

**WATERFORD SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Thursday, December 19, 2019 - 6:30 PM**  
**A G E N D A**

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the website, [www.waterford.k12.mi.us](http://www.waterford.k12.mi.us).
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Celebration of Learning
  - a. Holiday Performance
6. Information Item
  - a. 2020-2021 Regular Meeting Schedule
  - b. Purchase of Food Service Equipment: Kettering Coffee Shop
7. Audience Comments on Action Items
8. Approval of Minutes
  - a. December 5, 2019, Regular Meeting
  - b. December 5, 2019, Closed Session
9. Accounts Payable
  - a. October 2019
  - b. November 2019
10. School District Financial Statements
11. Support Staff Reports
12. New Business
  - a. Superintendent's Recommendations
    - (1) Recommendation 62-19-20 Relative to Resignations/Retirements/Leave of Absence Expirations
    - (2) Recommendation 63-19-20 Relative to Teaching Contract Changes/Appointments
    - (3) Recommendation 64-19-20 Relative to Administrative Appointment
    - (4) Recommendation 65-19-20 Relative to Bond Authorizing Resolution, Refunding Bonds, Series 2013
    - (5) Recommendation 66-19-20 Relative to Resolution – Section 1352 of Revised School Code, Refunding Bonds, Series 2013
    - (6) Recommendation 67-19-20 Relative to Emergency Management Plan
    - (7) Recommendation 68-19-20 Relative Resolution Approving Application for Preliminary Qualification for Bonds, 2020 Bond Election
    - (8) Recommendation 69-19-20 Relative to Resolution: Section 1352 of the Revised School Code, 2020 Bond Election
  - b. Consideration of Certain Purchases
    - (1) Recommendation 70-19-20 Relative to Schoolcraft Renovations
13. Audience Comments on Non-Action Items
14. Superintendent's Report

15. Discussion Items

a. Future Items

1. Winter Break, December 23-January 3
2. No Board Meeting Scheduled on January 2
3. Organization – Election of Officers, January 16
4. Organization – Board Appointments, January 16
5. Action – 2020-2021 Meeting Schedule, January 16

16. Board of Education Reports

17. Adjournment

CELEBRATION OF  
LEARNING

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 5.a. Celebration of Learning

TOPIC: Holiday Performance

The Mason Jazz Band, Directed by Band Teacher Chris Braue, will perform some holiday music for our community as we prepare for our winter break.

Resource Persons: Carly Stone, Director, Curriculum, Instruction & Assessment

Date of Board of Education Meeting: December 19, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 6.a.	Information Item
TOPIC:	2020-2021 Board of Education Meeting Schedule

It is recommended that Regular Meetings of the Waterford Board of Education be scheduled per the list below, on the first and third Thursday of each month, with exceptions. Board meetings will be held at 6:30 PM at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, unless posted otherwise.

**2020-2021**

- |                             |                    |
|-----------------------------|--------------------|
| <del>*July 2, 2020</del>    | July 16, 2020      |
| <del>*August 6, 2020</del>  | August 20, 2020    |
| September 3, 2020           | September 17, 2020 |
| October 1, 2020             | October 15, 2020   |
| November 5, 2020            | November 19, 2020  |
| December 3, 2020            | December 17, 2020  |
| <del>*January 7, 2021</del> | January 21, 2021   |
| February 4, 2021            | February 18, 2021  |
| March 4, 2021               | March 18, 2021     |
| <del>*April 1, 2021</del>   | April 15, 2021     |
| May 6, 2021                 | May 20, 2021       |
| June 3, 2021                | June 17, 2021      |

***\*No Meeting Scheduled***

Resource Person: Scott A. Lindberg, Superintendent of Schools  
Date of Board of Education Meeting: December 19, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	6.b.	Information Item
TOPIC:		Food Service Equipment – Kettering Coffee Shop

Waterford School District Administration is seeking a proposal for the purchase of equipment to create a coffee shop/serving line at Kettering HS. Items being purchased include hot/cold food holding units, stainless steel custom pieces to design the serving line, and a coffee/latte machine.

Stafford Smith participates in the Wayne RESA CoPro+ (Collaborative Procurement) bid process that reduces costs for goods and services by eliminating the time and effort to process bids and leveraging the usage of school districts, county governments and municipalities statewide.

Funding Source: Food Service Fund, Coffee/Latte Machine (United Dairy Industry of Michigan)

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance & Budget  
Samantha Mozdierz, Director of Nutrition and Purchasing Services

Date of Meeting: December 19, 2019

# WATERFORD BOARD OF EDUCATION – MINUTES

Regular Meeting  
December 5, 2019

## OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Piggott at 6:30 PM.

## PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

## ROLL CALL

Present: Members Josselyn, Piggott, Ristich, Sutherland, Halls, Petrusha and Torres  
Absent: None  
Others: Scott Lindberg, Bill Holbrook, Amy Dagenhardt, Nadine Milostan, Carly Stone, Lisa McFee, Kelly Allen, Mary Craite, Ashley Gray, Kayla Gerhardt, Devian Johnson, Ann Kaschner, Grant Smith, Kelly Suchanek, Alison Upleger, Stacy Wright and others not registered.

## APPROVAL OF THE AGENDA

The agenda was approved as presented.

## WATERFORD HERO

We are excited to recognize Mott student Devian Johnson as a Waterford Hero! Devian is a truly a remarkable young man. Not only is he a 3-sport athlete, he is involved in 6 school groups; all in which he holds a leadership position. These groups include- Student Section Leader, Commissioner of the Link Crew – a mentorship program for freshman, Co-President of the Students for Environmental Actions Club, Public Relations Leader for Student Council, Public Relations Committee Leader National Honor Society, and PPI mediator. He is a PR liaison for the school community and earned a Youth Assistance scholarship for his focus on volunteerism in the community. Devian extends his passion for leading outside the school as well. He has volunteered with youth athletics, at a local business, and in a local youth group. Devian does all of this with a smile and maintains a 3.6 weighted GPA (3.42 unweighted). On the court or course or track, Devian is the largest supporter for his team. His positive energy and sportsmanship infiltrates his teammates and even opponents. He is the first to congratulate whomever is deserving, and the first to come to someone's aide. His work ethic alone makes him a true respected captain on his teams. Every athletic program needs a student-athlete with Devian's personality, passion, poise, character, work ethic, and kindness. He is simply extraordinary. Congratulations Devian and thank you for being a Waterford Hero!

## CELEBRATIONS OF LEARNING

### a. Behavior Intervention Plan

Ashley Gray, Behavior Interventionist, shared information on Waterford School District's Behavior Intervention Plan

## INFORMATION ITEM

### a. Strategic Planning Process

Data-based Strategic Planning establishes priorities, focuses energy and resources, strengthens operations and ensures all stakeholders are working toward the achievement of common goals for the District. Debbie Stair, Associate Director of Leadership Development, MASB, presented an overview of the fundamentals of the process, including the role of the Board of Education.

### b. Head Start Reports

The OLHSA Governing Body, Policy Council, Delegate School Board and Delegate Policy Committee must use ongoing monitoring results, data on programmatic and school readiness goals and other information described in the Head Start Program Performance Standards and Head Start Act to conduct its responsibilities.

Accordingly, the Head Start Director's Report and Budget Report for October 2019 was provided for Board of Education review.

### c. Schoolcraft Elementary School Remodel and Addition (Bid Pack 20-01)

The Waterford School District has requested proposals for Schoolcraft Elementary School remodel and addition, Bid Pack 20-01. A recommendation to award contracts will be presented to the Board of Education on December 19, 2019.

### d. Bond Authorizing Resolution, Refunding Bonds, Series 2013 (2003 Series III)

The Board received a resolution to consider providing authorization for the School District to issue bonds not to exceed \$11,000,000 for the purpose of refinancing the Series 2013 (2003 Series III) bond issuance. A recommendation for approval will be presented on December 19, 2019.

### e. Resolution: Section 1352 of Revised School Code, Refunding Bonds, Series 2013 (2003 Series III)

A resolution was presented which would enable the School District to comply with the provision of Section 1352 of the Revised School Code with respect to contracting for legal representation by a law firm for the School District's issuance of its School District Refunding Bonds, Series 2013 (2003 Series III). Dickinson-Wright, PLLC is the District's legal counsel for this bond issuance and works in conjunction with the District financial advisor, MFCI. A recommendation for approval will be presented at the December 19, 2019, Regular Meeting.

## 8. CLOSED SESSION

Moved by Member Sutherland and supported by Member Josselyn that the Board of Education move the Closed Session later in the meeting, following item 14 on the agenda.

Ayes: Members Sutherland, Josselyn, Petrusha, Halls, Torres, Ristich and Piggott

Nays: None

Motion passed. (7-0)

## AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

## APPROVAL OF MINUTES

Moved by Member Halls and supported by Member Josselyn that the Board of Education approve the minutes of the November 7, 2019, Regular Meeting and November 21, 2019, Study Session.

