

Waterford School District Child Care Services Access Swipe Card Agreement and Security Policy

In order to ensure a safe and secure environment for our students and staff, Child Care doors will be locked at all times. Access Swipe Cards will provide authorized users access through the designated entrance for Child Care. No one will be allowed to enter without an Access Swipe Card.

To receive your activated Access Swipe Card, you must sign and return this agreement with the \$10 fee per card.

I understand that my Access Swipe Card is for access purposes only. It is not an acceptable form of identification.

I understand that the Waterford School District will monitor any and all Access Card Usage.

I understand that my Access Swipe Card is nontransferable. I will not share with others. Any individual attempting to gain access to Child Care by using another authorized user's Access Swipe Card will be subject to disciplinary action, including possible dismissal from the program.

I understand that my Access Swipe Card is the property of the Waterford School District. If I lose my card I will report it immediately to Child Care Services.

I understand that I will be charged a \$15 fee if a replacement Access Swipe Card is needed. *Please note that you will damage the card chip if you punch holes in the card.*

I understand that if my child transfers to another Waterford School District Child Care site there is no charge for a new Access Swipe Card.

This Agreement Must Be Filled Out Completely. Please Print Legibly.

In witness whereof, I agree to the terms of this agreement.

Parent or Guardian's Signature

Date

Child's Name

Address

City/State/Zip

_____/_____
Home Phone

_____/_____
Work Phone

_____/_____
Mobile #1

_____/_____
Mobile #2

Email

For Waterford School District Use

Number of Cards Requested _____

Amount Received _____

CASH | CHECK | CHILD CARE ACCOUNT
(Circle One)

Check Number _____

Access Swipe Card Approved (initials) _____

Child Care Site _____

Date Activated _____

Card Number(s) _____