

WATERFORD SCHOOL DISTRICT
Regular Meeting of the Board of Education
Thursday, August 1, 2019 - 6:30 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Audience Comments on Action Items
6. Information Items
 - a. Tentative Agreements: WEA, MESPA I, MESPA II, MESPA III and WASA
7. Approval of Minutes
 - a. July 17, 2019, Regular Meeting
 - b. July 17, 2019, Closed Session
8. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 13-19-20 Relative to Resignations/Retirements/Leave of Absence Expirations
 - (2) Recommendation 14-19-20 Relative to Teaching Contract Changes/Appointments
 - (3) Recommendation 15-19-20 Relative to Tentative Agreement: Waterford Education Association (WEA)
 - (4) Recommendation 16-19-20 Relative to Tentative Agreement: MESPA I
 - (5) Recommendation 17-19-20 Relative to Tentative Agreement: MESPA II
 - (6) Recommendation 18-19-20 Relative to Tentative Agreement: MESPA III
 - (7) Recommendation 19-19-20 Relative to Tentative Agreement: WASA
 - (8) Recommendation 20-19-20 Relative to Administrative Appointment
 - (9) Recommendation 21-19-20 Relative to 2019-2020 Short Term Borrowing Resolution
 - (10) Recommendation 22-19-20 Relative to Surplus Property – Removal of Parcel #5 (Hospital Road)
 - b. Consideration of Certain Purchases
 - (1) Recommendation 23-19-20 Relative to Contract Award: Food Service Equipment
9. Audience Comments on Non-Action Items
10. Superintendent's Report
11. Discussion Items
 - a. Future
 - (1) Board of Education Meeting, August 15
 - b. Board of Education Reports
12. Adjournment

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.a. Information Item

TOPIC: Tentative Agreements: WEA, MESPA I, MESPA II, MESPA III and WASA

Janet McLeod, Director of Human Resources, will discuss the recommendation relative to the Tentative Agreement with the Waterford Education Association (WEA), MESPA I, MESPA II, MESPA III, and WASA pending ratification.

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: August 1, 2019

WATERFORD BOARD OF EDUCATION – MINUTES

**Regular Meeting
July 18, 2019**

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Piggott at 6:30 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Petrusha, Sutherland (6:36 PM), Josselyn, Piggott, Torres and Halls
Absent: None
Others: Bill Holbrook, Amy Dagenhardt, Nadine Milostan, Carly Stone, Darin Holley, Lisa McFee, Janet McLeod, Sally Hart, Joe Humphrey, Nancy Ristich, Mary Craite, Mike Ristich, Lori McCracken, Louis Schimmel, Ann Kaschner, Art Welch, Patty and Richard Vitasinski, Trena W., Kelly Powell, Marta Robak, Jennifer Javorsky, Daryl Reppuhn, Lisa Kane, Kristen Wagner, Sarah Yates, Dan Lombardo, Angie Smith, Megan Roberts and others not registered.

APPROVAL OF THE AGENDA

Seeing no changes, the agenda was approved as presented.

BOARD OF EDUCATION TRUSTEE VACANCY

Mary Barghahn, Board of Education Member, announced her resignation from the Waterford School District Board of Education effective June 21, 2019. The Board accepted applications for the current vacant position on the Board of Education. An individual will be appointed to fill the vacant position until the November 3, 2020 elections have been held and certified, and a newly elected individual has been sworn-in to fill the remainder of this position's term. Interested persons were asked to submit a letter expressing interest in the board position and their qualifications. The Board held two special meetings, July 11 and July 16, to review candidates and discuss the appointment.

Moved by Member Josselyn and supported by Member Halls that the Board of Education appoint Michael Ristich to the vacant position on the Waterford Board of Education.

President Piggott offered the opportunity for public comment.

Louis Schimmel addressed the Board of Education and requested his name be withdrawn from consideration.

Jennifer Javorsky expressed support for Margaret Bryce.

Members of the Board offered comments in support of Dr. Ristich.

Ayes: Members Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (6-0)

Megan Roberts, Notary Public, administered the Oath of Office to Michael Ristich, who immediately took his seat in his role as Board Trustee.

ELECTION OF OFFICER

a. Treasurer

Member Petrusha nominated Member Sutherland for the office of Treasurer.

The Board voted unanimously in support of Member Sutherland serving as Treasurer for 2019.

