

WATERFORD SCHOOL DISTRICT
Regular Meeting of the Board of Education
Thursday, July 18, 2019 - 6:30 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Audience Comments on Action Items
6. Board of Education Trustee Vacancy
7. Election of Officer
 - a. Treasurer
8. Information Items
 - a. 2019-2020 Short Term Borrowing Resolution
 - b. Food Service Equipment
9. Approval of Minutes
 - a. June 20, 2019, Regular Meeting
 - b. July 11, 2019, Special Meeting
 - c. July 16, 2019, Special Meeting
10. Accounts Payable – June 2019
11. School District Financial Statement
12. Support Staff Report
13. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 01-19-20 Relative to Designation of Newspaper to Publish Official Board Notices
 - (2) Recommendation 02-19-20 Relative to Appointment of Legal Counsel
 - (3) Recommendation 03-19-20 Relative to External Auditor
 - (4) Recommendation 04-19-20 Relative to Designee to Represent the Board in Elections
 - (5) Recommendation 05-19-20 Relative to Authorization to Represent the Board in Property Matters
 - (6) Recommendation 06-19-20 Relative to School District Legal Reference Note
 - (7) Recommendation 07-19-20 Relative to District Memberships
 - (8) Recommendation 08-19-20 Relative to Resolution: Designation of Depositories
 - (9) Recommendation 09-19-20 Relative to Summer Tax Collection Resolution
 - (10) Recommendation 10-19-20 Relative to Resignations/Retirements/Leave of Absence Expirations
 - (11) Recommendation 11-19-20 Relative to Teaching Contract Changes/Appointments
 - b. Consideration of Certain Purchases
 - (1) Recommendation 12-19-20 Relative to Contract Award: Asbestos Tile Removal-Mott High School Cafeteria
14. Audience Comments on Non-Action Items
15. Superintendent's Report

16. Discussion Items

a. Future Items

1. Action – 2019-2020 Short Term Borrowing Resolution
2. Action – Contract Award: Food Service Equipment

b. Board of Education Reports

17. Closed Session

By Roll Call Vote, the Board of Education will recess to Closed Session in accordance with Section 8 of the Open Meetings Act to consider the written opinion of legal counsel and to discuss negotiations.

18. Adjournment

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Rd
Waterford, MI 48328

ITEM NO: 8.a.	Information Item
TOPIC:	Short Term Borrowing for the 2019-20 Fiscal Year

Based on cash flow projections the Administration has determined it is necessary to borrow up to \$7,800,000 to meet short term cash flow obligations. These projections have been reviewed and supported by the Michigan School Investment Association. This short term borrowing for the 2019-20 fiscal year will be repaid September of 2020.

Historically the District has borrowed for short term obligations based on the timing of receiving state aid funds. The borrowing will be accomplished through brokerage firms and banking institution bids.

The administration recommends the Board of Education adopt the attached resolution on August 1, 2019 authorizing the borrowing.

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: July 18, 2019

RESOLUTION AUTHORIZING ISSUANCE
OF 2019 STATE AID NOTES

A regular meeting of the Board of Education of the Waterford School District, County of Oakland, State of Michigan (the "School District"), was held on the 1st day of August, 2019.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____
and supported by _____:

WHEREAS, under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended (the "Act"), a school district is authorized to borrow money for school operations and issue its notes therefor and to pledge for the payment thereof money to be received by it from state school aid, which notes shall be full faith and credit obligations of the school district; and

WHEREAS, the estimated amount of such state aid appropriations allocated to the School District for the fiscal year ending June 30, 2020, but not yet received is \$63,676,200 (the "Pledged State Aid "); and

WHEREAS, the School District has need to borrow the sum of not to exceed \$7,800,000 to pay current operating expenses for the fiscal year beginning July 1, 2019, which amount is not more than 70% of the Pledged State Aid; and

WHEREAS, the School District has obtained "qualified status" from the Michigan Department of Treasury pursuant to Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34"), and is authorized to issue the notes without further approval from the Department of Treasury.

NOW, THEREFORE, BE IT RESOLVED:

1. The School District, pursuant to Section 1225 of the Act, shall borrow for the above purpose the sum of not to exceed \$7,800,000 and issue the general obligation notes of the School

District therefor in anticipation of the distribution of Pledged State Aid for the fiscal year ending June 30, 2020.

2. The notes shall be designated "2019 State Aid Notes"; shall be dated as of their date of delivery (which shall not be later than September 25, 2019); shall be numbered from 1 upwards; shall be in denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount of the note at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 4% per annum, to be determined by the Assistant Superintendent, Business & Operations (the "Authorized Officer") at the time of sale; shall be sold at a purchase price of not be less than 100% nor more than 101% of the principal amount thereof; shall mature not later than September 23, 2020; and shall not be subject to redemption prior to maturity.

3. The Notes shall be sold at a competitive sale as hereinafter provided. The Authorized Officer is authorized to approve an Official Notice of Sale for the Notes and publish the same in accordance with law in *The Bond Buyer* at least seven days before the date set for the sale of the Notes. Sealed bids for the purchase of the Notes shall be received up to such time as shall hereafter be determined by the Authorized Officer. Following the receipt of bids for the Notes, the Notes shall be awarded to the successful bidder therefor pursuant to a written order (the "Sale Order") to be executed by the Authorized Officer at the time of sale of the notes and which shall set forth, with respect to the Notes, the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, and purchase price to be paid by the purchaser, as well as such other terms and provisions as the Authorized Officer determines to be necessary or appropriate in connection with the sale of the Notes. The Authorized Officer, the President, the Treasurer and the Secretary of the Board and other appropriate School District officials are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Notes, in accordance with law and the provisions of this Resolution.

