

WATERFORD SCHOOL DISTRICT
Regular Meeting of the Board of Education
Thursday, March 15, 2018 - 6:00 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Celebration of Learning
 - a. Coding Expansion in Waterford School District
6. Information Items
 - a. *Mott High School Spanish Trip to Costa Rica
 - b. *Bid Pack 18-03: Mason Middle School Renovations/Mott High School HVAC Upgrades
 - c. *T2 Video Surveillance and Cabling Infrastructure
 - d. *Asbestos Removal: Haviland Elementary, Houghton Elementary, and Mason Middle School
 - e. Bid Pack 18-04: Transportation Site and Remodel Improvement
 - f. Bid Pack 18-05: Riverside Roof Replacement
 - g. Roof Replacement-Covert Center and Kettering High School
 - h. Results of the Sale of the School District Bonds, Series 2018 (2016 Series III)
 - i. Revised Budget 2017-2018
7. Audience Comments on Action Items
8. Approval of Minutes
 - a. February 15, 2018 Regular Meeting
 - b. February 21, 2018 Study Session
 - c. February 21, 2018 Closed Session
9. Accounts Payable – February 2018
10. School District Financial Statement
11. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 75-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations
 - (2) Recommendation 76-17-18 Relative to Teaching Contract Changes/Appointments
 - (3) Recommendation 77-17-18 Relative to Resolution: National School Breakfast Week
 - (4) Recommendation 78-17-18 Relative to Resolution: National Library Week
 - (5) Recommendation 79-17-18 Relative to MDOT Performance and Indemnification Resolution
 - (6) Recommendation 80-17-18 Relative to Mott High School Spanish Trip to Costa Rica
 - b. Consideration of Certain Purchases
 - (1) Recommendation 81-17-18 Relative to Contract Award: Bid Pack 18-03: Mason Middle School Renovations/Mott High School HVAC Upgrades
 - (2) Recommendation 82-17-18 Relative to Contract Award: T2 Video Surveillance and Cabling Infrastructure
 - (3) Recommendation 83-17-18 Relative to Contract Award: Asbestos Removal – Haviland Elementary, Houghton Elementary, and Mason Middle School

(continued)

12. Discussion Items

a. Future Items

- (1) Spring Break, April 2-6, 2018
- (2) No Board of Education Meeting Scheduled on April 5
- (3) Celebration of Learning – Scholastic Art Award
- (4) Information – Waterford Academic Achievement Endorsement
- (5) Information – Waterford READS
- (6) Action – Bid Pack 18-04: Transportation Site and Remodel Improvement
- (7) Action – Bid Pack 18-05: Riverside Roof Replacement
- (8) Action – Roof Replacement – Covert Center and Kettering High School
- (9) Action – Revised Budget 2017-2018

b. Board of Education Reports

13. Audience Comments on Non-Action Items

14. Superintendent's Report

15. Adjournment

**These items were to be presented at the March 1, 2018 meeting, which was cancelled due to inclement weather, and are presented under information and action.*

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 5.a. Celebration of Learning
TOPIC: Coding Expansion in Waterford School District

Tonight we are thrilled to share with you our expanding coding opportunities throughout the district. This evening we welcome students from three of our Google CS First clubs and one of our Girls Who Code clubs to share with you their experiences with these opportunities. With us this evening are the Google CS First clubs from Houghton led by performing arts teacher Cory Wholehan, Beaumont led by performing arts teacher Jessica Blitchok, Pierce led by assessment coordinator Elizabeth Kutchev and the Girls Who Code club from Mason led by middle school teachers Michelle Robinson and Sarah Johnson.

Resource Persons: Carly Stone, Director, Curriculum, Instruction and Assessment

Date of Board of Education Meeting: March 15, 2018

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.a.	Information Item
TOPIC:	Mott High School Spanish Trip to Costa Rica

Mott High School is requesting approval for a Spanish class trip to Costa Rica, March 28 – April 5, 2019. Charles Belcher, Spanish Teacher at Mott High School, will provide further details to the Board of Education.

A recommendation to approve the proposal will be presented under New Business. Approval would be rescinded if the area to be visited is issued a travel warning.