Ayes: Members Halls, Sutherland, Petrusha, Ristich, Josselyn, Torres and Piggott

Nays: None

Motion carried. (7-0)

## NEW BUSINESS

### a. Superintendent's Recommendations

#### 1. Recommendation 58-19-20 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Halls and supported by Member Josselyn that the Board of Education accept the following resignations:

Allison, Deborah – Teacher  
Beaumont Elementary School  
Resignation  
Effective: November 26, 2019

Ross, Jacqueline – Teacher  
Beaumont Elementary School  
Resignation  
Effective: November 26, 2019

Amen, Kaitlyn – Teacher  
Mott High School  
Resignation  
Effective: November 26, 2019

Ayes: Members Halls, Sutherland, Petrusha, Ristich, Josselyn, Torres and Piggott

Nays: None

Motion carried. (7-0)

#### 2. Recommendation 59-19-20 Relative to Teaching Contract Changes/Appointments

Moved by Member Halls and supported by Member Josselyn that the Board of Education approve the following teaching contract changes/appointments for the 2019-2020 school year.

Engel, Lisa – Teacher  
Beaumont Elementary School  
100% Probationary Contract  
Effective: November 25, 2019

Totten, Jeffrey – Special Education Teacher  
Beaumont Elementary School  
100% Probationary Contract  
Effective: November 25, 2019

Thompson, Teresa – Teacher  
Beaumont Elementary School  
100% Probationary Contract  
Effective: November 18, 2019

Ayes: Members Halls, Sutherland, Petrusha, Ristich, Josselyn, Torres and Piggott

Nays: None

Motion carried. (7-0)



## NEW BUSINESS

### b. Superintendent's Recommendations

#### 3. Recommendation 60-19-20 Relative to 2020-2021 Schools of Choice Resolution

Moved by Member Halls and supported by Member Petrusha that the Board of Education approve the following 2020-2021 Schools of Choice Resolution:

**WHEREAS**, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

**WHEREAS**, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2020-2021 school year; and

**WHEREAS**, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

**WHEREAS**, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

**RESOLVED**, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2020-2021; and

**BE IT FURTHER RESOLVED**, that the Waterford School District will accept applications for the 2020-2021 school year for the Kindergarten grade level (Section 105) and up to twenty (20) students entering grades 9-12 and accepted into the Waterford STEM Academy through the application process based on available seats (Section 105).

Ayes: Members Halls, Sutherland, Petrusha, Ristich, Josselyn, Torres and Piggott

Nays: None

Motion carried. (7-0)

#### 4. Recommendation 61-19-20 Relative to Resolution: International Academy Governance Structure

Moved by Member Halls and supported by Member Josselyn that the Board of Education approve the attached resolution relative to the International Governance Structure as approved by the Joint Steering Committee.

Ayes: Members Halls, Sutherland, Petrusha, Ristich, Josselyn and Piggott

Nays: Member Torres

Motion carried. (6-1)

## AUDIENCE COMMENTS ON NON-ACTION ITEMS

Art Welch addressed the Board of Education regarding the International Academy and the All Night Grad Party.

## **SUPERINTENDENT'S REPORT**

Superintendent Lindberg spoke about the Mary Lou Simmons Performing Arts Experience, as well as the Kettering Collage and Mott Holiday Showcase.

## **DISCUSSION ITEMS**

- a. Future Items
- COL – Holiday Performance
  - Information – 2020-2021 Regular Meeting Schedule
  - Action – Bond Authorizing Resolution
  - Action – Resolution – Section 1352 of RSC
  - Action – Emergency Management Plan

- b. Board of Education Reports

Member Sutherland spoke about the holiday concerts at the secondary schools and the holiday events at the elementary schools. She also discussed the OCSBA meeting she attended with members Halls and Josselyn regarding opioid use and vaping, Empty Bowls event, Waterford Foundation and the Mary Lou Simmons Endowment.

Member Torres talked about the Cooley Watch DOGS program and the Township Christmas tree lighting.

Member Halls reported on the exceptional performance of *Newsies* and the upcoming community concert.

Member Josselyn spoke about parent involvement in activity funds.

Member Piggott addressed audience comments and outlined the financial transactions of the ANG Party.

## **CLOSED SESSION**

The School Safety Package of legislation was encompassed in a series of Senate Bills and House Bills that were enacted during the 2018 Lame Duck sessions. Public Act 436 of 2018 (SB 983) states that by January 1, 2020, each school district shall develop an Emergency Operations Plan for each school building and shall adopt by majority vote of members serving on the board at a public meeting held in accordance with the Open Meetings Act (OMA).

Public Act 467 of 2018 was also included in the School Safety Package of legislation, amending the OMA to add a new permissible reason to go into closed session. A school board may now meet in closed session to consider security planning to address existing threats or prevent potential threats to the safety of the students and staff.

As such, at 7:58 PM, President Piggott moved that the Board of Education will recess to closed session to discuss the Emergency Operations Plan. A recommendation to approve the Emergency Operations Plan will be presented on December 19, 2019.

Roll Call Vote: Petrusha (Yes), Sutherland (Yes), Piggott (Yes), Torres (Yes), Josselyn (Yes), Halls (Yes) and Ristich (Yes)

**RECONVENE/ADJOURNMENT**

The Regular Meeting was reconvened and adjourned by President Piggott at 8:48 PM.

A video recording of the regular meeting is on file with the official minutes.

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Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO:	
TOPIC:	ACCOUNTS PAYABLE FOR OCTOBER 2019

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of October 2019 as listed on pages 1-278, and the P-Card Account Statement listed on the last three pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$ 2,350,707.21
Special Ed Center Program	20,394.15
Community Service Fund	68,644.46
Food Service Fund	470,962.52
Capital Projects: 2016 Series II	7,871,551.28
Capital Projects: 2016 Series III	-
Capital Projects: 2016 Series IV	872,407.65
Student Activity	-
<b>TOTAL ACCOUNTS PAYABLE</b>	<b>\$ 11,654,667.27</b>

2. PAYMENTS BY WIRE OR ACH:

10/1/2019	Edustaff Contracted Substitutes/Staff	566.40
10/2/2019	5/3 Bank Food Service Bankcard Credit Fees	3,382.59
10/2/2019	5/3 Bank Merchant Bankcard Credit Fees	264.81
10/2/2019	Authnet Gateway Billing	32.00
10/3/2019	Food Service PayPal Payment Fees	310.30
10/4/2019	Food Service Meal Magic Fees	342.12
10/4/2019	Edustaff Contracted Substitutes/Staff	5,485.35
10/7/2019	5/3 Bank Child Care SafeSave Bankcard Credit Fees	1,293.47
10/8/2019	ArbiterPay	3,500.00
10/8/2019	Office of Retirement Services Payroll 9/27/19	61,439.75
10/8/2019	Office of Retirement Services Payroll 9/27/19	666,077.99
10/9/2019	5/3 Bank Food Service ACH-MPS Billing	814.75
10/9/2019	5/3 Bank Merchant ACH-MPS Billing	115.80
10/11/2019	Edustaff Contracted Substitutes/Staff	86,286.32
10/11/2019	Huntington Bank Wire - Admin Fees	3,425.00
10/16/2019	ArbiterPay	2,000.00
10/18/2019	Edustaff Contracted Substitutes/Staff	3,519.75
10/23/2019	Office of Retirement Service Payroll 10/11/19	61,428.87
10/23/2019	Office of Retirement Service Payroll 10/11/19	687,657.51
10/25/2019	Edustaff Contracted Substitutes/Staff	109,534.26
10/25/2019	Huntington Bank Wires - Principal Debt Pmts	2,321,968.76
10/28/2019	5/3 Bank Purchasing Cards - Sept Expenses	11,434.15

TOTAL WIRES OR ACH

**\$ 4,030,879.95**

TOTAL DISBURSEMENTS FOR OCTOBER 2019

**\$ 15,685,547.22**

RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S): William Holbrook, CPA, Assistant Superintendent of Business and Operations  
Amy Dagenhardt, Director of Finance & Budget  
Samantha Mozdzierz, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: December 19, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO:	
TOPIC:	ACCOUNTS PAYABLE FOR NOVEMBER 2019

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of November 2019 as listed on pages 1-167, and the P-Card Account Statement listed on the last three pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$ 2,111,377.58
Special Ed Center Program	22,426.40
Community Service Fund	32,068.17
Food Service Fund	236,962.14
Capital Projects: 2016 Series II	-
Capital Projects: 2016 Series III	2,593,535.74
Capital Projects: 2016 Series IV	-
Student Activity	-
<b>TOTAL ACCOUNTS PAYABLE</b>	<b>\$ 4,996,370.03</b>

2. PAYMENTS BY WIRE OR ACH:

11/1/2019	Edustaff Contracted Substitutes/Staff	3,519.75
11/4/2019	Food Service Business Tax Payment	319.68
11/4/2019	5/3 Bank Food Service Bankcard Credit Fees	3,187.13
11/4/2019	5/3 Bank Merchant Bankcard Credit Fees	575.93
11/4/2019	5/3 Bank Child Care SafeSave Bankcard Credit Fees	1,602.88
11/5/2019	Office of Retirement Services Payroll 10/25/19	64,563.29
11/5/2019	Office of Retirement Services Payroll 10/25/19	716,399.31
11/5/2019	Food Service PayPal Payment Fees	289.40
11/7/2019	Food Service Meal Magic Fees	317.52
11/8/2019	Edustaff Contracted Substitutes/Staff	149,690.56
11/12/2019	ArbiterPay	3,000.00
11/12/2019	5/3 Bank Food Service ACH-MPS Billing	756.82
11/12/2019	5/3 Bank Merchant ACH-MPS Billing	191.29
11/14/2019	ArbiterPay	3,000.00
11/15/2019	Edustaff Contracted Substitutes/Staff	3,519.75
11/19/2019	Office of Retirement Service Payroll 11/08/19	61,469.46
11/19/2019	Office of Retirement Service Payroll 11/08/19	709,549.70
11/22/2019	Edustaff Contracted Substitutes/Staff	71,545.96
11/25/2019	Universal Service Admin Co - ERATE	9,951.94
11/26/2019	5/3 Bank Purchasing Cards - Oct Expenses	14,126.69
11/29/2019	Edustaff Contracted Substitutes/Staff	3,519.75
<b>TOTAL WIRES OR ACH</b>		<b>\$ 1,821,096.81</b>

