29, 2017

NEW BUSINESS

a. Superintendent's Recommendations

(2) Recommendation 37-17-18 Relative to Teaching Contract Changes/Appointments (*continued*)

Snow, Stacey, Teacher
Kettering High School Increased
from 100% to 108.5%
First Semester Only, Tenure Contract
Effective September 5, 2017

Wolff, Sarah, Teacher
Stepanski Early Childhood Center
100% Probationary Contract
Effective October 4, 2017

Ayes: Members Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha
Nays: None
Motion carried. (6-0)

(3) Recommendation 38-17-18 Relative to Resolution: National School Principal Month

Moved by Member Halls and supported by Member Himmelspach that the Board of Education approve the following National School Principal Month resolution.

WHEREAS, October 2017 is declared National Principals Month; in coordination with the efforts of the National Association of Elementary School Principals, the American Federation of School Administrators, and the National Association of Secondary School Principals, working with the U.S. Congress, to designate "National Principals Month" and resolutions thereof;

WHEREAS, principals are educational visionaries, instructional and assessment leaders, disciplinarians, community builders, budget analysts, facilities managers, and administrators of legal and contractual obligations; and

WHEREAS, principals work collaboratively with teachers and parents to develop and implement a clear mission, high curriculum standards, and performance goals; and

WHEREAS, principals create school environments that facilitate great teaching and learning and continuous school improvement; and

WHEREAS the vision, actions, and dedication of principals provide the mobilizing force behind any school reform effort; and

WHEREAS, the celebration of National Principals Month honors elementary school, middle school, and high school principals, and recognizes the importance of principals in ensuring that every child has access to a high-quality education:

Now, therefore, be it resolved that the Waterford School District Board of Education

(1) recognizes the month of October 2017 as National Principals Month; and

(2) honors the contribution of principals in the elementary schools, middle schools, and high schools by supporting the goals and ideals of National Principals Month.

NEW BUSINESS

a. Superintendent's Recommendations

- (3) Recommendation 38-17-18 Relative to Resolution: National School Principal Month (*continued*)

Member Sutherland acknowledged the principals in the audience and thanked WSD principals for all they do and the leadership and inspiration they provide.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (6-0)

- (4) Recommendation 39-17-18 Relative to Resolution: National School Lunch Week

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the following National School Lunch Week Resolution.

WHEREAS, the National School Lunch Program has served our nation admirably for over 60 years through advanced practices and nutrition education; and

WHEREAS, the National School Lunch program is dedicated to the health and well-being of our nation's children, and

WHEREAS, the National School Lunch Program has been joined through the years by many other excellent child feeding programs; and there is evidence of continued need for nutrition education and awareness of the value of school nutrition programs.

NOW THEREFORE, the Waterford Board of Education hereby proclaims the week of October 9-13, 2017, as NATIONAL SCHOOL LUNCH WEEK and encourages all residents to become aware and concerned about their children's and their own nutrition habits, in hope of achieving a more healthful citizenry for today and the future.

Members Halls and Sutherland acknowledged Doreen Simonds, the finance department, and all food service personnel who serve our students.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (6-0)

- (5) Recommendation 40-17-18 Relative to Resolution: National School Bus Safety Week

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the following resolution relative to National School Bus Safety Week.

WHEREAS, the Waterford Board of Education recognizes that the importance of protecting the safety of Waterford's school children extends beyond the classroom walls and the school building; and

WHEREAS, the Board has great respect for the accomplishments of school bus drivers, mechanics, supervisors, and all school transportation personnel in providing the safest transportation possible for children to and from school and home; and

NEW BUSINESS

a. Superintendent's Recommendations

- (5) Recommendation 40-17-18 Relative to Resolution: National School Bus Safety Week (*continued*)

WHEREAS, coordinating the countless routes over so many miles and supervising the dozens of students on each vehicle, requires an outstanding effort put forth by these exemplary professionals who have devoted their careers to transporting our children safely; and

WHEREAS, the Board continues to recognize and to take great pleasure in commending the men and women who accept and meet the challenge of school transportation; now therefore, be it

RESOLVED, that the week of October 16-20, 2017, is recognized as National School Bus Safety Week; and be it further

RESOLVED, that this week be devoted to the recognition of everyone who contributes to the successful operation of our nation's school buses; and be it finally

RESOLVED, that this special week serve as a fitting time to urge all Waterford drivers to become more aware of school bus safety regulations and encourage all citizens to be alert and drive carefully near school buses.

