

**WATERFORD SCHOOL DISTRICT**  
**Interim Meeting of the Board of Education**  
**Thursday, June 7, 2018 - 6:00 PM**  
**A G E N D A**

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, [www.waterford.k12.mi.us](http://www.waterford.k12.mi.us).
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Information Items
  - a. Mott High School French Trip-Paris and the Loire Valley
  - b. Anti-Bullying Task Force Update
  - c. Head Start Reports
  - d. Reduction of Teaching Personnel
  - e. Continuing Employment of Teaching Personnel
  - f. Continuing Employment of Administrative Personnel
  - g. Superintendent's Contract
  - h. 2018-2019 Meal Prices
  - i. Milk, Juice and Bakery Products
  - j. Partial Roof Replacements
  - k. 2018-2018 Millage Rate
  - l. 2018-2019 Budget
  - m. Summer Tax Collection Fees
  - n. Board Governance Training
6. Audience Comments on Action Items
7. Approval of Minutes
  - a. May 17, 2018 Regular Meeting
8. New Business
  - a. Superintendent's Recommendations
    - (1) Recommendation 103-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations
    - (2) Recommendation 104-17-18 Relative to Resignation of Administrative Personnel
    - (3) Recommendation 105-17-18 Relative to Administrative Contract Changes/Appointments
    - (4) Recommendation 106-17-18 Relative to Notice of Public Hearing
  - b. Consideration of Certain Purchases
    - (1) Recommendation 107-17-18 Relative to Contract Award: Septic System-Houghton Elementary
    - (2) Recommendation 108-17-18 Relative to Partial Roof Replacement – Kettering High School
9. Audience Comments on Non-Action Items
10. Discussion Items
  - a. Future Items
    - (1) PUBLIC HEARING ON PROPOSED BUDGET-JUNE 21
    - (2) Information – Graduation Report
    - (3) Information – Summer Tax Collection Resolution
    - (4) Action – Mott High School French Trip-Paris and the Loire Valley
    - (5) Action – Reduction of Teaching Personnel
    - (6) Action – Continuing Employment of Teaching Personnel
    - (7) Action – Continuing Employment of Administrative Personnel
    - (8) Action – Superintendent's Contract
    - (9) Action – 2018-2019 Millage Rate
    - (10) Action – 2018-2019 Budget Resolution
    - (11) Action – Summer Tax Collection Fees

b. Board of Education Reports

11. Superintendent's Report

12. Closed Session

By Roll Call Vote the Board will move to Closed Session to discuss the written opinion of legal counsel.

13. Reconvene

14. Adjournment

INFORMATION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 5.a.      NEW BUSINESS  
TOPIC:              Mott High School French Trip to Paris and the Loire Valley

Mott High School is requesting approval of a French class trip to Paris and the Loire Valley, July 11-19, 2019. French Teacher Heather Neal will provide information relative to this trip and answer Board of Education questions.

A recommendation for approval will be presented June 21, 2018. Approval would be rescinded if the area to be visited is issued a travel warning.

Resource Persons: Carly Stone, Director of Curriculum, Instruction and Assessment

Date of Board of Education Meeting: June 7, 2018

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO: 5.b. Information Item  
TOPIC: Anti-Bullying Task Force Update

Superintendent Wunderlich will share an update relative to the Anti-Bullying Task Force.

Resource Persons: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Date of Board of Education Meeting: June 7, 2018

WATERFORD SCHOOL DISTRICT  
 Board of Education  
 501 N Cass Lake Road  
 Waterford, Michigan 48328

ITEM NO.:	5.c.	Information Item
TOPIC:		Head Start Reports

The Head Start program is required by the federal government to have a Policy Committee. This Committee meets monthly for the purpose of developing and approving policies for the Head Start program. All policies developed and approved by this Committee also require Board of Education approval.

The Waterford School District's Board of Education has received as information the January, February, March and April Dashboard reports for 2018 and the January, February, March and April Budget reports for 2018.

Resource Person: Lisa McFee,, Assistant Superintendent, Teaching and Learning

Board of Education Meeting: June 7, 2018



A Community Action Agency

**EARLY HEAD START/HEAD START  
DELEGATE PROGRAMS - DASHBOARD REPORT  
FOR THE MONTH OF: January 2018**

Delegate Program: Waterford

Submitted By: Ronelle Ervin

<b>HEALTH &amp; SAFETY</b>	<b>EHS</b>	<b>HS</b>
# of classrooms with completed Health & Safety Screeners - Fall		5/5
# of classrooms with completed Health & Safety Screeners - Spring		N/A
<b>MENTAL HEALTH</b>	<b>EHS</b>	<b>HS</b>
# of hours mental health consultant was on-site and available to EHS/HS families and children this month		160
<b>DISABILITIES</b>	<b>EHS</b>	<b>HS</b>
# of children that have been referred to the LEA/Early On for special education evaluation since start of program year		3
Of those:		
How many qualified for services? <i>Please enter in Disabilities section of FacsPro</i>		3
How many did not qualify for services?		N/A
How many dropped or refused services?		N/A
<b>FAMILY ENGAGEMENT</b>	<b>EHS</b>	<b>HS</b>
# of parents that attended parent meeting this month		3
# of parents that participated in socializations this month		N/A
<b>SCHOOL READINESS</b>	<b>EHS</b>	<b>HS</b>
# of first home visits completed since start of program year (center-based only)		85/85
# of second home visits completed since start of program year (center-based only)		N/A
# of first conferences completed since start of program year		85/85
# of second conferences completed since start of program year		N/A
Teacher attendance % this month		97%
<b>STAFF VACANCIES</b>	<b>EHS</b>	<b>HS</b>
# of teachers		0
# of teacher assistants		0
# of home visitors		N/A

Please submit this report by the 5<sup>th</sup> of each month to Elena Steele ([ElenaS1@olhsa.org](mailto:ElenaS1@olhsa.org)).

All other required data will be gathered from the FacsPro Database at end of each month.



A Community Action Agency

**EARLY HEAD START/HEAD START  
DELEGATE PROGRAMS - DASHBOARD REPORT  
FOR THE MONTH OF: February 2018**

Delegate Program: Waterford

Submitted By: Ronelle Ervin

<b>HEALTH &amp; SAFETY</b>	<b>EHS</b>	<b>HS</b>
# of classrooms with completed Health & Safety Screeners - Fall		5/5
# of classrooms with completed Health & Safety Screeners - Spring		N/A
<b>MENTAL HEALTH</b>	<b>EHS</b>	<b>HS</b>
# of hours mental health consultant was on-site and available to EHS/HS families and children this month		
<b>DISABILITIES</b>	<b>EHS</b>	<b>HS</b>
# of children that have been referred to the LEA/Early On for special education evaluation since start of program year		3
Of those:		
How many qualified for services? <i>Please enter in Disabilities section of FacsPro</i>		3
How many did not qualify for services?		N/A
How many dropped or refused services?		N/A
<b>FAMILY ENGAGEMENT</b>	<b>EHS</b>	<b>HS</b>
# of parents that attended parent meeting this month		0
# of parents that participated in socializations this month		N/A
<b>SCHOOL READINESS</b>	<b>EHS</b>	<b>HS</b>
# of first home visits completed since start of program year (center-based only)		85/85
# of second home visits completed since start of program year (center-based only)		72/85
# of first conferences completed since start of program year		85/85
# of second conferences completed since start of program year		N/A
Teacher attendance % this month		96.2%
<b>STAFF VACANCIES</b>	<b>EHS</b>	<b>HS</b>
# of teachers		0
# of teacher assistants		0
# of home visitors		N/A