Resource Persons: Carly Stone, Director of Curriculum, Instruction and Assessment

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO:	6.b.	Information Item
TOPIC:	Bid Pack 18-03, Mason Middle School Renovations and Mott High School HVAC Upgrades	

Waterford School District Administration requested bid proposals for Mason Middle School Renovations and Mott High School HVAC Upgrades.

Request for proposals were posted and due on February 28, 2018. A recommendation will be presented to the Board of Education under New Business.

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent Business & Operations
John Keglovitz, Associate Director of Maintenance & Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO:	6.c.	Information Item
TOPIC:	T-2 Video Surveillance and Cabling Infrastructure	

Waterford School District Administration requested bid proposals for District Video Surveillance and Cabling Infrastructure.

Request for proposals were posted and due on February 27, 2018. A recommendation will be presented to the Board of Education under New Business.

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent Business & Operations
John Keglovitz, Associate Director of Maintenance & Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO:	6.d	Information Item
TOPIC:	Asbestos Removal: Haviland Elementary, Houghton Elementary and Mason Middle School	

Waterford School District Administration requested bid proposals for asbestos removal at Haviland and Houghton Elementary and Mason Middle School in preparation for renovations.

Request for proposals were posted and due on March 5, 2018. A recommendation will be presented to the Board of Education under New Business.

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent Business & Operations
John Keglovitz, Associate Director of Maintenance & Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO:	6.e.	Information Item
TOPIC:	Bid Pack 18-04, Transportation Site and Remodel Improvement	

Waterford School District Administration is seeking bid proposals for Transportation site and remodel improvement.

Request for proposals were posted and are due on March 28. A recommendation is expected to be presented to the Board of Education on April 19, 2018.

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent Business & Operations
John Keglovitz, Associate Director of Maintenance & Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO:	6.f.	Information Item
TOPIC:		Bid Pack 18-05: Riverside Partial Roof Replacement

Waterford School District Administration is seeking bid proposals for Riverside partial roof replacement.

Requests for proposals are due March 29, and a recommendation is expected to be presented to the Board of Education on April 19, 2018.

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent Business & Operations
John Keglovitz, Associate Director of Maintenance & Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 6.g. Information Item

TOPIC: Roof Replacement-Covert Center and Kettering High School

Waterford School District Administration is seeking proposals for partial roof replacement projects at the Covert Center and Kettering High School.

Requests for proposals were posted and are due on April 10. A recommendation is expected to be presented to the Board of Education on April 19, 2018.

Founding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent Business and Operations
John Keglovitz, Associate Director of Maintenance and Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Rd
Waterford, MI 48328

ITEM NO:	6.h. Information Item
TOPIC:	Results of the Sale of the School District Bonds, Series 2018 (2016 Series III)

The sale of the Waterford School District Bonds, Series 2018 (2016 Series III) for \$10,000,000 was at 11:00am on Tuesday, February 20, 2018.

Bids were as follows:

<u>Financial Institution</u>	<u>Interest Rate</u>
Fifth Third Securities, Inc.	2.937% *
Robert W. Baird & Co., Inc.	3.016%
J.J.B. Hilliard, W.L. Lyons, Inc.	3.018%
Bank of America Merrill Lynch	3.063%
Stifel, Nicolaus & Co., Inc.	3.173%
Jeffries, LLC	3.177%
Hutchinson, Shockey, Erley & Co.	3.200%

* Bid Award

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Danielle Corbeil, Director of Finance & Budget

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	6.i.	Information Item
TOPIC:		2017-2018 Revised Budget

William Holbrook, Assistant Superintendent, Business and Operations, and Danielle Corbeil, Director, Finance & Budget will present the 2017-2018 revised Budget Resolution to the Board of Education.

Resource Person: William Holbrook, Assistant Superintendent, Business & Operations
Danielle Corbeil, Director, Finance & Budget

Date of Board of Education Meeting: March 15, 2018

WATERFORD BOARD OF EDUCATION – MINUTES

Regular Meeting
February 15, 2018

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Himmelspach at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Halls, Piggott, Himmelspach, Barghahn and Torres
Absent: Members Sutherland and Petrusha
Others: Keith Wunderlich, William Holbrook, Lisa McFee, Darin Holley, Nadine Milostan, Carly Stone, Janet McLeod, Rhonda Lessel, Mary Craite, Grant Smith, Rebecca Briggs, Dee Alessi, Bethany Dannewitz, Robin McGregor, Rudie McGregor, Matthew McClure, Ann Kaschner, Megan Roberts and others that did not register.

