

# WATERFORD BOARD OF EDUCATION – MINUTES

## Regular Meeting December 21, 2017

### OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Petrusha at 6:00 PM.

### PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

### ROLL CALL

Present: Members Halls, Piggott, Himmelspach, Petrusha, and Sutherland

Absent: Members Torres and Barghahn

Others: Keith Wunderlich, William Holbrook, Lisa McFee, Darin Holley, Nadine Milostan, Janet McLeod, Mary Craite, Collin Lockhart, Ann Kaschner, Grant Smith, Rustyn Robinson, Anna Findley, Carrie Newman, Megan Roberts and others that did not register.

### APPROVAL OF THE AGENDA

The agenda was approved by President Petrusha.

### CELEBRATION OF LEARNING

#### a. Mason Middle School Jazz Band

The Board of Education welcomed the Mason Middle School Jazz Band, led by Chris Braue. Students performed two special pieces in the arts focus segment.

- No "L" in Swing – Traditional/Mike Story
- Jingle All the Way – James Pierpont/Victor Lopez

Members of the Board offered comments and accolades to the student performers.

### INFORMATION ITEMS

#### a. 2018-2019 Board of Education Meeting Schedule

A recommendation to approve the proposed 2018-2019 meeting schedule will be presented for action on January 18, 2018. Meetings will continue to be scheduled on the first and third Thursday of each month, with exceptions, at 6:00 PM at the Waterford Town Hall Auditorium, unless posted otherwise.

#### b. 2018-2019 School of Choice Resolution

A recommendation to approve the following Schools of Choice resolution for the 2018-2019 school year will be presented to the Board of Education at the January 18, 2018 Organizational Meeting.

**WHEREAS**, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

## INFORMATION ITEMS

### b. 2018-2019 School of Choice Resolution

**WHEREAS**, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2018-2019 school year; and

**WHEREAS**, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

**WHEREAS**, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

**RESOLVED**, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2018-2019; and

**BE IT FURTHER RESOLVED**, that the Waterford School District will accept applications for the 2018-2019 school year for the Kindergarten grade level (section 105) and up to twenty (20) students entering grades 9-12 and accepted into the Waterford STEM Academy through the application process based on available seats (Section 105).

It was clarified that we are open enrollment for Kindergarten only and limited 9-12 in the STEM Academy only.

### c. Head Start Policies

The Head Start program is required by the federal government to have a Policy Committee. This Committee meets monthly for the purpose of developing and approving policies for the Head Start program. All policies developed and approved by this Committee also require Board of Education approval.

A recommendation to approve the attached Head Start policies will be presented on January 18, 2017.

- Challenging Behavior
- Program Goals
- Program Attendance Monitoring for School Readiness
- Health Status Care
- Maintaining Records

### d. Head Start Reports

The Waterford School District Board of Education received the attached Head Start Dashboard Reports for September, October and November 2017 and the Budget reports for September, October and November 2017.

## AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

## **APPROVAL OF THE MINUTES**

a. December 7, 2017, Interim Meeting

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education adopt the minutes of the December 7, 2017, Interim Meeting.

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha

Nays: None

Motion carried. (5-0)

## **ACCOUNTS PAYABLE**

Moved by Member Torres and supported by Member Himmelspach that the Board of Education approve the accounts payable for the month of November 2017, per the reports included in December 21, 2017 materials.

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha

Nays: None

Motion carried. (5-0)

## **FINANCIAL STATEMENT**

The Board of Education is in receipt of the financial statements ended November 2017.

## **NEW BUSINESS**

a. Superintendent's Recommendations

(1) Recommendation 57-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following resignations and retirements:

Mitchell, Krista, Teacher Leave  
of Absence Resignation  
Effective November 27, 2017

Murphy, Ashley, Special Education Teacher  
Kingsley Montgomery School  
Resignation  
Effective December 8, 2017

Russi, Marina, Teacher  
Haviland Elementary School  
Resignation  
Effective December 22, 2017

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha

Nays: None

Motion carried. (5-0)

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (2) Recommendation 58-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Halls that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year.