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A Community Action Agency

**EARLY HEAD START/HEAD START  
DELEGATE PROGRAMS - DASHBOARD REPORT  
FOR THE MONTH OF: March 2018**

Delegate Program: Waterford

Submitted By: Ronelle Ervin

<b>HEALTH &amp; SAFETY</b>	<b>EHS</b>	<b>HS</b>
# of classrooms with completed Health & Safety Screeners - Fall		5/5
# of classrooms with completed Health & Safety Screeners - Spring		Due 6/18
<b>MENTAL HEALTH</b>	<b>EHS</b>	<b>HS</b>
# of hours mental health consultant was on-site and available to EHS/HS families and children this month		160
<b>DISABILITIES</b>	<b>EHS</b>	<b>HS</b>
# of children that have been referred to the LEA/Early On for special education evaluation since start of program year		4
Of those:		
How many qualified for services? <i>Please enter in Disabilities section of FacsPro</i>		4
How many did not qualify for services?		N/A
How many dropped or refused services?		N/A
<b>FAMILY ENGAGEMENT</b>	<b>EHS</b>	<b>HS</b>
# of parents that attended parent meeting this month		41
# of parents that participated in socializations this month		N/A
<b>SCHOOL READINESS</b>	<b>EHS</b>	<b>HS</b>
# of first home visits completed since start of program year (center-based only)		85/85
# of second home visits completed since start of program year (center-based only)		83/85 97.6%
# of first conferences completed since start of program year		85/85
# of second conferences completed since start of program year		Due 5/18
Teacher attendance % this month		88%
<b>STAFF VACANCIES</b>	<b>EHS</b>	<b>HS</b>
# of teachers		0
# of teacher assistants		0
# of home visitors		N/A

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All other required data will be gathered from the FacsPro Database at end of each month.





A Community Action Agency

**EARLY HEAD START/HEAD START  
DELEGATE PROGRAMS - DASHBOARD REPORT  
FOR THE MONTH OF: April 2018**

Delegate Program: Waterford

Submitted By: Ronelle Ervin

<b>HEALTH &amp; SAFETY</b>	<b>EHS</b>	<b>HS</b>
# of classrooms with completed Health & Safety Screeners - Fall		5/5
# of classrooms with completed Health & Safety Screeners - Spring		Due 6/18
<b>MENTAL HEALTH</b>	<b>EHS</b>	<b>HS</b>
# of hours mental health consultant was on-site and available to EHS/HS families and children this month		128
<b>DISABILITIES</b>	<b>EHS</b>	<b>HS</b>
# of children that have been referred to the LEA/Early On for special education evaluation since start of program year		4
Of those:		
How many qualified for services? <i>Please enter in Disabilities section of FacsPro</i>		4
How many did not qualify for services?		N/A
How many dropped or refused services?		N/A
<b>FAMILY ENGAGEMENT</b>	<b>EHS</b>	<b>HS</b>
# of parents that attended parent meeting this month		8
# of parents that participated in socializations this month		N/A
<b>SCHOOL READINESS</b>	<b>EHS</b>	<b>HS</b>
# of first home visits completed since start of program year (center-based only)		85/85
# of second home visits completed since start of program year (center-based only)		84/85
# of first conferences completed since start of program year		85/85
# of second conferences completed since start of program year		Due 5/18
Teacher attendance % this month		100%
<b>STAFF VACANCIES</b>	<b>EHS</b>	<b>HS</b>
# of teachers		0
# of teacher assistants		0
# of home visitors		N/A

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All other required data will be gathered from the FacsPro Database at end of each month.

## January 2018/Waterford Head Start MTD Budget

### Monthly Budget

TEACHING SALARY	23,809.59
AIDES SALARY	7,699.20
LIFE INSURANCE	36
DISABILITY INSURANCE	99.99
HEALTH INSURANCE	8,578.44
DENTAL INSURANCE	523.54
VISION INSURANCE	93.44
RETIREMENT	8,132.33
FICA	1,970.78
WORKERS COMPENSATION	315.09
INSTRUCTIONAL SERVICES	239.89
MAINTENANCE AGREEMENT	347.9
TEACHING/TESTING SUPPLIES	1,409.39
CHILD FOOD CARE	2,384.83
PUPIL SERVICES	745.43
PROF & TECH SERVICES	1,688.89
TEMP TEACHER ASST SALARY	953.92
RETIREMENT	250.53
FICA	71.83
WORKERS COMPENSATION	9.55
EARLY CHILDHOOD SPECIALIST	180
OFFICE SUPPLIES	199
<b>Total Expenditures</b>	<b>59,739.56</b>

## February 2018/Waterford Head Start MTD Budget

### Monthly Budget

TEACHING SALARY	31,170.45
AIDES SALARY	8,904.00
LIFE INSURANCE	36
DISABILITY INSURANCE	130.89
HEALTH INSURANCE	8,578.44
DENTAL INSURANCE	539.48
VISION INSURANCE	95.34
RETIREMENT	10,340.73
FICA	2,608.24
WORKERS COMPENSATION	400.75
INSTRUCTIONAL SERVICES	108.62
PROF & TECH SERVICES	90.36
MAINTENANCE AGREEMENT	359.45
TEACHING/TESTING SUPPLIES	7.42
CHILD FOOD CARE	1,104.80
PARENT ACTIVITY FUND	52.5
PUPIL SERVICES	745.43
LEGAL SERVICES	2,434.32
PROF & TECH SERVICES	1,688.89
TEMP TEACHER ASST SALARY	1,216.79
RETIREMENT	319.57
FICA	91.64
WORKERS COMPENSATION	12.17
EARLY CHILDHOOD SPECIALIST	900
<b>Total Expenditures</b>	<b>71,936.28</b>

## March 2018/Waterford Head Start MTD Budget

TEACHING SALARY	46,344.23
AIDES SALARY	13,080.00
TEMPORARY TEACHING SALARY	151.75
LIFE INSURANCE	54
DISABILITY INSURANCE	194.6
HEALTH INSURANCE	12,867.66
DENTAL INSURANCE	809.22
VISION INSURANCE	143.71
RETIREMENT	15,332.26
FICA	3,867.35
WORKERS COMPENSATION	595.79
INSTRUCTIONAL SERVICES	695.92
PROF & TECH SERVICES	80
TRAVEL COSTS	290.72
TEACHING/TESTING SUPPLIES	478.75
MISC FEDERAL EXPENSE	345
CHILD FOOD CARE	812.11
TEMP TEACHER ASST SALARY	1,644.97
RETIREMENT	432.43
FICA	123.94
WORKERS COMPENSATION	16.45
EARLY CHILDHOOD SPECIALIST	1,260.00
<b>Total Expenditures</b>	<b>99,620.86</b>

## April 2018/Waterford Head Start MTD Budget

TEACHING SALARY	35,502.21
AIDES SALARY	10,569.60
LIFE INSURANCE	36
DISABILITY INSURANCE	69.8
HEALTH INSURANCE	8,578.44
DENTAL INSURANCE	538.02
VISION INSURANCE	96.02
RETIREMENT	11,890.32
FICA	3,048.91
WORKERS COMPENSATION	460.72
INSTRUCTIONAL SERVICES	442.25
TRAVEL COSTS	44.9
PARENT ACTIVITY FUND	52.3
PUPIL SERVICES	745.43
PROF & TECH SERVICES	1,688.89
TEMP TEACHER ASST SALARY	1,658.52
RETIREMENT	393.02
FICA	112.66
WORKERS COMPENSATION	14.96
EARLY CHILDHOOD SPECIALIST	810
<b>Total Expenditures</b>	<b>76,752.97</b>

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 5.d Informational Item  
TOPIC : Reduction of Teaching Personnel

Administration recommends reduction of teaching personnel on the list below consistent with the applicable provisions of the Michigan Teachers' Tenure Act and Board Policy 3131. Accordingly, the teachers listed below shall be notified in writing of the layoff effective June 30, 2018.