TOTAL DISBURSEMENTS NOVEMBER 2019

**\$ 6,817,466.84**

RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S): William Holbrook, CPA, Assistant Superintendent of Business and Operations  
Amy Dagenhardt, Director of Finance & Budget  
Samantha Mozdierz, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: December 19, 2019

**WATERFORD SCHOOL DISTRICT  
STATEMENT OF REVENUES AND EXPENDITURES  
GENERAL FUND  
FOR THE FOUR MONTHS ENDED OCTOBER 2019**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 12,186,415	\$ 9,638,875	79.1%
OTHER	<u>1,885,495</u>	<u>485,248</u>	<u>25.7%</u>
TOTAL	14,071,910	10,124,123	71.9%
STATE			
MEMBERSHIP AID	51,674,928	9,961,376	19.3%
CATEGORICAL AID	<u>18,303,115</u>	<u>3,528,291</u>	<u>19.3%</u>
TOTAL	69,978,043	13,489,667	19.3%
FEDERAL			
INCOMING TRANSFER	<u>6,641,093</u>	<u>1,347,529</u>	<u>20.3%</u>
	<u>6,001,801</u>	<u>2,000,600</u>	<u>33.3%</u>
TOTAL REVENUE	\$ 96,692,847	\$ 26,961,919	27.9%
 <u>EXPENDITURES</u>			
INSTRUCTION:			
ELEMENTARY	\$ 9,163,372	\$ 1,779,772	19.4%
MIDDLE SCHOOL	4,512,001	874,433	19.4%
HIGH SCHOOL	6,723,830	1,380,683	20.5%
SUMMER SCHOOL	19,574	20,000	102.2%
EARLY CHILDHOOD	1,752,394	359,937	20.5%
SPECIAL ED	11,079,562	2,188,174	19.7%
COMP ED	3,213,936	601,940	18.7%
VOC ED	<u>937,231</u>	<u>175,706</u>	<u>18.7%</u>
TOTAL INSTRUCTION	37,401,900	7,380,645	19.7%
SUPPORT SERVICE:			
PUPIL SERVICE	7,375,788	1,467,868	19.9%
INSTR STAFF	2,231,343	646,803	29.0%
GENERAL ADM	1,337,914	424,557	31.7%
SCHOOL ADM	3,757,637	1,147,486	30.5%
BUSINESS	10,626,894	4,893,510	46.0%
CENTRAL	<u>24,370,870</u>	<u>8,205,878</u>	<u>33.7%</u>
TOTAL SUPPORT	49,700,446	16,786,102	33.8%
OTHER:			
ATHLETICS	1,364,798	324,187	23.8%
COMMUNITY SERVICE	101,984	27,932	27.4%
FEDERAL PROGRAMS	7,034,172	1,427,288	20.3%
DEBT	1,078,000	1,011,225	93.8%
TEACHER RETIREMENT SAVINGS	(300,000)	(100,000)	33.3%
INTERFUND TRANSFERS	<u>305,303</u>	<u>101,768</u>	<u>33.3%</u>
TOTAL OTHER	<u>9,584,257</u>	<u>2,792,400</u>	<u>29.1%</u>
TOTAL EXPENDITURES	\$ 96,686,603	\$ 26,959,147	27.9%
REV. OVER/(UNDER) EXP.	<u>\$ 6,244</u>	<u>\$ 2,772</u>	

**WATERFORD SCHOOL DISTRICT  
STATEMENT OF REVENUES AND EXPENDITURES  
GENERAL FUND  
FOR THE FIVE MONTHS ENDED NOVEMBER 2019**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 12,186,415	\$ 9,714,038	79.7%
OTHER	<u>1,885,495</u>	<u>627,019</u>	<u>33.3%</u>
TOTAL	14,071,910	10,341,057	73.5%
STATE			
MEMBERSHIP AID	51,674,928	14,220,940	27.5%
CATEGORICAL AID	<u>18,303,115</u>	<u>5,037,017</u>	<u>27.5%</u>
TOTAL	69,978,043	19,257,957	27.5%
FEDERAL	6,641,093	1,732,597	26.1%
INCOMING TRANSFER	<u>6,001,801</u>	<u>2,500,750</u>	<u>41.7%</u>
TOTAL REVENUE	\$ 96,692,847	\$ 33,832,361	35.0%
<b><u>EXPENDITURES</u></b>			
INSTRUCTION:			
ELEMENTARY	\$ 9,163,372	\$ 2,525,621	27.6%
MIDDLE SCHOOL	4,512,001	1,216,220	27.0%
HIGH SCHOOL	6,723,830	1,893,988	28.2%
SUMMER SCHOOL	19,574	20,000	102.2%
EARLY CHILDHOOD	1,752,394	519,459	29.6%
SPECIAL ED	11,079,562	3,018,858	27.2%
COMP ED	3,213,936	810,585	25.2%
VOC ED	<u>937,231</u>	<u>240,476</u>	<u>25.7%</u>
TOTAL INSTRUCTION	37,401,900	10,245,207	27.4%
SUPPORT SERVICE:			
PUPIL SERVICE	7,375,788	2,015,254	27.3%
INSTR STAFF	2,231,343	772,684	34.6%
GENERAL ADM	1,337,914	496,541	37.1%
SCHOOL ADM	3,757,637	1,476,792	39.3%
BUSINESS	10,626,894	5,668,810	53.3%
CENTRAL	<u>24,370,870</u>	<u>9,701,843</u>	<u>39.8%</u>
TOTAL SUPPORT	49,700,446	20,131,924	40.5%
OTHER:			
ATHLETICS	1,364,798	571,748	41.9%
COMMUNITY SERVICE	101,984	32,368	31.7%
FEDERAL PROGRAMS	7,034,172	1,835,147	26.1%
DEBT	1,078,000	1,011,225	93.8%
TEACHER RETIREMENT SAVINGS	(300,000)	(125,000)	41.7%
INTERFUND TRANSFERS	<u>305,303</u>	<u>127,210</u>	<u>41.7%</u>
TOTAL OTHER	<u>9,584,257</u>	<u>3,452,698</u>	<u>36.0%</u>
TOTAL EXPENDITURES	\$ 96,686,603	\$ 33,829,829	35.0%
REV. OVER/(UNDER) EXP.	<u>\$ 6,244</u>	<u>\$ 2,532</u>	

**WATERFORD SCHOOL DISTRICT  
SUPPORT STAFF REPORT  
NOVEMBER 2019**

**CONTRACT CHANGES/RESIGNATIONS \*\*Non Affiliated Employee "NAE" formerly WFSP/Blue Book\*\***

<p>Benedict-Lowe, Nancy – Bus Aide Paraprofessional (NAE) Transportation Resignation Effective: October 16, 2019</p> <p>Birrell, Laurence – Bus Driver (MESPA III) Transportation Effective: October 28, 2019</p> <p>Carter, Ashlee – Paraprofessional Special Ed (NAE) Houghton Elementary School Resignation Effective: October 18, 2019</p> <p>Emmans, Kelly – Building Support (NAE) Schoolcraft Elementary School Resignation Effective: October 1, 2019</p> <p>Glass, Maria – Paraprofessional Special Ed (NAE) Schoolcraft Elementary School Resignation Effective: October 16, 2019</p> <p>Lasko, Lisa – Food Service Assistant (MESPA III) Riverside Elementary School Resignation Effective: October 8, 2019</p> <p>Leath, Cloraine – Paraprofessional (NAE) Mason Middle School Resignation Effective: October 25, 2019</p> <p>Lewis, Cynthia – Child Care Coordinator (NAE) Leggett Preschool Resignation Effective: October 18, 2019</p> <p>Marengere, Allicia – Child Care Assistant (NAE) Leggett Preschool Resignation Effective: October 31, 2019</p> <p>Prater, Tracy – Child Care Assistant (NAE) Leggett Preschool Resignation Effective: October 4, 2019</p> <p>Roberson, Nathaniel – Bus Driver Trainee (NAE) Transportation Resignation Effective: October 17, 2019</p>	<p>Schiller, Kenneth – Facilities Maintenance (MESPA III) Maintenance Resignation Effective: October 25, 2019</p> <p>Sell, Derek – Custodial Engineer (MESPA III) Kurzman-Crary Campus Resignation Effective: October 23, 2019</p> <p>Smith, Shay – Paraprofessional Special Ed (NAE) Schoolcraft Elementary School Resignation Effective: October 7, 2019</p> <p>Stempien, Mary – Paraprofessional Special Ed (NAE) Lifetracks Resignation Effective: October 18, 2019</p> <p>Ybarra, Yolanda – Paraprofessional Special Ed (NAE) Mason Middle School Resignation Effective: October 8, 2019</p>
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**CONTRACT CHANGES/APPOINTMENTS \*\*Non Affiliated Employee "NAE" formerly WFSP/Blue Book\*\***

