



**Waterford School District
Board of Education**

A G E N D A

Regular Meeting

April 16, 2026

6:30 PM

Town Hall Auditorium

Opening

Pledge of Allegiance

Roll Call

Approval of the Agenda

Celebration of Learning

a. High School Esports Team

Recognition of Achievement

a. 2026 Oakland County Women's History Month Award

Public Comments on Action Items

Consent Agenda

- a. Minutes
 1. March 19, 2026, Regular Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Report
- e. Resignations
- f. Teaching Contract Changes/Appointments

Information Items

- a. Operating Millage Update
- b. Elementary Pilot Classroom Furniture
- c. Notice of Public Hearing
- d. Oakland Schools 2026-2027 Budget

New Business

- a. Superintendent's Recommendations
 1. Recommendation 44-25-26 Relative to Policy 7440.03 Small Unmanned Aircraft Systems
 2. Recommendation 45-25-26 Relative to Revocable License Agreement with Waterford Township
 3. Recommendation 46-25-26 Relative to Resolution to Submit Replacement Operating Millage Proposal
- b. Consideration of Certain Purchases
 1. Recommendation 47-25-26 Relative to Vape Detectors
 2. Recommendation 48-25-26 Relative to Elementary Pilot Room Furniture

Public Comment on Non-Action Items

Board of Education Reports

Superintendent's Report

Adjournment

Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the WSD website, www.waterford.k12.mi.us.

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM: Celebration of Learning

TOPIC: High School Esports Team

Please join us in celebrating our High School Esports program, recognizing the strategic talent and dedication of our spring Smash Brothers team and their head coach. These student-athletes have demonstrated exceptional teamwork and digital literacy, representing our district with pride in this rapidly growing competitive arena. We are thrilled to welcome them tonight to showcase the skill and sportsmanship that define our program.

Fall Coach: Kyle Yapp

Spring Coach: Anthony Miller

Spring Smash Brothers Team:

- Deacon Gravlin – Team Captain
- Tristan Joppie
- Logan Trimper
- Hector Medina
- Brian Koop

Resource Person: Elizabeth Kutchey, Director of Instructional Technology, Data and Assessment

Date of Board of Education Meeting: April 16, 2026

**WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting - March 19, 2026

MINUTES

OPENING

The Regular Meeting of the Waterford Board of Education, held at Waterford Township Hall, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Wagner at 6:32 p.m.

PLEDGE

The audience joined the Board for the Pledge of Allegiance.

ROLL CALL

Present: Members Petrusha, McGregor, Ristich, Soncrainte, Wagner, and Donohue
Absent: Member Torres
Others: Adam Martin, Nadine Milostan, Steve Wolf, Mike Suratt, Sarah Davis, Susan File, Karen Hildebrandt, Darin Holley, Amy Dagenhardt, Kristen Woods-Helms, Ben Harwood, Jason Frank, Meg Grossnickle, Robin McGregor, Mary Craite, Sid Tlppett, Carla Ramirez, Jack Sutherland, Scott Underwood, Sophia Holmquist, Arabella Glass, Taylor Milko, Amy Werner, Sherian Williams, Nicole Fouty, Tyler Soncrainte, Megan Roberts, and others who did not register.

APPROVAL OF THE AGENDA

The agenda was approved as printed.

CELEBRATION OF LEARNING

- a. Waterford Kettering Destination Imagination

Waterford Kettering Link Crew students, along with teacher Meg Grossnickle, shared with the Board of Education all about their recent travels to Turkey to participate in the Destination Imagination Mediterranean Invitational Competition.

RECOGNITION OF ACHIEVEMENT

- a. Legacy Builders Award

Superintendent Martin recognized Mott student Sherian Williams as well as WSD Principal Kristen Woods-Helms for recently being awarded the 2026 Legacy Builder Award. This award honors individuals whose exceptional dedication and leadership have created lasting, positive impact on the community. These champions inspire and empower others, shaping a brighter future through a commitment to making a difference.

PUBLIC COMMENTS ON ACTION ITEMS

There were no public comments on action items.

CONSENT AGENDA

- a. Minutes
 - 1. February 19, 2026, Regular Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Report
- e. Resignations

Seeing no objection, the consent agenda was approved as presented.

INFORMATION ITEMS

a. Revocable License Agreement with Waterford Township

Director of Safety & Security Mike Suratt and Waterford Police Chief Scott Underwood presented a revocable license for drone operations, which would allow the Waterford Township Police Department to use a designated portion of the district's bus garage property as a launch and recovery site for unmanned aerial systems. A recommendation for approval will be presented on April 16.

b. 2025-2026 2nd Budget Amendment

Karen Hildebrandt, Assistant Superintendent of Business and Operations, presented the 2nd amendment to the 2025-2026 budget. A recommendation will follow under New Business.

c. Bond Refunding

A resolution will be presented for action under New Business for bond refunding, resulting in a significant interest savings of nearly \$1 million in interest expenses. A recommendation will follow under New Business.

d. Vape Detectors

Steve Wolf, Assistant Superintendent of Instruction, presented a proposal to purchase and install vape detectors in the restrooms at our high schools. A recommendation will be presented for action on April 16, 2026.

NEW BUSINESS

a. President's Recommendations

1. Recommendation 35-25-26 Relative to Strategic Plan 2026

Moved by Member Ristich and supported by Member Petrusha that the Board of Education adopt the 2026 Strategic Plan and authorize changes to respective board policies.

P2015 Mission of the District
P2105.01 Vision Statement
P2105.02 Belief Statement
P2105.04 Indicators of Success/Goal Statements

Ayes: Members Ristich, Petrusha, Donohue, McGregor, Wagner, and Soncrainte
Nays: None
Motion carried. (6-0)

2. Recommendation 36-25-26 Relative to 2025-2026 2nd Budget Amendment

Moved by Member Donohue and supported by Member Member Petrusha that the Board of Education approve the Revised Budget Resolution, 2nd Amendment 2025-2026.

Ayes: Members Petrusha, McGregor, Ristich, Donohue, Wagner, and Soncrainte
Nays: None
Motion carried. (6-0)

3. Recommendation 37-25-26 Relative to Bond Refunding

Moved by Member Donohue and supported by Member Petrusha that the Board of Education approve the bond refunding resolution as presented to allow the District to move forward with the negotiated sale of the Refunding Bonds.

Ayes: Members Petrusha, Wagner, Ristich, McGregor, Donohue and Soncrainte
Nays: None
Motion carried. (6-0)

4. Recommendation 38-25-26 Relative to Policy Updates

Moved by Member Ristich and supported by Member Donohue that the Board of Education approve Neola Policy Updates Volume 38, No. 2, Volume 39, No. 1, Volume 39, No 1. EDGAR and Volume 39, No. 2. These updates align our policies with statutory language and are recommended by Neola to remain in statutory compliance.

Ayes: Members Petrusha, Wagner, Ristich, McGregor, Donohue and Soncrainte

Nays: None

Motion carried. (6-0)

b. Consideration of Certain Purchases

1. Recommendation 39-25-26 Relative to Warehouse Exterior Bulk Storage Bid

Moved by Member Donohue and supported by Member Petrusha that the Board of Education award a contract for a new Warehouse exterior bulk storage building to the lowest bidder to specification, DSP Constructors, in the amount of \$240,428, along with a 10% contingency of \$24,042, for a total project cost of \$264,470. The funding source is the 2020 Bond Fund.