Howard Berlin  
Chris Brakke  
Phil Dawson  
Don Heitala  
Andrew Miller  
Dawn Sanford

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: June 7, 2018

INFORMATION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, MI 48328

ITEM NO: 5.e.	Information Item
TOPIC:	Continuing Employment of Teaching Personnel for the 2018-2019 School Year

RECOMMENDATION:

That the Board of Education accept the recommendation of the Superintendent for the re-employment of teaching personnel for the 2018-2019 school year per the attached list.

Resource Persons(s): Keith Wunderlich, Superintendent of Schools

Date of Board of Education Meeting: June 7, 2018

ABAD-BLOUIN, DENISE  
ABEL, PATRICIA  
ABRAHAM, GINA  
ABRAMS, SUSAN  
ACHTMAN, LINDSAY  
ADAMS, SHARON  
ADAMS, SPENSER  
ADKINS, RANDALL SCOTT  
ALEXANDER, REBEKAH  
AMBOIAN, CYNTHIA  
ANAYA, MARY  
ANDERS, DAWNA  
ANDERSON, DEBORAH  
ANDERSON, KIRK  
ANDRIEUX, SARA  
AUSTIN, JOSEPH  
AUSTIN, SUSAN  
BAETENS, ELIZABETH  
BALLEW, CHRISTEN  
BANAS, SARAH  
BANDLOW, MONICA  
BARCEY, DEANNA  
BARES, JENNIFER  
BARNES, AMY  
BARNES, CHRISTINA  
BARNEY, SHANNON  
BARRON, ANDREW  
BATCHELDER, LISA  
BAUDINO, ELIZABETH  
BAUER, LAUREN  
BEACH, STACEY  
BEARD, MERLYN  
BECK, JESSICA  
BELCHER, CHARLES  
BELLAIRES, JEFFREY  
BELPASSO, ASHLEY  
BELTRAME, AMANDA  
BENHAM, MELISSA  
BEROFF, MICHAEL  
BICKNELL, CATHERINE  
BIENENFELD, ANNA  
BIKSON, STUART  
BIRCHMEIER, LUANN  
BISBING, KENZI  
BLAKE, SUZANNE  
BLASZCZAK, BREANNA  
BLITCHOK, JESSICA  
BOKSHAN, MARYJO  
BOWER, PAMELA  
BOWERSOX, GEORGE  
BOYLE JR, LOWELL  
BRAUE, CHRISTOPHER  
BRAZELTON, TARA  
BRIDE, JOYCE  
BRIGGS, REBECCA  
BRINSON, MELISSA

BRIOLAT, ANDREA  
BRITTEN, NATALIE  
BROKAW, DEBORAH  
BROWN, MICAH  
BRUCE, TAMMY  
BRUCKNER, REBECCA  
BRYCE, RACHEL  
BUCHANAN, ASHLEY  
BURKE, JULIE  
BURLINGAME, CHRISTOPHER  
CALARCO, SUSAN  
CANNON, TANYA  
CAPONI, DAVID  
CARLSON, SHARI  
CASCIOLI, PATRICIA  
CASE, SUSAN  
CASPER, AIMEE  
CASPER, KATE  
CASTEEL-JOHN, COURTNEY  
CAUSLEY, TAMMY  
CEMPURA, COLETTE  
CENDROWSKI, SHELLY  
CENTALA, ADAM  
CHAMBERS, MONICA  
CHAPMAN, LAURA  
CIENNIK, RENEE  
CIESINSKI, PAMELA  
CIPPONERI, HEATHER  
CIURLIK, MARTIN  
CLAERR, STEPHEN  
CLARK, ERIN  
CLARK, RENEE  
CLARKE, SANDRA  
CLIFTON, ANNE  
CLINE, GRETCHEN  
CLINTON-BARNETT, LINDSAY  
COLLINS, DALE  
CORTESE, CHELSEA  
COULTER, AIMEE  
CRAIG, JENNIFER  
CRAITE, MARY  
CRANE, DAVID  
CRAVEN, KATHLEEN  
CRAWFORD, SUZANNE  
CREAN, LINDSAY  
CREECH, CARRIE  
CRIMMINGS, ERIN  
CROSLEY, POLLY  
CROZIER, LINDSEY  
CULLEN, DEE  
CUMMINS, JILL  
CURRY, JODI  
CYPORYN, CHRISTINE  
DAHL, MICHELLE  
DAMBROSI, MICHELLE  
DAMBROSI, SARAH

DEAN, ADRIAN  
DEBEAUDRY, MELANIE  
DECKER, JENNIFER  
DECOSTER, MEGAN  
DELEEUEW, KRISTIN  
DENYSENKO, KRISTINA  
DEPOLO III, ALBERT  
DEPOLO, AMY  
DETERMAN, KELLIE  
DETTNER, JAMANNA  
DILaura, KAREN  
DITTMAN, THERESA  
DOBRIN, JENNIFER  
DOEBLER, JENNIFER  
DOMBROWSKI, JULIE  
DOWNING, KATHLEEN  
DOWNS, MARISSA  
DURYEY, CELESTE  
DZIADZIO, ANGELA  
EBRAT, MARY  
EISENHART, JEFFREY  
ELAND, LINDA  
ELTON, DIANE  
EMKE, ERIKA  
ENGLE, CHRISTY  
ENNIS, JOHN  
ESBROOK, JAMES  
EUASHKA, ANGELA  
EXELBY, DAVID  
FARLEY, COLLEEN  
FARLEY, PATRICK  
FARR, EMMA  
FAIRLESS, MEGHAN  
FALL, CATHRYN  
FARMS, TIFFANY  
FEARN, ERICA  
FELDMAN, OLIVIA  
FENTON, JULIANA  
FINN, EMILY  
FOLEY-BARBER, NANCY  
FOLLICK, PAMELA  
FORD, JENNIFER  
FOURNIER, NICOLE  
FRANK, JASON  
FRAZEE, NICHOLAS  
FRAZIER, AUTUMN  
FREED, NICOLE  
FRIZZLE-REKAR, TARA  
FROMWILLER, JEFFREY  
FRONTIER, SARA  
FUDERER, INGRID  
FURNEY, SARAH  
GABER, MARY  
GARDNER, DAVID  
GARLING, JENNIFER  
GARRISI, JILL



GARROW, KRISTA  
GEORGE, SANDRA  
GESAMAN, LISA  
GHISLAIN, JESSICA  
GIGLIO, TONI  
GILLING, TIFFANY  
GLOSCH, EMILY  
GOHL, AMANDA  
GONZALEZ, CARLA  
GORKIEWICZ, ANGELA  
GREER, MEREDITH  
GROFF, LORI  
GROSS, JULIE  
GROSSMAN, ROSS  
GROSSNICKLE, MARGARET  
GUZZARDO, LINDSAY  
HAGAN, JESSICA  
HAGUE, SAMANTHA  
HALLER, NANCY  
HAMWAY, DAVID  
HAMZEY, KRIS  
HANNA, BRETT  
HANNA, EMILY  
HARGRAVES, TAYLOR  
HARNESS, MICHELLE  
HARPSTER, LAUREN  
HARTLEY, SUSAN  
HARTSUFF, SUSAN  
HAUPT, CASSANDRA  
HECKLER, JAMES  
HEDGCOCK, MELISSA  
HEILIG, COURTNEY  
HEMBREE, KENNETH  
HERRIN, HOLLY  
HEUER, KAITLYN  
HIATT, DAVID  
HIMMELSPACH, JANET  
HLYWA, KAITLYN  
HOOD, MARC  
HOOK, ELIZABETH  
HOORNAERT, ERIKA  
HORNBAKER, LAURA  
HOSEY, KASEY  
HOUSTON, REBECCA  
HOWARD, LINDSAY  
HUDEC-TAPLIN, STACEY  
HUGHES, BRANDON  
HUGHES, MICHELLE  
HUMPHREY, JOSEPH  
HUNT, LORI  
HURLEY, KELLY  
IKONEN, PAUL  
ISBELL, STACY  
ISGRIGG, STEPHANIE  
IVEY, TYLISE  
JACKMAN, GARY

