

WATERFORD SCHOOL DISTRICT
Special Meeting of the Board of Education
Tuesday June 26, 2018 – 6:30 p.m.
A G E N D A

1. Opening
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Audience Comments
6. New Business
 - a. President's Recommendation
 - (1) Recommendation 122-17-18 Relative to Superintendent's Contract
 - b. Superintendent's Recommendations
 - (1) Recommendation 123-17-18 Relative to Reduction of Teaching Personnel
 - (2) Recommendation 124-17-18 Relative to Continuing Employment of Administrative Personnel
 - (3) Recommendation 125-17-18 Relative to 2018-2019 Original Budget Resolution
7. Adjournment

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.a.(1) NEW BUSINESS
President's Recommendation 122-17-18
TOPIC: Superintendent's Contract of Employment

It is recommended that the Board of Education approve the Superintendent's Contract of Employment, with revisions extending the contract through June 30, 2021 to maintain a three year contract.

Resource Persons: John Himmelspach, Board of Education

President Date of Board of Education Meeting: June 26, 2018

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6 b. (1) NEW BUSINESS
Superintendent's Recommendation 123-17-18

TOPIC : Reduction of Teaching Personnel

Administration recommends reduction of teaching personnel on the list below consistent with the applicable provisions of the Michigan Teachers' Tenure Act and Board Policy 3131. Accordingly, the teachers listed below shall be notified in writing of the layoff effective June 30, 2018.

Howard Berlin
Chris Brakke
Phil Dawson
Don Heitala
Andrew Miller
Dawn Sanford

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: June 26, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
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ITEM NO:	6.b.(2) NEW BUSINESS Superintendent's Recommendation 124-17-18
TOPIC:	Continuing Employment of Administrative Personnel

RECOMMENDATION:

That the Board of Education accept the recommendation of the Superintendent for the re-employment of administrative personnel on a non-administrative tenure basis, for a period of two years, July 1, 2018 through June 30, 2020, subject to appropriate written notice of termination prior to June 30, 2018, due to conditions requiring probation, layoff, reassignment and/or personnel reduction and termination. The following are the administrators so re-employed:

Batten, Michael	Elementary Principal
Beaver, James	Director, Operations, Transportation, and Security
Behrendt, Diane	Principal, Children's Village School
Blaine, Tanya	Middle School Assistant Principal
Blomquist, Craig	High School Principal
Cooper, Debra	High School Principal
Corbeil, Danielle	Director, Finance and Budget
Dixon, Yvonne	Middle School Principal
Force, Catherine	Elementary Principal
Grambush, Suzanne	Elementary Principal
Gregory, John	Principal, Kingsley Montgomery School
Grimes, Valerie	Elementary Principal
Harding, Christina	High School Assistant Principal
Hill, Tawn	Administrative Assistant, Human Resources
Holbrook, William	Assistant Superintendent, Business and Operations
Holley, Darin	Director, Instructional Services and Technology
Jarois, Irene	Administrative Assistant, Superintendent's Cabinet
Kilyk, Cheri	Human Resources Coordinator
Knipper, Jennifer	Elementary Principal
Kokoszka, Kevin	High School Assistant Principal
Kruse, Anne	Elementary Principal
Lessel, Rhonda	Director, School and Community Services
McFee, Lisa	Assistant Superintendent, Teaching and Learning Services
McKay, Jennifer	Director, Payroll and Benefits
McLeod, Janet	Director, Human Resources
Milostan, Nadine	Executive Director, Student Support Services
Opsommer, Roger	Middle School Principal
Riggs, Jason	High School Principal
Roberts, Megan	Administrative Assistant, Board/Superintendent
Rolack, Erica	Elementary Principal
Sartorius, Allison	Director, Athletics
Schultz, Kyle	Middle School Assistant Principal

Simonds, Doreen	Director, Nutrition and Purchasing Services
Smith, Laura	Elementary Principal
Spencer, Jeffrey	Computer Programmer and Analyst
Steaban, Andrea	Dean of Students, Academic Center
Stone, Carly	Director, Curriculum, Instruction, and Assessment
Sullivan, Michelle	Elementary Principal
Taylor, Lori	Dean of Students, Academic Center
Turney-Hartman, Joy	Administrative Assistant, Nutrition and Purchasing Services
Werthman, Shelley	High School Assistant Principal

Resource Person(s): Keith Wunderlich, Superintendent of Schools

Date of Board of Education Meeting: June 26, 2018

2018-2019 EDUSstaff Employees

John Keglovitz, Associate Director of Maintenance & Operations

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 6.b.(3)	NEW BUSINESS Superintendent's Recommendation 125-17-18
TOPIC:	Resolution for Adoption by the Board of Education of Waterford School District Original Budget 2018-2019.