Ayes: Members Petrusha, Wagner, Ristich, McGregor, Donohue and Soncrainte

Nays: None

Motion carried. (6-0)

2. Recommendation 40-25-26 Relative to Food Service Equipment

Moved by Member Donohue and supported by Member Petrusha that the Board of Education award a contract in the amount of \$199,308.15 to Stafford Smith for the purchase of the Food Service equipment presented, to be funded through the Food Service Fund.

Ayes: Members Petrusha, Wagner, Ristich, McGregor, Donohue and Soncrainte

Nays: None

Motion carried. (6-0)

3. Recommendation 41-25-26 Relative to Children's Village School Interactive Projectors

Moved by Member Donohue and supported by Member Ristich that the Board of Education awarded a contract to Bluum in the amount of \$78,949.35 for the purchase and installation of 20 Epson BrightLink interactive projection systems and integrated markerboard, via REMC. This includes specialized integration services and a standard installation warranty to maintain a high-quality learning environment and a five year warranty for projectors. Funding source is the Section 24 Grant and General Fund.

Ayes: Members Petrusha, Wagner, Ristich, McGregor, Donohue and Soncrainte

Nays: None

Motion carried. (6-0)

4. Recommendation 42-25-26 Relative to Chromebook Purchase

Moved by Member Donohue and supported by Member Petrusha that the Board of Education approve the award of contract to People Driven Technologies in the amount of \$915,364, for 2000 Dell Chromebooks, each with a three year warranty, accidental damage protection and Gumdrop Chromebook cases. Funding source is the 2020 Bond.

Ayes: Members Petrusha, Wagner, Ristich, McGregor, Donohue and Soncrainte

Nays: None

Motion carried. (6-0)

5. Recommendation 43-25-26 Relative to Lifetracks/Durant Parking Lot Site Improvements

Moved by Member Donohue and supported by Member Soncrainte that the Board of Education award a contract for the Lifetracks/Durant Parking Lot Site Improvements to the lowest bidder to specification, Best Asphalt Inc., in the amount of \$142,758, along with a 10% contingency of \$14,275, for a total project cost of \$157,033. The funding source is the 2020 Bond Fund.

Ayes: Members Petrusha, Wagner, Ristich, McGregor, Donohue and Soncrainte

Nays: None

Motion carried. (6-0)

PUBLIC COMMENT ON NON-ACTION ITEMS

There were no public comments on non-action items.

BOARD REPORTS

Member Soncrainte provided an update on behalf of Waterford Youth Assistance.

Member Ristich shared a Hess-Hathaway report.

Member McGregor congratulated the Select Fifty honorees.

Member Wagner shared that Coffee Bucket is holding a bookdrive on Saturday to benefit the Sweet Reads program and shared Mott High School and middle school dance accolades.

SUPERINTENDENT REPORT

Superintendent Martin reminded the community of extended enrollment hours, March is Reading Month and congratulated the Teacher of the Year nominees and Select Fifty. He also shared that Sarah Davis and Jessica Ristich presented at the MSPRA Conference and expressed condolences on the passing of Norm Bolt. The next Board of Education meeting is April 16, due to Spring Break, March 30-April 6..

ADJOURNMENT

The Regular meeting was adjourned by President Wagner at 8:35 p.m.

:mr

Board Secretary

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:

TOPIC: ACCOUNTS PAYABLE FOR MARCH 2026

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of March 2026 as listed on pages 1-209 and the P-Card Account Statement listed on the last 6 pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund	2,230,439.97
Special Ed Center Program	17,557.02
Community Service Fund	34,805.25
Food Service Fund	315,075.34
Student Activity	37,353.87
Debt Service Fund	(763.99)
2020 Series II Cap X	185,232.08
2020 Series III	14,220.97
TOTAL ACCOUNTS PAYABLE	\$ 2,833,920.51

2. PAYMENTS BY WIRE OR ACH:

3/2/2026	Merchant-5/3 Bankcard Cred Fees	11.98
3/3/2026	General-Authnet Gateway Billing	31.30
3/3/2026	Merchant-FRST BK MRCH SVC SVCS FEE	35.50
3/3/2026	Child Care-FST BK MRCH SVE DISCOUNT	920.86
3/3/2026	Child Care-FST BK MRCH SVE FEE	41.25
3/3/2026	Merchant-FRST BK MRCH SVC DISCOUNT	152.60
3/3/2026	Food Service-PayPal Payment Fees	25.00
3/3/2026	Payroll-MIORSPAYMT-Office of Retirement Service Payroll 02/20/2026	93,111.45
3/3/2026	Payroll-MIORSPAYMT-Office of Retirement Service Payroll 02/20/2026	724,192.77
3/3/2026	Payroll-MIORSPAYMT-Office of Retirement Service Payroll 02/20/2026	847,607.85
3/4/2026	Child Care-ACHQ ACHPYMNT	205.95
3/4/2026	Merchant-ACHQ ACHPYMNT	26.50
3/6/2026	General-Edustaff Contracted Substitute/Staff	148,329.94
3/10/2026	Merchant-WORLDPAY ACH Billing	139.08
3/10/2026	Food Service-WORLDPAY ACH Billing	62.45
3/10/2026	Food Service-Magic Wrighter	34.95
3/17/2026	Payroll-MIORSPAYMT-Office of Retirement Service Payroll 03/06/2026	87,049.64
3/17/2026	Payroll-MIORSPAYMT-Office of Retirement Service Payroll 03/06/2026	690,173.25
3/20/2026	General-Edustaff Contracted Substitute/Staff	182,779.35
3/25/2026	General-COMMERCIAL CARD AUTO PAY	19,131.25
3/31/2026	Payroll-MIORSPAYMT-Office of Retirement Service Payroll 03/20/2026	98,777.02
3/31/2026	Payroll-MIORSPAYMT-Office of Retirement Service Payroll 03/20/2026	694,434.61
3/31/2026	Payroll-MIORSPAYMT-Office of Retirement Service Payroll 03/20/2026	847,607.86
TOTAL WIRES OR ACH		\$ 4,434,882.41

TOTAL DISBURSEMENTS MARCH 2026

	\$ 7,268,802.92
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RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S): Karen Hildebrandt, Assistant Superintendent of Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Date of Board of Education Meeting: April 16, 2026



To: Waterford School District Board of Education
From: Amy Dagenhardt, Director of Finance & Budget
Subject: March 31, 2026 Financial Statement
Date: April 9, 2026

Attached are the March 31, 2026 Financial Statements. These reports are generated directly from our financial system. Each report shows the data in a different format. The first report is by function (instruction, support service, and other), the second report is by object (salaries, benefits, purchased services, supplies, etc.).

Important Notes for March 2026 Data:

Expenditures:

- **Encumbrances:** These are estimated expenses to be paid during the current fiscal year. Encumbrances will be reduced as expenses are paid in the current month.
- **Expenditures:**
 - Expenditures are in line with the second budget amendment and percentage balance based on nine months of the school year.

