

Summer Child Care

Stepanski and Riverside

Welcome to Summer Child Care! We are looking forward to a wonderful summer with you and your children! Our summer activities calendar and information sheets are online, providing details of activities and how to sign your child up to participate.

General information/policies:

- The summer Child Care program will run from June 17- August 16. (CC will resume on the first day of school for those registered for fall).
- Child Care is **CLOSED** July 4 and 5.
- **Stepanski**: All families will enter through door #1 (facing Hatchery Road). You will be greeted by a child care staff member who will show you where your child needs to go. They will also assist you with signing up for field trips.
- **Riverside**: All families will enter through door #1 (the main school entrance). You will be greeted by a child care staff member who will help you sign in and sign up for field trips.
- **Field Trips**: Space is limited. You must fill out a permission slip and pay the cost of the trip. Children must be in kindergarten or older to participate in field trips.
- **Onsite Activities**: All children who are in attendance on the day and time of an onsite activity will participate and automatically be billed for the cost.
- **Room Set-up**: At Stepanski, each room will have a lead teacher and 2-3 assistants. Children will be divided up by the grade they are going into in the fall of 2019.
- **Parent Bulletin Board @ Stepanski**: Outside of room 113, a bulletin board displays the activities for the week. Permission slips are in the office.
- **Sick**: If we send your child home sick, they may not return until they are fever free without medication for 24 hours. They must also be vomit free for 24 hours.
- **If your child has a Plan of Care, it is YOUR responsibility to get a copy of the plan and bring it to child care, along with the medication.** If your child is taking a prescription medication, and you would like us to administer it, your DOCTOR must fill out a medication form. If your child is taking an over the counter medication, YOU can fill out the same medication form. Forms can be obtained at the site or online. All medication must be in its original container/package.
- **If your child has an IEP, it is YOUR responsibility to get a copy and bring it to child care.**
- **If there are any custody restrictions, it is YOUR responsibility to bring us a new copy of your custody agreement. If you have given us one in the past, we will need you to bring in another one stating that nothing has changed with your initials.**
- **Sunscreen**: Please bring sunscreen labeled with your child's name. You will need to sign a permission slip for us to apply it to your child.
- Please make sure you read our updated handbook before starting summer care. It's located on our website.
- Please keep extra clothes in your child's locker.
- Please allow extra time at pick up. If we don't know you, we will ask to see ID. Your child's safety is our number one priority.

Stepanski Lead Teachers/Coordinators

Coordinators: Cheryl Fuller and Cyndy Lewis

Preschool: Sherri Richards – WSD Preschool Teacher

Blended (this room will have older preschoolers and children going into Junior Kindergarten): Sandy Marczewski – WSD Preschool Teacher

Kindergarten: Susan Davidson – CC Lead Teacher

1st grade: Rachel Strong – CC Lead Teacher

2nd grade: Janet Baker – CC Lead Teacher

3rd grade: Mary Krzyczkowski – CC Lead Teacher

4th grade and up: Debbie Cox – CC Lead Teacher

Riverside Lead Teacher/Coordinator

Coordinator: Jessica Leonard

K-5th grade: Kim Rasmussen – CC Lead Teacher

Riverside: 248-674-4415

Stepanski: 248-666-8668

Thank you for using WSD Child Care Services!