

ABSENCE FORM

WK MARCHING CAPTAINS

STUDENT NAME _____

Please fill out this form completely and return to a DRUM MAJOR. Please submit this PRIOR to the absence.

Check 1, 2 or 3 below:

1. _____ I am applying for an EXCUSED absence from marching band.
My absence will be from a (circle one): REHEARSAL PERFORMANCE
On this date: _____ / _____ / _____ / _____
 Day of Week Month Day Year
Reason for requested absence (check which one applies)
____ personal illness that keeps the student from attending
____ death in the family
____ extreme personal or family hardship
____ close family member is getting married and student is involved in the wedding
____ pre-approved one-time athletic conflict (use #3 below for on-going conflicts), or
____ pre-approved extreme family or personal situation.
Details about why you will be absent

2. _____ I am informing the Directors of an upcoming Unexcused Absence.
My absence will be from a (circle one): REHEARSAL PERFORMANCE
On this date: _____ / _____ / _____ / _____
 Day of Week Month Day Year
Details about why student will be absent

3. _____ I have an on-going athletic conflict.
Please attach a detailed schedule of days you will be late or will miss.
The school's policy regarding attending extra-curricular activities is:
- A game or performance will overrule a practice
 - If a game/performance or practice/practice is scheduled for the same day and time, the student will choose which activity to attend (working out an agreeable schedule between both activities)

Signed,

Student's Signature

Today's Date

Parent or Guardian Signature

Phone # where you can be reached

Today's Date

Return this form to a Drum Major - Do not write below this line.

ATTENDANCE POLICY – MARCHING BAND

ATTENDANCE POLICY

Perfect attendance is the norm. Only the following things can be considered an “excused absence:”

- personal illness that keeps a student from attending (doctor’s note may be requested)
- death in the family
- extreme personal or family hardship
- close family member is getting married and you are involved in the wedding
- pre-approved athletic conflict, or
- pre-approved extreme family or personal situation.

All other absences are automatically considered “unexcused” and penalties will apply*. To apply for an excused absence, you must fill out this request and give it to a Drum Major for EACH day you want to be excused (for on-going regular absences, you can list them all on one form).

Students should fill out the form even if their reason for being absent is not excused. This will enable the Drum Majors & Directors to know that you will not be present and to plan accordingly. Please submit these before the absence if at all possible.

***PENALTIES FOR UNEXCUSED ABSENCES**

If you have unexcused absences or tardies to marching band performances or rehearsals, the following penalties may apply:

1. You will not receive the points that you would have received for the particular event in the Kettering Bands Awards Program.
2. If you fail to fill out the Absence Form for missed rehearsals and performances, additional points may be deducted from points you have already earned. Remember to fill out and turn in the form, even if you know it will not be excused.
3. Absences and tardies are considered highly when students apply for student leadership positions. A near-perfect record will be required to become a student leader.
4. Continual absences (especially from performances) may result in dismissal from the marching band.

THINGS THAT CANNOT BE EXCUSED

- You have to work
- Family Vacation
- You have to study
- Attending a rock concert or other concert
- Birthday celebration
- No ride (CALL US if you need help finding a ride to a rehearsal or performance!)

REMEMBER

Marching Band does NOT affect your grade in band classes at Waterford Kettering HS. Marching band is extra-curricular and there are no grades assigned for student participation. We DO, however, give extra rewards at the Band Banquet in June for the above-and-beyond participation of band students who join the marching band.