INFORMATION ITEMS

a. 2019-2020 Short Term Borrowing Resolution

Based on cash flow projections the Administration has determined it is necessary to borrow up to \$7,800,000 to meet short term cash flow obligations. These projections have been reviewed and supported by the Michigan School Investment Association. This short term borrowing for the 2019-20 fiscal year will be repaid September of 2020.

Historically the District has borrowed for short term obligations based on the timing of receiving state aid funds. The borrowing will be accomplished through brokerage firms and banking institution bids.

The administration recommends the Board of Education adopt the attached resolution on August 1, 2019 authorizing the borrowing.

b. Purchase of Food Service Equipment

Waterford School District Administration is seeking a proposal for the purchase of equipment to upgrade existing serving lines at Kettering, Mott, Mason and Pierce which includes cooling units, hot holding units, point of sale cart(s), and custom stainless steel installation for surfaces where merchandiser racks will be displayed.

Stafford Smith participates in the Wayne RESA CoPro+ (Collaborative Procurement) bid process that reduces costs for goods and services by eliminating the time and effort to process bids and leveraging the usage of school districts, county governments and municipalities statewide.

Funding Source: Food Service Fund

APPROVAL OF MINUTES

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the minutes of the June 20, 2019, Regular Meeting, July 11, 2019, Special Meeting and July 16, 2019, Special Meeting.

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

ACCOUNTS PAYABLE

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the accounts payable for the month of June 2019, per the reports included in the July 19, 2019 materials.

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

FINANCIAL STATEMENT

The June 30, 2019 financial statements will be presented by Yeo & Yeo as part of the audit at the October 17, 2019 Board meeting.

SUPPORT STAFF REPORT

The Board of Education is in receipt of the support staff report for the month of June 2019.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

NEW BUSINESS

a. Superintendent's Recommendations

1. Recommendation 01-19-20 Relative to Area Newspaper to Publish Official Board Notices

Moved by Member Halls and supported by Member Sutherland that the Board of Education designate The Oakland Press for publication of legal notices for the 2019-2020 school year.

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

2. Recommendation 02-19-20 Relative to Appointment of Legal Counsel

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the attached 2019-2020 Original Budget Resolution.

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

3. Recommendation 03-19-20 Relative to External Auditor

Moved by Member Sutherland and supported by Member Halls that the Board of Education recognize Yeo & Yeo, P.C. as the external auditor for the 2019-2020 school year. In July 2017 the Board of Education approved the auditing engagement between Waterford School District and Yeo & Yeo, P.C., for three years, 2018-2020.

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

4. Recommendation 04-19-20 Relative to Designee to Represent the Board in Elections

Moved by Member Halls and supported by Member Torres that the Board of Education appoint Scott A. Lindberg, Superintendent of Schools, or his designee, William Holbrook, Assistant Superintendent, Business and Operations, to represent the Board in all elections.

NEW BUSINESS

a. Superintendent's Recommendations

4. Recommendation 04-19-20 Relative to Designee to Represent the Board in Elections (*continued*)

The School Code of 1976 (as amended) provides that, "The secretary of a school district, a local act district, or an intermediate school district, shall be the chief election officer of the respective district with authority to delegate election duties to a member of the district's administrative staff". (380.1001(2)).

Therefore, I, secretary of the Waterford School District Board of Education, do hereby appoint Scott A. Lindberg., Superintendent of Schools, or his designee William Holbrook, Assistant Superintendent, Business and Operations, to perform the regular duties of the secretary in the administration of all school elections in the district.

The appointment and the accompanying Constitutional Oath of Office shall be incorporated as a part of the official minutes of the Board of Education.

CONSTITUTIONAL OATH OF OFFICE

State of Michigan)

SS

County of Oakland)

I do solemnly swear, or affirm, that I will support the Constitution of the United States and the Constitution of this State, and that I will faithfully discharge the election duties of the Secretary of the Waterford School District Board of Education in all school district elections to the best of my ability.

Scott A. Lindberg

William Holbrook

Superintendent of Schools

Assistant Superintendent, Business and Operations

Taken, subscribed and sworn to before me this 18th day of July, 2019.

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

5. Recommendation 05-19-20 Relative to Authorization to Represent the Board in Property Matters

Moved by Member Halls and supported by Member Sutherland that the Board of Education authorize William Holbrook, Assistant Superintendent, Business and Operations, to represent the Waterford School District Board of Education in all property matters, enabling him to sign Board approved purchase, sale and lease agreements on the Board's behalf.

