

# WATERFORD BOARD OF EDUCATION – MINUTES

Regular Meeting  
November 16, 2017

## OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Petrusha at 6:00 PM.

## PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

## ROLL CALL

Present: Members Halls, Piggott, Himmelspach, Barghahn, Petrusha, Sutherland and Torres  
Absent: None  
Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Lisa McFee, Carly Stone, Darin Holley, Glen Morrison, Grant Smith, Kim Casagrande, Mary Craite, Becky Lesh, Kyle Schultz, Yvonne Dixon, Megan Roberts and others that did not register.

## APPROVAL OF THE AGENDA

The agenda was approved by President Petrusha.

## CELEBRATION OF LEARNING

### a. Pierce Middle School Schedule

This school year Pierce Middle School is piloting an eight hour day. Due to this change, students are able to receive additional instructional time in their core mathematics and language arts courses. Pierce Middle School Principal Yvonne Dixon, Assistant Principal Kyle Schultz, along with teaching staff shared how the additional time in these two core hours is strategic in providing additional support to students in a variety of ways.

Member Himmelspach asked about what a student schedule would look like. Mrs. Dixon explained that they still have six classes, some of which are longer, and no SRT.

Member Barghahn complimented the targeted, clear thinking and confirmed that if this pilot works well we will look at offering this model at other buildings.

Member Torres commented on the benefits and expanding this model if the data supports.

Member Halls shared comments in support of the out of the box thinking and her excitement to see the impact.

Member Petrusha recognized the importance of staff support for such changes.

## INFORMATION ITEMS

### a. Food and Nutrition Services

Doreen Simonds, Director, presented a video update highlighting Food and Nutrition Services in the Waterford School District.

Members of the Board of Education shared comments in support of the creative and innovative ways we are teaching our students about nutrition and expressed appreciation for the Food and Nutrition Services staff.

### b. 317G Compact Track Loader and Attachments

Waterford School District Administration is seeking proposals for purchase of a new John Deere 317G compact Track Loader and attachments from AIS Construction Equipment Corporation.

AIS Construction Equipment Corporation participates in MIDEAL, an extended purchasing program which allows Michigan local units of government to use state contracts for reduced costs of goods and services, by eliminating the time and effort to process bids. Funding Source: 2016 Bond Series I.

Member Petrusha clarified that there is a need to replace rather than repair.

### c. Designation of Depositories

A recommendation to approve the following resolution designating legal depositories of District money for the 2017-2018 school year will be presented on December 7, 2017. The only change is the addition of PNC Bank for use with internal accounts.

BE IT RESOLVED, that the following list of financial institutions are designated as legal depositories of the moneys belonging to Waterford School District:

Comerica Bank

Chase Bank

Clarkston State Bank

Fifth Third Bank

Huntington National Bank

Birmingham Bloomfield Credit Union

Metro North Federal Credit Union

PNC Bank

These financial institutions are hereby authorized to accept for its credit and/or collection, any and all checks, drafts and other negotiable instruments when endorsed in its name by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, THAT

Comerica Bank, Chase Bank, Clarkston State Bank, Fifth Third Bank, PNC Bank and Metro North Federal Credit Union be authorized depositories for internal school funds of the district; and

BE IT FURTHER RESOLVED, THAT

The Board of Education Treasurer is hereby authorized to sign for Certification/Declaration of signatures and/or names of Authorized Signers and Authorized Agents for all accounts opened under such captions as may be necessary or desirable; and

BE IT FURTHER RESOLVED, THAT

## **INFORMATION ITEMS**

Any and all funds credited to such accounts with the depositories may be paid out or withdrawn upon checks drawn against the respective accounts when signed by the Superintendent, Keith Wunderlich.

In the absence of the Superintendent, the lines of authority in decision making and signing will be as follows and the Superintendent informed:

William Holbrook, Assistant Superintendent, Business & Operations  
Lisa McFee, Assistant Superintendent, Teaching & Learning Services

## **AUDIENCE COMMENTS ON ACTION ITEMS**

There were no audience comments on action items.

## **APPROVAL OF THE MINUTES**

- a. November 2, 2017, Interim Meeting

Moved by Member Piggott and supported by Member Sutherland that the Board of Education adopt the minutes of the November 2, 2017, Interim Meeting.

Ayes: Members Piggott, Halls, Himmelspace, Torres, Barghahn, Sutherland, and Petrusha  
Nays: None  
Motion carried. (7-0)

## **ACCOUNTS PAYABLE**

Moved by Member Torres and supported by Member Himmelspace that the Board of Education approve the accounts payable for the month of October 2017, per the reports included in November 16, 2017 materials.

Ayes: Members Piggott, Halls, Himmelspace, Torres, Barghahn, Sutherland, and Petrusha  
Nays: None  
Motion carried. (7-0)

## **FINANCIAL STATEMENT**

The Board of Education is in receipt of the financial statements ended October 2017.

## **NEW BUSINESS**

- a. Superintendent's Recommendations

- (1) Recommendation 50-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following resignations and retirements:

Ayotte, Jo Ann, Human Resources Coordinator  
Kurzman Administration Services/Crary Campus  
Retirement, Effective February 1, 2018

Ayes: Members Piggott, Halls, Himmelspace, Torres, Barghahn, Sutherland, and Petrusha  
Nays: None  
Motion carried. (7-0)

**NEW BUSINESS**

a. Superintendent’s Recommendations

(2) Recommendation 51-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year.