Atkinson, Brandy – Building Support (NAE) Grayson Elementary School Effective: October 15, 2019	Lively, Katherine – Paraprofessional Special Ed (NAE) Grayson Elementary School Effective: October 14, 2019
Birrell, Laurence – Bus Driver (MESPA III) Transportation Effective: October 28, 2019	Mann, Carol – Building Support (NAE) Schoolcraft Elementary School Effective: October 21, 2019
Black, Becki – Building Support (NAE) Beaumont Elementary School Effective: October 30, 2019	Mersino, Jill – GSRP Noon Assistant (NAE) Stepanski Early Childhood Center Effective: October 3, 2019
Brewer, Tara – Bus Aide Paraprofessional (NAE) Transportation Effective: October 25, 2019	Mitchell, Cortney – Building Support (NAE) Houghton Elementary School Effective: October 9, 2019
Brown, Alexandra – Paraprofessional Special Ed (NAE) Mason Middle School Effective: October 23, 2019	Moriarty, William – Facilities Maintenance (MESPA III) Maintenance Effective: October 28, 2019
Burns, Terence – CTE Technician (NAE) Mott High School Effective: October 21, 2019	Outen, Bryant – Building Support (NAE) Donelson Hills Elementary School Effective: October 7, 2019
Childress, Teri – Building Support (NAE) Donelson Hills Elementary School Effective: October 7, 2019	Petrusha, Sarah – Child Care Assistant (NAE) Schoolcraft Elementary School Effective: October 23, 2019
Drossart, Dezmond – Paraprofessional Special Ed (NAE) Mott High School Effective: October 31, 2019	Picorelli, Iris – Building Support (NAE) Donelson Hills Elementary School Effective: October 25, 2019
Getter, Viola – Food Service Assistant (MESPA III) Multiple Effective: October 28, 2019	Robertson, Rachael – Food Service Assistant (MESPA III) Multiple Effective: October 28, 2019
Glass, Maria – Paraprofessional Special Ed (NAE) Schoolcraft Elementary School Effective: October 14, 2019	Roth, Emily – Paraprofessional Special Ed (NAE) Pierce Middle School Effective: October 7, 2019
Hughes, Krista – Secretary (MESPA I) Knudsen Elementary School Effective: October 7, 2019	Rowe, Ana – Parent Resource Assistant (NAE) Multiple Buildings Effective: October 14, 2019
Hughes Samantha – Paraprofessional & Building Support (NAE) Cooley Elementary School Effective: October 10, 2019	Seng, Nicole – Bus Driver Trainee (NAE) Transportation Effective: October 21, 2019
Leavell, Kecia – Paraprofessional Special Ed (NAE) Pierce Middle School Effective: October 1, 2019	Sturdevant, Cheryl – Building Support (NAE) Cooley Elementary School Effective: October 30, 2019

Upleger, Alison – Behavior Support Specialist (NAE)  
Multiple Buildings  
Effective: October 7, 2019

Vileo, Stephen – Paraprofessional Special Ed (NAE)  
Lifetracks  
Effective: October 29, 2019

VonDeisenroth, Ian – Custodial Engineer (MESPA III)  
Mott High School  
Effective: October 1, 2019

Wallace, Katelyn – Paraprofessional Special Ed (NAE)  
Stepanski Early Childhood Center  
Effective: October 1, 2019

Young, Megan – Food Service Assistant (MESPA III)  
Multiple  
Effective: October 17, 2019

**WATERFORD SCHOOL DISTRICT  
SUPPORT STAFF REPORT  
DECEMBER 2019**

**CONTRACT CHANGES/RESIGNATIONS \*\*Non Affiliated Employee "NAE" formerly WFSP/Blue Book\*\***

Conner, Melissa – Bus Aide Paraprofessional (NAE)  
Transportation  
Resignation Effective: November 1, 2019

Grosvenor, Cassandra – Bus Driver (MESPA III)  
Transportation  
Resignation Effective: November 19, 2019

Heckert, Alexis – Paraprofessional Special Ed (NAE)  
Donelson Hills Elementary School  
Resignation Effective: November 8, 2019

Hope, Samuel – Bus Aide Paraprofessional (NAE)  
Transportation  
Resignation Effective: November 19, 2019

Miller, Michele – Food Service Assistant (MESPA III)  
Senior Center  
Resignation Effective: November 8, 2019

Pittaway, Bonnie – Bus Driver Relief/Sub (NAE)  
Transportation  
Resignation Effective: November 19, 2019

Ptak, Kelly – Child Care Assistant (NAE)  
Knudsen Elementary School  
Resignation Effective: November 26, 2019

Rabideau, Caroline – Library Technician (MESPA II)  
Pierce Middle School & Kettering High School  
Resignation Effective: November 5, 2019

Riley, Matthew – Bus Driver (MESPA III)  
Transportation  
Resignation Effective: November 19, 2019

Wall, Tehlia – Student Worker (Non Union)  
Pool and Fitness Center  
Resignation Effective: November 30, 2019

Wilhelm, Jennifer – Child Care Assistant (NAE)  
Stepanski Early Childhood Center  
Effective: November 8, 2019

**CONTRACT CHANGES/APPOINTMENTS \*\*Non Affiliated Employee "NAE" formerly WFSP/Blue Book\*\***

Darling, Barb – Child Care Coordinator (NAE) Knudsen Elementary School Effective: November 20, 2019	Santiago, Kecelyn – Paraprofessional Special Ed (NAE) Haviland Elementary School Effective: November 4, 2019
Dutton, Dorothy – Bus Aide Paraprofessional (NAE) Transportation Effective: November 11, 2019	Schroeder, Tamera – Paraprofessional Special Ed (NAE) Schoolcraft Elementary School Effective: November 12, 2019
Fougner, Kristine – Food Service Assistant (MESPA III) Senior Center Effective: November 12, 2019	Snider, Emma – Senior Center Assistant (NAE) Senior Center Effective: November 13, 2019
Frantz, Jarred – Engineer (MESPA II) Kurzman-Crary Campus Effective: November 18, 2019	Zudell, Rick – Bus Driver Trainee (NAE) Transportation Effective: November 25, 2019
Garcia, Diana – Food Service Assistant (MESPA III) Cooley Elementary School Effective: November 4, 2019	
Hayes, Andria – Building Support (NAE) Haviland Elementary School Effective: November 6, 2019	
Makuch, Shawn – Secretary 12 month/8 Hour (MESPA I) Kurzman-Crary Campus Effective: November 11, 2019	
Mayo, Janet – Paraprofessional Special Ed (NAE) Donelson Hills Elementary School Effective: November 22, 2019	
Mehaffy, Kalie – Library Technician (MESPA II) Pierce Middle School & Kettering High School Effective: November 8, 2019	
Opdenhoff, Corine – Paraprofessional Special Ed (NAE) Stepanski Early Childhood Center Effective: November 20, 2019	
Poe, Audrey – Food Service Assistant (MESPA III) Durant High School Effective: November 18, 2019	
Reynolds, Victorina – Building Support (NAE) Donelson Hills Elementary School Effective: November 4, 2019	

Resource Person(s): Janet McLeod, Director of Human ResourcesDate of Board of Education Meeting: December 19, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 12.a.(1) NEW BUSINESS  
Superintendent's Recommendation 62-19-20  
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Benham, Melissa – Teacher  
Riverside Elementary School  
Resignation  
Effective: December 12, 2019

Morris, Rhonda – Special Education Teacher  
Knudsen Elementary School  
Resignation  
Effective: November 27, 2019

Potter, Amanda – Social Worker  
Mott High School  
Resignation  
Effective: December 13, 2019

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: December 19, 2019

ACTION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 12.a.(2) NEW BUSINESS  
Superintendent's Recommendation 63-19-20  
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2019-2020 school year:

Teregan, Paige – Special Education Teacher  
Haviland Elementary School  
Probationary Contract  
Effective: January 6, 2020

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: December 19, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 12.a.(3) NEW BUSINESS  
Superintendent's Recommendation 64-19-20  
TOPIC : Administrative Contract Changes and Appointments

It is recommended that the Board of Education approve the following administrative appointment for the 2019-2020 school year:

Appointments/Changes:

Howard, Lisa – Director, Payroll  
100% Administrator Contract  
Effective: January 1, 2020

*Replacing: Jenny McKay*

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: December 19, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Rd  
Waterford, MI 48328

ITEM NO: 12.a.(4)	NEW BUSINESS Superintendent's Recommendation 65-19-20
TOPIC:	Bond Authorizing Resolution School District Refunding Bonds, Series 2013 (2003 Series III)

The attached resolution provides for authorization, by the Board of Education, for the School District to issue bonds not to exceed \$9,750,000 for the purpose of refinancing the Series 2013 (2003 Series III) bond issuance.