Waterford School District

Budget to Actual by St Revenue and St Function

As of 3/31/2026

St Revenue/Function	Description	Working Budget	Encumbrance	Actual	Balance	Percent
Type: 4 REVENUE						
St Revenue: 100	REVENUE FROM LOCAL	Total: 18,336,492.00	0.00	15,750,207.81	2,586,284.19	85.89%
St Revenue: 200	REV FROM NON-	Total: 0.00	0.00	0.00	0.00	0.00%
St Revenue: 300	REV FROM STATE SOURCES	Total: 91,186,051.00	0.00	58,226,886.78	32,959,164.22	63.85%
St Revenue: 400	REV FROM FEDERAL SOURCES	Total: 6,435,309.00	0.00	2,385,478.16	4,049,830.84	37.06%
St Revenue: 500	INCOMING TRANSFER/OTH	Total: 7,887,835.00	0.00	7,930,386.95	-42,551.95	100.53%
St Revenue: 600	FUND MODIFICATIONS	Total: 686,023.00	0.00	0.00	686,023.00	0.00%
Type: 4	REVENUE	Total: 124,531,710.00	0.00	84,292,959.70	40,238,750.30	67.68%
Type: 5 EXPENSE						
St. Function:000	NOT APPLICABLE	0.00	0.00	0.00	0.00	0.00%
St. Function:110	BASIC PROGRAMS	45,219,835.00	34,749.58	27,437,407.60	17,747,677.82	60.75%
St. Function:120	ADDED NEEDS	23,840,611.00	22,523.13	14,238,498.37	9,579,589.50	59.81%
St. Function:210	SUPPORT SERVICES-PUPIL	14,210,883.00	213,991.80	8,739,808.53	5,257,082.67	63.00%
St. Function:220	SUPPORT SERVICES-INSTR	5,159,721.00	30,785.86	3,499,392.60	1,629,542.54	68.41%
St. Function:230	SUPPORT SERVICES-GENERAL	1,648,368.00	44.32	1,180,925.67	467,398.01	71.64%
St. Function:240	SUPPORT SERVICES-SCHOOL	6,640,751.00	8,170.54	4,490,799.86	2,141,780.60	67.74%
St. Function:250	SUPPORT SERVICES-BUSINESS	1,197,909.00	10,727.05	854,262.59	332,919.36	72.20%
St. Function:260	OPERATIONS AND	12,531,214.00	768,714.42	8,746,161.36	3,016,338.22	75.92%
St. Function:270	PUPIL TRANSPORTATION	5,783,195.00	545,008.36	4,444,520.68	793,665.96	86.27%
St. Function:280	SUPPORT SERVICES-CENTRAL	3,811,823.00	243,332.26	2,755,210.60	813,280.14	78.66%
St. Function:290	SUPPORT SERVICES-OTHER	2,042,135.00	26,134.09	1,298,388.32	717,612.59	64.85%
St. Function:320	COMMUNITY RECREATION	0.00	0.00	0.00	0.00	0.00%
St. Function:330	COMMUNITY ACTIVITIES	91,460.00	0.00	40,757.30	50,702.70	44.56%
St. Function:350	CUSTODY AND CARE OF	0.00	0.00	0.00	0.00	0.00%
St. Function:360	WELFARE ACTIVITIES	9,156.00	0.00	1,704.11	7,451.89	18.61%
St. Function:370	NON-PUBLIC SCHOOL PUPILS	110,833.00	0.00	34,160.22	76,672.78	30.82%
St. Function:390	OTHER COMMUNITY	14,644.00	0.00	10,350.16	4,293.84	70.67%
St. Function:440	PYMTS TO OTHER GOVNMT	0.00	0.00	0.00	0.00	0.00%
St. Function:450	FACILITIES ACQUISITION	3,000.00	0.00	2,250.00	750.00	75.00%
St. Function:510	DEBT SERVICES - LONG TERM	324,692.00	0.00	0.00	324,692.00	0.00%
St. Function:610	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00%
St. Function:620	TRANSFERS OUT	897,210.00	0.00	0.00	897,210.00	0.00%
Type: 5	EXPENSE	Total: 123,537,440.00	1,904,181.41	77,774,597.97	43,858,660.62	64.49%
Grand Total:		994,270.00		6,518,361.73		

End of Report

Waterford School District

2026 G

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Budget to Actual by St. Fund-Type-St.RevX00-St.ObjX000

As of 3/31/2026

Org Key / Object	Object Description		WB Budget	Actual	Encumbrance	Balance	% of Utilization
St. Fund: 11	GENERAL FUND						
Type:4	REVENUE						
St. Revenue X00: 100	REVENUE FROM LOCAL	Total:	18,336,492.00	15,750,207.81	0.00	2,586,284.19	85.89%
St. Revenue X00: 200	REV FROM NON-	Total:	0.00	0.00	0.00	0.00	85.89%
St. Revenue X00: 300	REV FROM STATE SOURCES	Total:	91,186,051.00	58,226,886.78	0.00	32,959,164.22	63.85%
St. Revenue X00: 400	REV FROM FEDERAL	Total:	6,435,309.00	2,385,478.16	0.00	4,049,830.84	37.06%
St. Revenue X00: 500	INCOMING TRANSFER/OTH	Total:	7,887,835.00	7,930,386.95	0.00	(42,551.95)	100.53%
St. Revenue X00: 600	FUND MODIFICATIONS	Total:	686,023.00	0.00	0.00	686,023.00	0.00%
Type: 4	REVENUE	Total:	124,531,710.00	84,292,959.70	0.00	40,238,750.30	67.68%
Type:5	EXPENSE						
St. Object X000: 1000	SALARIES	Total:	60,039,823.00	36,187,515.36	0.00	23,852,307.64	60.27%
St. Object X000: 2000	EMPLOYEE BENEFITS	Total:	40,038,366.00	25,350,767.34	5,000.00	14,682,598.66	63.32%
St. Object X000: 3000	PURCHASED SERVICES	Total:	9,858,239.00	7,539,324.00	870,395.79	1,448,519.21	85.30%
St. Object X000: 4000	PURCHASED SERVICES	Total:	5,277,066.00	3,904,660.49	441,632.83	930,772.68	82.36%
St. Object X000: 5000	SUPPLIES AND MATERIALS	Total:	5,922,802.00	4,268,189.43	477,393.93	1,177,218.64	80.12%
St. Object X000: 6000	CAPITAL OUTLAY	Total:	464,102.00	335,246.67	102,721.78	26,133.55	94.36%
St. Object X000: 7000	OTHER EXPENDITURES	Total:	443,682.00	85,669.68	7,037.08	350,975.24	20.89%
St. Object X000: 8000	OUTGOING TRANSFERS/OTH	Total:	1,493,360.00	103,225.00	0.00	1,390,135.00	6.91%
St. Object X000: 9000	INDIRECT COST RECOVERY	Total:	0.00	0.00	0.00	0.00	6.91%
Type: 5	EXPENSE	Total:	123,537,440.00	77,774,597.97	1,904,181.41	43,858,660.62	64.49%
St. Fund: 11	GENERAL FUND	Total:	994,270.00	6,518,361.73	(1,904,181.41)	(3,619,910.32)	464.07%

**WATERFORD SCHOOL DISTRICT
SUPPORT STAFF REPORT
APRIL 2026**

CONTRACT CHANGES/RESIGNATIONS

Walker, Chloe – Academic Paraprofessional (NAE)
Mason Middle School
Resignation Effective: February 27, 2026

Green, Courtney – Instructional Aide (MESPA II)
Kingsley Montgomery School
Resignation Effective: March 6, 2026

Bartle, Caleb – Tuition Based Office Support (NAE)
Stepanski Early Childhood Center
Resignation Effective: March 10, 2026

Delauter, Kalyani – Building Support (NAE)
Knudsen Elementary School
Resignation Effective: March 12, 2026

Turner, Jennifer – Head Start Assistant Teacher (NAE)
Stepanski Early Childhood Center
Resignation Effective: March 16, 2026

