

Central Enrollment – Required Documentation

The following documentation is required for enrollment into the Waterford School District:

- Original birth certificate
- Immunization record
- Three proofs of residency

Homeowners:

- Mortgage statement or property tax statement.
- Current utility bill.
- One other bill (Examples: payroll check with address, another utility bill, cell phone bill, bank statement, credit card statement).
- Renters/Lease Holders
- Current rental agreement/lease with name, address, occupants listed and signatures. You will also be asked to sign a Release of Information form at the Enrollment Office to verify the rental/lease information.
- Current utility bill.
- One other bill. (Examples: payroll check with address, another utility bill, cell phone bill, bank statement, credit card statement).

If you are living with someone else:

The homeowner must come in with you and provide the residency proofs listed above. You and the homeowner will also sign a Residency Affidavit.

If you are living with someone else in an apartment, then you must have your name listed on the lease agreement as an occupant.

Parent/guardian will also provide two proofs of residency within 30 days.

- Parent Identification
- Guardianship - court issued (if applicable) | Divorce/custody paperwork (if applicable)
- 504 documentation (if applicable)
- Special Education students: copy of most recent IEP