

**WATERFORD FOUNDATION FOR PUBLIC EDUCATION  
GRANT APPLICATION FORM  
2018-2019**

Applicant's Name \_\_\_\_\_

Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_

Position \_\_\_\_\_ Building \_\_\_\_\_ School Phone \_\_\_\_\_

Project Title \_\_\_\_\_ Budget Requested \_\_\_\_\_

Brief description of project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>Applicant Signature:</b>	<b>Principal Signature:</b>
-----------------------------	-----------------------------

**Application Deadline is March 30, 2018**

Forward Proposal to: Kurzman Administrative Services – Crary Campus  
Lisa Mcfee / Irene Jarois  
501 N. Cass Lake Road  
Waterford, MI 48328

If you have any questions or need assistance, please contact Waterford Foundation Grant Liaison, Lynn Bigelman @ 248-673-8900 or [BigellL01@wdmi.org](mailto:BigellL01@wdmi.org).

---

**GRANT PROPOSAL REQUEST GUIDELINES**

Format your request using **all** of the following headings:

- I. Describe your project.
- II. Why is there a need for your project?
- III. What are your project objectives?
- IV. How will you implement your project?
- V. How will you determine if your objectives have been achieved and your project is successful?
- VI. Provide a timeline of events.
- VII. Approximately how many pupils will be involved in this project?
- VIII. **Detail your Budget Request.** Include specific information such as materials, book titles, equipment, vendors and costs. Categories may include: materials, equipment, honorariums (not to exceed \$500), etc. *Food and Field Trips will **not** be funded by the Foundation.*

**ITEM**

**BUDGET AMOUNT**

If your grant request includes technology **you must attend** one of the meetings below **and receive approval from Darin Holley**, Director of Instructional Technology and Data.

**Thursday, March 1, 2018 – 4:00 p.m. - Covert Center**

**Wednesday, March 14, 2018 – 4:00 p.m. – Covert Center**

Complete the grant application form above and have it **signed by you and your principal**.  
Forward signed grant **application to Irene Jarois**, Administrative Assistant, Teaching and Learning Services, Kurzman Administration Services **by March 30, 2018**.