Resource Persons: William Holbrook, Assistant Superintendent Business and Operations  
Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: December 19, 2019



RESOLUTION TO AUTHORIZE THE ISSUANCE  
OF REFUNDING BONDS NOT TO EXCEED \$9,750,000

At a regular meeting of the Board of Education of the Waterford School District, County of Oakland, Michigan (the "Board"), held on the 19th day of December, 2019.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

WHEREAS, the Waterford School District (the "School District") previously issued its School District Bonds, Series 2013 (General Obligation – Unlimited Tax), dated as of May 1, 2013, in the aggregate principal amount of \$20,000,000 (the "Prior Bonds"); and

WHEREAS, the Prior Bonds remain outstanding in various principal amounts, and the School District has been advised that certain of the Prior Bonds could be redeemed and thereby secure savings for the School District; and

WHEREAS, Part VI of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), authorizes the issuance of refunding bonds for the purpose of refunding all or part of the School District's outstanding securities, including the Prior Bonds; and

WHEREAS, the Board has determined that it is in the best interest of the School District to refund all or a portion of the Prior Bonds to secure savings for the School District through the issuance of such refunding bonds.

NOW, THEREFORE, BE IT RESOLVED that:

1. AUTHORIZATION OF BONDS – PURPOSE. Bonds of the School District aggregating the principal sum of not to exceed Nine Million Seven Hundred Fifty Thousand Dollars (\$9,750,000) (the "Refunding Bonds") shall be issued and sold pursuant to the provisions of Act 34, and other applicable statutory provisions, for the purpose of refunding all or such

portion of the Prior Bonds as determined by order of the Assistant Superintendent, Business & Operations of the School District (the “Authorized Officer”).

2. BOND DETAILS. The Refunding Bonds shall be designated "Refunding Bonds, Series 2020 (General Obligation – Unlimited Tax)"; shall be dated as of the date approved by order of the Authorized Officer; shall be numbered from 1 upwards; shall be fully registered; shall be in such denominations as shall be determined by order of the Authorized Officer; shall bear interest at a rate or rates as shall be determined by order of the Authorized Officer; shall be payable on such dates as shall be determined by order of the Authorized Officer; and shall be serial bonds and/or term bonds and mature on such dates and in such years as shall be determined by order of the Authorized Officer. If requested by the original purchaser of the Refunding Bonds and determined by the Authorized Officer, the Refunding Bonds may be issued in the form of a single bond with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Refunding Bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the Refunding Bonds to the bond registrar and paying agent as they severally mature; provided, however, if the Refunding Bonds are issued in the form of a single bond, the Authorized Officer may determine that presentation and surrender of the bond to the bond registrar and paying agent is not required for some or all principal installments and, in such case, such principal installments shall be paid to the registered owner of the bond as shown on the registration books. Interest shall be paid to the registered owner of each Refunding Bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

4. PRIOR REDEMPTION. The Refunding Bonds shall be subject to optional redemption prior to maturity upon such terms and conditions as shall be determined by order of the Authorized Officer.

5. BOOK-ENTRY SYSTEM. Initially, if requested by the original purchaser of the Refunding Bonds and determined by the Authorized Officer, one fully-registered Refunding Bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the School District determines that it is in the best interest of the School District not to continue the book-entry system of transfer or that the interests of the holders of the Refunding Bonds might be adversely affected if the book-entry system of transfer is continued, the School District may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of Refunding Bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange Refunding Bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this resolution. DTC may determine to discontinue providing its services with respect to the Refunding Bonds at any time by giving notice to the School District and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the School District may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the School District shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the School District and the bond registrar and paying agent shall be obligated to deliver Refunding Bond certificates in accordance with the procedures established by this resolution. In the event Refunding Bond certificates are issued, the provisions of this resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the School District and the bond registrar and paying agent to do so, the School District and the bond registrar and

paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Refunding Bonds to any Participant having Refunding Bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Refunding Bonds.

Notwithstanding any other provision of this resolution to the contrary, so long as any Refunding Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such Refunding Bonds and all notices with respect to the Refunding Bonds shall be made and given, respectively, to DTC. The Authorized Officer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the School District in such form as such official signing the Blanket Issuer Letter of Representations deems necessary or appropriate in order to accomplish the issuance of the Refunding Bonds in accordance with law and this resolution.

Notwithstanding any other provision of this resolution to the contrary, if the Authorized Officer deems it to be in the best interest of the School District, the Refunding Bonds shall not initially be issued through the book-entry-only transfer system of DTC.

6. BOND REGISTRAR AND PAYING AGENT. The Huntington National Bank, Grand Rapids, Michigan is hereby appointed bond registrar and paying agent for the Refunding Bonds, and the Authorized Officer may enter into an agreement with such bond registrar and paying agent. The Authorized Officer from time to time may designate, and may enter into an agreement with, a new bond registrar and paying agent for the Refunding Bonds, which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan.

7. EXECUTION, AUTHENTICATION AND DELIVERY OF REFUNDING BONDS. The Refunding Bonds shall be executed in the name of the School District by the manual or facsimile signatures of the President and the Secretary of the Board and authenticated by the manual signature of the bond registrar or paying agent or an authorized representative of the bond registrar and paying agent. After the Refunding Bonds have been executed and

authenticated for delivery to the original purchaser thereof, they shall be delivered by the Authorized Officer or the Treasurer to the purchaser of the Refunding Bonds upon receipt of the purchase price. Additional Refunding Bonds bearing the manual or facsimile signatures of the President and the Secretary of the Board may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of the Refunding Bonds. The bond registrar and paying agent shall indicate on each Refunding Bond the date of its authentication.

8. EXCHANGE AND TRANSFER OF BONDS. Any Refunding Bond, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for Refunding Bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Refunding Bond.

Each Refunding Bond shall be transferable only upon the books of the School District, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such Refunding Bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any Refunding Bond, the bond registrar and paying agent on behalf of the School District shall cancel the surrendered Refunding Bond and shall authenticate and deliver to the transferee a new Refunding Bond or Refunding Bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Refunding Bond. If, at the time the bond registrar and paying agent authenticates and delivers a new Refunding Bond pursuant to this section, payment of interest on the Refunding Bonds is in default, the bond registrar and paying agent shall endorse upon the new Refunding Bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is \_\_\_\_\_, \_\_\_\_."

The School District and the bond registrar and paying agent may deem and treat the person in whose name any Refunding Bond shall be registered upon the books of the School District as the absolute owner of such Refunding Bond, whether such Refunding Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Refunding Bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of section 3 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such Refunding Bond to the extent of the sum or sums so paid, and neither the School District nor the bond registrar and paying agent shall be affected by any notice to the contrary. The School District agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of Refunding Bonds, the School District or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange Refunding Bonds or portions of Refunding Bonds that have been selected for redemption.

9. FORM OF REFUNDING BONDS. The Refunding Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF OAKLAND

WATERFORD SCHOOL DISTRICT  
REFUNDING BOND, SERIES 2020  
(GENERAL OBLIGATION – UNLIMITED TAX)

INTEREST RATE      MATURITY DATE      DATE OF ORIGINAL ISSUE      CUSIP

Registered Owner:

Principal Amount:

The Waterford School District, County of Oakland, State of Michigan (the "School District"), acknowledges itself indebted to, and for value received hereby promises to pay to, the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at \_\_\_\_\_, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereinafter defined), and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount from \_\_\_\_\_, \_\_\_\_\_, or such later date through which interest has been paid until the School District's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first days of \_\_\_\_\_ and

\_\_\_\_\_ in each year, commencing on \_\_\_\_\_, 20\_\_\_. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) issued by the School District under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of 2001, as amended) and a resolution adopted by the Board of Education of the School District on December 19, 2019 (the "Resolution"), for the purpose of refunding the School District's outstanding School District Bonds, Series 2013 (General Obligation – Unlimited Tax), dated May 1, 2013, maturing in the years \_\_\_\_ through \_\_\_\_\_. The full faith and credit of the School District have been pledged for the prompt payment of the principal of and interest on this bond. The School District is required to levy annually ad valorem taxes, without limitation as to rate or amount, to pay such principal and interest as the same shall become due.

This bond is transferable, as provided in the Resolution, only upon the books of the School District kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$\_\_\_\_\_ or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.



MANDATORY PRIOR REDEMPTION

Bonds maturing in the year \_\_\_\_ are subject to mandatory prior redemption at par and accrued interest as follows:

<u>Redemption Date</u>	<u>Principal Amount of Bonds to be Redeemed</u>
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Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

(REPEAT IF MORE THAN ONE TERM BOND)

OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to \_\_\_\_\_ 1, 20\_\_, are not subject to redemption prior to maturity. Bonds maturing on and after \_\_\_\_\_ 1, 20\_\_, are subject to redemption prior to maturity at the option of the School District, in such order as shall be determined by the School District, at any time on and after \_\_\_\_\_ 1, 20\_\_. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty but not more than sixty days' notice of redemption shall be given to the Registered Owners of bonds called to be redeemed by mail to each Registered Owner at the registered address. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series,

existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the School District, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the Waterford School District, County of Oakland, State of Michigan, by its Board of Education, has caused this bond to be executed in its name by the manual or facsimile signatures of the President and the Secretary of the Board of Education. This bond shall not be valid unless the Certificate of Authentication has been manually executed by the bond registrar and paying agent or an authorized representative of the bond registrar and paying agent.