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

NEW BUSINESS

a. Superintendent's Recommendations

6. Recommendation 06-19-20 Relative to School District Legal Reference Note

Moved by Member Halls and supported by Member Sutherland that the Board of Education that the following note is added to the minutes of the July 18, 2019, Regular meeting of the Board of Education as a legal reference status of our school district:

1. Legal name of school district: The Board of Education, Oakland County, DBA Waterford School District
2. This district is a general powers school district by operation of law.
3. The Board of Education is comprised of seven members, who are elected for terms of six years.
4. Members holding office on July 1, 2019 and and the expiration of their current terms are listed below:

*Vacant	term expires 2022
Heather Halls	term expires 2020
Julie Josselyn	term expires 2024
Robert Petrusha, Jr.	term expires 2022
Bob Piggott	term expires 2022
Joan Sutherland	term expires 2024
John Paul Torres	term expires 2020

*Vacant term filled by appointment of Michael Ristich on July 18, 2019.

5. Members of the Board of Education are elected in the November election, even years.

Legal citation: MCL 380.11a, 380.1031

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

7. Recommendation 07-19-20 Relative to Renewal of Memberships

Moved by Member Halls and supported by Member Sutherland that the Board of Education authorize the administration to renew Waterford School District memberships for the 2019-2020 school year in the following organizations.

Metropolitan Detroit Bureau of School Studies, Inc.
Michigan Association of School Boards
Michigan Association of School Boards Legal Trust Fund
Michigan High School Athletic Association
Michigan School Investment Association
Middle Cities Educational Management
Michigan Association of School Administrators

NEW BUSINESS

a. Superintendent's Recommendations

7. Recommendation 07-19-20 Relative to Renewal of Memberships (*continued*)

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

8. Recommendation 08-19-20 Relative to Designation of Depositories

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the following resolution designating legal depositories of District money for the 2019-2020 school year.

BE IT RESOLVED, that the following list of financial institutions are designated as legal depositories of the moneys belonging to Waterford School District:

Comerica Bank
Chase Bank
Clarkston State Bank
Fifth Third Bank
Huntington National Bank
Birmingham Bloomfield Credit Union
Metro North Federal Credit Union
PNC Bank

These financial institutions are hereby authorized to accept for its credit and/or collection, any and all checks, drafts and other negotiable instruments when endorsed in its name by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, THAT

Comerica Bank, Chase Bank, Clarkston State Bank, Fifth Third Bank, PNC Bank and Metro North Federal Credit Union be authorized depositories for internal school funds of the district; and

BE IT FURTHER RESOLVED, THAT

The Board of Education Treasurer is hereby authorized to sign for Certification/Declaration of signatures and/or names of Authorized Signers and Authorized Agents for all accounts opened under such captions as may be necessary or desirable; and

BE IT FURTHER RESOLVED, THAT

Any and all funds credited to such accounts with the depositories may be paid out or withdrawn upon checks drawn against the respective accounts when signed by the Superintendent, Scott A. Lindberg.

In the absence of the Superintendent, the lines of authority in decision making and signing will be as follows and the Superintendent informed:

William Holbrook
Lisa McFee

Assistant Superintendent, Business & Operations
Assistant Superintendent, Teaching & Learning

NEW BUSINESS

a. Superintendent's Recommendations

8. Recommendation 08-19-20 Relative to Designation of Depositories (*continued*)

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

9. Recommendation 09-19-20 Relative to Summer Tax Collection Resolution

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the following summer tax collection resolution.

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2020 (2020-2021 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2020, forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha

Nays: None

Motion carried. (7-0)

10. Recommendation 10-19-20 Relative to Retirements/Resignations/Leave of Absence Expirations

Moved by Member Halls and supported by Member Sutherland that the Board of Education accept the following resignations:

Buchler, Leeann – Special Education Teacher

Houghton Elementary

Resignation

Effective: August 9, 2019

NEW BUSINESS

a. Superintendent's Recommendations

10. Recommendation 10-19-20 Relative to Retirements/Resignations/Leave of Absence Expirations (continued)

Craig, Jennifer – Teacher
Riverside Elementary
Resignation
Effective: August 16, 2019

Gossett, Amanda – Special Education Teacher
Houghton Elementary School
Resignation
Effective: Resigned prior to starting