4. Initially, fully registered Notes shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the School District

determines that it is in the best interest of the School District not to continue the book-entry system of transfer or that the interests of the holders of the Notes might be adversely affected if the book-entry system of transfer is continued, the School District may notify DTC and the note registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of note certificates. In such event, the note registrar and paying agent shall deliver, transfer and exchange note certificates as requested by DTC and any Participant or “beneficial owner” in appropriate amounts in accordance with this resolution. DTC may determine to discontinue providing its services with respect to the notes at any time by giving notice to the School District and the note registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the School District may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the School District shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the School District and the note registrar and paying agent shall be obligated to deliver note certificates in accordance with the procedures established by this resolution. In the event note certificates are issued, the provisions of this resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the School District and the note registrar and paying agent to do so, the School District and the note registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the notes to any Participant having bonds certified to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the notes.

Notwithstanding any other provision of this resolution to the contrary, so long as any note is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such notes and all notices with respect to the notes shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations relating to the notes between the School District and DTC. The Authorized

Officer is authorized to sign additional documents on behalf of the School District in such form as the Authorized Officer deems necessary or appropriate in order to accomplish the issuance of the Notes in accordance with law and this resolution. Notwithstanding any other provision of this Resolution to the contrary, if the Authorized Officer deems it to be in the best interest of the School District, the Notes shall not initially be issued through the book-entry-only transfer system of DTC.

5. The Huntington National Bank, Grand Rapids, Michigan is hereby appointed note registrar and paying agent for the Notes, and the Authorized Officer may enter into an agreement with such note registrar and paying agent. Alternatively, if the Notes are not initially issued through the book-entry-only transfer system of DTC, as provided in Section 4, the Treasurer may be appointed as note registrar and paying agent. The Authorized Officer from time to time as required may designate a successor note registrar and paying agent which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan.

6. The principal of and interest on the notes shall be payable in lawful money of the United States of America upon presentation of the note to the note registrar and paying agent.

7. The School District hereby appropriates a sufficient amount of the Pledged State Aid to repay the principal of and interest on the notes. In addition, the full faith and credit of the School District are hereby pledged irrevocably for payment of principal of and interest on the notes, and in case of the insufficiency of the Pledged State Aid, the School District shall pay the notes from any funds legally available therefor and, if necessary, shall levy sufficient taxes on all taxable property in the School District for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

8. The School District reserves the right to issue additional notes or other obligations of equal standing with the notes as to the Pledged State Aid. The School District further agrees that the amount payable as to principal and interest on the notes plus the amount payable as to principal and interest on or prior to the maturity date of the notes or any additional notes or other

obligations of equal standing with the notes as to payment from Pledged State Aid will not exceed 70% of the amount of Pledged State Aid.

9. Until a successor is designated by the Authorized Officer, the Treasurer of the Board of Education of the School District shall act as note registrar and paying agent for the notes. The Authorized Officer may designate, and may enter into an agreement with, a successor note registrar and paying agent for the notes that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan.

10. The notes shall be executed in the name of the School District by the manual or facsimile signatures of the President and the Secretary of the Board of Education of the School District and authenticated by the manual signature of the note registrar and paying agent or by an authorized representative of the note registrar and paying agent. After the notes have been executed and authenticated for delivery to the original purchaser, they shall be delivered by the Treasurer of the Board of Education to the purchaser upon receipt of the purchase price. Additional notes bearing the manual or facsimile signatures of the President and the Secretary of the Board of Education may be delivered to the note registrar and paying agent for authentication and delivery in connection with the exchange or transfer of notes. The note registrar and paying agent shall indicate on each note the date of its authentication.

11. Any note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date as the surrendered note.

Each note shall be transferable only upon the books of the School District, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the School District shall cancel the surrendered note and shall authenticate and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date as the surrendered note.

The School District and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the School District as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of such note and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of section 4 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the School District nor the note registrar and paying agent shall be affected by any notice to the contrary. The School District agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

12. The notes shall be in substantially the following form with such changes thereto as are approved by the President and the Secretary of the Board of Education, which approval shall be evidenced by their signatures on the notes:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF OAKLAND

WATERFORD SCHOOL DISTRICT
2019 STATE AID NOTE

INTEREST RATE

MATURITY DATE

DATE OF ORIGINAL ISSUE

September 25, 2019

Registered Owner:

Principal Amount:

The Waterford School District, County of Oakland, State of Michigan (the "School District"), acknowledges itself indebted to and for value received, hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the maturity date with interest thereon from the date hereof until paid at the Interest Rate set forth above (based upon a 360-day year, comprised of twelve 30-day months), upon presentation of this note at the [corporate trust]office of [The Huntington National Bank, Grand Rapids, Michigan][the Treasurer of the Board of Education of the School District, Oakland, Michigan], the note registrar and paying agent, or at such successor note registrar and paying agent as may be designated pursuant to the Resolution identified below. Principal is payable in lawful money of the United States of America. The full faith and credit of the School District are hereby pledged for the prompt payment of the principal of and interest on this note.

This note was authorized by a resolution of the Board of Education of the School District adopted August 1, 2019 (the "Resolution"), and is issued in anticipation of moneys remaining to be received by it from state school aid for the fiscal year beginning July 1, 2019, and an irrevocable appropriation of a sufficient amount of the pledged state aid has been made for the payment of the principal of and interest on this note. This note and the interest hereon are payable, as a first budget obligation, from any funds of the School District available therefor or from general ad valorem taxes imposed on all taxable property in the School District subject to applicable constitutional and statutory tax rate limitations. The School District has reserved the right to issue additional notes of equal standing with the notes of this issue as to the pledged state aid for the fiscal year ending June 30, 2020, subject to the limitations provided by law and subject to the limitations set forth in the Resolution.

This note is transferable, as provided in the Resolution, only upon the books of the School District kept for that purpose by the note registrar and paying agent, upon the surrender of this note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this note a new note or notes of any authorized denomination, in the same aggregate principal amount and of the same maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if

any, therein provided. Notes so authenticated and delivered shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount of the note.

This note is not subject to redemption prior to maturity.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this note have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the School District, including this note, does not exceed any constitutional or statutory limitation.