APPROVAL OF THE AGENDA

Moved by Member Barghahn and supported by Member Piggott that the February 21, 2018 Study Session be added to the agenda for discussion on location and cost.

Members commented on the motion.

Ayes: Members Torres, Piggott and Barghahn

Nays: Members Himmelspach and Halls

Motion fails due to lack of majority of members serving on the Board.

There were no changes to the agenda.

INFORMATION ITEMS

a. Parent Engagement Night

On Tuesday, February 6, 2018, the Waterford School District hosted Parent Engagement Night at Pierce Middle School. Teaching and Learning Services shared highlights from the event. Attendance was good and there were a number of opportunities for parents. Thank you to the many community partners who made this a successful event, including Mexico Lindo for providing tacos, Waterford Police Department for the presentation on vaping, Mott students who provided child care, and a number of community organizations who were there to provide resources.

Members Barghahn and Himmelspach offered comments and appreciation for providing this information to our parents.

INFORMATION ITEMS

a. School Finance Research Collaborative

Dr. Keith Wunderlich, Superintendent, shared information with the Board of Education relative to the School Finance Research Collaborative. A diverse group of business leaders and education experts, from Metro Detroit to the U.P. participated in this non-partisan statewide collaborative to determine what it actually costs to educate students in Michigan.

Member Torres also discussed the Collaborative and commented on the comparison with Waterford. He also encouraged the community to contact their legislators.

Member Himmelspach requested that we get this information out to the community.

b. MASB Board of Directors Election 2018

The MASB Board of Directors is comprised of elected representatives of active member school boards. The board shall oversee MASB activities, establish operating policies for MASB, speak for member boards between meetings of the Delegate Assembly and appoint an executive director who shall administer the affairs of MASB.

This year, seven (7) seats are up for election; one candidate is unopposed and a Region and Group has no candidates, thus MASB will only distribute ballots for Regions 1, 5, 7 and 8. Waterford School District is in Region 8 (Oakland, Macomb, and Wayne).

The candidates are:

Region 8 (three-year term)

- *Donald Hubler—Macomb Intermediate School District
- Robert McLachlan—Romulus Community Schools
- Birgit McQuiston—Lake Orion Community Schools
- Darlene Pomponio, Ph.D.—Southgate Community Schools

* = *Incumbent*

The board will take action at the March 1, 2018 meeting to approve the one candidate to be submitted on the official ballot on behalf of the Waterford Board of Education. The ballot deadline is 1:00 PM on Wednesday, March 7, 2018. Official results will be approved at the March 16, 2018, MASB Board of Directors' meeting.

c. Michigan Department of Transportation Performance and Indemnification Resolution

A Performance and Identification Resolution is required by the Michigan Department of Transportation for purposes of issuing to a Michigan Public School District an "Individual Permit for Use of State Trunkline Right of Way," or an "Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way." A recommendation for approval will be presented on March 1, 2018.

Member Piggott sought clarification that liability would be held by Amcomm.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

a. February 1, 2018, Interim Meeting

Moved by Member Piggott and supported by Member Halls that the Board of Education adopt the minutes of the February 1, 2018, Regular Meeting.

Ayes: Members Barghahn, Piggott, Halls, Himmelspach, and Torres

Nays: None

Motion carried. (5-0)

ACCOUNTS PAYABLE

Moved by Member Barghahn and supported by Member Halls that the Board of Education approve the accounts payable for the month of January 2018, per the reports included in February 15, 2018 materials.

Ayes: Members Barghahn, Piggott, Halls, Himmelspach, and Torres

Nays: None

Motion carried. (5-0)

FINANCIAL STATEMENT

The Board of Education is in receipt of the financial statements ended January 2018.

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 73-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Halls that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year.