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2018-2019. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 18 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance available for appropriations in the General Fund of the Waterford School District for fiscal year 2018-2019 is as follows:

GENERAL FUND

REVENUE

Local	\$ 14,029,959
State	72,642,381
Federal	7,436,949
Incoming Transfers and Other Transactions	<u>5,170,139</u>
Total Revenue	\$ 99,279,428
Fund Balance July 1, 2018	<u>\$ 5,112,808</u>
Total Available to Appropriate	<u><u>\$ 104,392,236</u></u>

BE IT FURTHER RESOLVED, that \$98,040,631 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction:

Basic Programs	\$ 23,046,817
Added Needs	14,498,837
Instruction - Employee Benefits	13,528,376

Support Services:

Pupil Services	7,123,526
Instructional Services	2,137,411
General Administration	1,338,914
School Administration	3,898,954
Business Services	10,683,333
Central Services	3,903,559
Support Services - Employee Benefits	7,410,141
Athletics	1,576,614
Community Services	101,984
Federal Programs	7,823,995
Debt Service	1,078,000
Outgoing Transfers	190,170
Teacher Retirement Savings	(300,000)

Total Expenditures \$ 98,040,631

Fund Balance Unassigned \$ 6,351,605

Non Spendable - Prepaids -

Fund Balance June 30, 2019 \$ 6,351,605

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the School Service Fund of the Waterford School District for fiscal year 2018-2019 is as follows:

REVENUE

Local	\$ 5,449,460
State	110,000
Federal	3,089,492
Incoming Transfers and Other Transactions	<u>190,170</u>
Total Revenues and Incoming Transfers	\$ 8,839,122
Fund Balance July 1, 2018	\$ 818,839
Less Appropriated Fund Balance (Reserve for Inventory)	<u>19,467</u>
Fund Balance Available to Appropriate	<u>\$ 799,372</u>
Total Available to Appropriate	<u><u>\$ 9,638,494</u></u>

BE IT FURTHER RESOLVED, that \$8,839,122 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Food Service	\$ 5,101,500
Performing Arts Centers	258,151
Pool & Fitness Centers	942,069
Childcare	1,614,725
Senior Citizens	<u>922,677</u>
Total Expenditures	\$ 8,839,122
Unassigned Fund Balance - Child Care	\$ -
Restricted Fund Balance - Food Service	799,372
Non Spendable - Food Serv Inventory	<u>19,467</u>
Fund Balance June 30, 2019	<u><u>\$ 818,839</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Special Education Center Program Fund of the Waterford School District for fiscal year 2018-2019 is as follows:

REVENUE

State	\$ 1,631,965
Incoming Transfers and Other Transactions	<u>4,753,247</u>
Total Revenues and Incoming Transfer	\$ 6,385,212
Fund Balance July 1, 2018	<u>\$ 350,000</u>
Total Available to Appropriate	<u><u>\$ 6,735,212</u></u>

BE IT FURTHER RESOLVED, that \$6,385,212 of the total available to appropriate in the Special Education Center Program Fund is hereby appropriated in the amounts and for the purposes set forth below:

Instruction	\$ 2,612,193
Support Services - Pupils	1,436,578
Support Services - Instructional Staff	1,806,798
Transportation	320,759
Oakland Schools Resident Tuition	1,227,221
Redistributed Indirect Expenditures	(756,325)
Redistributed Rent Expenditure	<u>(262,012)</u>
Total Expenditures	<u>\$ 6,385,212</u>
Restricted Fund Balance June 30, 2019	<u><u>\$ 350,000</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Debt Retirement Fund of the Waterford School District for fiscal year 2018-2019 is as follows:

REVENUE

Local Property Taxes	\$ 16,569,577
Total Revenue	\$ 16,569,577
Fund Balance July 1, 2018	\$ 1,716,701
Total Available to Appropriate	\$ 18,286,278

BE IT FURTHER RESOLVED, that \$16,322,888 of the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth below:

Redemption of Bond Principal	\$ 12,025,000
Interest on Bonded Debt	4,296,388
Other	1,500
Total Expenditures	\$ 16,322,888
Restricted Fund Balance June 30, 2019	\$ 1,963,390

FUTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

Resource Persons: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting: June 26, 2018