Janette, Debra – Teacher
Houghton Elementary
Resignation
Effective: August 5, 2019

Klepp, Laura – Special Education Teacher
Stepanski Early Childhood Center
Resignation
Effective: August 22, 2019

Robinson, Kathleen – Teacher
Mott High School
Resignation
Effective: August 26, 2019

Salminen, Steve – Physical Therapist
Multiple locations
Resignation
Effective: June 14, 2019

Seath, Evan – Special Education Teacher
Knudsen Elementary
Resignation
Effective: August 22, 2019

Watson, Jay – Special Education Teacher
Mott High School
Resignation
Effective: August 21, 2019

Watts, Shelby – Teacher
Haviland Elementary
Resignation
Effective: August 25, 2019

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha
Nays: None
Motion carried. (7-0)

NEW BUSINESS

a. Superintendent's Recommendations

11. Recommendation 11-19-20 Relative to Teaching Contract Changes/Appointments

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the following teaching contract changes and appointments for the 2019-2020 school year:

Ackley, Jessica – Special Education Teacher
Haviland & Schoolcraft Elementary
Probationary Contract
Effective: August 22, 2019

Ball, Alexandra – School Social Worker
Grayson Elementary
Probationary Contract
Effective: August 22, 2019

Benham, Nicole – Speech & Language Pathologist
Kingsley Montgomery School
Probationary Contract
Effective: August 22, 2019

Brisse, Shannon – Special Education Teacher
Mason Middle School
Probationary Contract
Effective: August 22, 2019

Cutean, Jocelyn – Teacher
Mott High School
Probationary Contract
Effective: August 22, 2019

Haas, Lindsay – Special Education Teacher
Mott High School
Probationary Contract
Effective: August 22, 2019

Jenkins, Laura – Teacher
Kettering High School
Probationary Contract
Effective: August 22, 2019

Kingston, Linda – Physical Therapist
Multiple Locations
Annual Contract
Effective: August 22, 2019

Miles, Alicia – School Social Worker
Riverside Elementary
Annual Contract
Effective: August 22, 2019

NEW BUSINESS

a. Superintendent's Recommendations

11. Recommendation 11-19-20 Relative to Teaching Contract Changes/Appointments (*continued*)

Morris, Rhonda – Special Education Teacher
Knudsen Elementary
Annual Contract
Effective: August 22, 2019

Newer, Karoline – Special Education Teacher
Houghton Elementary
Probationary Contract
Effective: August 22, 2019

Nuss, Sarah – Speech & Language Pathologist
Multiple Locations
Annual Contract
Effective: August 22, 2019

Schutte, Anna – Special Education Teacher
Kettering High School
Probationary Contract
Effective: August 22, 2019

Waldroop, Silisa – Special Education Teacher
Haviland Elementary
Probationary Contract
Effective: August 22, 2019

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha
Nays: None
Motion carried. (7-0)

b. Consideration of Certain Purchases

1. Recommendation 12-19-20 Relative to Contract Award: Asbestos Tile Removal-Mott HS

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the awarding of a contract for asbestos tile removal in the Mott High School cafeteria to Total Environmental Services in the amount of \$16,750. Funding source is the 2016 Bond Series IV.

Ayes: Members Ristich, Halls, Josselyn, Torres, Piggott, Sutherland and Petrusha
Nays: None
Motion carried. (7-0)

AUDIENCE COMMENTS ON NON-ACTION ITEMS

The following audience members addressed the Board of Education regarding the new superintendent:

- Jennifer Javorski
- Jessica Pumfrey

SUPERINTENDENT'S REPORT

Scott Lindberg, Superintendent, discussed the first steps in his 90 day plans and the successful year ahead.

DISCUSSION ITEMS

- a. Future Items
Action Items
- 2019-2020 Short Term Borrowing Resolution
 - Action – Contract Award: Food Service Equipment

- b. Board of Education Reports

Member Sutherland acknowledged Jason Pratt who is advocating in DC for the arts.

Member Petrusha extended condolences to the family of Mr. Donnelly.

Member Torres Welcomed Dr. Ristich to the Board of Education.

Member Josselyn discussed healing as a board, upcoming class reunion and Project Backpack.

Member Ristich shared information about himself and thanked Eric Lindemier and Kristen Wagner.

Member Piggott welcomed Superintendent Lindberg and discussed moving forward together for the benefit of our students and this district.