Bicknell, Catherine – Teacher
Mott High School
100% Probationary Contract
Effective February 7, 2018

Ennis, John - Teacher
Mott High School
Increased from 100% to 117%
Second Semester, Tenure Contract
Effective January 29, 2018

Robinson, Ryan, - Teacher
Mott High School
Increased from 100% to 117%
Second Semester, Tenure Contract
Effective January 29, 2018

Haller, Nancy - Teacher
Mott High School
Increased from 100% to 117%
Second Semester, Tenure Contract
Effective January 29, 2018

Ayes: Members Barghahn, Piggott, Halls, Himmelspach, and Torres

Nays: None

Motion carried. (5-0)

NEW BUSINESS

a. Superintendent's Recommendations

(2) Recommendation 74-17-18 Relative to Reinstatement of Student A

Moved by Member Piggott and supported by Member Halls that the Board of Education approve recommendation of the Reinstatement Committee reinstating Student A, previously expelled by the Waterford School District, with conditions.

Ayes: Members Barghahn, Piggott, Halls, Himmelspach, and Torres

Nays: None

Motion carried. (5-0)

DISCUSSION ITEMS

a. Future Items

- (1) Information – Bid Pack 18-03: Mason Renovations/Mott HVAC Upgrades
- (2) Information – T2 Video Surveillance and Cabling Infrastructure
- (3) Action – Resolution: National School Breakfast Week, March 5-9
- (4) Action – MASB Board of Directors Election
- (5) Action – MDOT Performance and Indemnification Resolution
- (6) Board Study Session on 17-18 Budget, February 21

DISCUSSION ITEMS

b. Board of Education Reports

Member Barghahn spoke regarding board discussion on bylaws and policies, the meeting held on February 8, the location change of the Study Session scheduled on February 21, and presented a PowerPoint regarding hiring practices outlined in policies.

Member Piggott spoke about bringing Blue Book staff forward for approval and the location of the study session on February 21. He also talked about the Waterford Youth Recognition Awards Night on April 25.

Member Torres discussed the recent MASB Bylaws Committee meeting, meetings with legislators to discuss funding, and Youth Recognition Awards and shared information.

Member Halls congratulated Member Sutherland and her family on the birth of her twin grandchildren.

Member Himmelspach addressed Board/Superintendent ethics and the Annual WF Golf Outing honoring Don and Marge Arsen.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Mary Craite spoke about the Seven Habits and the focus on students.

SUPERINTENDENT'S REPORT

Dr. Wunderlich spoke about 8th grade visits to the high schools, Dinner and a Movie hosted by the Coalition, Backyard Battle, Kettering's Bowling Team, PAVA productions and Rotary reading awards. He also addressed the very difficult week we have had and the compassion shown by staff.

ADJOURNMENT

The meeting was adjourned by President Himmelspach at 7:18 PM.

A copy of the DVD is on file with the official minutes.

Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION

Study Session Minutes

February 21, 2018

OPENING

A Study Session of the Waterford School District Board of Education, held at Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan, was called to order by President Himmelspach at 5:35 PM.

PLEDGE

The Board of Education and participants stood for the Pledge of Allegiance.

ROLL CALL

Present: Members Himmelspach, Barghahn, Piggott, *Petrusha, Sutherland, *Torres and **Halls
Absent: None
Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Grant Smith, Jessica Pumfrey, Mary Craite, Becky Lesh, Matt McClure, and Dee Alessi.

*Arrived after Roll Call.

**Participated by telephone

CLOSED SESSION

By Roll Call Vote the Board moved to closed session at 5:37 PM for the purpose of discussing student information protected by the Family Educational Rights and Privacy Act.

ROLL CALL VOTE

Mary Barghahn	Aye
John Himmelspach	Aye
Bob Piggott	Aye
Joan Sutherland	Aye

RECONVENE-OPEN STUDY SESSION

The Study Session was reconvened at 6:09 PM.

AUDIENCE COMMENTS

There were no audience comments.

DISCUSSION ITEMS

a. 2017-2018 Budget

The Board of Education and administration discussed the 2017-2018 budget and elements necessary to develop the 2018-2019 budget as well as the appropriate timing of the next study session.

ADJOURNMENT

The meeting was adjourned by President Himmelspach at 7:55 PM.

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	
TOPIC:	Accounts Payable for February 2017-18.

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of February 2017-18 as listed on pages 1-153, and Fifth Third Acct Statement pages 1-3.