Adams, Spenser, Teacher  
 Mott High School  
 100% Probationary Contract  
 Effective November 1, 2017

Sikora, Christopher, Special Education Teacher  
 Mott High School  
 100% Probationary Contract  
 Effective November 27, 2017

Zielinski, Sara, Teacher  
 Pierce Middle School  
 100% Probationary Contract  
 Effective November 16, 2017

Ayes: Members Piggott, Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha  
 Nays: None  
 Motion carried. (7-0)

b. Consideration of Certain Purchases

(1) Recommendation 52-17-18 Relative to Contract Award: Bid Package 18-01

Moved by Member Torres and supported by Member Himmelspach that the Board of Education approve the recommendation to award contracts on the following summary of bids for Schoolcraft Media Center partial roof replacement and Pierce Middle School corridor end panels:

**Bid Pack 18-01**

<u>Contractor</u>	<u>Schoolcraft</u>			<u>Total</u>	<u>Pierce</u>
	<u>Roof</u>	<u>Alt #1</u>	<u>Alt #2</u>		<u>End Panels</u>
CEI Roofing	136,800	14,850	32,910	184,560	49,600
Esko Roofing	147,000	19,800	37,000	203,800	18,400
Foco Metalworks	No Bid	No Bid	No Bid	-	80,421
<b>Royal Roofing</b>	<b>94,660</b>	<b>8,950</b>	<b>18,000</b>	<b>121,610</b>	<b>55,000</b>
Schena Roofing	152,745	20,417	32,653	205,815	73,540
<b>Streng Construction</b>	<b>158,750</b>	<b>27,400</b>	<b>68,000</b>	<b>254,150</b>	<b>38,800</b>

\* **Winning Bid**

Total BID Package Award: \$ 160,410.00

Funding Source: 2016 Bond Series I

## NEW BUSINESS

### b. Consideration of Certain Purchases

#### (1) Recommendation 52-17-18 Relative to Contract Award: Bid Package 18-01 (*continued*)

Member Piggott noted the bid price and asked if we have used this vendor before. Mr. Holbrook confirmed that yes we have and they were able to bid lower because they have worked with us before and know what to expect with the project.

Member Barghahn asked for clarification on the work at Pierce. Mr. Holbrook explained that the canopy removed left exposed brick and flashing that needs to be repaired on the corridor end panels.

Member Sutherland confirmed the low bidder was not selected as they could not complete the scope of work.

Ayes: Members Piggott, Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (7-0)

#### (2) Recommendation 53-17-18 Relative to Contract Award: District Copiers – New Equipment Lease and Maintenance Agreement

Moved by Member Torres and supported by Member Himmelspach that the Board of Education approve our current vendor, Ricoh USA, to replace aging and non-repairable copier equipment located throughout the District.

Ricoh participates in MIDEAL, an extended purchasing program which allows Michigan local units of government to use state contracts for reduced costs of goods and services, by eliminating the time and effort to process bids.

The annual cost for lease is \$153,312 and maintenance (including toner) of the Ricoh, Canon, Duplo and Dell copiers will be \$.04 (color) and \$.004 (black/white) per copy.

Funding Source: General Fund

Member Sutherland asked questions relative to leasing vs. purchase. Mr. Holbrook explained that the cost was comparable, flipping the maintenance cost we are currently paying for the lease cost. He went on to state it is a five year with the option for a bargain purchase at the end.

Ayes: Members Piggott, Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (7-0)

## DISCUSSION ITEMS

### a. Future Items

- (1) Celebration of Learning – WIRED
- (2) Information - Board Meeting Schedule
- (3) Information – Schools of Choice Resolution
- (4) Action – Designation of Depositories

## **DISCUSSION ITEMS**

### **b. Board of Education Reports**

Member Torres provided a report from his attendance at the MASB Leadership Conference and MASB Delegates Assembly. Delegates discussed equitable vs equal funding, voting for equitable. Conference focuses included STEM training, Early Interventions, branding (PR), Diversity in the Educational System and a legislative update on guns in schools.

Member Sutherland thanked Member Torres for representing Waterford School District and for the informative update.

Member Piggott shared how great the Kettering musical was and encouraged the community to go see one of the last performances. He also wished the community Happy Thanksgiving and shared that the WK Dance Team will be part of the Thanksgiving Day Parade Downtown.

Member Himmelspach congratulated Mary Craite on her new role representing the WEA.

Member Petrusha thanked Member Torres for the report.

## **AUDIENCE COMMENTS ON NON-ACTION ITEMS**

Reverend Deacon Glen Morrison, All Saints Episcopal Church, thanked the Mason Middle School staff and students who participated in the community outreach project, making blankets for those in need.

## **SUPERINTENDENT'S REPORT**

Dr. Wunderlich talked about the Champion of Character Award, Mott Student Leadership Blood Drive, Kettering's Olivia O'Brien signing with Western for Shotput and Discus, Kettering engineering and Robotics drone grant, the Mary Lou Simmons Theatrical Experience, Mott Student Council raking leaves for seniors, as well as the elementary and middle school Vex Robotics competition. He also recognized the Mott Chamber Orchestra and Student Leadership for their role in the Veterans Day celebration at the Senior Center. Deep appreciation to the veterans who have fought for our freedom.

## **RECESS TO CLOSED SESSION**

At 7:02 PM, by Roll Call Vote, the Board of Education moved to closed session to consider the written opinion from legal counsel.

*Roll Call Vote: Himmelspach (Aye), Barghahn (Aye), Piggott (Aye), Petrusha (Aye), Torres (Aye), Sutherland (Aye), Halls (Aye)*

## **RECONVENE/ADJOURNMENT**

The Regular Meeting was reconvened and adjourned by President Petrusha at 7:44 PM.

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Secretary, Board of Education

/mr