JACKSON, ALYSSA  
JACKSON, NICHOL  
JACOB, ERIKA  
JANCZAREK, JENIFER  
JANETTE, DEBRA  
JARONESKI, STACEY  
JAYSON, JEFFREY  
JENKS, CHRISTINA  
JERGLER, CHARLES  
JERGLER, JENNIFER  
JOHNSON, HEATHER  
JOHNSON, JESSICA  
JOHNSON, JUSTIN  
JOHNSON, PAMELA  
JOHNSON, SARAH  
JOHNSON, SCOTT  
JONES, SHANNON  
JULIANO, AMANDA  
JUNG, NATALIE  
KAAN, LAURA  
KACZMAREK, LISA  
KAMINSKI, KELSEY  
KARPINSKY, NICHOLAS  
KARPUSHENKOFF, JENNIFER  
KATAKOWSKI, JEFFREY  
KEEBAUGH, LINDSAY  
KELLY, KAREN  
KELLY, KATHLEEN  
KENDZIUK, ELIZABETH  
KHANUJA, TERI  
KIMBALL, AMBER  
KING, CRAIG  
KING, LEAH  
KLEPP, LAURA  
KLINE, STEPHANIE  
KLOPMAN, AMY  
KORTLANDT, MEGAN  
KORTLANDT, SCOTT  
KOTT, HOLLI  
KREZEL, MARY  
KULIG, CHRISTIN  
KURTH, DAVID  
KUTCHEY, ELIZABETH  
LAKE, DANIEL  
LANDOLT, CAROYLN  
LANE, JANET  
LASKOWSKI, ERIKA  
LATENDRESSE, BREANNA  
LATHWELL, KELLI  
LAURSEN, ANTHONY  
LAWSON, ERIN  
LEBOW, MICHAEL  
LECHNER, JANE  
LEDUC, DAVID  
LENNOX, APRIL  
LEWIS, HOLLY

LIBSTAFF, KRISTOFER  
LIEDEL, DANIEL  
LIMONES, MARIA  
LINDSAY, SHELBY  
LISS, AMY  
LIST, SANDRA  
LLOYD, JEREMY  
LLOYD, LINDSAY  
LOLLIS, ALEXANDRA  
LONTEEN, ADRIAN  
LOVELACE, JESSICA  
LOWE KURRLE, CANDICE  
LUMETTA, MATTHEW  
LUMETTA, MICHELLE  
MACDONALD, KELLY  
MACY, MEGHAN  
MAGNER, KATELYN  
MAHONEY, PAMELA  
MAILLOUX, KATHLEEN  
MAISEL, KELLY  
MALINOWSKI, ANNETTE  
MALOSH, DENISE  
MARESKI, LILIA  
MARINO MANNA, JAIME  
MARKS, VANESSA  
MARKUS, RACHEL  
MARSHALL, MARSHA  
MARSHALL, WILLIAM  
MARTIN, CHERYL  
MARTIN, JILL  
MARTIN, JOHN  
MARTINEZ, VANESSA  
MATHIAK, KELLY  
MATTESON, ZACHARY  
MATTHEWS, REBECCA  
MAXFIELD, TIMOTHY  
MAXWELL, ANNE  
MAYLE, JENNIFER  
MCALLISTER, KYLE  
MCCLAIN, KIMBERLY  
MCDONALD, BRIGITTE  
MCDONALD, BRITNEY  
MCDONALD, HEATHER  
MCEVILLY, TAYLOR  
MCGEE, KIMBERLY  
MCGINN, BRENNAN  
MCGRAN, COLLIN  
MCGRATH, MEAGAN  
MCKEE, DEVON  
MCLACHLAN, BETSEY  
MCLAREN, BETH  
MCNEIL, AMY  
MCNULTY, AMY  
MENDEZ, MICHELLE  
MENIG, KATHRYN  
MERIBELA, LAUREL

MIHALCHEON, KATHRYN  
MILCH, CARLA  
MILES, LUCY  
MILLER, ANTHONY  
MILLER, LARISSA  
MITCHELL, JOCELYN  
MOCCIA, DAVID  
MONTGOMERY, MEREDITH  
MOORE, KRISTI  
MORRISSEY, TRICIA  
MOSES, MARY  
MOZDZIERZ, NEAL  
MUDD, GARY  
MUHLECK, KATHLEEN  
MULARCZYK, KRISTINA  
MUNDINGER, SANDRA  
NAHS, CHRISTA  
NATZKE, STEPHANIE  
NEAL, HEATHER  
NEGOSHIAN, RYAN  
NELSON, BARBARA  
NEWBERRY, MARGARET  
NICHOLSON, NATHAN  
NICOL, JONATHAN  
NOBLE-FARMILOE, ANNETTE  
NOLAN, ANNE  
NOVALES, ADRIENNE  
NUCKOLLS, HEATHER  
NYE, JENNIFER  
OBOYLE, LAURA  
ORLOWSKI, HEATHER  
OROURKE, JOANN  
OUELLETTE, CHRISTOPHER  
OUELLETTE, MIRANDA  
PAREDES, CINDY  
PARKER, LISA  
PARR-SMITH, LISA  
PARRENT, MARY  
PASZKIEWICZ, SAMANTHA  
PATEL, CHRISTY  
PATHE, SHANNON  
PATTERSON, JENNIFER  
PAULSEN, REBECCA  
PECHUR, KELLY  
PECKHAM, LINDSAY  
PELTON, ELIZABETH  
PERI, RENAE  
PETERSON, DEBORAH  
PHIFER, CHRISTOPHER  
PHILIPP, DAVID  
PHILLIPS, JON  
PHILLIPS, KRISTI  
PIER, NINA  
PIETROFESA, PAUL  
PODE, LAURA  
POLL, KRISTI

POTTER, AMANDA  
PREISTER, RENEE  
PRIESTLEY, RICHARD  
PUDDY, FRANK  
PYLVAINEN, SANDRA  
QUETELL, LYNN  
RACINE, ABBIE  
RADHS, SYLVIA  
RAGAN, KELLY  
RAINES, JOSEPH  
RAINOLDI, HEATHER  
REDICK, ANGELA  
REED, KATHLEEN  
REICHE, ANN  
REYBURN, TRACY  
RICCARDI, SANDRA  
RICE, KELLY  
RICHARDS, JEFFREY  
RICHARDS, JILL  
RINEER, AMANDA  
RINEHART, NICHOLE  
RISTICH, JESSICA  
RITTER, ALLISON  
RITTER, JANET  
ROBAK, MARTA  
ROBERTSON, ELIZABETH  
ROBINSON, KATHLEEN  
ROBINSON, KRISTIN  
ROBINSON, MICHELLE  
ROBINSON, RYAN  
ROESER, ANN  
ROSCHEFSKI, REBECCA  
ROSE, LADONNA  
RUDY, JESSICA  
RUGGIERO, PAMELA  
RULE, JULIE  
RUNK, LAURIE  
RUNYAN, ANGELA  
RUSHMAN, PETER  
RUZZIN, JASON  
SALAJKA, SHELBY  
SALETTA, MARGARET  
SALMINEN, STEVEN  
SAPIANO, DONICA  
SCHAEFFER, JOHN  
SCHAFER, PAMELA  
SCHICK, DIANA  
SCHLAUFMAN, CRAIG  
SCHMIDT SR, KENNETH  
SCHMIDT, KENNETH  
SCHOONOVER, JOSEPHINE  
SCHWARTZ, BLAIR  
SCRAM, KATHERINE  
SCURTI, LINDSAY  
SECKEL, SHEA  
SEKULOVSKI, ALEXANDRA