<u>General Fund/Pooled Cash</u>	
Vendor Checks/Electronic Transfers	\$ 2,515,839.72
<u>Special Ed Center Program</u>	
Vendor Checks/Electronic Transfers	\$ 25,139.92
<u>Community Service Fund</u>	
Vendor Checks/Electronic Transfers	\$ 17,622.80
<u>Food Service</u>	
Vendor Checks/Electronic Transfers	\$ 140,328.36
<u>Bond Capital Projects – Series I</u>	
Vendor Checks/Electronic Transfers	\$ 430,509.54
<u>Bond Capital Projects – Series II</u>	
Vendor Checks/Electronic Transfers	\$ 2,145,991.88
<u>Purchasing Cards – 5/3 Acct Stmt</u>	\$ 7,623.67

RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached schedule.

Resource Person(s) William Holbrook, C.P.A., Asst. Supt of Business & Operations
Danielle Corbeil, Director of Finance & Budget
Doreen Simonds, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: March 15, 2018

**WATERFORD SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
GENERAL FUND
FOR THE EIGHT MONTHS ENDED FEBRUARY 2018**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 11,937,919	\$ 9,842,549	82.4%
OTHER	2,972,741	586,550	19.7%
TOTAL	14,910,660	10,429,099	69.9%
STATE			
MEMBERSHIP AID	55,761,278	32,269,609	57.9%
CATEGORICAL AID	17,012,214	9,845,138	57.9%
TOTAL	72,773,492	42,114,747	57.9%
FEDERAL	7,015,894	2,959,923	42.2%
INCOMING TRANSFER	5,534,496	3,689,664	66.7%
TOTAL REVENUE	\$ 100,234,542	\$ 59,193,433	59.1%
 <u>EXPENDITURES</u>			
INSTRUCTION:			
ELEMENTARY	\$ 9,896,158	\$ 5,939,035	60.0%
MIDDLE SCHOOL	4,733,268	2,837,046	59.9%
HIGH SCHOOL	7,653,917	4,352,415	56.9%
SUMMER SCHOOL	132,307	77,349	58.5%
EARLY CHILDHOOD	1,783,869	910,410	51.0%
SPECIAL ED	10,087,782	5,526,276	54.8%
COMP ED	2,462,879	1,045,124	42.4%
VOC ED	969,958	568,474	58.6%
TOTAL INSTRUCTION	37,720,138	21,256,129	56.4%
SUPPORT SERVICE:			
PUPIL SERVICE	7,074,710	3,902,616	55.2%
INSTR STAFF	2,056,384	1,146,124	55.7%
GENERAL ADM	1,235,588	875,736	70.9%
SCHOOL ADM	3,839,590	2,398,148	62.5%
BUSINESS	10,201,858	8,190,920	80.3%
CENTRAL	26,713,098	15,462,555	57.9%
TOTAL SUPPORT	51,121,228	31,976,099	62.5%
OTHER:			
ATHLETICS	1,548,423	822,413	53.1%
COMMUNITY SERVICE	106,358	97,216	91.4%
FEDERAL PROGRAMS	7,428,462	3,133,981	42.2%
DEBT	1,102,000	1,102,300	100.0%
TEACHER RETIREMENT SAVINGS	(300,000)	(200,000)	66.7%
NEGOTIATIONS RESERVE	1,381,190	920,793	66.7%
INTERFUND TRANSFERS	117,633	78,422	66.7%
TOTAL OTHER	11,384,066	5,955,125	52.3%
TOTAL EXPENDITURES	\$ 100,225,432	\$ 59,187,353	59.1%
REV. OVER(UNDER) EXP.	\$ 9,110	\$ 6,080	

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.a.(1) NEW BUSINESS
Superintendent's Recommendation 75-17-18
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Sharon Konieczny, Teacher
Stepanski Early Childhood
Retirement
Effective: June 28, 2018

Margaret Khandra, Techer
Mason Middle School
Retirement
Effective: July 1, 2018

Shawn Brown, Teacher
Stepanski Early Childhood
Resignation
Effective: March 2, 2018

Tiffany Apostolakis, Teacher
Beaumont Elementary
Resignation
Effective: February 22, 2018

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.a(2) NEW BUSINESS
Superintendent's Recommendation 76-17-18
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2017-2018 school year:

Appointments/Changes:

Amanda Juliano, Teacher
Pierce Middle School
100% Probationary Contract
Effective: March 15, 2018

Candice Lowe Kurrle, Teacher
Stepanski Early Childhood Learning Center
100% Probationary Contract
Effective: March 19, 2018

Hanna Brokaw, Teacher
Pierce Middle School
100% Probationary Contract
Effective: March 19, 2018

Maria Limones, Social Worker
Cooley Elementary
100% Probationary Contract
Effective: February 28, 2018

Andrew Miller, Teacher
Mott High School
100% Probationary Contract
Effective: February 21, 2018

Ruzzin, Jason, Teacher
Mason Middle School
Increased from 100% to 110%
Second Semester, Tenure Contract
Effective January 29, 2018

Laursen, Anthony, Teacher
Mason Middle School
Increased from 100% to 110%
Second Semester, Tenure Contract
Effective January 29, 2018

Nicholson, Nathan, Teacher
Kettering High School
Increased from 100% to 108.5%
Second Semester, Tenure Contract
Effective January 29, 2018

Snow, Stacy, Teacher
Kettering High School
Increased from 100% to 108.5%
Second Semester, Tenure Contract
Effective January 29, 2018

Liedel, Daniel, Teacher
Kettering High School
Increased from 100% to 108.5%
Second Semester, Tenure Contract
Effective January 29, 2018

Stephan, Norman, Teacher
Kettering High School
Increased from 100% to 108.5%
Second Semester, Tenure Contract
Effective January 29, 2018

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.a.(3)	NEW BUSINESS Superintendent's Recommendation 77-17-18
TOPIC:	Resolution: National School Breakfast Week

It is recommended that the Board of Education approve the following resolution proclaiming the week of March 5-9, 2018 as National School Breakfast Week, encouraging all residents to become aware and concerned about their children's and their own nutrition habits, in hope of achievement a more healthful citizenry for today and the future.

WHEREAS, the School Breakfast Program has served our nation admirably since it was permanently established in 1975; and

WHEREAS, the School Breakfast Program is dedicated to the health and well-being of our nation's children; and

WHEREAS, the School Breakfast Program joins and has been joined through the years by many other excellent child nutrition programs; and

WHEREAS, there is evidence of continued need for nutrition education and awareness of the value of school nutrition programs

NOW THEREFORE, the Board of Education of the Waterford School District hereby proclaims the week of March 5-9, 2018 as NATIONAL SCHOOL BREAKFAST WEEK and encourages all residents to become aware and concerned about their children's and their own nutrition habits, in hope of achieving a more healthful citizenry for today and the future.

Resource Person: Keith Wunderlich, Ed.D., Superintendent

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.a.(4)	NEW BUSINESS Superintendent's Recommendation 78-17-18
TOPIC:	Resolution: National Library Week

It is recommended that the Board of Education approve the following resolution proclaiming the week of April 8-14, 2018 as National Library Week, encouraging all residents to visit and explore what's new at your library and engage with your librarians.

WHEREAS, libraries are not just about what they have for people, but what they do for and with people;

WHEREAS, libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities, campuses and schools;

WHEREAS, librarians are leaders in their institutions and organizations, in their communities, in the nation and in the world;

WHEREAS, librarians continue to lead the way in leveling the playing field for all who seek information and access to technologies;

WHEREAS, libraries and librarians look beyond their traditional roles and provide transformative opportunities for education, employment, entrepreneurship, empowerment and engagement, as well new services that connect closely with patrons' needs;

WHEREAS, libraries and librarians lead their communities in innovation, providing STEAM programming, Makerspaces and access and training for new technologies;

WHEREAS, libraries are pioneers supporting democracy and effecting social change, with a commitment to providing equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, libraries lead in working with diverse communities, including people of color, immigrants and people with disabilities, offering services and educational resources that transform communities, open minds and promote inclusion and diversity;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that the Board of Education does hereby proclaim National Library Week, April 8-14, 2018, and encourages all residents to visit and explore what's new at your library and engage with your librarian.