CLOSED SESSION

At 7:50 PM, by Roll Call Vote, the Board of Education recessed to Closed Session in accordance with Section 8 of the Open Meetings Act to consider the written opinion of legal counsel and to discuss negotiations.

RCV: Petrusha (Yes), Sutherland (Yes), Piggott (Yes), Torres (Yes), Josselyn (Yes), Halls (Yes) and Ristich (Yes)

REVONVENE/ADJOURNMENT

The Regular Meeting was reconvened and adjourned by Member Piggott at 9:23 PM.

A video recording of the regular meeting is on file with the official minutes.

Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.a.(1)	NEW BUSINESS Superintendent's Recommendation 13-19-20
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Abel, Patricia – Teacher
Mott High School
Resignation
Effective: August 26, 2019

Carter, Amanda – Special Education Teacher
Haviland Elementary
Resignation
Effective: August 21, 2019

Ghislain, Jessica – Special Education Teacher
Kingsley Montgomery
Resignation
Effective: August 2, 2019

Ikonen, Paul – School Social Worker
Kingsley Montgomery
Resignation
Effective: August 21, 2019

Paszkievicz, Samantha – Speech Therapist
Kettering High School
Resignation
Effective: August 9, 2019

Strong, Kristen – Speech Therapist
Resignation
Effective: August 23, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.a(2) NEW BUSINESS
Superintendent's Recommendation 14-19-20
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2019-2020 school year:

Fromwiller, Jeffrey – Special Education Teacher
Mott High School
Annual Contract (Retiree)
Effective: August 27, 2019

Grashik, Brittany – Special Education Teacher
Kingsley Montgomery
Probationary Contract
Effective: August 22, 2019

Maul, Nicole – Teacher
Mott High School
Probationary Contract
Effective: August 22, 2019

Nolan, Anne – Speech & Language Pathologist
Schoolcraft Elementary
Annual Contract (Retiree)
Effective: August 27, 2019

Panczak, Lori – Special Education Teacher
Stepanski Early Childhood Center
Probationary Contract
Effective: August 22, 2019

Schulte, Hannah – Teacher
Mott High School
Probationary Contract
Effective: August 22, 2019

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: August 1, 2019

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.a(3) NEW BUSINESS

Superintendent's Recommendation 15-19-20

TOPIC: Tentative Agreement: Waterford Education Association (WEA)

It is recommended that the Board of Education approve the attached Tentative Agreement with the Waterford Education Association (WEA) pending ratification by its membership.

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: August 1, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.a.(4) NEW BUSINESS
Superintendent's Recommendation 16-19-20
TOPIC : Tentative Agreement: MESPA I

It is recommended that the Board of Education approve the attached Tentative Agreement with the Michigan Education Support Personnel Association I (MESPA I) pending ratification by its membership.

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.a.(5) NEW BUSINESS
Superintendent's Recommendation 17-19-20
TOPIC : Tentative Agreement: MESPA II

It is recommended that the Board of Education approve the attached Tentative Agreement with the Michigan Education Support Personnel Association II (MESPA II) pending ratification by its membership.

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.a.(6)	NEW BUSINESS Superintendent's Recommendation 18-19-20
TOPIC :	Tentative Agreement: MESPA III

It is recommended that the Board of Education approve the attached Tentative Agreement with the Michigan Education Support Personnel Association III (MESPA III) pending ratification by its membership.

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.a.(7) NEW BUSINESS
Superintendent's Recommendation 19-19-20
TOPIC : Tentative Agreement: WASA

It is recommended that the Board of Education approve the attached Tentative Agreement with the Waterford Association of School Administrators pending ratification by its membership.

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.a.(8)	NEW BUSINESS Superintendent's Recommendation 20-19-20
TOPIC :	Administrative Appointment

It is recommended that the Board of Education approve the following administrative appointment for the 2019-2020 school year:

Stacy Wright, Administrative Assistant
Kurzman Administration Services - Crary Campus
Effective: August 7, 2019

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: August 1, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Rd
Waterford, MI 48328

ITEM NO: 8.a.(9)	NEW BUSINESS Superintendent's Recommendation 21-19-20
TOPIC:	Short Term Borrowing for the 2019-20 Fiscal Year

Based on cash flow projections the Administration has determined it is necessary to borrow up to \$7,800,000 to meet short term cash flow obligations. These projections have been reviewed and supported by the Michigan School Investment Association. This short term borrowing for the 2019-20 fiscal year will be repaid September of 2020.