WATERFORD SCHOOL DISTRICT

By: \_\_\_\_\_

Its: President

And: \_\_\_\_\_

Its: Secretary

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

\_\_\_\_\_  
Bond Registrar and Paying Agent

By: \_\_\_\_\_  
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_

(please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and hereby irrevocably constitutes and appoints

\_\_\_\_\_

attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed: \_\_\_\_\_

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

10. SECURITY. There shall be levied upon all taxable property in the School District upon the tax roll for each year while any of the Refunding Bonds shall be outstanding an amount such that the estimated collections therefrom will be sufficient to pay promptly at maturity the principal and interest maturing on the Refunding Bonds prior to the time of the following year's tax collections; provided, however, that if the Refunding Bonds are qualified under the provisions of Act 92, Public Acts of Michigan, 2005, as amended ("Act 92"), and if the School District is entitled to borrow and elects to borrow money from the State of Michigan pursuant thereto for payment of the principal of or interest on the Refunding Bonds in any year, then the School District shall take all necessary proceedings to make such borrowing, and the moneys borrowed may be taken into consideration in determining the required tax levy. Taxes required to be levied to pay principal of and interest on the Refunding Bonds shall be without limitation as to rate or amount. The proceeds of such taxes (both current and delinquent) shall be deposited as collected into a debt retirement fund that shall be established and maintained for the Refunding Bonds as either a separate or a common fund as permitted by law, and until the principal of and the interest on the Refunding Bonds are paid in full, such proceeds shall be used only for payment of such principal and interest or for other authorized purposes of the fund.

11. DEBT RETIREMENT FUND. There is hereby established for the Refunding Bonds a debt retirement fund (the "Debt Retirement Fund") that shall be either a separate or a common fund as permitted by law. From the proceeds of the sale of the Refunding Bonds, there shall be set aside in the Debt Retirement Fund any accrued interest received from the purchaser at the time of delivery of the same plus any such portion of premium received from the original purchasers of the Refunding Bonds as determined by the Authorized Officer. All proceeds from taxes levied for the payment of the principal of and interest on the Refunding Bonds shall be deposited into the Debt Retirement Fund. If a separate debt retirement fund is established, the moneys deposited in the Debt Retirement Fund shall be used solely for the purpose of paying the principal of and interest on the Refunding Bonds. If a common debt retirement fund is established, the moneys deposited in the Debt Retirement Fund shall be used solely for the

payment of the principal of and interest on the Refunding Bonds and other bonds of like character of the School District payable from such common debt retirement fund.

12. PAYMENT OF COSTS OF ISSUANCE -- ESCROW FUND. The remainder of the proceeds of the Refunding Bonds shall be used to pay the costs of issuance of the Refunding Bonds and to refund the outstanding Prior Bonds maturing in the years determined by order of the Authorized Officer (the "Prior Bonds To Be Refunded"). After the costs of issuance have been paid or provided for the remaining proceeds shall be used, together with any moneys transferred by the Board from the debt retirement fund for the Prior Bonds, to establish an escrow fund (the "Escrow Fund") consisting of cash and investments in direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing and used to pay the principal of, interest on and redemption premiums, if any, on the Prior Bonds To Be Refunded. The Escrow Fund shall be held by an escrow agent (the "Escrow Agent") pursuant to an Escrow Agreement (the "Escrow Agreement"), which irrevocably shall direct the Escrow Agent to take all necessary steps to pay the principal of and interest on the Prior Bonds To Be Refunded when due and to call such Prior Bonds To Be Refunded at redemption at such time as shall be determined in the Escrow Agreement. The Authorized Officer is authorized to select the Escrow Agent and enter into the Escrow Agreement on behalf of the School District. The amounts held in the Escrow Fund shall be such that the cash and the investments and the income received on the investments will be sufficient without reinvestment to pay the principal of, interest on and redemption premiums, if any, on the Prior Bonds To Be Refunded when due at maturity or call for redemption as required by the Escrow Agreement.

13. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional

redemption, the principal of, redemption premium, if any, and interest on all or any portion of the Refunding Bonds, shall have been deposited in trust, this resolution shall be defeased and the owners of the Refunding Bonds shall have no further rights under this resolution except to receive payment of the principal of, redemption premium, if any, and interest on the Refunding Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Refunding Bonds as provided herein.

14. APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the Refunding Bonds shall be subject to the School District obtaining qualified status or prior approval from the Department of Treasury of the State of Michigan pursuant to Act 34 and, if necessary, the Authorized Officer is authorized and directed to make application to the Department of Treasury for approval to issue and sell the Refunding Bonds as provided by the terms of this resolution and by Act 34. The Authorized Officer is authorized to pay any filing fees required in connection with obtaining qualified status or prior approval from the Department of Treasury. The Authorized Officer is further authorized to request such waivers of the requirements of the Department of Treasury or Act 34 as the Authorized Officer shall determine to be necessary or desirable in connection with the sale of the Refunding Bonds.

15. QUALIFICATION OF BONDS. The Authorized Officer and the Secretary of the Board are each severally authorized to apply for final qualification of the Refunding Bonds by the Department of Treasury and to sign the Application for Final Qualification of Bonds and submit the same to the Department of Treasury for review and approval. The Authorized Officer or the Secretary of the Board is also authorized to request, as necessary or desirable, a waiver of any rule imposed by Act 92 and to take such other action necessary pursuant to Act 92 to effectuate the qualification, issuance and sale of the Refunding Bonds.

16. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. Except as otherwise provided in this section, the Refunding Bonds shall be sold pursuant to a negotiated sale as hereinafter provided, and it is hereby determined that such negotiated sale is in the best interests of the School District and is calculated to provide the maximum flexibility in

pricing the Refunding Bonds so as to achieve sufficient debt service savings with respect to the Prior Bonds To Be Refunded. The Authorized Officer is authorized to negotiate a bond purchase agreement with Stifel, Nicolaus & Company, Incorporated and any co-managing or other underwriters to be selected by the Authorized Officer at or prior to the time of the sale of the Refunding Bonds (collectively, the "Underwriter"). Such bond purchase agreement shall set forth the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions and purchase price to be paid by the Underwriter with respect to the Refunding Bonds, as well as such other terms and provisions as the Authorized Officer determines to be necessary or appropriate in connection with the sale of the Refunding Bonds. The Prior Bonds To Be Refunded, the principal amount of the Refunding Bonds, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, and the purchase price to be paid by the Underwriter, as well as such other terms and provisions as shall be determined by the Authorized Officer, shall be set forth in an order authorizing the sale of the Refunding Bonds to be executed by the Authorized Officer. In making the determination in the order authorizing the sale of the Refunding Bonds with respect to principal maturities and dates, interest rates, and purchase price of the Refunding Bonds, the Authorized Officer shall be limited as follows:

- a. The interest rate on the Refunding Bonds shall not exceed 6% per annum.
- b. The final maturity date of the Refunding Bonds shall not be later than May 1, 2027.
- c. The Refunding Bonds shall be sold at a price not less than 99% of the par value of the Refunding Bonds.
- d. The Underwriter's discount with respect to the Refunding Bonds shall not exceed 1% of the principal amount of the Bonds.

The President, the Secretary and the Treasurer of the Board, the Authorized Officer and other appropriate officials of the School District are authorized to do all things necessary to



effectuate the sale, issuance, delivery, transfer and exchange of the Refunding Bonds in accordance with this resolution.

17. OFFICIAL STATEMENT. The Authorized Officer is authorized to cause the preparation of an official statement for the Refunding Bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule") and to do all other things necessary to comply with the Rule. After the award of the Refunding Bonds, the School District will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the purchasers to enable the purchasers to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The Authorized Officer is authorized to enter into such agreements as may be required to enable the purchasers to comply with the Rule.

18. CONTINUING DISCLOSURE. The Authorized Officer is authorized to execute and deliver in the name and on behalf of the School District a continuing disclosure certificate to comply with the requirements for a continuing disclosure undertaking of the School District pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

19. REPLACEMENT OF BONDS. Upon receipt by the Authorized Officer of proof of ownership of an unmatured Refunding Bond, of satisfactory evidence that the Refunding Bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity that complies with applicable law and is satisfactory to the Authorized Officer, the Authorized Officer may authorize the bond registrar and paying agent to deliver a new executed Refunding Bond to replace the Refunding Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured Refunding Bond is lost, apparently destroyed or wrongfully taken, the Authorized Officer may authorize the bond

registrar and paying agent to pay the Refunding Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement Refunding Bond. The bond registrar and paying agent, for each new Refunding Bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the School District in the premises. Any Refunding Bond delivered pursuant to the provisions of this section in lieu of any Refunding Bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the Refunding Bond in substitution for which such Refunding Bond was delivered.

20. TAX COVENANT. The School District covenants to comply with all applicable requirements of the Internal Revenue Code of 1986, as amended (the "Code"), necessary to assure that the interest on the Refunding Bonds will be and will remain excludable from gross income for federal income tax purposes. The President, the Secretary and the Treasurer of the Board, the President, the Authorized Officer and other appropriate officials of the School District are authorized to do all things necessary (including the making of such covenants of the School District as shall be appropriate) to assure that the interest on the Refunding Bonds will be and will remain excludable from gross income for federal income tax purposes.

21. BOND INSURANCE. The Authorized Officer is authorized and directed to take any actions that may be necessary or appropriate to purchase a policy or policies of municipal bond insurance with respect to the Refunding Bonds to the extent that Authorized Officer determines that the purchase of such municipal bond insurance is in the best interests of the School District. If the Authorized Officer makes such a determination, the purchase of a policy or policies and the payment of premiums therefor and the execution by the Authorized Officer of any necessary commitments with respect thereto are hereby authorized.