Resource Person: Keith Wunderlich, Ed.D., Superintendent

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.a.(5) NEW BUSINESS
Superintendent's Recommendation 79-17-18
TOPIC: Michigan Department of Transportation Performance and
Indemnification Resolution

It is recommended that the Board of Education approve the attached Performance and Identification Resolution, required by the Michigan Department of Transportation for purposes of issuing to a Michigan Public School District an "Individual Permit for Use of State Trunkline Right of Way," or an "Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way."

Resource Person: Darin Holley, Director of Instructional Services and Technology
Date of Board of Education Meeting: March 15, 2018

**PERFORMANCE RESOLUTION FOR
PUBLIC SCHOOL DISTRICT**

This Performance and Indemnification Resolution is required by the Michigan Department of Transportation for purposes of issuing to a Michigan Public School District an "Individual Permit for Use of State Trunkline Right of Way," or an "Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way."

RESOLVED WHEREAS, the Waterford School District

(PUBLIC SCHOOL DISTRICT)

hereinafter referred to as the "PUBLIC SCHOOL DISTRICT", periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT", for permits, referred to as "PERMIT", to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under state trunkline right of way at various locations; within and adjacent to its corporate limits;

NOW, THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the PUBLIC SCHOOL DISTRICT agrees that:

1. It will fulfill all permit requirements and will, to the extent permitted by law, indemnify, save harmless, represent and defend the State of Michigan, Michigan Transportation Commission, and the DEPARTMENT and all officers, agents, employees and those contracting governmental bodies performing permit activities for the DEPARTMENT according to a maintenance contract:
 - a. from any and all claims and losses occurring or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies to the PUBLIC SCHOOL DISTRICT as the result of the PUBLIC SCHOOL DISTRICT's installation, construction, operation, or maintenance activities which are being performed under the terms of the PERMIT on, over, and/or under the state trunkline right of ways, except claims resulting from the negligence or willful acts or omissions of said DEPARTMENT, the State of Michigan or the Michigan Transportation Commission; and
 - b. from any and all claims of every kind for injuries to, or death of, any and all persons, and for loss of or damage to property, and environmental damage or degradation, and from attorney's fees and related costs arising out of, under, or by reason of the PUBLIC SCHOOL DISTRICT's installation, construction, operation or maintenance activities which are being performed under the terms of the PERMIT on, over, and/or under the state trunkline right of way, except claims resulting from the negligence or willful acts or omissions of said DEPARTMENT, the State of Michigan or the Michigan Transportation Commission; and
 - c. from any and all claims made by any and all persons, firms, or corporations furnishing or supplying materials, supplies, work, or services on, over, and/or under the State trunkline right of way pursuant to an agreement with the State of Michigan, the DEPARTMENT and/or the Michigan Transportation Commission, as a result of the PUBLIC SCHOOL DISTRICT's failure to move or otherwise relocate its facilities in a timely manner after being requested to do so by the DEPARTMENT.
2. Any work performed for the PUBLIC SCHOOL DISTRICT will be solely for the PUBLIC SCHOOL DISTRICT and not as a contractor or agent of the DEPARTMENT. Any claims against the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof will be the sole responsibility of the PUBLIC SCHOOL DISTRICT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the PUBLIC SCHOOL DISTRICT, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT.

3. Any unlawful action or conduct taken by the PUBLIC SCHOOL DISTRICT, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof pursuant to a maintenance contract will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
4. It will, by its own volition and/or request by the DEPARTMENT, promptly and reasonably restore and/or correct physical or operating damages to any State trunkline right of way resulting from the installation construction, operation and/or maintenance of the PUBLIC SCHOOL DISTRICT's facilities according to a PERMIT issued by the DEPARTMENT.
5. With respect to any activities authorized by PERMIT, when the PUBLIC SCHOOL DISTRICT requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
6. The incorporation by the DEPARTMENT of this indemnification resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring insurance before issuance of a PERMIT, in amounts currently carried by the PUBLIC SCHOOL DISTRICT.
7. This indemnification resolution shall continue in force from this date until cancelled by the PUBLIC SCHOOL DISTRICT or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the PUBLIC SCHOOL DISTRICT with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the Michigan Department of Transportation for the necessary permit to work within state trunkline right of way on behalf of the PUBLIC SCHOOL DISTRICT.