Bolt, Norman – Head Custodian (MESPA III)
Mason Middle School
Deceased Effective: March 20, 2026

Howard, Kalib – Food Service Assistant (MESPA III)
Grayson Elementary School
Resignation Effective: March 27, 2026

Murphy, Gabrielle – Building Support (NAE)
Knudsen Elementary School
Resignation Effective: March 27, 2026

Body, Susan – Secretary (MESPA I)
Kurzman/Crary Administration Building
Retirement Effective: March 31, 2026

Campbell, Cheryl – Secretary (MESPA I)
Kurzman/Crary Administration Building
Retirement Effective: March 31, 2026

CONTRACT CHANGES/APPOINTMENTS

Kennedy, Shannon –Food Service Assistant (MESPA III)
Durant High School (Floater)
Effective Date: March 2, 2026

Kube, Sarah – Head Start Teacher (NAE)
Stepanski Early Childhood Center
Effective Date: March 9, 2026

Mayes, Sharity – Special Education Paraprofessional (NAE)
Kettering High School
Effective Date: March 9, 2026

Nieman, Sandra – Secretary (MESPA I)
Transportation Department
Effective Date: March 10, 2026

McDonald, Leonard – Bus Driver Substitute (NAE)
Transportation Department
Effective Date: March 12, 2026

Vitasinski, Richard – Transportation Aide (MESPA III)
Transportation Department
Effective Date: March 13, 2026

Wright, Landen – Student Worker/Co-op (NAE)
SAFE Basketball Referee
Effective Date: March 16, 2026

Reid, Zachary – Facilities Maintenance (MESPA III)
Central Warehouse
Effective Date: March 23, 2026

Campbell, Collin – Building Computer Technician (NAE)
Covert Center
Effective Date: March 23, 2026

Hill, Lisa – Tuition Based Office Support (NAE)
Stepanski Early Childhood Center
Effective Date: March 23, 2026

Resource Person(s): Susan K. File, Executive Director of Human Resources
Date of Board of Education Meeting: April 16, 2026

WATERFORD SCHOOL DISTRICT
 Board of Education
 501 N Cass Lake Road
 Waterford, Michigan 48328

ITEM:	Consent Agenda
TOPIC:	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Carlson, Shari - Teacher
 Location: Houghton Elementary School
 Retirement
 Effective: June 5, 2026

Cling, Gretchen - Teacher
 Location: Pierce Middle School
 Retirement
 Effective: June 5, 2026

Degen, Karen - Teacher
 Location: Mason Middle School
 Retirement
 Effective: June 5, 2026

Elton, Diane - Teacher
 Location: Beaumont Elementary School
 Retirement
 Effective: June 30, 2026

Hartsuff, Susan – Special Education Teacher
 Location: Kettering High School
 Retirement
 Effective: June 30, 2026

Kaczmarek, Lisa – Special Education Teacher
 Location: Kettering High School
 Retirement
 Effective: June 5, 2026

Mendez, Michelle - Teacher
 Location: Donelson Hills Elementary School
 Retirement
 Effective: June 5, 2026

Quarters, Michelle – Psychologist
 Location: Multiple Schools
 Retirement
 Effective: June 5, 2026

Richards, Jill - Teacher
Location: Houghton Elementary School
Retirement
Effective: June 5, 2026

Richards, Jeff - Teacher
Location: Houghton Elementary School
Retirement
Effective: June 5, 2026

Rose, Darlene – Coordinator
Location: Central Enrollment
Retirement
Effective: June 30, 2026

Schartzer, Morgan – Special Education Teacher
Location: Kingsley Montgomery
Resignation
Effective: March 27, 2026

Schlaufman, Craig - Teacher
Location: Multiple Elementary Schools
Retirement
Effective: August 31, 2026

Thompson, Jeff – Social Worker
Location: Haviland Elementary School
Retirement
Effective: June 30, 2026

Wichtman, Heather - Teacher
Location: Haviland Elementary School
Retirement
Effective: June 30, 2026

Woodward, Cathy – Teacher
Location: Mason Middle School
Retirement
Effective: June 5, 2026

CONSENT

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM:	Consent Agenda
TOPIC:	Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2025-2026 school year:

Mando, Maisoun – Teacher
Location: Kettering High School
Effective: April 13, 2026
Probationary Contract

Replacing: Karen Casagrande-Dave

Resource Person(s): Susan K. File, Executive Director of Human Resources
Date of Board of Education Meeting: April 16, 2026

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

TOPIC:	Information Item (a)
ITEM:	Operating Millage Update

Sarah Davis, Director of Communications and Community Relations, will provide an update on the proposed Operating Millage election on the August 2026 ballot.

Resource Person: Sarah Davis, Director of Communications and Community Relations

Date of Board of Education Meeting: April 16, 2026

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM:	Information Item (b)
TOPIC:	Elementary Pilot Room Furniture

Following a comprehensive evaluation, upon Board approval, we are looking forward to our pilot opportunity this upcoming school year. NBS (National Business Supply) is recommended as the preferred furniture vendor for elementary classroom modernization for this pilot program. The selection is based on teacher feedback regarding ergonomics and functionality, alongside a “13-for-5” deal that leverages national cooperative bidding to secure a significant discount from catalog pricing. This timeline and procurement strategy ensures high-quality, 21st century learning environments while maximizing the impact of 2020 Bond funds and minimizing disruption during the academic year

Upon Board approval, procurement will begin immediately to ensure a seamless installation for the start of the 2027 school year. This timeline allows for minimal disruption to the academic year while providing immediate benefits to our elementary students and staff.

Recommendation:

It is recommended to contract with NBS for the Elementary Pilot Room Furniture project for 13 classrooms to be installed in the Fall of 2026, as presented in the amount of \$127,125.

Funding Source: 2020 Bond

Resource Persons: Karen Hildebrandt, Assistant Superintendent, Business & Operations
Elizabeth Kutchev, Director of Instructional Technology, Data and Assessment

Date of Board of Education Meeting: April 16, 2026

The Process:

Phase 1: Teacher Input & Hands-On Evaluation

We began by surveying all elementary staff to identify specific classroom needs. Following this, we hosted a "See, Touch, and Feel" event.

- Zero Cost: This initial exhibition was completed at no cost to the district.
- Teacher Agency: Educators interacted with various furniture lines to evaluate durability, mobility, and ergonomic fit.

Phase 2: Pilot Room Selection & Scoring

Based on the initial survey results, we established three pilot rooms to test the furniture in a "live" environment.

- Scoring Rubric: We utilized a formal rubric where teachers scored specific items (desks, seating, storage) based on functionality and classroom flow.
- User Feedback: After the trial period, we conducted follow-up surveys with both teachers and students to determine the preferred vendor based on daily classroom performance.

Phase 3: Strategic Vendor Selection & Cost Savings

After evaluating all feedback, NBS was selected as the preferred partner. They provided the most aggressive pricing structure and demonstrated the highest level of commitment to our district's success.

Financial Highlights of the NBS Agreement:

- Complimentary Units: The initial pilot phase will include 4 completely free rooms, an additional 9 discounted an additional 33% of the consortium pricing resulting in 13 classrooms for the price of 5.
- Value Proposition: This represented the largest discount available for the pilot structure, ensuring we maximized taxpayer dollars while providing high-quality environments for our students.

We are confident that this process—blending pedagogical needs with fiscal responsibility—has resulted in the best possible outcome for our schools. I would be happy to discuss the survey data or the specific rubric results with you in more detail.