22. APPOINTMENTS. Dickinson Wright PLLC is hereby appointed to act as bond counsel, MFCI LLC is hereby appointed to act as financial consultant and Stifel, Nicolaus &

Company, Incorporated is hereby appointed to act as Underwriter, with respect to the Refunding Bonds.

23. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are rescinded.

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN )

)ss

COUNTY OF OAKLAND )

I hereby certify that I am the Secretary of the Board of Education of the Waterford School District, Oakland County, Michigan, and that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Education of said School District at a regular meeting held on the 19th day of December, 2019, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

---

Secretary, Board of Education

Waterford School District

BLOOMFIELD 9041-43 2727481v2

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Rd  
Waterford, MI 48328

ITEM NO: 12.a.(5)	NEW BUSINESS Superintendent's Recommendation 66-19-20
TOPIC:	Resolution – Section 1352 of Revised School Code School District Refunding Bonds, Series 2013 (2003 Series III)

The attached resolution enables the School District to comply with the provision of Section 1352 of the Revised School Code with respect to contracting for legal representation by a law firm for the School District's issuance of its School District Refunding Bonds, Series 2013 (2003 Series III).

Dickinson-Wright, PLLC is the District's legal counsel for this bond issuance and works in conjunction with the District financial advisor, MFCI.

Resource Persons: William Holbrook, Assistant Superintendent Business and Operations  
Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: December 19, 2019

At a regular meeting of the Board of Education of the Waterford School District, County of Oakland, Michigan (the "Board"), held on the 19th day of December, 2019.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

WHEREAS, in connection with the issuance by the Waterford School District (the "School District") of its Refunding Bonds, Series 2020 (General Obligation – Unlimited Tax) (the "Bonds"), the School District's bond counsel, Dickinson Wright PLLC ("Dickinson Wright"), has advised the Board of Education of the School District (the "Board") that Section 1352 of The Revised School Code of 1976, as amended, requires that the Board request from Dickinson Wright whether it also represents the underwriters of the Bonds or any other party involved in the issuance of the Bonds; and

WHEREAS, it is anticipated that the School District will offer the Bonds for sale by means of a public offering pursuant to a bond purchase agreement negotiated with Stifel, Nicolaus & Company, Incorporated, as underwriter (the "Underwriter"); and

WHEREAS, Dickinson Wright has advised the Board that it will not represent the Underwriter, or any other party, in connection with the issuance of the Bonds, but may represent the bond registrar and paying agent for the Bonds and the Underwriter from time to time in matters unrelated to the issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board hereby consents to entering into the contract with Dickinson Wright to serve as bond counsel for the School District notwithstanding its representation of the parties described in this resolution in connection with unrelated matters.

2. As required by Section 1352(c), Dickinson Wright shall provide the Board monthly billings that itemize time and services provided and any payments made by Dickinson Wright to third parties, if any, in connection with its representation of the Board for the sale of the Bonds.

3. The letter from Laura M. Bassett of Dickinson Wright to the Board of Education dated December 3, 2019, and this resolution shall constitute the “contract” for purposes of Section 1352.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

YEAS: \_\_\_\_\_  
\_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN            )  
  )ss  
COUNTY OF OAKLAND        )

I hereby certify that I am the Secretary of the Board of Education of Waterford School District, Oakland County, Michigan, and that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Education of said School District at a regular meeting held on the 19th day of December, 2019, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

---

Secretary, Board of Education  
Waterford School District



WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 12.a.(6)	NEW BUSINESS Superintendent's Recommendation 67-19-20
TOPIC:	Emergency Management Plan

The School Safety Package of legislation was encompassed in a series of Senate Bills and House Bills that were enacted during the 2018 Lamé Duck sessions. Public Act 436 of 2018 (SB 983) states that by January 1, 2020, each school district shall develop an Emergency Operations Plan for each school building and shall adopt by majority vote of members serving on the board at a public meeting held in accordance with the Open Meetings Act (OMA).

Public Act 467 of 2018 was also included in the School Safety Package of legislation, amending the OMA to add a new permissible reason to go into closed session. A school board may now meet in closed session to consider security planning to address existing threats or prevent potential threats to the safety of the students and staff.

It is recommended that the Board of Education approve the Waterford School District Emergency Management Plan, as presented in the December 5, 2019 Closed Session, in accordance with statute.

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations  
James Beaver, Director of Transportation, Operations & Security

Date of Board of Education Meeting: December 19, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Rd  
Waterford, MI 48328

ITEM NO: 12.a.(7)	NEW BUSINESS Superintendent's Recommendation 68-19-20
TOPIC:	Resolution Approving Application for Preliminary Qualification of Bonds

The attached resolution provides for authorization, by the Board of Education, to approve the Application for Preliminary Qualification of Bonds. The bonds will be sold in series not to exceed \$150,000,000.

Resource Persons: William Holbrook, Assistant Superintendent Business and Operations  
Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: December 19, 2019

RESOLUTION APPROVING APPLICATION FOR  
PRELIMINARY QUALIFICATION OF BONDS

At a regular meeting of the Board of Education of the Waterford School District, Oakland County, Michigan (the "School District"), held on the 19th day of December, 2019.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

WHEREAS, the Board of Education of the School District (the "Board") has considered the need for defraying the costs of constructing and furnishing a new Early Childhood Center; constructing, erecting, furnishing and equipping additions to and remodeling, furnishing, refurbishing, equipping and reequipping existing school buildings; constructing, equipping, developing and improving sites, including athletic fields and facilities and playgrounds; acquiring, installing and equipping instructional technology infrastructure and equipment; and upgrading and acquiring safety and security equipment, all as more completely described in the Application for Preliminary Qualification of Bonds (the "Preliminary Qualification Application"), a copy of which is on file with the Secretary of the Board; and

WHEREAS, the Board intends to request preliminary qualification from the Michigan Department of Treasury, School Bond Qualification and Loan Program ("Treasury"), for bonds to be issued by the School District, in multiple series, in the aggregate principal amount of not to exceed One Hundred Fifty Million Dollars (\$150,000,000) pursuant to a ballot proposal for the purpose of financing the projects described above and in the Preliminary Application, subject to approval by the electorate.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WATERFORD SCHOOL DISTRICT, OAKLAND COUNTY, MICHIGAN, THAT:

1. The Board shall submit the Preliminary Application to Treasury for preliminary qualification of bonds to be issued by the School District for the purpose of financing the projects described above and in the Preliminary Application, and the ballot proposition described therein.

2. The Preliminary Application shall be submitted to Treasury for action prior to the official action of the Board calling an election on the bond proposal.

3. The Board will present an application for final qualification of the bonds to Treasury after the bond proposal has been approved by the electors of the School District.

4. The Board has read the Preliminary Qualification Application to be submitted, approves of the statements and representations contained therein and declares that, to the knowledge and belief of the Board, the statements and representations are true.

5. The Secretary of the Board is authorized to sign the Preliminary Qualification Application on behalf of the School District and the administration and bond counsel for the School District are hereby authorized to submit the Preliminary Qualification Application to Treasury for review and approval.

6. Dickinson Wright is hereby appointed as bond counsel for the bonds.

7. All resolutions and parts of resolutions, insofar as they may be in conflict herewith, are hereby rescinded.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN            )  
  )ss  
COUNTY OF OAKLAND        )

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Education at a regular meeting held on the 19th day of December, 2019, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act, MCL 15.261 et seq., including posting of notice of the meeting at least 18 hours before the meeting in accordance with MCL 15.265.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 19th day of December, 2019.

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Secretary, Board of Education  
Waterford School District

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Rd  
Waterford, MI 48328

ITEM NO: 12.a.(8)	NEW BUSINESS Superintendent's Recommendation 69-19-20
TOPIC:	Resolution – Section 1352 of Revised School Code School District Building and Site Bonds, Series 2020

The attached resolution enables the School District to comply with the provision of Section 1352 of the Revised School Code with respect to contracting for legal representation by a law firm for the School District's issuance of its School District Building and Site Bonds, Series 2020.

Dickinson-Wright, PLLC is the District's legal counsel for this bond issuance and works in conjunction with the District financial advisor, MFCl.

Resource Persons: William Holbrook, Assistant Superintendent Business and Operations  
Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: December 19, 2019

At a regular meeting of the Board of Education of the Waterford School District, County of Oakland, Michigan (the "Board"), held on the 19th day of December, 2019.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

WHEREAS, in connection with the issuance by the Waterford School District (the "School District") of its School Building and Site Bonds, Series 2020 (General Obligation – Unlimited Tax) (the "Bonds"), the School District's bond counsel, Dickinson Wright PLLC ("Dickinson Wright"), has advised the Board of Education of the School District (the "Board") that Section 1352 of The Revised School Code of 1976, as amended, requires that the Board request from Dickinson Wright whether it also represents the underwriters of the Bonds or any other party involved in the issuance of the Bonds; and

WHEREAS, it is anticipated that the School District will offer the Bonds for sale to the public pursuant to a negotiated sale; and

WHEREAS, Dickinson Wright has advised the Board that it will not represent any underwriter of the Bonds, or any other party, in connection with the issuance of the Bonds, but may represent the bond registrar and paying agent for the Bonds and the eventual underwriters still to be selected of the Bonds from time to time in matters unrelated to the issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board hereby consents to entering into the contract with Dickinson Wright to serve as bond counsel for the School District notwithstanding its representation of the parties described in this resolution in connection with unrelated matters.