SHANNAHAN, BETH  
SHARRARD, JUSTIN  
SHELTON, MARY  
SHELTON, MICHAEL  
SHURMUR, STEVEN  
SIKORA, CHRISTOPHER  
SIMIELE, CHRISTINE  
SIMS, SUSANNE  
SKLAR, MICHELLE  
SLOAN, KATHERINE  
SLONE, TRICIA  
SMITKA, STEVEN  
SMOLINSKI-BROCKINGTON,  
ELIZABETH  
SNOW, STACY  
SOKOL, DENISE  
SOLVERSON, ALICIA  
SPENCER, SHARON  
SPINELLI PARTOGIAN, LISA  
SPUCK, ANGELA  
STACK, AMY  
STACK, ROBERT  
STANJONES, LAURA  
STATECZNY, MICHELLE  
STATHAKIOS, APHRODITE  
STAUBACH, CHERI  
STDENNIS, DONNA  
STEPANSKI, SANDRA  
STEPHAN, NORMAN  
STERNBERG, REBECCA  
STEVENSON, JEFFREY  
STEWART, CHARLES  
STINSON, JULIE  
STOVER, ANGELA  
STRAITH, BRITTANY  
STRONG, KRISTEN  
STUEF, LYDIA  
SUCHANEK, KELLY  
TAGUE, RACHEL  
TAYLOR, CHERYL  
TAYLOR, MCKENZIE  
TCHOLAKIAN, HAIGAN  
TECMIRE, LAUREN  
THOMPSON, ELAINE  
THOMPSON, JACQUELINE  
THOMPSON, MICHELLE  
THORELL, MARY  
TIMKO, MICHAEL  
TOBIS, DANIEL  
TOERPER, DANIELLE  
TOWNS, BARBARA  
TROUT, JENNIFER  
TUNNICLIFF, JEFFREY  
TYNDORF, MARISSA  
UHNAVY-MORAN, KAREN  
VALLES, CIERRA

VANDENBERG, CHRISTINE  
VASSILAKOS, KARIN  
VAUGHN, SARAH  
VELEZ, ALEXANDRA  
VICTOR, TAMRA  
VINE, MAKI  
WALKER, MORGAN  
WALRATH, DONALD  
WARD, CHRISTY  
WARD, KATHRYN  
WARECK, ROBERT  
WARILA, ANGELA  
WASILK, KIMBERLY  
WATSON, JAY  
WATTENY, STEPHANIE  
WATTS, SHELBY  
WELCH, LISA  
WENZELL, BRIAN  
WERK, CHERI  
WERNER, AMY  
WESTERBY, CHRISTINA  
WESTON, MICHELLE  
WHITE, JENNIFER  
WHITE, REGINA  
WHOLEHAN, CORY  
WICHTMAN, HEATHER  
WILCOX, DENE  
WILEY, DEREK  
WILEY, HEATHER  
WILLIAMSON, KIMBERLY  
WILLMAN, DIANE  
WILLS, CHRISTINA  
WILSON-WIDMAN, VICTORIA  
WIRZ, KRISTEN  
WISEMAN, ANTHONY  
WISEMAN, LAUREN  
WISNIEWSKI, SCOTT  
WOJACK, JEFFREY  
WOLFF, SARAH  
WOODWARD, ALICE  
WOODWARD, CATHY  
WOODWARD, LISA  
WOODWARD, REBECCA  
WORDEN, MARY  
WOUTERS, NANCY  
WYBER, MARY KATHRYN  
WYNE, RACHEL  
WYNIEMKO, KENDRA  
YATES, JONNIE  
YATES, MELISSA  
YATES, SARAH  
YOUNG, KATHRYN  
YOUNG, WILLIAM  
YOUNGGREN, HOPE  
ZEDAN, GEORGE  
ZIELINSKI, SARA

ZIMMERMAN, REBECCA  
ZWIERNIK, MARIA  
ZWIREN, JODIE

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, MI 48328

ITEM NO: 5.f.	NEW BUSINESS Superintendent's Recommendation 104-14-15
TOPIC:	Continuing Employment of Administrative Personnel

RECOMMENDATION:

That the Board of Education accept the recommendation of the Superintendent for the re-employment of administrative personnel on a non-administrative tenure basis, for a period of two years, July 1, 2018 through June 30, 2020, subject to appropriate written notice of termination prior to June 30, 2018, due to conditions requiring probation, layoff, reassignment and/or personnel reduction and termination. The following are the administrators so re-employed:

Batten, Michael	Elementary Principal
Beaver, James	Director, Operations, Transportation, and Security
Behrendt, Diane	Principal, Children's Village School
Blaine, Tanya	Middle School Assistant Principal
Blomquist, Craig	High School Principal
Cooper, Debra	High School Principal
Corbeil, Danielle	Director, Finance and Budget
Dixon, Yvonne	Middle School Principal
Force, Catherine	Elementary Principal
Grambush, Suzanne	Elementary Principal
Gregory, John	Principal, Kingsley Montgomery School
Grimes, Valerie	Elementary Principal
Harding, Christina	High School Assistant Principal
Hill, Tawn	Administrative Assistant, Human Resources
Holbrook, William	Assistant Superintendent, Business and Operations
Holley, Darin	Director, Instructional Services and Technology
Jarois, Irene	Administrative Assistant, Superintendent's Cabinet
Kilyk, Cheri	Human Resources Coordinator
Knipper, Jennifer	Elementary Principal
Kokoszka, Kevin	High School Assistant Principal
Kruse, Anne	Elementary Principal
Lessel, Rhonda	Director, School and Community Services
McFee, Lisa	Assistant Superintendent, Teaching and Learning Services
McKay, Jennifer	Director, Payroll and Benefits
McLeod, Janet	Director, Human Resources
Milostan, Nadine	Executive Director, Student Support Services
Opsommer, Roger	Middle School Principal
Riggs, Jason	High School Principal
Roberts, Megan	Administrative Assistant, Board/Superintendent
Rolack, Erica	Elementary Principal
Sartorius, Allison	Director, Athletics
Schultz, Kyle	Middle School Assistant Principal

Simonds, Doreen	Director, Nutrition and Purchasing Services
Smith, Laura	Elementary Principal
Spencer, Jeffrey	Computer Programmer and Analyst
Steaban, Andrea	Dean of Students, Academic Center
Stone, Carly	Director, Curriculum, Instruction, and Assessment
Sullivan, Michelle	Elementary Principal
Taylor, Lori	Dean of Students, Academic Center
Turney-Hartman, Joy	Administrative Assistant, Nutrition and Purchasing Services
Werthman, Shelley	High School Assistant Principal

Resource Person(s): Keith Wunderlich, Superintendent of Schools

Date of Board of Education Meeting: June 7, 2018

2018-2019 EDUSstaff Employees

John Keglovitz, Associate Director of Maintenance & Operations

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 5.g	Information Item
TOPIC:	Superintendent's Contract of Employment

A recommendation to approve the Superintendent's Contract of Employment, with revisions extending the contract through June 30, 2021 to maintain a three year contract, will be presented on June 21, 2018.

Resource Persons: John Himmelspach, Board of Education President

Date of Board of Education Meeting: June 7, 2018

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	5.h.	Information Item
TOPIC:		Meal Prices: 2018-2019 School Year

The Administration recommends that the Board of Education establish the following school meal prices for the 2018-2019 school year. Prices remain the same as the 2017-2018 school year. A recommendation for approval will be presented on June 21, 2018.

<u>Breakfast</u>	<u>17-18</u>	<u>18-19</u>
Elementary	\$1.75	\$1.75
Secondary	\$1.75	\$1.75
Adult	\$2.50	\$2.50
<u>Lunch</u>	<u>17-18</u>	<u>18-19</u>
Elementary	\$2.75	\$2.75
Secondary	\$3.00	\$3.00
Adult	\$3.75	\$3.75

Resource Person: William Holbrook, Assistant Superintendent, Business & Operations  
Doreen Simonds, Director Nutrition & Purchasing

Date of Board of Education Meeting: June 7, 2018



WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 5.i. Information Item  
TOPIC: Milk, Juice and Bakery Products

The Administration is requesting bids proposals to contract for the purchase of milk, juice, and bakery products for use in the National School Lunch, Breakfast, and Summer Food programs for school years 2018-19 through 2020-2021. Waterford School District Food & Nutrition Services is a participant in a cooperative bid for milk, juice, and bakery products through a consortium with Huron Valley Schools, Farmington Public Schools, Lamphere Schools, Madison District Public Schools, Pontiac Schools, and Walled Lake School District.