Historically the District has borrowed for short term obligations based on the timing of receiving state aid funds. The borrowing will be accomplished through brokerage firms and banking institution bids.

The administration recommends the Board of Education adopt the attached resolution.

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: August 1, 2019

RESOLUTION AUTHORIZING ISSUANCE
OF 2019 STATE AID NOTES

A regular meeting of the Board of Education of the Waterford School District, County of Oakland, State of Michigan (the "School District"), was held on the 1st day of August, 2019.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____
and supported by _____:

WHEREAS, under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended (the "Act"), a school district is authorized to borrow money for school operations and issue its notes therefor and to pledge for the payment thereof money to be received by it from state school aid, which notes shall be full faith and credit obligations of the school district; and

WHEREAS, the estimated amount of such state aid appropriations allocated to the School District for the fiscal year ending June 30, 2020, but not yet received is \$63,676,200 (the "Pledged State Aid "); and

WHEREAS, the School District has need to borrow the sum of not to exceed \$7,800,000 to pay current operating expenses for the fiscal year beginning July 1, 2019, which amount is not more than 70% of the Pledged State Aid; and

WHEREAS, the School District has obtained "qualified status" from the Michigan Department of Treasury pursuant to Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34"), and is authorized to issue the notes without further approval from the Department of Treasury.

NOW, THEREFORE, BE IT RESOLVED:

1. The School District, pursuant to Section 1225 of the Act, shall borrow for the above purpose the sum of not to exceed \$7,800,000 and issue the general obligation notes of the School

District therefor in anticipation of the distribution of Pledged State Aid for the fiscal year ending June 30, 2020.

2. The notes shall be designated "2019 State Aid Notes"; shall be dated as of their date of delivery (which shall not be later than September 25, 2019); shall be numbered from 1 upwards; shall be in denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount of the note at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 4% per annum, to be determined by the Assistant Superintendent, Business & Operations (the "Authorized Officer") at the time of sale; shall be sold at a purchase price of not be less than 100% nor more than 101% of the principal amount thereof; shall mature not later than September 23, 2020; and shall not be subject to redemption prior to maturity.

3. The Notes shall be sold at a competitive sale as hereinafter provided. The Authorized Officer is authorized to approve an Official Notice of Sale for the Notes and publish the same in accordance with law in *The Bond Buyer* at least seven days before the date set for the sale of the Notes. Sealed bids for the purchase of the Notes shall be received up to such time as shall hereafter be determined by the Authorized Officer. Following the receipt of bids for the Notes, the Notes shall be awarded to the successful bidder therefor pursuant to a written order (the "Sale Order") to be executed by the Authorized Officer at the time of sale of the notes and which shall set forth, with respect to the Notes, the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, and purchase price to be paid by the purchaser, as well as such other terms and provisions as the Authorized Officer determines to be necessary or appropriate in connection with the sale of the Notes. The Authorized Officer, the President, the Treasurer and the Secretary of the Board and other appropriate School District officials are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Notes, in accordance with law and the provisions of this Resolution.

4. Initially, fully registered Notes shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the School District

determines that it is in the best interest of the School District not to continue the book-entry system of transfer or that the interests of the holders of the Notes might be adversely affected if the book-entry system of transfer is continued, the School District may notify DTC and the note registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of note certificates. In such event, the note registrar and paying agent shall deliver, transfer and exchange note certificates as requested by DTC and any Participant or “beneficial owner” in appropriate amounts in accordance with this resolution. DTC may determine to discontinue providing its services with respect to the notes at any time by giving notice to the School District and the note registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the School District may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the School District shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the School District and the note registrar and paying agent shall be obligated to deliver note certificates in accordance with the procedures established by this resolution. In the event note certificates are issued, the provisions of this resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the School District and the note registrar and paying agent to do so, the School District and the note registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the notes to any Participant having bonds certified to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the notes.

Notwithstanding any other provision of this resolution to the contrary, so long as any note is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such notes and all notices with respect to the notes shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations relating to the notes between the School District and DTC. The Authorized

Officer is authorized to sign additional documents on behalf of the School District in such form as the Authorized Officer deems necessary or appropriate in order to accomplish the issuance of the Notes in accordance with law and this resolution. Notwithstanding any other provision of this Resolution to the contrary, if the Authorized Officer deems it to be in the best interest of the School District, the Notes shall not initially be issued through the book-entry-only transfer system of DTC.