Name	And/Or	Title
Amcomm Telecommunications Inc. - Mark Jordan		Engineer
Amcomm Telecommunications Inc. - John Ramonaitis		Vice President
Waterford School District- Darin Holley		Director of Instructional Services & Technology
Waterford School District- Thomas Vanderelzen		Computer Services

I HEREBY CERTIFY that the foregoing is a true copy of the Resolution adopted by the

Waterford School District Board of Education

(Name of Board, etc.)

of the Waterford School District of Oakland

(Name of PUBLIC SCHOOL DISTRICT)

(County)

at a Board meeting held on the 1st day of March, 2018.

Signed: _____ Title: Superintendent

Print Name: Keith Wunderlich

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.a.(6) NEW BUSINESS
Superintendent's Recommendation 80-17-18
TOPIC: Mott High School Spanish Trip to Costa Rica

It is recommended that the Board of Education approve the Mott High School Spanish class trip to Costa Rica, March 28 – April 5, 2019, as presented.

Approval would be rescinded if the area to be visited is issued a travel warning.

Resource Persons: Carly Stone, Director of Curriculum, Instruction and Assessment

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	11.b.(1) NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 81-17-18
TOPIC:	Contract Award: Bid Package 18-03; Mason Middle School Renovations and Mott High School HVAC Upgrades

The Administration recommends the awarding of contracts for Bid Package 18-03 on the following summary of bids for Mason Middle School renovations and Mott High School HVAC upgrades.

Category	Contractor	Amount
Selective Demolition	Blue Star	\$249,800
Sitework/Concrete	Villanova Construction	\$1,199,800
Masonry	Albaugh Masonry	\$19,000
Steele	Heritage Contracting	\$334,050
Carpentry	Heritage Contracting	\$396,500
Doors, Frames,	Tanner Supply Co.	\$356,560
Roofing	Schena Roofing	\$30,116
Aluminum Framing	Hewett Co., Inc.	\$949,950
Hard Tile	Southeastern Tile	\$177,110
Flooring	City Contracting Services	\$206,000
Painting	Heritage Contracting	\$265,250
Gym Equipment	Bareman Associates	\$17,030
Casework	Farnell Contracting	\$197,500
Telescoping Bleachers	Interkal, LLC	\$33,306
Mechanical	Oakland Plumbing	\$1,044,000
Electrical	Metro Electric	\$845,000
TOTAL AWARDS		\$6,320,972

*

Total Award Package: \$ 6,320,972

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent Business & Operations
John Keglovitz, Supervisor, Maintenance & Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: March 15, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.b.(2)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 82-17-18
TOPIC:	Contract Award: T2 Video Surveillance and Cabling Infrastructure

The Administration recommends the awarding of a contract for Video Surveillance and Cabling Infrastructure as follows:

Category	Contractor	Amount
Structured Cable Installation	Amcomm	100,180
Cameras and System Installation	Amcomm	467,425
Total Award		567,605

*Included is an attached memo explanation of bid summary.

*Total Package Awarded \$567,605

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent, Business and Operations
John Keglovitz, Associate Director of Maintenance and Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: March 15, 2018

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO: 11.b.(3)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 83-17-18
TOPIC:	Contract Award: Asbestos Removal; Haviland and Houghton Elementary and Mason Middle School

It is recommended that the Board of Education award contracts for the asbestos removal at Haviland and Houghton Elementary and Mason Middle School.

Company	Bid 1 Haviland/Houghton	Bid 2 Mason MS	Bid Award
*Trust Thermal Abatement, Inc	*\$97,000	*\$102,000	*\$199,000
Building Decommission Services, LLC	\$153,000	\$174,900	\$327,900
Environmental Maintenance Engineers	\$180,000	\$211,270	\$391,270
Global Green Service Group	\$281,176.85	\$763,845.65	\$1,045,021
Qualified Abatement Services	\$133,380	\$141,300	\$274,680
Quality Environmental Services, Inc.	\$142,460	\$164,065	\$306,525
Dore & Associates	\$141,600	\$169,600	\$311,200
Total Environmental Services	\$143,400	\$154,260	\$297,660

Award Recommendation *

Funding Source: 2016 BOND Series II

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
John Keglovitz, Supervisor, Maintenance & Operations

Date of Board of Education Meeting: March 15, 2018