A recommendation to award a contract will be presented for the Board of Education's approval on June 21, 2018.

Resource Persons: William H. Holbrook, Assistant Superintendent, Business & Operations  
Doreen Simonds, Director, Nutrition & Purchasing Services

Date of Board of Education Meeting: June 7, 2018

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 5.j.	Information Item
TOPIC:	Partial Roof Replacement: Haviland and Houghton Elementary Schools

Waterford School District Administration is seeking proposals for partial roof replacement at Haviland and Houghton Elementary Schools.

A recommendation to award a contract will be presented for the Board of Education's approval on June 21, 2018.

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations  
Danielle Corbeil, Director of Finance and Budget  
Doreen Simonds, Director of Nutrition and Purchasing Services  
John Keglovitz, Associate Director, Maintenance and Operations

Date of Meeting: June 7, 2018

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO:	5.k.	Information Item
TOPIC:		Millage Rates – 2018-2019

The Administration recommends the Waterford Board of Education certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2018-19 School District Tax Collection.

General Operating: (Non Homestead)

Voted 2012	<u>18.00</u>	Mills	
Total Authorized	18.00	Mills	
Compound Reduction Fraction *	<u>1.00</u>	Based on \$2,367,082,391	
Total to be Levied	<u>18.00</u>	Mills	Taxable Value

Debt Retirement: (All Property)

Total to be Levied	<u>7.00</u>	Mills
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Total Levy:

Total Tax Levy Homestead	7.00	Mills
Total Tax Levy Non-Homestead	<u>25.00</u>	Mills

The total levy (100%) is to be made in July 2018.

\* The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation (Compound Reduction Fraction). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1<sup>st</sup>.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations  
Danielle Corbeil, Director of Finance & Budget

Date of Board of Education Meeting: June 7, 2018

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO:	5.I.	Information Item
TOPIC:		2018-2019 Original Budget

William Holbrook, Assistant Superintendent, Business and Operations, and Danielle Corbeil, Director of Finance & Budget will present the 2018-2019 Original Budget Resolution to the Board of Education.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations  
Danielle Corbeil, Director of Finance & Budget

Date of Board of Education Meeting: June 7, 2018

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, MI 48328

ITEM NO:	5.m	Information Item
TOPIC:	Summer Tax Collection Fees 2018-19	

	<u>2017-2018</u>		<u>2018-2019</u>		TURN OVER OF TAX MONEY
	TOTAL COLLECTION COST	PER PARCEL COST	TOTAL COLLECTION COST	PER PARCEL COST	
Waterford *	\$79,132.50	\$2.50	\$79,132.50	\$2.50	Once a Week
White Lake **	\$8,385.30	\$4.95	\$8,724.10	\$5.15	Every Friday
Independence ***	\$2,265.65	\$4.01	\$2,265.65	\$4.01	Every Friday
City of Lake Angelus****	\$320.00	\$4.00	\$320.00	\$4.00	Once a week
West Bloomfield**** *	\$250.00	Flat Fee	\$250.00	Flat Fee	Every two weeks

\* The contract for summer tax collection is for three years (summer 2017, 2018, 2019). The cost for each year is \$79,132.50.

\*\* The contract for summer tax collection is for three years (summer 2017, 2018, 2019, 2020, and 2021). The cost for each year is \$4.95, \$5.15, 5.25, 5.35, and \$5.40, respectively, per parcel.

\*\*\* The contract for summer tax collection is for 2018.

\*\*\*\* The contract for summer tax collection is for three years (summer 2017, 2018, and 2019). The cost for each year is \$4.00 per parcel.

\*\*\*\*\*The contract for summer tax collection is a flat fee of \$250.00.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations  
Danielle Corbeil, Director of Finance & Budget

Date of Board of Education Meeting: June 7, 2018

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 5.n	Information Item
TOPIC:	Board Governance Training

President Himmelspach will provide information and facilitate a discussion regarding Board of Education Governance Training.

Resource Persons: John Himmelspach, Board of Education President

Date of Board of Education Meeting: June 7, 2018

## **WATERFORD BOARD OF EDUCATION – MINUTES**

**Regular Meeting  
May 17, 2018**

### **OPENING**

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Himmelspach at 6:00 PM.

### **PLEDGE**

The audience joined the Board of Education in the Pledge of Allegiance.

### **ROLL CALL**

Present: Members Petrusha, Sutherland, Piggott, Himmelspach, Barghahn and Halls (by telephone)  
Absent: Member Torres  
Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Lisa McFee, Darin Holley, Carly Stone, Nadine Milostan, Jamie Scheett, Ed Scheett, Zach Scheett, Debra Cooper, Sarah Yates, Mary Craite, Wilcox Family, Lori Stepanski, Steve Smitka, Lana Sobolnitsky, Keith Weishuhn, Virginia and Arthur Fields, Diane and Alan Aloe, Chase Aloe, Margie Greenfield, Grant Smith, Colin Lawson, Noah Scyzoryk, Maritza Diaz, Cameron Lack, Heather Lobbezou, Tina Perel, Donna Kowolski, Noah Dunsmore, Barbara Nelson, Erica Rolack, Katie Ward, Lisa Gustafson, Myla Gustafson, The Arrogio Family, Anna Findley, Monica Bandlow, Dee Alessi, Matt McClure, Erin Asdell, Anne Kruse, Robin McGregor, Mark Herne, Megan Roberts and others who did not register.

### **APPROVAL OF THE AGENDA**

The agenda was approved as presented.

### **RECOGNITION OF ACHIEVEMENT**

#### **a. Waterford Advanced Achievement Endorsement**

Lisa McFee, Assistant Superintendent of Teaching and Learning, shared information regarding the program and along with Superintendent Wunderlich and members of the Board recognized the students who have earned the Waterford Advanced Achievement Endorsement.

#### **b. Team 3098: The Captains**

Dr. Wunderlich and the Board of Education recognized the members of Team 3098: The Captains for being named the 2018 FIRST in Michigan State Champions at the FIRST Robotics Competition. Team leader and Kettering teacher, Steve Smitka shared further information on the program and recognized the mentors and sponsors that were critical to the successful season. A video highlighting the State Championship win was also shared. Members of the Board offered comments and accolades in celebration of the team's success.

#### **c. Waterford Foundation Teacher of the Year**

Superintendent Wunderlich and the Board of Education honored Kettering Teacher, Monica Bandlow, as the 2018 Waterford Foundation Teacher of the Year! Karen Laszlo from the Waterford Foundation and the Teacher of the Year Committee offered additional comments recognizing this outstanding educator.

## INFORMATION ITEMS

### a. Notice of Public Hearing

The Administration recommends that the Board of Education approve the attached newspaper notice, "Notice of Public Hearing on Proposed 2018-2019 Budget" at the June 7, 2018 Board of Education meeting.

### b. Septic System-Houghton Elementary

The Waterford School District is requesting proposals for the septic system at Houghton Elementary. Bids will be received on May 29, 2018. A recommendation to award contracts will be presented to the Board of Education on June 7, 2018.

Member Petrusha confirmed there are a couple systems but would be a complete replacement.

Member Piggott asked if we would be hooking up to sewer. Mr. Holbrook explained it was not cost effective at this time but possibly in the future.