IN THE WITNESS WHEREOF, the Waterford School District, by its Board of Education, has caused this note to be signed in the name of the School District by the undersigned as of the 25th day of September, 2019.

WATERFORD SCHOOL DISTRICT

By: _____
President

And: _____
Secretary

CERTIFICATE OF AUTHENTICATION

This note is one of the notes described in the within mentioned Resolution.

Note Registrar and Paying Agent

AUTHENTICATION DATE: September 25, 2019

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____
(please print or type name, address and taxpayer identification number of transferee) the within
note and all rights thereunder and hereby irrevocably constitutes and appoints _____
attorney to transfer the within note on the books kept for registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

13. The School District covenants for the benefit of all holders of the notes to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") that must be satisfied subsequent to the issuance of the notes in order that the interest thereon be or continue to be excluded from gross income for federal income taxation purposes, including, but not limited to, requirements relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of note proceeds and moneys deemed to be note proceeds.

14. The President, the Treasurer and the Secretary of the Board of Education and the Authorized Officer are authorized to execute any documents or certificates necessary to complete the transaction including, but not limited to, any certificates relating to federal or state securities, laws, rules or regulations and any documents or certificates required by the Purchaser for its purchase of the notes.

15. If the Authorized Officer determines that it is not necessary or advisable to issue the notes in the full principal amount authorized in this resolution, then the Authorized Officer is hereby authorized to reduce such principal amount of the notes as set forth in a written order.

16. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

YEAS: _____

NAYS: _____

ABSTENTIONS: _____

STATE OF MICHIGAN)
)SS.
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Waterford School District, Oakland County, Michigan, at a regular meeting held on the 1st day of August, 2019, and that the meeting was held and the minutes therefor were filed in compliance with Act No. 267 of the Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 1st day of August, 2019.

Secretary, Board of Education
Waterford School District

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	8.b	Information Item
TOPIC:		Food Service Equipment Upgrade

Waterford School District Administration is seeking a proposal for the purchase of equipment to upgrade existing serving lines at Kettering, Mott, Mason and Pierce which includes cooling units, hot holding units, point of sale cart(s), and custom stainless steel installation for surfaces where merchandiser racks will be displayed.

Stafford Smith participates in the Wayne RESA CoPro+ (Collaborative Procurement) bid process that reduces costs for goods and services by eliminating the time and effort to process bids and leveraging the usage of school districts, county governments and municipalities statewide.

Funding Source: Food Service Fund

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Samantha Mozdierz, Director of Nutrition and Purchasing Services

Date of Meeting: July 18, 2019

WATERFORD BOARD OF EDUCATION – MINUTES

Regular Meeting
June 20, 2019

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by Member Sutherland at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Petrusha, Sutherland, Josselyn, and Halls

Absent: Members Barghahn, Piggott and Torres

Others: Bill Holbrook, Amy Dagenhardt, Nadine Milostan, Carly Stone, Darin Holley, Janet McLeod, Joe Humphrey, Vanesa Jennings, Mary Craite, Ann Kaschner, Christine Simiele, Ann Sakurada, Sally Hart, Robert Sakurada, Kelly Powell, Grant Smith, Becky Lesh, Michael Whittico, Lori McCracken and others not registered.

PUBLIC HEARING: 2019-2020 BUDGET AND MILLAGE RATE

The Public Hearing relative to the 2019-2020 millage rate and budget was opened by Member Sutherland at 6:00 PM.

There were no audience comments during the public hearing.

The hearing was closed at 6:01 PM.

APPROVAL OF THE AGENDA

Seeing no changes, the agenda was approved as presented.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

NEW BUSINESS

a. Superintendent's Recommendations

1. Recommendation 104-18-19 Relative to Millage Rate

Moved by Member Petrusha and supported by Member Sutherland that the Board of Education certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2019-20 School District Tax Collection.

NEW BUSINESS

a. Superintendent's Recommendations

1. Recommendation 104-18-19 Relative to Millage Rate (continued)

General Operating: (Non Homestead)

Voted 2012	<u>18.00</u>	Mills	
Total Authorized	18.00	Mills	
Compound Reduction Fraction *	<u>1.00</u>	Based on \$2,500,669,166	
Total to be Levied	<u>18.00</u>	Mills	Taxable Value

Debt Retirement: (All Property)

Total to be Levied 6.75 Mills

Total Levy:

Total Tax Levy Homestead 6.75 Mills

Total Tax Levy Non-Homestead 24.75 Mills

Total levy (100%) to be made in July 2019.

*The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation (Compound Reduction Fraction). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1.

Ayes: Members Halls, Josselyn, Sutherland and Petrusha
Nays: None
Motion carried. (4-0)

2. Recommendation 105-18-19 Relative to 2019-2020 Original Budget Resolution

Moved by Member Petrusha and supported by Member Josselyn that the Board of Education approve the attached 2019-2020 Original Budget Resolution.

Ayes: Members Halls, Josselyn, Sutherland and Petrusha
Nays: None
Motion carried. (4-0)

3. Recommendation 106-18-19 Relative to Summer Tax Collection Fees

Moved by Member Petrusha and supported by Member Josselyn that the Board of Education approve the 2019-2020 Summer Tax Collection Fees.

NEW BUSINESS

a. Superintendent's Recommendations

3. Recommendation 106-18-19 Relative to Summer Tax Collection Fees (continued)

	<u>2018-2019</u>		<u>2019-2020</u>		TURN OVER OF TAX MONEY
	TOTAL COLLECTION COST	PER PARCEL COST	TOTAL COLLECTION COST	PER PARCEL COST	
Waterford *	\$79,132.50	\$2.50	\$79,482.50	\$2.50	Once a Week
White Lake **	\$8,724.10	\$5.15	\$8,893.50	\$5.25	Every Friday
Independence ***	\$2,265.65	\$4.01	\$2,265.65	\$4.01	Every Friday
City of Lake Angelus****	\$320.00	\$4.00	\$320.00	\$4.00	Once a week
West Bloomfield*****	\$250.00	Flat Fee	\$250.00	Flat Fee	Every two weeks

- * The contract for summer tax collection is for three years (summer 2017, 2018, 2019). The cost for each year is \$79,132.50.
- ** The contract for summer tax collection is for three years (summer 2017, 2018, 2019, 2020, and 2021). The cost for each year is \$4.95, \$5.15, 5.25, 5.35, and \$5.40, respectively, per parcel.
- *** The contract for summer tax collection is for 2019.
- **** The contract for summer tax collection is for three years (summer 2017, 2018, and 2019). The cost for each year is \$4.00 per parcel.
- ***** The contract for summer tax collection is a flat fee of \$250.00.