Member Sutherland commended the Transportation Department and the drivers that transport our students each and every day.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (6-0)

b. President's Recommendation

- (1) Recommendation 41-17-18 Relative to Certification of Delegates: MASB Delegates Assembly

Moved by President Petrusha and supported by Member Himmelspach that the Board of Education certify John Paul Torres as a MASB Delegate, representing the Waterford School District Board of Education at the Delegate Assembly, held in conjunction with the Michigan Association of School Board Fall Conference.

Member Himmelspach thanked Member Torres for representing the Board.

Member Torres is looking forward to representing the District and sharing the positive things happening in the District.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (6-0)

NEW BUSINESS

b. President's Recommendation

(2) Recommendation 42-17-18 Relative to FOIA Denial Appeal

A written appeal was submitted by electronic mail on August 20, 2017, from Mr. Charles Schott, relative to a Freedom of Information Act (FOIA) denial. In accordance with the Freedom of Information Act, the Board of Education is considered to have received the written appeal on September 7, 2017, the date of the first regularly scheduled Board meeting following the submission of the written appeal. Within 10 business days of receipt, the Board of Education issued a notice extending for not more than 10 business days the period during which the Board shall respond to the appeal.

Moved by President Petrusha and supported by Member Himmelspach that the Board of Education uphold the disclosure denial as the requested record remains subject of a Court Order which prohibits disclosure until further action by the Court.

Ayes: Members Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (6-0)

DISCUSSION ITEMS

a. Future Items

- (1) Information – External Audit Report
- (2) Information – Policy Updates
- (3) Action – Head Start Budget 17-18

b. Board of Education Reports

Member Barghahn spoke about her recent FOIA request for the first three days of attendance and the enrollment reports provided by Howell.

Member Himmelspach shared information about the Foundation fundraising event at Heroes on October 19 and spoke about the community support at the Mott vs. Kettering football game.

Member Petrusha spoke regarding the Mott vs. Kettering game and addressed comments and questions from Member Barghahn.

Member Torres spoke about the screening of *Resilience*, he recently attended. The documentary focused on the effect of trauma on children. Member Torres also attended the OCSBA Dinner Meeting which presented OK2Say. He also spoke about asking questions and the FOIA request from a member.

Member Halls invited the community to the screening of the documentary *Angst* on October 12, at the Mott PAC, 6:00 – 8:00 PM.

President Petrusha addressed previous public comments made in August and the football season.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Art Welch commented on concerns with the direction of the Board of Education.

SUPERINTENDENT'S REPORT

Superintendent Wunderlich spoke regarding attendance and enrollment as well as state assessment data. He shared information on Dig Pink, First Friday and the SOS Live event. He also announced that the Board of Education meeting will be replayed beginning Monday and wished Janet McLeod Happy Birthday.

RECESS TO CLOSED SESSION

At 8:20 PM, President Petrusha moved that by Roll Call Vote the Board of Education recess to Closed Session for the purpose of considering the written opinion of legal counsel. No action is taken during Closed Session.

Roll Call Vote

Himmelspach	Aye	Barghahn	Aye
Petrusha	Aye	Torres	Aye
Sutherland	Aye	Halls	Aye

RECONVENE/ADJOURNMENT

The open meeting was reconvened/adjourned by President Petrusha at 8:32 PM.

Secretary, Board of Education

/mr