

## **WATERFORD BOARD OF EDUCATION – MINUTES**

### **Regular Meeting May 17, 2018**

#### **OPENING**

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Himmelspach at 6:00 PM.

#### **PLEDGE**

The audience joined the Board of Education in the Pledge of Allegiance.

#### **ROLL CALL**

Present: Members Petrusha, Sutherland, Piggott, Himmelspach, Barghahn and Halls (by telephone)  
Absent: Member Torres  
Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Lisa McFee, Darin Holley, Carly Stone, Nadine Milostan, Jamie Scheett, Ed Scheett, Zach Scheett, Debra Cooper, Sarah Yates, Mary Craite, Wilcox Family, Lori Stepanski, Steve Smitka, Lana Sobolnitsky, Keith Weishuhn, Virginia and Arthur Fields, Diane and Alan Aloe, Chase Aloe, Margie Greenfield, Grant Smith, Colin Lawson, Noah Scyzoryk, Maritza Diaz, Cameron Lack, Heather Lobbezou, Tina Perel, Donna Kowolski, Noah Dunsmore, Barbara Nelson, Erica Rolack, Katie Ward, Lisa Gustafson, Myla Gustafson, The Arrogo Family, Anna Findley, Monica Bandlow, Dee Alessi, Matt McClure, Erin Asdell, Anne Kruse, Robin McGregor, Mark Herne, Megan Roberts and others who did not register.

#### **APPROVAL OF THE AGENDA**

The agenda was approved as presented.

#### **RECOGNITION OF ACHIEVEMENT**

a. Waterford Advanced Achievement Endorsement

Lisa McFee, Assistant Superintendent of Teaching and Learning, shared information regarding the program and along with Superintendent Wunderlich and members of the Board recognized the students who have earned the Waterford Advanced Achievement Endorsement.

b. Team 3098: The Captains

Dr. Wunderlich and the Board of Education recognized the members of Team 3098: The Captains for being named the 2018 FIRST in Michigan State Champions at the FIRST Robotics Competition. Team leader and Kettering teacher, Steve Smitka shared further information on the program and recognized the mentors and sponsors that were critical to the successful season. A video highlighting the State Championship win was also shared. Members of the Board offered comments and accolades in celebration of the team's success.

c. Waterford Foundation Teacher of the Year

Superintendent Wunderlich and the Board of Education honored Kettering Teacher, Monica Bandlow, as the 2018 Waterford Foundation Teacher of the Year! Karen Laszlo from the Waterford Foundation and the Teacher of the Year Committee offered additional comments recognizing this outstanding educator.

## INFORMATION ITEMS

### a. Notice of Public Hearing

The Administration recommends that the Board of Education approve the attached newspaper notice, "Notice of Public Hearing on Proposed 2018-2019 Budget" at the June 7, 2018 Board of Education meeting.

### b. Septic System-Houghton Elementary

The Waterford School District is requesting proposals for the septic system at Houghton Elementary. Bids will be received on May 29, 2018. A recommendation to award contracts will be presented to the Board of Education on June 7, 2018.

Member Petrusha confirmed there are a couple systems but would be a complete replacement.

Member Piggott asked if we would be hooking up to sewer. Mr. Holbrook explained it was not cost effective at this time but possibly in the future.

### c. 2018-2019 Budget

Dr. Keith Wunderlich, Superintendent, as well as William Holbrook, Assistant Superintendent-Business and Operations, and Danielle Corbeil, Director of Budget and Finance, presented information and options relative to the 2018-2019 budget to the Board of Education. Administration requests direction in the 2018-2019 budget development process in preparation for the 2018-2019 proposed budget.

Members of the Board engaged in dialogue and asked questions relative to projecting the student loss for 2018-2019.

Moved by Member Sutherland and supported by Member Piggott that the Board of Education provide direction to project a student loss of 350 in the 2018-2019 budget development.

Ayes: Members Himmelpach, Halls, Sutherland, Barghahn, Petrusha and Piggott

Nays: None

Motion carried. (6-0)

### Teacher Reductions

Members of the Board discussed and asked questions relative to determining the number of teacher reductions to be factored in during the 2018-2019 budget development.

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education establish the 2018-2019 budget with a projected reduction of 14 teachers as it relates to the 350 student decline.

Ayes: Members Himmelpach, Halls, Sutherland, Petrusha and Piggott

Nays: Member Barghahn

Motion carried. (5-1)

## **INFORMATION ITEMS**

### **c. 2018-2019 Budget**

#### **School of Choice (100 FTE)**

Members of the Board spoke to the pros and cons of expanding Schools of Choice for the purpose of budget development and discussed options for establishing selection criteria.

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education not open School of Choice to additional students for the development of the 2018-2019 budget.