Ayes: Members Halls, Josselyn, Sutherland and Petrusha
 Nays: None
 Motion carried. (4-0)

4. Recommendation 107-18-19 Relative to 2019-2020 Meal Prices

Moved by member Petrusha and supported by Member Josselyn that the Board of Education approve the following school meal prices for 2019-2020. Prices remain the same as the 2018-2019 school year.

<u>Breakfast</u>	<u>18/19</u>	<u>19/20</u>
Elementary	\$1.75	\$1.75
Secondary	\$1.75	\$1.75
Adult	\$2.50	\$2.50
<u>Lunch</u>	<u>18/19</u>	<u>19/20</u>
Elementary	\$2.75	\$2.75
Secondary	\$3.00	\$3.00
Adult	\$4.25	\$4.25

Ayes: Members Halls, Josselyn, Sutherland and Petrusha
 Nays: None
 Motion carried. (4-0)

NEW BUSINESS

a. Superintendent's Recommendation

5. Recommendation 108-18-19 Relative to Reduction of Teaching Personnel

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the reduction of teaching personnel on the list below consistent with the applicable provisions of the Michigan Teachers' Tenure Act and Board Policy 3131. Accordingly, the teachers listed below shall be notified in writing of the layoff effective June 30, 2019.

Kathryn Young

Ayes: Members Halls, Josselyn, Sutherland and Petrusha

Nays: None

Motion carried. (4-0)

6. Recommendation 109-18-19 Relative to Nonrenewal of Probationary Staff

Moved by Member Halls and supported by Member Sutherland that the Board of Education non-renew the following teacher:

Jennifer Decker – Special Education Teacher

Non-renewal

Effective: June 28, 2019

Ayes: Members Halls, Josselyn, Sutherland and Petrusha

Nays: None

Motion carried. (4-0)

7. Recommendation 110-18-19 Relative to Continuing Employment of Teaching Personnel

Moved by Member Halls and supported by Member Petrusha that the Board of Education accept the recommendation of the Superintendent for the re-employment of teaching personnel for the 2019-2020 school year personnel for the 2019-2020 school year per the attached list.

Ayes: Members Halls, Josselyn, Sutherland and Petrusha

Nays: None

Motion carried. (4-0)

8. Recommendation 111-18-19 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the following resignations/retirements/leave of absence expirations.

Brown, Micah – School Social Worker

Grayson Elementary

Resignation

Effective: August 21, 2019

Ferraz, Esther – Teacher

Mott High School

Resignation

Effective: June 14, 2019

NEW BUSINESS

a. Superintendent's Recommendation

8. Recommendation 111-18-19 Relative to Resignations/Retirements/Leave of Absence Expirations

Brown, Micah – School Social Worker
Grayson Elementary
Resignation
Effective: August 21, 2019

Ferraz, Esther – Teacher
Mott High School
Resignation
Effective: June 14, 2019

Klebba, Michael – Teacher
Mott High School
Resignation
Effective: June 14, 2019

Schick, Diana – Special Education Teacher
Kingsley Montgomery School
Resignation
Effective: August 21, 2019

Spuck, Angela – School Social Worker
Riverside Elementary
Resignation
Effective: August 23, 2019

Zimmerman, Rebecca – Teacher
Mott High School
Resignation
Effective: August 21, 2019

Ayes: Members Halls, Josselyn, Sutherland and Petrusha

Nays: None

Motion carried. (4-0)

9. Recommendation 112-18-19 Relative to Contract Changes/Appointments

Moved by Member Halls and supported by Member Petrusha that the Board of Education approve the following contract changes/appointments:

Gossett, Amanda – Special Education Teacher Kingsley Montgomery School
Probationary Contract
Effective: August 22, 2019

Tyson, Jamie – Special Education Teacher Haviland Elementary
Probationary Contract
Effective: August 22, 2019

Ayes: Members Halls, Josselyn, Sutherland and Petrusha

Nays: None

Motion carried. (4-0)

NEW BUSINESS

b. Consideration of Certain Purchases

1. Recommendation 113-18-19 Relative to Contract Award: Partial Roof Replacements at Donelson Hills Elementary, Kettering High School and Mott High School

Moved by member Petrusha and supported by Member Josselyn that the Board of Education approve the awarding of contracts for the partial roof replacements at Donelson Hills Elementary, Kettering High School and Mott High School.

Contractor	Donelson	Kettering	Mott
Newton Crane	\$ 597,000		
Streng		\$ 305,500	
Lutz			\$ 459,000

Total Award Package: \$ 1,361,500

Funding Source: 2016 Bond Series IV

Ayes: Members Halls, Josselyn, Sutherland and Petrusha

Nays: None

Motion carried. (4-0)

APPROVAL OF THE MINUTES

a. June 6, 2019, Regular Meeting and Closed Session

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the minutes of the June 6, 2019, Regular Meeting and corrected Closed Session minutes.

Ayes: Members Halls, Josselyn, Sutherland and Petrusha

Nays: None

Motion carried. (4-0)

ACCOUNTS PAYABLE

Moved by Member Petrusha and supported by Member Sutherland that the Board of Education approve the accounts payable for the month of May 2019, per the reports included in the June 20, 2019 materials.

Ayes: Members Halls, Sutherland, Petrusha, and Josselyn

Nays: None

Motion carried. (4-0)

FINANCIAL STATEMENT

The Board of Education is in receipt of the statement of revenues and expenditures for the nine months ended May 2019.