Participating Firms:

The following three firms were invited to participate in the Waterford School District furniture fair held during March 2026.. Each firm maintains a strong presence in Michigan, offering design, procurement, and long-term support services for educational environments.

1. NBS (National Business Supply)

- Summary: NBS is a premier commercial interior and workplace transition firm. They have been selected as the district's preferred partner for the elementary pilot due to their aggressive pricing and commitment to teacher-centric design. They specialize in creating high-performance learning environments and are a primary Steelcase dealer.
- Michigan Locations:
 - Corporate Headquarters: Troy, MI.
 - Showrooms/Regional Offices: Bay City, Grand Rapids, Lansing, and Detroit.
- Support: They provide full-service support including interior design, project management, and specialized installation for educational institutions.

2. Interior Environments (IE)

- Summary: Founded in 1998, Interior Environments focuses on "thinking outside the cubicle," specializing in custom workspaces that balance innovative design with durability. They are a major Allsteel/HNI dealer and work extensively with K-12 districts to create flexible, modern classrooms.
- Michigan Locations:
 - Headquarters: Novi, MI.
 - Showrooms: Ann Arbor, Livonia, and Grand Rapids.
- Support: IE offers comprehensive project management, in-house design teams, and a robust Michigan-based warehouse and delivery network to support large-scale rollouts.

3. Dew-EI Corporation

- Summary: Established in 1966, Dew-EI is a Michigan-based "Learning Environment Specialist" focused exclusively on the education market. They specialize in 21st-century classroom furniture that emphasizes student-centered learning and educational equity.
- Michigan Locations:
 - Headquarters & Showroom: Holland, MI.
- Support: As specialists in school interiors, they offer a full suite of services from initial consultation and design to installation and ongoing maintenance. They utilize national cooperative contracts (like OMNIA and Sourcewell) to assist districts with fiscal responsibility.

Why These Firms:

The three firms offer a wide range of products beyond standard desks and chairs, covering nearly every specialized zone in a K-12 environment. While many of these are available through cooperative bidding, pricing can vary based on the specific contract used and quantities selected.

Supported Products and Brands

The firms provide comprehensive furniture solutions for various learning spaces, including:

- **Seating & Surfaces:** Includes ergonomic 4-leg chairs, cantilever chairs, pneumatic stools, height-adjustable desks, and flip/nest tables for flexible configurations.
- **Collaborative & Soft Seating:** Features lounge systems, "soft seating" steps for tiered learning, and mobile collaboration tables.
- **Storage & Specialized Labs:** Includes mobile storage markerboards, classroom carts, library shelving, and "Maker" tables for STEM/Makerspaces.
- **Teacher Stations:** Specialized teacher desks, lecterns, and mobile workstations.
- **Early Learning:** Dedicated products for early elementary, such as Jonti-Craft storage and early elementary multi-purpose tables.

Key brands supported include:

- **Steelcase & Smith System:** All three firms utilize the Steelcase brand family, including Smith System, which is highly focused on K-12 durability and ergonomics.
- **MiEN & Media Technologies:** Supported heavily by Dew-El for 21st-century "active learning" environments.
- **Global, HON, and MooreCo:** Often used for diverse classroom solutions including seating and presentation stations.

Cooperative Bidding and Pricing

While the district prioritizes cooperative bidding to maximize taxpayer dollars, it is important to distinguish how pricing is applied:

- **Pre-Negotiated Contracts:** Most standard furniture lines from these vendors are available through national cooperatives like OMNIA Partners or Sourcewell. This ensures the district receives pre-vetted, competitively bid pricing without needing a separate RFP.
- **Consortium Discounts:** For the elementary pilot, the district secured a 35% consortium bid rate from catalog pricing and an additional 33% discount, representing the largest available discount through these collective agreements.
- **Non-Contract Items:** While most "catalog" items are cooperatively bid, custom-designed pieces or highly specialized "added scope" items may fall outside the standard cooperative price list and require separate verification.
- **Dealer/Contract Match:** Pricing must be less than or equal to the primary contractor's pricing to remain in compliance with cooperative terms.

Several school districts in Oakland County and the surrounding Southeast Michigan area have recently awarded furniture contracts to these vendors. These projects often utilize the same cooperative bidding frameworks (such as OMNIA or REMC SAVE) to ensure competitive pricing.

Recent District Awards

Based on recent procurement records, the following districts have utilized these vendors for classroom and specialized learning space modernization:

- Novi Community School District: Awarded multiple furniture and interior project scopes to Dew-EI Corporation for district-wide upgrades.
- Livonia Public Schools: Recently approved the purchase of furniture for "Idea Factories" and Media Centers at Niji-Iro and Webster Elementary schools from NBS Commercial Interiors.
- Oakland Community College: Partnered with NBS for the intentional space planning and furnishing of the new Culinary Studies Institute.
- Flat Rock Community Schools: Recently worked with Dew-EI to outfit a new STEAM lab designed for 21st-century learning.

Vendor Strength in the Region

- NBS (National Business Supply): Frequently selected by districts in the Troy and Detroit metro areas for their ability to integrate Steelcase technology and furniture solutions into modern media centers and classrooms.
- Dew-EI Corporation: Maintains a strong presence in Oakland County (such as Novi) and is often chosen for "turn-key" services that include design presentations and project management for early learning and STEAM spaces.
- Interior Environments (IE): Regularly competes for and is awarded large-scale K-12 furniture rollouts across Southeast Michigan, often leveraging HNI/Allsteel cooperative contracts for competitive bidding.

All of these districts utilized cooperative bid pricing, which allows them to bypass traditional individual RFP processes by joining a larger "consortium" of buyers to secure deep discounts—similar to the 66% discount secured for your current pilot program.

Classroom Deployment and Timelines:

The district is planning to deploy pilot classrooms across 7 buildings and a combination of lower and upper elementary for a robust pilot program. The timeline for this process is listed below.

Timeline	
Board information/award item to Megan	April 9
Board meeting	April 16
Meet with Principals	Week of April 20
Design with NBS/French	End of April - May
Meet with Teachers and Design Team	End of April - May
Opportunity for Student Input	April - May
Pilot Classrooms will need to be packed	Last week of June
Pilot installation	August
Meet with Pilot Teachers	August PL Day, September PL Day, November PL Day



2851 High Meadow Circle | Suite 100
Auburn Hills | MI 48326
248.656.1377 | www.frenchaia.com

April 9, 2026

Karen Hildebrandt
Asst. Superintendent of Business and Operations
Waterford School District

**Subject: Elementary Classroom Furniture
Pilot Classrooms Purchase**

Dear Ms. Hildebrandt,

French Associates has been assisting you and Waterford School District in the selection of new furniture for elementary school classrooms across the district. At this time, we can recommend the Pilot Classroom Furniture for 13 classrooms spread across your 9 Elementary Schools.

First, here is a summary of the process that was used to arrive at our current selection:

Phase 1: Teacher Input & Hands-On Evaluation

We began by surveying all elementary staff to identify specific classroom needs. Following this, we hosted a "See, Touch, and Feel" event.

- Zero Cost: This initial exhibition was completed at no cost to the district.
- Teacher Agency: Educators interacted with various furniture lines to evaluate durability, mobility, and ergonomic fit.

Phase 2: Pilot Room Selection & Scoring

Based on the initial survey results, we established three pilot rooms to test the furniture in a "live" environment. Each of these three pilot rooms were provided by a different furniture vendor at what we called the Furniture Fair.