2. As required by Section 1352(c), Dickinson Wright shall provide the Board monthly billings that itemize time and services provided and any payments made by Dickinson Wright to third parties, if any, in connection with its representation of the Board for the sale of the Bonds.

3. The letter from Laura M. Bassett of Dickinson Wright to the Board of Education dated October 28, 2019, and this resolution shall constitute the “contract” for purposes of Section 1352.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

YEAS: \_\_\_\_\_  
\_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.



STATE OF MICHIGAN                    )  
  )ss  
COUNTY OF OAKLAND                 )

I hereby certify that I am the Secretary of the Board of Education of Waterford School District, Oakland County, Michigan, and that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Education of said School District at a regular meeting held on the 19th day of December, 2019, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

---

Secretary, Board of Education  
Waterford School District

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, MI 48328

ITEM NO: 12.b.(1)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 70-19-20
TOPIC:	Contract Award: Bid Pack 20-01 Schoolcraft Elementary School Remodel and Addition

The Administration recommends the awarding of contracts for Bid Package 20-01 on the following summary of bids for Schoolcraft Elementary School Remodel and Addition:

Bid Category	Contractor	Base Bid
Selective Demolition	DKI, International Inc.	\$ 128,000
Concrete	Midtown Group, LLC	177,250
Masonry	Albaugh Masonry	679,890
Structural Steel	Heritage Contracting	228,767
Carpentry	Heritage Contracting	325,727
Metal Panels	Silverline Contracting	72,700
Roofing	Streng Construction Inc.	199,000
Aluminum Framing	Architectural Glazing	292,386
Hard Tile	Marson Enterprises	71,515
Flooring	Cohns Commercial Floor Covering, Inc.	149,895
Painting	G.M. Painting, Inc.	86,650
Gymnasium Equipment	Bareman & Associates, Inc.	22,952
Casework	Architectural Systems Group LLC	149,800
Mechanical	Contrast Mechanical, Inc.	997,000
Electrical	Livingston Power Company, LLC	655,900
Site Work	Site Development Inc	2,105,000
		\$ 6,342,432

\*Included is a recommendation memo from Barton Malow and detail of all bids

Funding Source: 2016 Bond Series IV

Resource Persons: William Holbrook, Assistant Superintendent Business & Operations  
John Keglovitz, Supervisor, Maintenance & Operations  
Samantha Mozdierz, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: December 19, 2019

December 19, 2019

Mr. William Holbrook  
Executive Director, Business and Operations  
Waterford School District  
501 N. Cass Lake Road  
Waterford, MI 48328

Re: **Contract Award Presentation**  

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Bid Pack 20-01: Schoolcraft Remodel and Addition

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Dear Mr. Holbrook:

Proposals were received December 3, 2019 for Bid Package 20-01. We reviewed the proposals and qualifications of each of the bidders, jointly with French Associates, Inc., and recommend contracts be awarded as follows:

<u>Category</u>	<u>Contractor</u>	<u>Amount</u>
02 4000 Demolition	DKI International, Inc.	\$128,000.00
03 3000 Foundations	Midtown Group LLC	\$177,250.00
04 0000 Masonry	Albaugh Masonry	\$679,890.00
05 0000 Structural Steel	Heritage Contracting	\$228,767.00
06 0000 Carpentry	Heritage Contracting	\$325,727.00
07 4000 Metal Wall Panels	Silverline Contracting	\$72,700.00
07 5000 Roofing	Streng Construction Inc.	\$199,000.00
08 1600 Aluminum Framing	Architectural Glazing Systems	\$292,386.00
09 3000 Hard Tile	Marson Enterprises	\$71,515.00
09 6500 Flooring	Cohns Commercial Floor Covering Inc.	\$149,895.00
09 9000 Painting	GM Painting, Inc.	\$86,650.00
11 6600 Gym Equipment	Bareman & Associates	\$22,952.00
12 3200 Casework	Architectural Systems Group LLC	\$149,800.00
22 0000 Mechanical	Contrast Mechanical, Inc.	\$997,000.00
26 0000 Electrical	Livingston Power Company, LLC	\$655,900.00
32 0000 Site Work	Site Development Inc	\$2,105,000.00
<b>Total Award:</b>		<b>\$6,342,432.00</b>

Included with this letter is a tabulation of all bids received, and a summary of recommended bidders. Note that Stark Enterprises, DGSTS, City Carpet and Flooring, and Foster Specialty Floors submitted bids which were incomplete, and therefore they are not being considered. The current projection of trade contracts after awards are complete is **\$6,342,432.00**. Please contact me should you have any questions.

Sincerely,

*Larry Bukowski*

Project Manager, Barton Malow Co.

**Schoolcraft - Remodel and Addition - Bid Pack 20-01**

**Bid Tabs**

Bid Category	Contractor	Base Bid
Selective Demolition	DKI, International Inc.	\$ 128,000
Selective Demolition	Blue Star, Inc.	\$ 178,000
Selective Demolition	Christman Constructors, Inc.	\$ 389,000
Concrete	Midtown Group, LLC	\$ 177,250
Concrete	McCarthy Construction Company	\$ 199,308
Concrete	Clark Construction Company	\$ 227,960
Concrete	Simone Contracting Corporation	\$ 288,400
Concrete	Graham Construction	\$ 298,000
Masonry	Albaugh Masonry	\$ 679,890
Masonry	D'Aloisio Masonry & Construction, Inc.	\$ 686,000
Masonry	Brazen & Greer, Inc.	\$ 723,100
Masonry	Leidal & Hart Mason Contractors, Inc.	\$ 739,900
Masonry	HMC Mason Contractors	\$ 794,850
Masonry	BNE	\$ 1,284,200
Structural Steel	DGSTS	\$ 5,000
Structural Steel	Heritage Contracting	\$ 228,767
Structural Steel	Davis Iron Works, Inc.	\$ 244,650
Structural Steel	Nelson Iron Works	\$ 252,000
Structural Steel	ZAK Welding & Custom Work, LLC	\$ 254,350
Structural Steel	B & A Structural Steel LLC	\$ 279,700
Carpentry	Heritage Contracting	\$ 325,727
Carpentry	City Contracting Services	\$ 344,000
Carpentry	Clark Construction Company	\$ 400,600
Carpentry	Hicks Construction Company, Inc.	\$ 406,000
Carpentry	Graham Construction	\$ 571,000
Carpentry	E and L Construction Group	\$ 809,460
Metal Panels	Silverline Contracting	\$ 72,700
Metal Panels	Streng Construction Inc.	\$ 83,000
Roofing	Streng Construction Inc.	\$ 199,000
Roofing	LaDuke Roofing and Sheetmetal	\$ 259,650
Roofing	Silverline Contracting	\$ 309,700
Roofing	Quality Roofing	\$ 389,664
Aluminum Framing	Architectural Glazing	\$ 292,386
Aluminum Framing	Hewett Company	\$ 299,950
Hard Tile	Marson Enterprises	\$ 71,515
Hard Tile	Continetal Contracting Co., LLC	\$ 104,000
Hard Tile	Artisan Tile Inc	\$ 114,950
Flooring	Foster Specialty Floors	\$ 9,985
Flooring	Cohns Commercial Floor Covering, Inc.	\$ 149,895
Flooring	City Carpet And Flooring	\$ 169,175
Flooring	Shock Brothers Floorcovering, Inc.	\$ 217,900
Painting	Stark Enterprises LLC	\$ 62,500
Painting	G.M. Painting, Inc.	\$ 86,650
Painting	MPM Painting, LLC	\$ 89,450
Painting	Seven Brothers Painting	\$ 95,083
Painting	Continetal Contracting Co., LLC	\$ 105,800
Painting	Classic Painting Company, Inc.	\$ 124,153
Painting	Heritage Contracting	\$ 142,258
Gymnasium Equipment	Bareman & Associates, Inc.	\$ 22,952
Gymnasium Equipment	Gardiner C. Vose, Inc.	\$ 23,544
Gymnasium Equipment	Sports Con - AALCO	\$ 34,950
Casework	Architectural Systems Group LLC	\$ 149,800
Casework	Farnell Contracting, Inc.	\$ 163,100
Casework	Stonecreek Interior Systems LLC	\$ 179,950
Casework	Mica-Tec	\$ 188,200
Casework	Detroit Technical Equipment	\$ 235,000
Mechanical	Contrast Mechanical, Inc.	\$ 997,000
Mechanical	Quality Aire Systems, Inc.	\$ 1,024,500
Mechanical	Dickerson Mechanical	\$ 1,098,000
Mechanical	Ecker Mechanical	\$ 1,139,300
Mechanical	Miller-Bolt, Inc.	\$ 1,194,000
Mechanical	Johnson & Wood, LLC	\$ 1,264,530
Electrical	Livingston Power Company, LLC	\$ 655,900
Electrical	Amcomm Telecommunications Inc.	\$ 828,200
Electrical	Metro Electric Engineering Technologies	\$ 878,000
Electrical	Sawyer Services, Inc.	\$ 887,000
Electrical	Shoreview Electric Co.	\$ 896,000
Electrical	Omega Electric, Inc.	\$ 896,500
Site Work	Site Development Inc	\$ 2,105,000
Site Work	Cortis Brothers Trucking & Excavating	\$ 2,159,000
Site Work	Angelo Iafrate Construction Company	\$ 2,550,000
Site Work	Verdeterre Contracting	\$ 2,634,785