SUPPORT STAFF REPORT

The Board of Education is in receipt of the support staff report for the month of May 2019.

INFORMATION ITEMS

a. Summer Tax Collection Resolution

A recommendation to approve the Summer Tax Collection Resolution will be presented on July 18, 2019.

b. Asbestos Tile Removal in the Mott High School Cafeteria

The District is requesting proposals for asbestos tile removal in the Mott High School cafeteria. A recommendation to award the contract will be presented to the Board of Education on July 18, 2019.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

The following audience members addressed the Board of Education:

- Jessica Pumfrey
- Art Welch

SUPERINTENDENT'S REPORT

In the absence of Dr. Wunderlich, there was no superintendent's report.

DISCUSSION ITEMS

a. Future Items

No Meeting on July 4th

Upcoming Action Items:

- Summer Tax Collection Resolution
- Designation of Newspaper to Publish Official Board Notices
- Appointment of Legal Counsel
- Designee to Represent the Board in Elections
- Authorization to Represent the Board in Elections
- Legal Reference Note
- Memberships

DISCUSSION ITEMS

b. Board of Education Reports

Member Petrusha wished Dr. Wunderlich and Jan Himmelspach the best in retirement.

Member Halls spoke about Movies Under the Moonlight.

Member Sutherland thanked the Waterford Foundation and congratulated Member Halls for being recognized as the 2019 WF Golf Outing honoree for her contributions to the community. She also acknowledged Dr. Wunderlich and welcomed Mr. Lindberg.

ADJOURNMENT

The Regular Meeting was reconvened and adjourned by Member Sutherland at 6:37 PM.

A video recording is on file with the official minutes.

Secretary, Board of Education

/mr

**WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION**

Special Meeting

July 11, 2019

OPENING

A Special Meeting of the Waterford School District Board of Education was held in the Kurzman Administrative Offices – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan. The meeting was called to order by President Piggott at 7:00 PM.

PLEDGE OF ALLEGIANCE

The audience join the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Halls, Petrusha, Piggott, Sutherland, Torres, and Josselyn
Absent: None
Others: Megan Roberts, Joe Humphrey, Crystal McCready, Bonnie Jones, Kristen Wagner, Eric Lindemier, Mary Craite, Daryl Reppuhn, Patty Vitasinski, Lori McCracken, Margaret Bryce, Michele Wareck, Christine Simiele and others who did not register.

APPROVAL OF THE AGENDA

The agenda was approved as presented.

AUDIENCE COMMENTS

There were no audience comments.

BOARD VACANCY

Mary Barghahn, Board of Education Member, announced her resignation from the Waterford School District Board of Education effective June 21, 2019. The Waterford School District has accepted letters of interest for the current vacant position on the Board of Education. An individual will be appointed to fill the vacant position until the November 3, 2020 elections have been held and certified, and a newly elected individual has been sworn-in to fill the remainder of this position's term.

Applications were received by the following fifteen candidates: Linda Barnes, Kyle Bryant, Margaret Bryce, Patrick Donohue, John Himmelspach, Jo Ann Kohler, Eric Lindemier, Peter Marik, Virginia Poehlman, Michael Ristich, Caryn Ross, Emily Roth, Louis Schimmel, Grant Smith and Kristen Wagner.

After reviewing the letters of interest, resumes and other materials submitted by candidates, members of the Board expressed appreciation for the interest in the position and commended all applicants on their qualifications and willingness to serve the community. Each member of the Board discussed their top three selections. Those selections were charted and resulted in the narrowing of the pool to five candidates who will be interviewed on Tuesday, July 16, 2019, subject to availability. The candidates who will be interviewed include Margaret Bryce, Eric Lindemier, Michael Ristich, Louis Schimmel and Kristen Wagner. Interviews will be 15 minutes per candidate and each board member will ask one question.

ADJOURNMENT

The Special Meeting was adjourned at 7:54 PM.

**WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION**

Special Meeting

July 16, 2019

OPENING

A Special Meeting of the Waterford School District Board of Education was held in the Kurzman Administrative Offices – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan. The meeting was called to order by President Piggott at 6:30 PM.

PLEDGE OF ALLEGIANCE

The audience join the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Halls, Petrusha, Piggott, Sutherland, Torres, and Josselyn
Absent: None
Others: Scott Lindberg, Megan Roberts, Barbara Spiece, Larry Spiece, Nancy Ristich, Jessica Ristich, Mike Ristich, Sarah Yates, Vanessa Marks, Mary Craite, Elizabeth Spry, Marta Robak, Sally Hart, Colleen Farley, Meredith Greer, Lisa Kane, Patty and Richard Vitasinski, Annie Chachich, Mike McClure, Anna Torres, Michele Warreck, Heather Miller, Joe Humphrey and others who did not register.

APPROVAL OF THE AGENDA

The agenda was approved as presented.

BOARD OF EDUCATION VACANCY INTERVIEWS

The Board of Education interviewed the candidates listed below. Each candidate had fifteen minutes and was asked one question by each member of the Board. The questions were the same questions for every candidate.

Margaret Bryce
Kristen Wagner
Eric Lindemier

RECESS/RECONVENE

At 7:19 PM the President Piggott called a brief recess, reconvening the meeting at 7:26 PM to continue interviews with the candidates listed below.

Michael Ristich
Louis Schimmel

AUDIENCE COMMENTS

Sally Hart addressed the Board of Education regarding the PEG channels.

Colleen Farley inquired about the process moving forward.

An unnamed audience member commented that all of the candidates were outstanding.

Mary Craite spoke about the need for a common vision.

RECESS/RECONVENE

President Piggott recessed the meeting at 8:05 PM and reconvened at 8:15 PM.