- Scoring Rubric: We utilized a formal rubric where teachers scored specific items (desks, seating, storage) based on functionality and classroom flow.
- User Feedback: After the trial period, we conducted follow-up surveys with both teachers and students to determine the preferred vendor based on daily classroom performance.

Phase 3: Strategic Vendor Selection & Cost Savings

After evaluating all feedback, NBS Commercial Interiors was selected as the preferred partner. They provided an aggressive pricing structure and demonstrated the highest level of commitment to our district's success.

Financial Highlights of the NBS Agreement:



2851 High Meadow Circle | Suite 100
Auburn Hills | MI 48326
248.656.1377 | www.frenchaia.com

- Complimentary Units: The initial pilot phase will include 4 completely free rooms, an additional 9 discounted to only pay 67% of the consortium pricing resulting in 13 classrooms for the price of 5.
- Aggressive Discounting: We secured a 35% discount via a consortium bid rate and additional discounting, up to 33%. The final discount is based on the manufacturer and quantity in the final selection of furniture pieces.
- Value Proposition: This results in a significant discount for the pilot structure, ensuring we maximized taxpayer dollars while providing high-quality environments for our students.

We are confident this process results in high-quality products for all your Elementary School classrooms at an excellent price.

I have attached a Project Memorandum that summarizes the Purchase Order for the Pilot Classroom Furniture, along with a rendering of the furniture to be included for a Kindergarten through Second Grade Classroom and for a Third through Fifth Grade Classroom. Please note, the actual layouts will vary based on the size and shape of the classrooms selected for the Pilot Program. The attachment also includes the actual purchase order from NBS Commercial Interiors. Finally, I have attached the layout and rendering of the classroom that NBS set-up at the "Furniture Fair". This illustrates the pieces your staff explored that week. The pieces were selected based on your initial staff survey and comments.

French is recommending award to NBS Commercial Interiors for the procurement and installation of Pilot Classroom furniture in the amount of \$127,125.00.

Please contact me if you have any questions.

Sincerely,

Dan Jerome, AIA
Vice President



PROJECT MEMORANDUM

DATE: April 8, 2026 **TO:** Karen Hildebrandt,
Asst. Superintendent of
Business and Operations

PROJECT: **Waterford School District**
ELEMENTARY SCHOOL CLASSROOM FURNITURE
Waterford, MI

PROJECT NO.: 2025-080 **FROM:** Dan Jerome

RE: Pilot Classroom Furniture Purchase

NBS Commercial Interiors Pilot Program Proposal Summary

Furniture, including delivery and installation at 13 Elementary School Classrooms.
See attached diagrams for layout examples.
Note, final layout to be determined by specific classroom dimensions.

13 Classrooms, total

4 classrooms

\$25,000 list price – 35% educational client discount = \$16,250 per classroom

\$16,250 – 33% discount for Pilot Program = \$10,875 per classroom

Free Pilot furniture for 4 classrooms = 0 per classroom

Freight charge = 0 per classroom

Installation charge = \$2,250 x 4 classrooms = \$9,000.00

9 classrooms

\$25,000 list price – 35% educational client discount = \$16,250 per classroom

\$16,250 – 33% discount for Pilot Program = \$10,875 per classroom

\$10,875.00 x 9 classrooms = \$97,875.00

Freight charge = 0 per classroom

Installation charge = \$2,250 x 9 classrooms = \$20,250.00

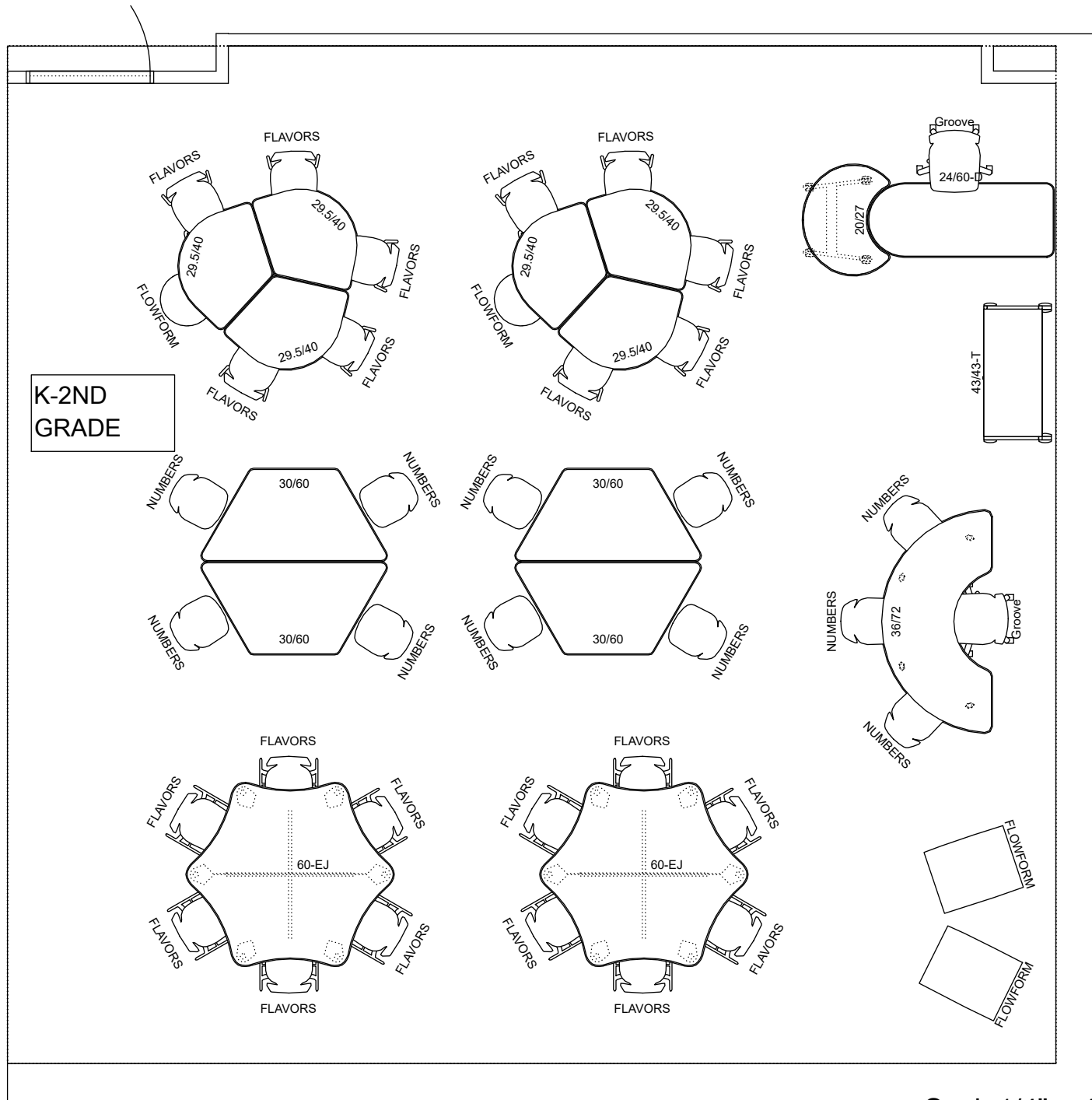
Total for 9 classrooms = \$118,125

Total Purchase Order for 13 Pilot classrooms = \$127,125.00

Letter of Understanding Summary

Waterford School District agrees to purchase approximately 142 classrooms of furniture total (including Pilot) at a **budget amount of \$18,000.00 per classroom, including freight and installation**, for a total purchase amount of \$2,556,000.00 (including Pilot).