### c. 2018-2019 Budget

Dr. Keith Wunderlich, Superintendent, as well as William Holbrook, Assistant Superintendent-Business and Operations, and Danielle Corbeil, Director of Budget and Finance, presented information and options relative to the 2018-2019 budget to the Board of Education. Administration requests direction in the 2018-2019 budget development process in preparation for the 2018-2019 proposed budget.

Members of the Board engaged in dialogue and asked questions relative to projecting the student loss for 2018-2019.

Moved by Member Sutherland and supported by Member Piggott that the Board of Education provide direction to project a student loss of 350 in the 2018-2019 budget development.

Ayes: Members Himmelpach, Halls, Sutherland, Barghahn, Petrusha and Piggott

Nays: None

Motion carried. (6-0)

### Teacher Reductions

Members of the Board discussed and asked questions relative to determining the number of teacher reductions to be factored in during the 2018-2019 budget development.

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education establish the 2018-2019 budget with a projected reduction of 14 teachers as it relates to the 350 student decline.

Ayes: Members Himmelpach, Halls, Sutherland, Petrusha and Piggott

Nays: Member Barghahn

Motion carried. (5-1)



## INFORMATION ITEMS

### c. 2018-2019 Budget

#### School of Choice (100 FTE)

Members of the Board spoke to the pros and cons of expanding Schools of Choice for the purpose of budget development and discussed options for establishing selection criteria.

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education not open School of Choice to additional students for the development of the 2018-2019 budget.

Ayes: Members Himmelspach, Halls, Sutherland, and Barghahn

Nays: Members Petrusha and Piggott

Motion carried. (4-2)

#### Reduction in Administrative Positions/Salaries

Members discussed administrative staffing and structure as well as wages.

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education provide direction to make no administrative cuts to salaries or positions for the development of the 2018-2019 budget.

Ayes: Members Petrusha, Himmelspach, Halls and Sutherland

Nays: Members Barghahn and Piggott

Motion carried. (4-2)

Member Piggott moved and withdrew a motion to provide direction to make no cuts to salaries of any staff.

#### Use of Fund Balance

President Himmelspach noted with consensus that the Board wants the fund balance protected and employees rewarded with what we can so in the budget development administration is tasked with those two items.

### d. Anti-Bullying Task Force Update

Superintendent Wunderlich reported that the next meeting is scheduled for Wednesday, May 30, 2018. The group has been working with Oakland Schools and will be ready to put out a survey to students before they leave for the school year.

Member Barghahn confirmed we are only surveying students at this time and Dr. Wunderlich noted we will look at parents and staff at a later time but want to capture the student survey while they are in school.

## AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

## **APPROVAL OF THE MINUTES**

### **a. May 3, 2018, Interim Meeting**

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the minutes of the May 3, 2018 Interim Meeting.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Halls

Nays: None

Motion carried. (6-0)

## **ACCOUNTS PAYABLE**

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the accounts payable for the month of April 2018, per the reports included in May 17, 2018 materials.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Halls

Nays: None

Motion carried. (6-0)

## **FINANCIAL STATEMENT**

The Board of Education is in receipt of the financial statements ended April 2018.

## **NEW BUSINESS**

### **a. Superintendent's Recommendations**

#### **(1) Recommendation 97-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations**

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the following resignations and retirements.

Cazan, Sarah – Teacher  
Resignation  
Effective: June 15, 2018

Krueger, Constance - Teacher  
Durant High School  
Retirement  
Effective: June 30, 2018

Merkle, Carrie – Teacher  
Resignation  
Effective: June 15, 2018

Moore, Ryan – Counselor  
Kettering High School  
Resignation  
Effective: June 15, 2018

## NEW BUSINESS

### a. Superintendent's Recommendations

- (1) Recommendation 97-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations (continued)

Selca, Kristina – Teacher  
Donelson Hills Elementary  
Resignation  
Effective: May 16, 2018

Vires, Kelly – Occupational Therapist  
Resignation  
Effective: May 11, 2018

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelpach, and Halls  
Nays: None  
Motion carried. (6-0)

- (2) Recommendation 85-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year:

Emke, Erika – School Social Worker  
Beaumont Elementary  
Probationary Contract  
Effective: May 1, 2018

Sipano, Donica – Occupational Therapist  
Probationary Contract  
Effective: May 11, 2018

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelpach, and Halls  
Nays: None  
Motion carried. (6-0)

- (3) Recommendation 99-17-18 Relative to Administrative Contract Changes/Appointments

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the following administrative contract change/appointment for the 2017-2018 school year.

Rolack, Erica, Principal  
Riverside Elementary School  
100% Administrator Contract  
Effective: May 18, 2018

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelpach, and Halls  
Nays: None  
Motion carried. (6-0)

Dr. Wunderlich introduced Erica Rolack who greeted members of the Board.

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (4) Recommendation 100-17-18 Relative to 2018-2019 OISD Budget Resolution

Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget no later than May 1 of each year to the board of each constituent district for review. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

The Waterford Board of Education has received the proposed 2018-2019 Oakland Intermediate School District budget in accordance with Section 624 of the Revised School Code, as amended. Oakland Schools Board of Education held a Designates Meeting in April, attended by Member Sutherland. This meeting provided local board designates and district administration an opportunity to review the budget further prior to taking action on a resolution.

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the following resolution in support of the 2018-2019 Oakland Intermediate School District Budget.

#### **WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget no later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

#### **NOW, THEREFORE BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelpach, and Halls

Nays: None

Motion carried. (6-0)

## NEW BUSINESS

### a. Superintendent's Recommendations

- (5) Recommendation 101-17-18 Relative to Election Resolution for Oakland Schools Board of Education

An election for two (2) six-year terms on the Oakland Schools Board of Education will be held on Monday, June 4, 2018. Oakland Schools board members are elected by an electoral body composed of one (1) person designated by the board of each constituent school district.

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve, in accordance with the Revised School Code, the following resolution:

**WHEREAS**, Public Act 419 of 2004 amended the election procedures for Intermediate School Districts that elect board members at a meeting of representatives from constituent district school boards, and

**WHEREAS**, Public Act 419 of 2004 requires a constituent school board to designate its representative and identify the Intermediate School Board candidate the board supports by a resolution adopted not earlier than 21 days prior to the date of the election, and

**WHEREAS**, Public Act 419 of 2004 prescribes the method for passage of a resolution including the requirement to consider the resolution at not less than one public meeting before adopting the resolution, and

**WHEREAS**, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on May 3, 2018.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board designates Joan Sutherland as its representative and Heather Halls as its alternate representative to serve on the 2018 electoral body responsible for electing members to the Oakland Schools Intermediate School District Board of Education.
2. The Board supports candidate Dr. Theresa Rich and candidate Mr. Marc Katz for the two (2) positions on the Oakland Schools Intermediate School District Board of Education each for a term of six (6) years ending June 30, 2024.
3. The Board directs its representative Joan Sutherland to vote for candidate Dr. Theresa Rich and candidate Mr. Marc Katz at least on the first ballot taken at the June 4, 2018 election.

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelpach, and Halls

Nays: None

Motion carried. (6-0)

- (6) Superintendent's Recommendation 102-17-18 Relative to Kettering French Trip to Spain and France (Revised Dates)

On June 15, 2017, the Board of Education approved the proposed Kettering High School Spanish class trip to Spain and France, February 20 – March 2, 2019, presented by Teacher Susan Abrams.

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the teacher's request to postpone this trip by one year with revised travel dates of March 31-April 9, 2020. Approval would be rescinded if the area to be visited is issued a travel warning.