Ayes: Members Himmelspach, Halls, Sutherland, and Barghahn

Nays: Members Petrusha and Piggott

Motion carried. (4-2)

#### **Reduction in Administrative Positions/Salaries**

Members discussed administrative staffing and structure as well as wages.

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education provide direction to make no administrative cuts to salaries or positions for the development of the 2018-2019 budget.

Ayes: Members Petrusha, Himmelspach, Halls and Sutherland

Nays: Members Barghahn and Piggott

Motion carried. (4-2)

Member Piggott moved and withdrew a motion to provide direction to make no cuts to salaries of any staff.

#### **Use of Fund Balance**

President Himmelspach noted with consensus that the Board wants the fund balance protected and employees rewarded with what we can so in the budget development administration is tasked with those two items.

### **d. Anti-Bullying Task Force Update**

Superintendent Wunderlich reported that the next meeting is scheduled for Wednesday, May 30, 2018. The group has been working with Oakland Schools and will be ready to put out a survey to students before they leave for the school year.

Member Barghahn confirmed we are only surveying students at this time and Dr. Wunderlich noted we will look at parents and staff at a later time but want to capture the student survey while they are in school.

## **AUDIENCE COMMENTS ON ACTION ITEMS**

There were no audience comments on action items.

## **APPROVAL OF THE MINUTES**

### **a. May 3, 2018, Interim Meeting**

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the minutes of the May 3, 2018 Interim Meeting.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Halls

Nays: None

Motion carried. (6-0)

## **ACCOUNTS PAYABLE**

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the accounts payable for the month of April 2018, per the reports included in May 17, 2018 materials.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Halls

Nays: None

Motion carried. (6-0)

## **FINANCIAL STATEMENT**

The Board of Education is in receipt of the financial statements ended April 2018.

## **NEW BUSINESS**

### **a. Superintendent's Recommendations**

#### **(1) Recommendation 97-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations**

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the following resignations and retirements.

Cazan, Sarah – Teacher

Resignation

Effective: June 15, 2018

Krueger, Constance - Teacher

Durant High School

Retirement

Effective: June 30, 2018

Merkle, Carrie – Teacher

Resignation

Effective: June 15, 2018

Moore, Ryan – Counselor

Kettering High School

Resignation

Effective: June 15, 2018

## NEW BUSINESS

### a. Superintendent's Recommendations

- (1) Recommendation 97-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations (continued)

Selca, Kristina – Teacher  
Donelson Hills Elementary  
Resignation  
Effective: May 16, 2018

Vires, Kelly – Occupational Therapist  
Resignation  
Effective: May 11, 2018

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelspach, and Halls  
Nays: None  
Motion carried. (6-0)

- (2) Recommendation 85-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year:

Emke, Erika – School Social Worker  
Beaumont Elementary  
Probationary Contract  
Effective: May 1, 2018

Sipano, Donica – Occupational Therapist  
Probationary Contract  
Effective: May 11, 2018

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelspach, and Halls  
Nays: None  
Motion carried. (6-0)

- (3) Recommendation 99-17-18 Relative to Administrative Contract Changes/Appointments

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the following administrative contract change/appointment for the 2017-2018 school year.

Rolack, Erica, Principal  
Riverside Elementary School  
100% Administrator Contract  
Effective: May 18, 2018

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelspach, and Halls  
Nays: None  
Motion carried. (6-0)

Dr. Wunderlich introduced Erica Rolack who greeted members of the Board.

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (4) Recommendation 100-17-18 Relative to 2018-2019 OISD Budget Resolution

Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget no later than May 1 of each year to the board of each constituent district for review. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

The Waterford Board of Education has received the proposed 2018-2019 Oakland Intermediate School District budget in accordance with Section 624 of the Revised School Code, as amended. Oakland Schools Board of Education held a Designates Meeting in April, attended by Member Sutherland. This meeting provided local board designates and district administration an opportunity to review the budget further prior to taking action on a resolution.

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the following resolution in support of the 2018-2019 Oakland Intermediate School District Budget.

#### **WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget no later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

#### **NOW, THEREFORE BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelpach, and Halls

Nays: None

Motion carried. (6-0)

## NEW BUSINESS

### a. Superintendent's Recommendations

- (5) Recommendation 101-17-18 Relative to Election Resolution for Oakland Schools Board of Education

An election for two (2) six-year terms on the Oakland Schools Board of Education will be held on Monday, June 4, 2018. Oakland Schools board members are elected by an electoral body composed of one (1) person designated by the board of each constituent school district.