Watts, Shelby, Teacher  
Haviland Elementary School  
100% Probationary Contract  
Effective January 8, 2018

Member Piggott offered supporting comments regarding hiring Shelby Watts and welcomed her to the District.

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha  
Nays: None  
Motion carried. (5-0)

#### (3) Recommendation 59-17-18 Relative to Administrative Contract Changes/Appointments

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education approve the following administrative contract changes/appointments for the 2017-2018 school year.

Hill, Tawn, Administrative Assistant  
Kurzman Administration Services/Crary Campus  
100% Administrator Contract  
Effective January 8, 2018

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha  
Nays: None  
Motion carried. (5-0)

#### (4) Recommendation 60-17-18 Relative to Resolution of Support: Stormwater Management Plan

Moved by Member Piggott and supported by Member Halls that the Board of Education approve the following resolution in support of the Stormwater Management Plan.

**WHEREAS**, Waterford School District owns and operates facilities within the boundaries of the "Detroit" urbanized area which discharges stormwater through a municipal separate storm sewer system (MS4) to surface waters of the State of Michigan; and

**WHEREAS**, Waterford School District has applied for and received permit coverage to discharge stormwater from Waterford School District facilities to the MS4; and

**WHEREAS**, Waterford School District agrees to comply with the NPDES Municipal Separate Storm Sewer System discharge permit requirements, and

**WHEREAS**, Waterford School District has developed a Stormwater Management Program Plan (SWMP) outlining the policies, procedures, and best management practices to be employed by the district to comply with the permit requirements, and

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (4) Recommendation 60-17-18 Relative to Resolution of Support: Stormwater Management Plan

**WHEREAS**, the conditions of the NPDES Municipal Separate Storm Sewer System discharge permit require Waterford School District to develop policies and procedures that prohibit illicit discharges to their stormwater system and to implement appropriate enforcement procedures and actions to detect and eliminate such illicit discharges, and

**WHEREAS**, Waterford School District agrees to prohibit the discharge of non-stormwater discharges into the storm drain system, including but not limited to pollutants or waters containing any pollutants, and

**WHEREAS**, Waterford School District agrees to eliminate illicit discharges and illicit connections, and

**WHEREAS**, Waterford School District agrees to prohibit the construction, use, maintenance or continued existence of illicit connections to the storm drain system. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection, and

**WHEREAS**, Waterford School District agrees to obtain a Part 91 permit from the appropriate state, county, or local governmental soil erosion permitting agency for new development and redevelopment projects that disturb one or more acres, and

**WHEREAS**, Waterford School District agrees to obtain a construction site permit from the local municipality or other governing unit for new development and redevelopment projects that disturb one or more acres, and

**WHEREAS**, Waterford School District agrees to inspect, operate, and maintain structural controls for the purpose of reducing pollutant contribution, control runoff, and decrease or eliminate stream bank erosion due to stormwater runoff, and

**WHEREAS**, Waterford School District agrees to comply with the requirements of the State of Michigan Permit (Rule 323.2190) for stormwater discharge from construction activity.

**THEREFORE**, be it resolved that the Waterford School District Board of Education is highly committed to practicing sound environmental principals including the reduction of pollutants to surface waters through discharges of stormwater. The Board hereby approves and instructs the district Superintendent to enforce the above listed policies and procedures for illicit discharge elimination, control of stormwater runoff and long-term operation and maintenance of structural controls as part of the overall Waterford Stormwater Management Program Plan.

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha

Nays: None

Motion carried. (5-0)

## NEW BUSINESS

### a. Superintendent's Recommendations

- (5) Recommendation 61-17-18 Relative to Bond Authorizing Resolution, 2016 Series III

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the attached resolution providing for authorization for the issuance of the School District Bond, 2016 Series III, not to exceed \$10,000,000.