## **NEW BUSINESS**

### a. Superintendent's Recommendations

- (6) Superintendent's Recommendation 102-17-18 Relative to Kettering French Trip to Spain and France (Revised Dates)

Ayes: Members Piggott, Barghahn, Sutherland, Petrusha, Himmelspach, and Halls

Nays: None

Motion carried. (6-0)

## **DISCUSSION ITEMS**

### a. Future Items

- (1) 2018-2019 Budget Study Session-April 26
- (2) Celebration of Learning – Celebrate Hope
- (3) Information – Oakland ISD Budget Resolution
- (4) Information – 2018 Biennial Election for Oakland Schools Board of Education
- (5) Action – Resolution: Teacher Appreciation Week, May 6-12

## **AUDIENCE COMMENTS ON NON-ACTION ITEMS**

Mary Craite presented a donation to the Waterford Foundation for Public Education in memory of Brian Whiston on behalf of the Waterford Education Association employees.

Robin McGregor spoke about being the best Waterford.

## **DISCUSSION ITEMS**

### b. Board of Education Reports

Member Piggott discussed the high school awards ceremonies and congratulated the seniors and Monica Bandlow and offered comments of appreciation to Kettering Principal Debra Cooper. .

Member Sutherland spoke regarding the awards ceremonies, the staff that impact our students in many ways and offered congratulations to Member Piggott's daughter, the Robotics Team, Mrs. Bandlow and all of the Teacher of the Year nominees, in addition to Rob and Kevin Petrusha for their role in the successful Optimist Club event. Member Sutherland also wished member Halls a speedy recovery on behalf of the Board.

Member Himmelspach offered his condolences to the Whiston and Petrusha families and spoke to the significant contributions Brian Whiston made to the children of this state not only as a Board of Education member in Waterford but as the State Superintendent.

## **SUPERINTENDENT'S REPORT**

Dr. Wunderlich spoke about the difference Brian Whiston made in school districts throughout Michigan. His passing is a great loss to the field of education and a great loss to Waterford.

Superintendent Wunderlich also spoke about Senior Center transportation, Senior Honors, secondary art shows, choir, band and orchestra concerts, Leadership Day at Beaumont, college signings, KMS essay winner, Durant Most Improved, Mary Lou Simmons Experience featuring Dave Bennett, student scholarships to Harvard and Stanford and David Robinson's culinary scholarships totaling \$93,000.

## **CLOSED SESSION**

At 8:09 PM, by Roll Call Vote, the Board of Education recessed to Closed Session for the purpose of discussing the superintendent's evaluation.

Roll Call Vote: Petrusha (Yes), Barghahn (No), Piggott (No), Himmelspach (Yes), Halls (Yes), and Sutherland (Yes)

Due to a lack of quorum the closed session was not opened.

## **RECONVENED**

The Regular Meeting was reconvened at 8:46 PM.

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve an effective evaluation rating for Dr. Keith Wunderlich, Superintendent of Schools.

Members of the Board made comments in support and appreciation of the service of Superintendent Wunderlich.

Ayes: Members Petrusha, Sutherland, Himmelspach and Halls

Nays: None

Motion carried. (4-0)

## **ADJOURNMENT**

The meeting was adjourned by President Himmelspach at 8:51 PM.

A video recording on DVD is on file with the official minutes.

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Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 8.a.(1)	NEW BUSINESS Superintendent's Recommendation 103-17-18
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Bedient, Amanda – Teacher  
Donelson Hills Elementary  
Resignation  
Effective: June 15, 2018

Brower, Karen – Special Education Teacher  
Lifetracks  
Retirement  
Effective: June 30, 2018

Carlini, Lauren – Teacher  
Donelson Hills Elementary  
Resignation  
Effective: June 15, 2018

Edwards, Taj – School Social Worker  
Kettering High School  
Resignation  
Effective: June 15, 2018

Fras, Michael – Teacher  
Kettering High School  
Resignation  
Effective: June 15, 2018

Leung, Stephanie – Teacher  
Pierce Middle School  
Resignation  
Effective: August 25, 2018

Nowaczyk, Carolyn – Teacher  
Pierce Middle School  
Resignation  
Effective: May 27, 2018

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: June 7, 2018



WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 8.a.(2) NEW BUSINESS  
Superintendent's Recommendation 104-17-18  
TOPIC : Administrative Retirements/Resignations

It is recommended that the Board of Education accept the following administrative retirement:

Bigelman, Lynn Principal  
Grayson Elementary School  
Retirement  
Effective: June 29, 2018

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: June 7, 2018

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 8.a.(3) NEW BUSINESS  
Superintendent's Recommendation 105-17-18  
TOPIC : Administrative Contract Changes and Appointments

It is recommended that the Board of Education approve the following administrative appointment for the 2018-2019 school year:

Appointments/Changes:

Lam, Samantha - Principal  
Grayson Elementary School  
100% Administrator Contract  
Effective: August 6, 2018

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: June 7, 2018

ACTION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO: 8.a.(4)	NEW BUSINESS Superintendent's Recommendation 106-17-18
TOPIC:	Public Hearing – Proposed 2018-2019 Budget

The Administration recommends that the Board of Education approve the attached newspaper notice, "Notice of Public Hearing on Proposed 2018-2019 Budget."

Resource Persons: William Holbrook, CPA, Assistant Superintendent, Business & Operations  
Danielle Corbeil, Director of Finance & Budget

Date of Board of Education Meeting: June 7, 2018

# NOTICE OF PUBLIC HEARING OF THE BOARD OF EDUCATION OF WATERFORD SCHOOL DISTRICT

PLEASE TAKE NOTICE THAT THERE WILL BE A PUBLIC HEARING REGARDING THE PROPOSED 2018-2019 BUDGET AT THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE WATERFORD SCHOOL DISTRICT:

DATE OF MEETING: JUNE 21, 2018

PLACE OF MEETING: 5200 CIVIC CENTER DRIVE  
WATERFORD, MICHIGAN 48329

HOUR OF MEETING: 6:00 PM

TELEPHONE NUMBER OF THE  
SUPERINTENDENT'S OFFICE: (248) 706-4862

BOARD OF EDUCATION MEETING  
MINUTES ARE LOCATED AT: 501 NORTH CASS LAKE ROAD  
WATERFORD, MICHIGAN 48328

A COPY OF THE PROPOSED 2018-2019 BUDGET INCLUDING THE PROPOSED PROPERTY TAX MILLAGE RATE IS AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT:

501 NORTH CASS LAKE ROAD  
WATERFORD, MICHIGAN 48328

## PURPOSES OF MEETING:

- 1. Public discussion on the proposed 2018-2019 Budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board may not adopt its proposed 2018-2019 Budget until after the public hearing. (MCL 141.412) \*\***

Publish June 10, 2018

Secretary, Board of Education of Waterford School District

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**\*\* This paragraph must be printed in 11-point boldface type.**

ACTION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 8.b.(1)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 107-17-18
TOPIC:	Contract Award: Bid pack 18-06, Septic System, Houghton Elementary

The administration recommends the awarding of contracts for bid pack 18-06, septic system at the Houghton Elementary site.

Category	Contractor	Bid Amount
Sitework	Cortis Brothers Trucking & Excavating*	\$ 93,700*
	Heritage Contracting, LLC	\$ 234,250

Award Recommendation \*

Total Award Package: \$93,700

Funding Source: 2016 Series II

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations  
John Keglovitz, Supervisor, Maintenance & Operations  
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: June 7, 2018

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 8.b.(2)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 108-17-18
TOPIC:	Contract Award: Kettering Partial Roof Replacement

The Administration recommends the award of service for the partial roof replacement at Kettering High School to Newton Crane Roofing. Among the vendors bidding on the various district roof replacements, Newton Crane was the only vendor to bid on the Kettering site. As it is deemed fair and equitable cost, it is recommended that the Board of Education award the following contracts:

Site	Contractor	Base Bid
Kettering High School	Newton Crane Roofing	\$308,000

Funding Source: 2016 Bond Series II

Resource Persons: William H. Holbrook, Assistant Superintendent, Business & Operations  
Doreen Simonds, Director, Nutrition & Purchasing Services

Date of Board of Education Meeting: June 7, 2018