Members of the Board offered comments commending all of the candidates and expressed their support for their top candidate choices. Member Petrusha expressed support for Louis Schimmel. Member Piggott expressed support for Margaret Bryce and Eric Michael Ristich. Member Sutherland expressed support for Louis Schimmel and Kristen Wagner, Member Torres expressed support for Margaret Bryce and Eric Lindemier. Member Halls expressed support for Louis Schimmel and Kristen Wagner. Member Josselyn expressed support for Margaret Bryce and Eric Lindemier.

Members discussed the process and expressed interest in taking more time to think about the decision and to reach out to candidates to clarify and elaborate on areas needed. The Board has through Saturday to appoint a candidate. In the absence of an appointment by the Board of Education, the matter will be turned over to Oakland Schools. President Piggott stated that the topic would be brought back before the Board at the next meeting on Thursday, July 18, 2019.

ADJOURNMENT

The Special Meeting was adjourned at 9:20 PM.

:mr

Board Secretary

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	
TOPIC:	ACCOUNTS PAYABLE FOR JUNE 2019

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of June 2019 as listed on pages 1-198, and the P-Card Account Statement listed on the last three pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$ 2,739,177.92
Special Ed Center Program	19,001.16
Community Service	53,870.02
Food Service	197,589.59
Capital Projects: 2016 Series II	1,889,149.61
Capital Projects: 2016 Series III	-
Capital Projects: 2016 Series IV	289,342.06
Student Activity	-
TOTAL ACCOUNTS PAYABLE	\$ 5,188,130.36

2. PAYMENTS BY WIRE OR ACH:

6/3/2019	5/3 Bank Food Service Bankcard Credit Fees	2,617.63
6/3/2019	5/3 Bank Merchant Bankcard Credit Fees	596.67
6/4/2019	Authnet Gateway Billing	36.60
6/4/2019	Edustaff Contracted Benefits	712.25
6/4/2019	Food Service MI Business Tax	279.82
6/4/2019	Food Service PayPal Payment Fees	282.10
6/4/2019	5/3 Bank Child Care SafeSave Bankcard Credit Fees	1,345.44
6/5/2019	Office of Retirement Service Payroll 5/24/19	61,288.73
6/5/2019	Office of Retirement Service Payroll 5/24/19	703,055.46
6/5/2019	Office of Retirement Service UAAL-May	628,238.12
6/7/2019	Edustaff Contracted Substitutes/Staff	108,302.28
6/7/2019	Food Service Meal Magic Fees	462.78
6/11/2019	5/3 Bank Merchant ACH-MPS Billing	176.05
6/11/2019	5/3 Bank Food Service ACH-MPS Billing	700.44
6/14/2019	Edustaff Contracted Substitutes/Staff	3,499.84
6/18/2019	Office of Retirement Services Payroll 6/7/19	61,060.36
6/18/2019	Office of Retirement Services Payroll 6/7/19	693,548.92
6/21/2019	Edustaff Contracted Substitutes/Staff	86,632.88
6/21/2019	5/3 Bank Bond Series III Service Charge	71.30
6/26/2019	5/3 Bank Purchasing Card-May Expenses	11,610.71
6/28/2019	Edustaff Contracted Substitutes/Staff	4,124.01
TOTAL WIRES OR ACH		\$ 2,365,428.09

TOTAL DISBURSEMENTS FOR JUNE 2019	\$ 7,553,558.45
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RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S): William Holbrook, CPA, Assistant Superintendent of Business and Operations
Amy Dagenhardt, Director of Finance & Budget
Samantha Mozdierz, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: July 18, 2019



Memorandum

To: Waterford School District Board of Education

From: William Holbrook, CPA, Assistant Superintendent of
Business & Operations
Amy Dagenhardt, Director of Finance & Budget

Subject: June 30, 2019 Financial Statement

Date: July 18, 2019

The June 30, 2019 financial statements will be presented by Yeo & Yeo as part of the audit at the **October 17, 2019** Board meeting. If you have any questions, please call William Holbrook at 248-682-0524.

**WATERFORD SCHOOL DISTRICT
SUPPORT STAFF REPORT
JULY 2019**

RESIGNATIONS

<p>Robison, Suzanne – Paraprofessional (WFSP) Children’s Village Resignation Effective: June 3, 2019</p> <p>Mathes, Tammi – Paraprofessional Special Education (WFSP) Kingsley Montgomery Resignation Effective: June 5, 2019</p> <p>Retford, Ciara – Paraprofessional Special Education (WFSP) Stepanski Early Childhood Center Resignation Effective: June 6, 2019</p> <p>Butler, Brelynn – Paraprofessional Special Education (WFSP) Kingsley Montgomery Resignation Effective: June 14, 2019</p> <p>Daniel, Ashley – Paraprofessional Special Education (WFSP) Knudsen Elementary School Resignation Effective: June 14, 2019</p> <p>Flores, Juliana – Paraprofessional Special Education (WFSP) Kingsley Montgomery Resignation Effective: June 14, 2019</p> <p>Hoekstra, Diana – Paraprofessional Special Education (WFSP) Riverside Elementary School Resignation Effective: June 14, 2019</p> <p>LeMarbe, Shannon – Paraprofessional Special Education (WFSP) Pierce Middle School Resignation Effective: June 14, 2019</p> <p>Nichols, Sherry – Building Support (WFSP) Donelson Hills Elementary School Resignation Effective: June 14, 2019</p> <p>Pine, Joseph – Bus Driver (WFSP) Senior Center Resignation Effective: June 14, 2019</p>	<p>Reinke, Sherry – Bus Driver (MESPA III) Transportation Retirement Effective: June 14, 2019</p> <p>Rodriquez, Odelia – Child Care Assistant (WFSP) Cooley Elementary School Resignation Effective: June 14, 2019</p> <p>Rossman, Jessica – Paraprofessional Special Education (WFSP) Kingsley Montgomery Resignation Effective: June 14, 2019</p> <p>Truong, Jennifer – Building Support (WFSP) Beaumont Elementary School Resignation Effective: June 14, 2019</p> <p>VanZweden, Michelle – Paraprofessional Special Education (WFSP) Knudsen Elementary School Resignation Effective: June 14, 2019</p> <p>Williams, Carol – Paraprofessional (WFSP) Stepanski Early Childhood Center Retirement Effective: June 14, 2019</p> <p>Beck, Anne – Secretary/Office Manager (MESPA I) Houghton Elementary School Retirement Effective: June 21, 2019</p> <p>Bierschbach, Carl – Facilities Maintenance (MESPA III) Central Warehouse Retirement Effective: June 21, 2019</p> <p>Rimmell, Melissa – Paraprofessional (WFSP) Mason Middle School Resignation Effective: June 21, 2019</p> <p>Yaroch, Sarah – Noon Attendant (WFSP) Grayson Elementary School Resignation Effective: June 27, 2019</p> <p>Timmreck, Janet – Cook/Manager (MESPA III) Central Office Retirement Effective: June 30, 2019</p>
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CONTRACT CHANGES/APPOINTMENTS