If WSD does not proceed with the additional furniture purchase, **from NBS Commercial Interiors**, the School District agrees to pay \$10,875 for the Pilot furniture in the 4 “free” classrooms for a total amount of \$43,500.00.



Scale 1/4" = 1'

2D PLAN, K-2ND GRADE



RENDERING, K-2ND GRADE

GENERAL NOTES:
NOT FOR CONSTRUCTION
ALL STRUCTURAL, MECHANICAL & ELECTRICAL ENGINEERING IS THE RESPONSIBILITY OF OTHERS.
ALL FURNITURE & DESIGN DRAWINGS ARE IN CONFIDENCE & DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF NBS. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.
FINAL FURNITURE FIT & PLACEMENT IS SUBJECT TO ANY VARIATION FROM THIS PLAN DUE TO CONSTRUCTION CHANGES, FIELD CONDITIONS, MATERIAL DIFFERENCES OR CHANGES REQUIRED FOR ANY REASON WITH NOTIFICATION TO NBS.
IF NBS DID NOT DESIGN THIS PROJECT, NBS DOES NOT ASSUME RESPONSIBILITY FOR THE DESIGN, SPECIFICATION OF PARTS OR APPLICATION OF PRODUCTS INCLUDED IN THIS BID. NBS HAS ONLY RESPONDED TO THE PRICING REQUEST FOR THE SPECIFICATIONS PROVIDED.

OWNER:

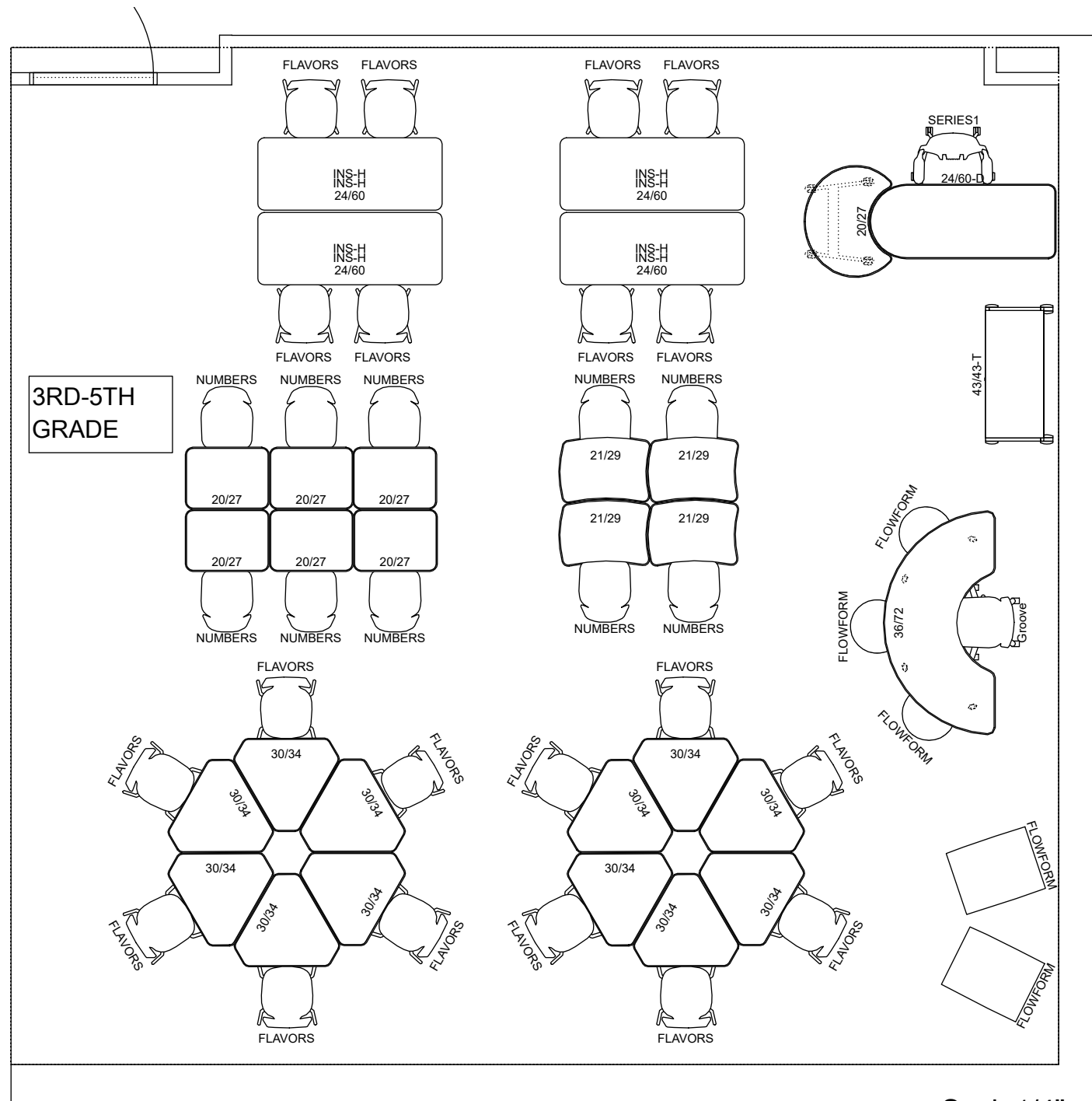
WATERFORD SCHOOLS
PROJECT: **PILOT CLASSROOM THOUGHT STARTERS**
501 N CASS LAKE RD
WATERFORD TWP, MI 48328

ACCOUNT:	M. BARTON / A.M. TREMBERTH
DESIGNER:	M. BARTON
PROJECT MANAGER:	F. KREN
PF # / ORDER #:	TBD
ISSUED:	04/07/2026

DRAWING:
OVERALL FLOOR PLAN

DRAWING NUMBER:
ID-3.0

PILOT LAYOUT



2D PLAN, 3RD-5TH GRADE



RENDERING, 3RD-5TH GRADE

NBS commercial interiors
 2595 BELLINGHAM DDR.
 TROY, MI 48083
 (248) 823-5400
 FAX: (248) 823-5401
 WWW.YOURNBS.COM

GENERAL NOTES:
 NOT FOR CONSTRUCTION
 ALL STRUCTURAL, MECHANICAL & ELECTRICAL ENGINEERING IS THE RESPONSIBILITY OF OTHERS.
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OWNER:
WATERFORD SCHOOLS
 PROJECT: **PILOT CLASSROOM THOUGHT STARTERS**
 501 N CASS LAKE RD
 WATERFORD TWP, MI 48328

ACCOUNT	M. BARTON / A.M. TREMBERTH
DESIGNER:	M. BARTON
PROJECT MANAGER:	F. KREN
PF # / ORDER #:	TBD
ISSUED:	04/07/2026

DRAWING:
OVERALL FLOOR PLAN

DRAWING NUMBER:
ID-3.0

PILOT LAYOUT

Budget Number	Budget Date		Customer Number	Account Representative	Project Number
400901	04/08/26		W00047	MADDY BARTON	

BUDGET TO:

Accounts Payable
 Waterford School District
 501 N CASS LAKE RD
 WATERFORD, MI, 48328-2307

SHIP TO:

JESSICA WALTER
 Waterford School District
 501 N CASS LAKE RD
 WATERFORD, MI, 48328-2307