5. The Huntington National Bank, Grand Rapids, Michigan is hereby appointed note registrar and paying agent for the Notes, and the Authorized Officer may enter into an agreement with such note registrar and paying agent. Alternatively, if the Notes are not initially issued through the book-entry-only transfer system of DTC, as provided in Section 4, the Treasurer may be appointed as note registrar and paying agent. The Authorized Officer from time to time as required may designate a successor note registrar and paying agent which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan.

6. The principal of and interest on the notes shall be payable in lawful money of the United States of America upon presentation of the note to the note registrar and paying agent.

7. The School District hereby appropriates a sufficient amount of the Pledged State Aid to repay the principal of and interest on the notes. In addition, the full faith and credit of the School District are hereby pledged irrevocably for payment of principal of and interest on the notes, and in case of the insufficiency of the Pledged State Aid, the School District shall pay the notes from any funds legally available therefor and, if necessary, shall levy sufficient taxes on all taxable property in the School District for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

8. The School District reserves the right to issue additional notes or other obligations of equal standing with the notes as to the Pledged State Aid. The School District further agrees that the amount payable as to principal and interest on the notes plus the amount payable as to principal and interest on or prior to the maturity date of the notes or any additional notes or other

obligations of equal standing with the notes as to payment from Pledged State Aid will not exceed 70% of the amount of Pledged State Aid.

9. Until a successor is designated by the Authorized Officer, the Treasurer of the Board of Education of the School District shall act as note registrar and paying agent for the notes. The Authorized Officer may designate, and may enter into an agreement with, a successor note registrar and paying agent for the notes that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan.

10. The notes shall be executed in the name of the School District by the manual or facsimile signatures of the President and the Secretary of the Board of Education of the School District and authenticated by the manual signature of the note registrar and paying agent or by an authorized representative of the note registrar and paying agent. After the notes have been executed and authenticated for delivery to the original purchaser, they shall be delivered by the Treasurer of the Board of Education to the purchaser upon receipt of the purchase price. Additional notes bearing the manual or facsimile signatures of the President and the Secretary of the Board of Education may be delivered to the note registrar and paying agent for authentication and delivery in connection with the exchange or transfer of notes. The note registrar and paying agent shall indicate on each note the date of its authentication.

11. Any note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date as the surrendered note.

Each note shall be transferable only upon the books of the School District, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the School District shall cancel the surrendered note and shall authenticate and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date as the surrendered note.

The School District and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the School District as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of such note and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of section 4 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the School District nor the note registrar and paying agent shall be affected by any notice to the contrary. The School District agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

12. The notes shall be in substantially the following form with such changes thereto as are approved by the President and the Secretary of the Board of Education, which approval shall be evidenced by their signatures on the notes:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF OAKLAND

WATERFORD SCHOOL DISTRICT
2019 STATE AID NOTE

INTEREST RATE

MATURITY DATE

DATE OF ORIGINAL ISSUE

September 25, 2019

Registered Owner:

Principal Amount:

The Waterford School District, County of Oakland, State of Michigan (the "School District"), acknowledges itself indebted to and for value received, hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the maturity date with interest thereon from the date hereof until paid at the Interest Rate set forth above (based upon a 360-day year, comprised of twelve 30-day months), upon presentation of this note at the [corporate trust]office of [The Huntington National Bank, Grand Rapids, Michigan][the Treasurer of the Board of Education of the School District, Oakland, Michigan], the note registrar and paying agent, or at such successor note registrar and paying agent as may be designated pursuant to the Resolution identified below. Principal is payable in lawful money of the United States of America. The full faith and credit of the School District are hereby pledged for the prompt payment of the principal of and interest on this note.

This note was authorized by a resolution of the Board of Education of the School District adopted August 1, 2019 (the "Resolution"), and is issued in anticipation of moneys remaining to be received by it from state school aid for the fiscal year beginning July 1, 2019, and an irrevocable appropriation of a sufficient amount of the pledged state aid has been made for the payment of the principal of and interest on this note. This note and the interest hereon are payable, as a first budget obligation, from any funds of the School District available therefor or from general ad valorem taxes imposed on all taxable property in the School District subject to applicable constitutional and statutory tax rate limitations. The School District has reserved the right to issue additional notes of equal standing with the notes of this issue as to the pledged state aid for the fiscal year ending June 30, 2020, subject to the limitations provided by law and subject to the limitations set forth in the Resolution.