<p>Jones, Misty – Building Support (WFSP) Beaumont Elementary School Effective: June 3, 2019</p> <p>Toner, William – Facilities Maintenance (MESPA III) Central Warehouse Effective: June 10, 2019</p> <p>Stoddard, Patricia – Sub Bus Driver (Blue Book) Transportation Effective: June 11, 2019</p> <p>Traeye, Cooper – Student Worker (Non-Union) Riverside Elementary School – Child Care Student Worker Effective: June 17, 2019</p> <p>Gaytan, Andrew – Student Worker (Non-Union) Stepanski Early Childhood Center – Child Care Student Worker Effective: June 19, 2019</p> <p>Ervin, Makayla – Student Worker (Non-Union) Stepanski Early Childhood Center – Child Care Student Worker Effective: June 26, 2019</p> <p>McManus, Tamara – Relief Bus Driver (Blue Book) Transportation Effective: June 26, 2019</p>	
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Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: July 18, 2019

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.a.(1) NEW BUSINESS
Superintendent's Recommendation 01-19-20
TOPIC: Designate Area Newspaper to Publish Official Board Notices

It is recommended that the Board of Education designate The Oakland Press for publication of legal notices for the 2019-2020 school year.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.a.(2)	NEW BUSINESS Superintendent's Recommendation 02-19-20
TOPIC:	Appointment of Legal Counsel

It is recommended that the Board of Education hereby recognize and appoint the following law firms as 2019-2020 approved legal counsel for the Waterford School District to be utilized as determined by the Superintendent of Schools or designee.

- Lusk & Albertson, P.L.C.
- Thrun Law Firm
- Clark Hill P.L.C.
- Richard E. Kroopnick, PLC

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.a.(3)	NEW BUSINESS Superintendent's Recommendation 03-19-20
TOPIC:	External Auditor

It is recommended that the Board of Education recognize Yeo & Yeo, P.C. as the external auditor for the 2019-2020 school year. In July 2017 the Board of Education approved the auditing engagement between Waterford School District and Yeo & Yeo, P.C., for three years, 2018-2020.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.a.(4)	NEW BUSINESS Superintendent's Recommendation 04-19-20
TOPIC:	RESOLUTION - Appointment of Superintendent or Designee to Represent the Board of Education in all Elections

Motion:

RESOLVED, That the Board of Education appoint Scott A. Lindberg, Superintendent of Schools, or his designee, William Holbrook, Assistant Superintendent, Business and Operations, to represent the Board in all elections.

The School Code of 1976 (as amended) provides that, "The secretary of a school district, a local act district, or an intermediate school district, shall be the chief election officer of the respective district with authority to delegate election duties to a member of the district's administrative staff". (380.1001(2)).

Therefore, I, secretary of the Waterford School District Board of Education, do hereby appoint Scott A. Lindberg., Superintendent of Schools, or his designee William Holbrook, Assistant Superintendent, Business and Operations, to perform the regular duties of the secretary in the administration of all school elections in the district.

The appointment and the accompanying Constitutional Oath of Office shall be incorporated as a part of the official minutes of the Board of Education.

CONSTITUTIONAL OATH OF OFFICE

State of Michigan)
 SS
County of Oakland)

I do solemnly swear, or affirm, that I will support the Constitution of the United States and the Constitution of this State, and that I will faithfully discharge the election duties of the Secretary of the Waterford School District Board of Education in all school district elections to the best of my ability.

Scott A. Lindberg William Holbrook
Superintendent of Schools Assistant Superintendent, Business and Operations

Taken, subscribed and sworn to before me this 18th day of July, 2019.

Secretary, Waterford School District
Board of Education

Resource Person: Scott A. Lindberg, Superintendent of Schools
Date of Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.a.(5)	NEW BUSINESS Superintendent's Recommendation 05-19-20
TOPIC:	Authorization to Represent Waterford School District in Property Matters

It is recommended that the Board of Education authorize William Holbrook, Assistant Superintendent, Business and Operations, to represent the Waterford School District Board of Education in all property matters, enabling him to sign Board approved purchase, sale and lease agreements on the Board's behalf.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	13.a.(6) NEW BUSINESS Superintendent's Recommendation 06-19-20
TOPIC:	School District Legal Reference Note

This note is added (or attached) to the minutes of the July 18, 2019, Regular meeting of the Board of Education as a legal reference status of our school district:

1. Legal name of school district: The Board of Education, Oakland County, DBA
Waterford School District
2. This district is a general powers school district by operation of law.
The Board of Education is comprised of seven (7) members, who are elected for terms of six (6) years.
Members holding office on July 1, 2019 and the expiration of their current terms are listed below:

3. Vacant	term expires 2022
Heather Halls	term expires 2020
Julie Josselyn	term expires 2024
Robert Petrusa, Jr.	term expires 2022
Bob Piggott	term expires 2022
Joan Sutherland	term expires 2024
John Paul Torres	term expires 2020
4. Members of the Board of Education are elected in the November election, even years.
Legal Citation: MCL 380.11a, 380.1031

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.a.(7)	NEW BUSINESS Superintendent's Recommendation 07-19-20
TOPIC:	Renewal of Memberships

It is recommended that the Board of Education authorize the administration to renew Waterford School District memberships for the 2019-2020 school year in the following organizations:

- Metropolitan Detroit Bureau of School Studies, Inc.
- Michigan Association of School Boards
- Michigan Association of School Boards Legal Trust Fund
- Michigan High School Athletic Association
- Michigan School Investment Association
- Middle Cities Educational Management
- Michigan Association of School Administrators

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO.:	13.a.(8) NEW BUSINESS Superintendent's Recommendation 08-19-20
TOPIC:	Resolution: Designation of Depositories

It is recommended that the Board approve the following resolution designating legal depositories of District money for the 2019-2020 school year.

DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, that the following list of financial institutions are designated as legal depositories of the moneys belonging to Waterford School District:

- Comerica Bank
- Chase Bank
- Clarkston State Bank
- Fifth Third Bank
- Huntington National Bank
- Birmingham Bloomfield Credit Union
- Metro North Federal Credit Union
- PNC Bank

These financial institutions are hereby authorized to accept for its credit and/or collection, any and all checks, drafts and other negotiable instruments when endorsed in its name by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, THAT

Comerica Bank, Chase Bank, Clarkston State Bank, Fifth Third Bank, PNC Bank and Metro North Federal Credit Union be authorized depositories for internal school funds of the district; and

BE IT FURTHER RESOLVED, THAT

The Board of Education Treasurer is hereby authorized to sign for Certification/Declaration of signatures and/or names of Authorized Signers and Authorized Agents for all accounts opened under such captions as may be necessary or desirable; and

BE IT FURTHER RESOLVED, THAT

Any and all funds credited to such accounts with the depositories may be paid out or withdrawn upon checks drawn against the respective accounts when signed by the Superintendent, Scott A. Lindberg.

In the absence of the Superintendent, the lines of authority in decision making and signing will be as follows and the Superintendent informed:

William Holbrook	Assistant Superintendent, Business & Operations
Lisa McFee	Assistant Superintendent, Teaching & Learning Services

Resource Person: William Holbrook, Assistant Superintendent, Business and Operations
Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 13.a.(9)	NEW BUSINESS Superintendent's Recommendation 09-19-20
TOPIC:	Summer Tax Collection – Board Resolution

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2020 (2020-2021 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2020, forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

Resource Persons: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget

Date of Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.a.(10) NEW BUSINESS
Superintendent's Recommendation 10-19-20
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Buchler, Leeann – Special Education Teacher
Houghton Elementary
Resignation
Effective: August 9, 2019

Craig, Jennifer – Teacher
Riverside Elementary
Resignation
Effective: August 16, 2019

Gossett, Amanda – Special Education Teacher
Houghton Elementary School
Resignation
Effective: Resigned prior to starting

Janette, Debra – Teacher
Houghton Elementary
Resignation
Effective: August 5, 2019

Klepp, Laura – Special Education Teacher
Stepanski Early Childhood Center
Resignation
Effective: August 22, 2019

Robinson, Kathleen – Teacher
Mott High School
Resignation
Effective: August 26, 2019

Salminen, Steve – Physical Therapist
Multiple locations
Resignation
Effective: June 14, 2019

Seath, Evan – Special Education Teacher
Knudsen Elementary
Resignation
Effective: August 22, 2019

Watson, Jay – Special Education Teacher
Mott High School
Resignation
Effective: August 21, 2019

Watts, Shelby – Teacher
Haviland Elementary
Resignation
Effective: August 25, 2019

Resource Person(s): Janet McLeod, Director of Human Resources
Date of Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.a(11)	NEW BUSINESS Superintendent's Recommendation 11-19-20
TOPIC:	Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2019-2020 school year:

Ackley, Jessica – Special Education Teacher
Haviland & Schoolcraft Elementary
Probationary Contract
Effective: August 22, 2019

Ball, Alexandra – School Social Worker
Grayson Elementary
Probationary Contract
Effective: August 22, 2019

Benham, Nicole – Speech & Language Pathologist
Kingsley Montgomery School
Probationary Contract
Effective: August 22, 2019

Brisse, Shannon – Special Education Teacher
Mason Middle School
Probationary Contract
Effective: August 22, 2019

Cutean, Jocelyn – Teacher
Mott High School
Probationary Contract
Effective: August 22, 2019

Haas, Lindsay – Special Education Teacher
Mott High School
Probationary Contract
Effective: August 22, 2019

Jenkins, Laura – Teacher
Kettering High School
Probationary Contract
Effective: August 22, 2019

Kingston, Linda – Physical Therapist
Multiple Locations
Annual Contract
Effective: August 22, 2019

Miles, Alicia – School Social Worker
Riverside Elementary
Annual Contract
Effective: August 22, 2019

Morris, Rhonda – Special Education Teacher
Knudsen Elementary
Annual Contract
Effective: August 22, 2019

Newer, Karoline – Special Education Teacher
Houghton Elementary
Probationary Contract
Effective: August 22, 2019

Nuss, Sarah – Speech & Language Pathologist
Multiple Locations
Annual Contract
Effective: August 22, 2019

Schutte, Anna – Special Education Teacher
Kettering High School
Probationary Contract
Effective: August 22, 2019

Waldroop, Silisa – Special Education Teacher
Haviland Elementary
Probationary Contract
Effective: August 22, 2019

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: July 18, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.b.(1) NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 12-19-20
TOPIC: Asbestos Tile Removal – Mott High School Cafeteria

The Administration recommends the awarding of a contract for asbestos tile removal in the Mott High School cafeteria.

VENDOR	TOTAL BID AMT
Total Environmental Services*	\$16,750

*Recommended Award – Total Environmental Services

Funding Source: 2016 Bond Series IV

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget
Samantha Mozdierz, Director of Nutrition and Purchasing Services
John Keglovitz, Associate Director, Maintenance and Operations

Date of Meeting: July 18, 2019