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha

Nays: None

Motion carried. (5-0)

- (6) Recommendation 62-17-18 Relative to Application for Final Qualification of Bonds, 2016 Series III

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the attached Application for Final Qualification of the School District Bond, 2016 Series III. Waterford School District has already received Preliminary Qualifications of Bonds by the Department of Treasury and the School Bond Loan Program.

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha

Nays: None

Motion carried. (5-0)

- (7) Recommendation 63-17-18 Relative to Resolution – Section 1352 of Revised School Code

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the attached resolution enabling the School District to comply with the provision of Section 1352 of the Revised School Code with respect to contracting for legal representation by a law firm for the School District's issuance of its School District Bond, 2016 Series III.

Clark Hill PLC is the District's legal counsel for this bond issuance and works in conjunction with the District's advisor, Mr. Louis Schimmel.

The enclosed letter from Clark Hill PLC provides additional information on what the firms' professional and legal responsibilities are to the School District as it relates to this issuance.

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha

Nays: None

Motion carried. (5-0)

### b. Consideration of Certain Purchases

- (1) Recommendation 64-17-18 Relative to Contract Award: 317G Compact Track Loader/Attachments

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the purchase of a new John Deere 317G Compact Track Loader and attachments from AIS Construction Equipment Corporation:

## NEW BUSINESS

### b. Consideration of Certain Purchases

- (1) Recommendation 64-17-18 Relative to Contract Award: 317G Compact Track Loader/Attachments (continued)

John Deere 317G Compact Track Loader	\$ 47,317.60
Attachments:	
Rotary Cutter	6,063.20
Angle Broom	7,212.80
Auger	2,830.40
Pallet Forks	835.60
Total Cost	<u>\$ 64,259.60</u>

AIS Construction Equipment Corporation participates in MiDEAL, an extended purchasing program which allows Michigan local units of government to use State of Michigan contracts for reduced costs of goods and services, by eliminating the time and effort to process bids.

Funding Source: 2016 Bond Series I

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha

Nays: None

Motion carried. (5-0)

- (2) Recommendation 65-17-18 Relative to School Bus Leases 2018-Transportation and Maintenance Agreement

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the School bus leases, 36 month period as indicated below:

- Five (5) – 54 Passenger Conventional Orthopedic Lift School Buses per district specifications-Diesel (or Alternate-Propane)
- One (1) – 54 Passenger Conventional No-Lift School Bus per district specifications-Diesel (or Alternate-Propane)

Request “Bumper to Bumper” warranty for duration of lease period and to take delivery by June 30, 2018.

Funding Source: General Fund

Ayes: Members Piggott, Halls, Himmelspach, Sutherland, and Petrusha

Nays: None

Motion carried. (5-0)

## DISCUSSION ITEMS

### a. Future Items

- (1) Organization – Election of Officers
- (2) Organization – Board Appointments
- (3) Organization – 18-19 Board Meeting Schedule
- (4) Organization – 18-19 School of Choice Resolution
- (5) Action – Head Start Policies

## **DISCUSSION ITEMS**

### **b. Board of Education Reports**

Member Sutherland thanked the Waterford Coalition for Youth, Dr. Wunderlich, and the Waterford Police Department for the Shop with a Hero event.

Member Himmelspach offered condolences to the families of Don Youmans and Stan Kurzman.

Member Piggott wished the community Happy Holidays.

Member Petrusha expressed sympathy for the loss of Stan Kurzman.

## **AUDIENCE COMMENTS ON NON-ACTION ITEMS**

Anna Findley addressed the Board of Education regarding the mid-year transfer of the Riverside principal to Schoolcraft.

## **SUPERINTENDENT'S REPORT**

Dr. Wunderlich spoke about the transfer of the Riverside principal, the outstanding music programs in the District, and the spirit of giving with students giving back to the community and community organizations giving back to our students.

## **ADJOURNMENT**

The Regular Meeting was adjourned by President Petrusha at 6:42 PM.

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Secretary, Board of Education

/mr