This note is transferable, as provided in the Resolution, only upon the books of the School District kept for that purpose by the note registrar and paying agent, upon the surrender of this note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this note a new note or notes of any authorized denomination, in the same aggregate principal amount and of the same maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if

any, therein provided. Notes so authenticated and delivered shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount of the note.

This note is not subject to redemption prior to maturity.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this note have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the School District, including this note, does not exceed any constitutional or statutory limitation.

IN THE WITNESS WHEREOF, the Waterford School District, by its Board of Education, has caused this note to be signed in the name of the School District by the undersigned as of the 25th day of September, 2019.

WATERFORD SCHOOL DISTRICT

By: _____
President

And: _____
Secretary

CERTIFICATE OF AUTHENTICATION

This note is one of the notes described in the within mentioned Resolution.

Note Registrar and Paying Agent

AUTHENTICATION DATE: September 25, 2019

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____
(please print or type name, address and taxpayer identification number of transferee) the within
note and all rights thereunder and hereby irrevocably constitutes and appoints

attorney to transfer the within note on the books kept for registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

13. The School District covenants for the benefit of all holders of the notes to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") that must be satisfied subsequent to the issuance of the notes in order that the interest thereon be or continue to be excluded from gross income for federal income taxation purposes, including, but not limited to, requirements relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of note proceeds and moneys deemed to be note proceeds.

14. The President, the Treasurer and the Secretary of the Board of Education and the Authorized Officer are authorized to execute any documents or certificates necessary to complete the transaction including, but not limited to, any certificates relating to federal or state securities, laws, rules or regulations and any documents or certificates required by the Purchaser for its purchase of the notes.

15. If the Authorized Officer determines that it is not necessary or advisable to issue the notes in the full principal amount authorized in this resolution, then the Authorized Officer is hereby authorized to reduce such principal amount of the notes as set forth in a written order.

16. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

YEAS: _____

NAYS: _____

ABSTENTIONS: _____

STATE OF MICHIGAN)
)SS.
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Waterford School District, Oakland County, Michigan, at a regular meeting held on the 1st day of August, 2019, and that the meeting was held and the minutes therefor were filed in compliance with Act No. 267 of the Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 1st day of August, 2019.

Secretary, Board of Education
Waterford School District

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 8.a.(10)	NEW BUSINESS Superintendent's Recommendation 22-19-20
TOPIC:	Surplus Property – Removal of Parcel #5 (Hospital Rd)

It is recommended that the Board of Education remove Parcel #5 (Hospital Road Site) from Waterford School District's surplus property listing (i.e. the property will no longer be available for sale).

Resource Person: William Holbrook, CPA, Assistant Superintendent Business and Operations

Date of Board of Education Meeting: August 1, 2019

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 8.b.(1) NEW BUSINESS: Consideration of Certain Purchases
Superintendent's Recommendation 23-19-20

TOPIC: Food Service Equipment Upgrade

Waterford School District Administration recommends the purchase of equipment from Stafford Smith for the upgrade of existing serving lines at Kettering, Mott, Mason and Pierce which includes cooling units, hot holding units, point of sale cart(s), and custom stainless steel installation for surfaces where merchandiser racks will be displayed. The total cost is \$169,753.94

Stafford Smith participates in the Wayne RESA CoPro+ (Collaborative Procurement) bid process that reduces costs for goods and services by eliminating the time and effort to process bids and leveraging the usage of school districts, county governments and municipalities statewide.

Equipment

Kettering - Cold well units and sneeze guards for fruit and vegetable bars (3), open air merchandiser coolers (3), hot/cold well unit for back serving line, cash register stand.

Mott – Cold serving bar for fruits and vegetables (1), ice machine (1), hot food merchandiser (1).

Mason – Open air merchandiser coolers (2), cold well units and sneeze guards for fruit and vegetable bars (2), hot food merchandiser (1), stainless steel prep table.

Pierce - Open air merchandiser coolers (2), cold well units and sneeze guards for fruit and vegetable bars (2).

Funding Source: Food Service Fund

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Samantha Mozdierz, Director of Nutrition and Purchasing Services

Date of Meeting: August 1, 2019