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve, in accordance with the Revised School Code, the following resolution:

**WHEREAS**, Public Act 419 of 2004 amended the election procedures for Intermediate School Districts that elect board members at a meeting of representatives from constituent district school boards, and

**WHEREAS**, Public Act 419 of 2004 requires a constituent school board to designate its representative and identify the Intermediate School Board candidate the board supports by a resolution adopted not earlier than 21 days prior to the date of the election, and

**WHEREAS**, Public Act 419 of 2004 prescribes the method for passage of a resolution including the requirement to consider the resolution at not less than one public meeting before adopting the resolution, and

**WHEREAS**, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on May 3, 2018.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board designates Joan Sutherland as its representative and Heather Halls as its alternate representative to serve on the 2018 electoral body responsible for electing members to the Oakland Schools Intermediate School District Board of Education.
2. The Board supports candidate Dr. Theresa Rich and candidate Mr. Marc Katz for the two (2) positions on the Oakland Schools Intermediate School District Board of Education each for a term of six (6) years ending June 30, 2024.
3. The Board directs its representative Joan Sutherland to vote for candidate Dr. Theresa Rich and candidate Mr. Marc Katz at least on the first ballot taken at the June 4, 2018 election.

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelpach, and Halls

Nays: None

Motion carried. (6-0)

- (6) Superintendent's Recommendation 102-17-18 Relative to Kettering French Trip to Spain and France (Revised Dates)

On June 15, 2017, the Board of Education approved the proposed Kettering High School Spanish class trip to Spain and France, February 20 – March 2, 2019, presented by Teacher Susan Abrams.

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the teacher's request to postpone this trip by one year with revised travel dates of March 31-April 9, 2020. Approval would be rescinded if the area to be visited is issued a travel warning.

## **NEW BUSINESS**

### a. Superintendent's Recommendations

- (6) Superintendent's Recommendation 102-17-18 Relative to Kettering French Trip to Spain and France (Revised Dates)

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelspach, and Halls

Nays: None

Motion carried. (6-0)

## **DISCUSSION ITEMS**

### a. Future Items

- (1) 2018-2019 Budget Study Session-April 26
- (2) Celebration of Learning – Celebrate Hope
- (3) Information – Oakland ISD Budget Resolution
- (4) Information – 2018 Biennial Election for Oakland Schools Board of Education
- (5) Action – Resolution: Teacher Appreciation Week, May 6-12

## **AUDIENCE COMMENTS ON NON-ACTION ITEMS**

Mary Craite presented a donation to the Waterford Foundation for Public Education in memory of Brian Whiston on behalf of the Waterford Education Association employees.

Robin McGregor spoke about being the best Waterford.

## **DISCUSSION ITEMS**

### b. Board of Education Reports

Member Piggott discussed the high school awards ceremonies and congratulated the seniors and Monica Bandlow and offered comments of appreciation to Kettering Principal Debra Cooper. .

Member Sutherland spoke regarding the awards ceremonies, the staff that impact our students in many ways and offered congratulations to Member Piggott's daughter, the Robotics Team, Mrs. Bandlow and all of the Teacher of the Year nominees, in addition to Rob and Kevin Petrusha for their role in the successful Optimist Club event. Member Sutherland also wished member Halls a speedy recovery on behalf of the Board.

Member Himmelspach offered his condolences to the Whiston and Petrusha families and spoke to the significant contributions Brian Whiston made to the children of this state not only as a Board of Education member in Waterford but as the State Superintendent.

## **SUPERINTENDENT'S REPORT**

Dr. Wunderlich spoke about the difference Brian Whiston made in school districts throughout Michigan. His passing is a great loss to the field of education and a great loss to Waterford.

Superintendent Wunderlich also spoke about Senior Center transportation, Senior Honors, secondary art shows, choir, band and orchestra concerts, Leadership Day at Beaumont, college signings, KMS essay winner, Durant Most Improved, Mary Lou Simmons Experience featuring Dave Bennett, student scholarships to Harvard and Stanford and David Robinson's culinary scholarships totaling \$93,000.



## **CLOSED SESSION**

At 8:09 PM, by Roll Call Vote, the Board of Education recessed to Closed Session for the purpose of discussing the superintendent's evaluation.

Roll Call Vote: Petrusha (Yes), Barghahn (No), Piggott (No), Himmelspach (Yes), Halls (Yes), and Sutherland (Yes)

Due to a lack of quorum the closed session was not opened.

## **RECONVENED**

The Regular Meeting was reconvened at 8:46 PM.

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve an effective evaluation rating for Dr. Keith Wunderlich, Superintendent of Schools.

Members of the Board made comments in support and appreciation of the service of Superintendent Wunderlich.

Ayes: Members Petrusha, Sutherland, Himmelspach and Halls

Nays: None

Motion carried. (4-0)

## **ADJOURNMENT**

The meeting was adjourned by President Himmelspach at 8:51 PM.

A video recording on DVD is on file with the official minutes.

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Secretary, Board of Education

/mr