Phone: +1 (248) 682-7800
 WaterfordSchoolsAP@wsdmi.org
Terms NET 10 DAYS

Phone: +1 (517) 740-9235
 Jessicaw@frenchaia.com
Sales Loc.: Troy

Line	Quantity	Catalog No/Description	Unit Price	Extended Amount
<p>SPECIAL PROJECT/ PILOT PRICING PROVIDED SEE PROPOSED LETTER OF UNDERSTANDING</p> <p>Pricing valid for 30 days. Please verify finish selections If due to unforeseen circumstances the building is not ready to receive furniture, additional fees may be incurred to double handle and/or store the furniture. Circumstances include, but are not limited to construction delays.</p> <p>Quote includes Non-Union labor for NBS to receive, deliver and install during Normal Business Hours; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately.</p> <p>Purchase Order and 40% Deposit is required before order placement; please reference NBS quote number on PO. Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.</p>				
BEG	Subsection	(4) PILOTS CLASSROOMS - FREE PRODUCT		
1	4	PILOT FURNITURE SMITH SYST SMITH SYSTEM PILOT FURNITURE FOR ONE CLASSROOM, NOT TO EXCEED \$25,000 LIST PRICING. SMITH SYSTEM/ NBS TO PROVIDE FREE PILOT	N/C	N/C

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

Budget Number	Budget Date	Customer Number	Account Representative	Project Number
400901	04/08/26	W00047	MADDY BARTON	

Line	Quantity	Catalog No/Description	Unit Price	Extended Amount
		CLASSROOM PRODUCT FOR (4) CLASSROOMS AND EXTRA PILOT DISCOUNTING FOR (9) CLASSROOMS, IF AWARDED AS MAJORITY FURNITURE PARTNER FOR THE FURUTRE ELEMENTARY CLASSROOM PROJECT INSTALLING SUMMER 2027. FINAL PRODUCT MIX TO BE DETERMINED. SEE NBS PILOT CLASSROOM EXAMPLE DRAWING. APPROX. 30 STUDENT SEATS, TEACHER DESK, TEACHER CHAIR, READING TABLE, SOFT SEATING, AND ONE STORAGE PIECE. \$16,250 VALUE		
2	4	FC SMITH SYST FREIGHT CHARGE, FREE PER PILOT CLASSROOM DISCOUNTING. \$1875 VALUE	N/C	N/C
3	4	LABOR SMITH SYST Non-Union, normal hours labor to install (1) Pilot classroom. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary Free and clear space No Removal of Existing Product included Overtime Labor, return trip, and/or storage, if required, would be an additional charge. 10% PILOT DISCOUNT, \$250 VALUE	2,250.00	9,000.00
			Subsection Sub Total	9,000.00
			Subsection Total	9,000.00
END	Subsection			
BEG	Subsection	(9) PILOT CLASSROOMS- ADDITIONAL PILOT DISCOUNTING		
4	9	PILOT FURNITURE SMITH SYST SMITH SYSTEM PILOT FURNITURE FOR ONE CLASSROOM, NOT TO EXCEED \$25,000 LIST	10,875.00	97,875.00

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

Budget Number	Budget Date		Customer Number	Account Representative	Project Number
400901	04/08/26		W00047	MADDY BARTON	

Line	Quantity	Catalog No/Description	Unit Price	Extended Amount
		PRICING. SMITH SYSTEM/ NBS TO PROVIDE FREE PILOT CLASSROOM PRODUCT FOR (4) CLASSROOMS AND EXTRA PILOT DISCOUNTING FOR (9) CLASSROOMS, IF AWARDED AS MAJORITY FURNITURE PARTNER FOR THE FURUTRE ELEMENTARY CLASSROOM PROJECT INSTALLING SUMMER 2027. FINAL PRODUCT MIX TO BE DETERMINED. SEE NBS PILOT CLASSROOM EXAMPLE DRAWING. APPROX. 30 STUDENT SEATS, TEACHER DESK, TEACHER CHAIR, READING TABLE, SOFT SEATING, AND ONE STORAGE PIECE. \$16,250 VALUE		
5	9	FC SMITH SYST FREIGHT CHARGE, FREE PER PILOT CLASSROOM DISCOUNTING. \$1875 VALUE	N/C	N/C
6	9	LABOR SMITH SYST Non-Union, normal hours labor to install (1) Pilot classroom. Receive, Deliver, and Installation of Product. One phase. Elevator access, as necessary Free and clear space No Removal of Existing Product included Overtime Labor, return trip, and/or storage, if required, would be an additional charge. 10% PILOT DISCOUNT, \$250 VALUE	2,250.00	20,250.00
			Subsection Sub Total	118,125.00
			Subsection Total	118,125.00
END	Subsection			

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

Budget Number	Budget Date		Customer Number	Account Representative	Project Number
400901	04/08/26		W00047	MADDY BARTON	

Line	Quantity	Catalog No/Description	Unit Price	Extended Amount
------	----------	------------------------	------------	-----------------

QUOTATION TOTALS				
			Sub Total	<u>127,125.00</u>
			Grand Total	<u>127,125.00</u>

*****End of Budget*****

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: Information Item (c)
TOPIC: Notice of Public Hearing – Proposed 2026-2027 Budget

A recommendation will be presented to the Board of Education for the approval of the newspaper notice, “Notice of Public Hearing on Proposed 2026-2027 Budget” at the May 21, 2026, Board of Education Meeting.

Resource Persons: Karen Hildebrandt, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget

Date of Meeting: April 16, 2026

NOTICE OF PUBLIC HEARING OF THE BOARD OF EDUCATION OF WATERFORD SCHOOL DISTRICT

PLEASE TAKE NOTICE THAT THERE WILL BE A PUBLIC HEARING REGARDING THE PROPOSED 2026-2027 BUDGET AT THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE WATERFORD SCHOOL DISTRICT:

DATE OF MEETING: JUNE 18, 2026

PLACE OF MEETING: 5200 CIVIC CENTER DRIVE
WATERFORD, MICHIGAN 48329

HOUR OF MEETING: 6:30 PM

TELEPHONE NUMBER OF THE
SUPERINTENDENT'S OFFICE: (248) 706-4862

BOARD OF EDUCATION MEETING
MINUTES ARE LOCATED AT: 501 NORTH CASS LAKE ROAD
WATERFORD, MICHIGAN 48328

A COPY OF THE PROPOSED 2026-2027 BUDGET INCLUDING THE PROPOSED PROPERTY TAX MILLAGE RATE IS AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT: 501 NORTH CASS LAKE ROAD
WATERFORD, MICHIGAN 48328

PURPOSES OF MEETING:

- 1. Public discussion on the proposed 2026-2027 Budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board may not adopt its proposed 2026-2027 Budget until after the public hearing. (MCL 141.412) ****

Publish June 1, 2026

Secretary, Board of Education of Waterford School District

**** This paragraph must be printed in 11-point boldface type.**

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (d)
TOPIC:	Oakland Schools 2026-2027 General Fund Budget

Per the Michigan School Code, Section 380.624(2), the Oakland Schools General Fund budget must be presented to Oakland County's 28 school district's by May 1 each year. Accordingly, this board has received the fiscal year 2026-2027 proposed budget documents.

A recommendation to approve a resolution in support or disapproval of the 2026-2027 proposed Oakland Schools General Fund budget will be presented for action on May 21, 2026.

Resource Persons: Board of Education

Date of Board of Education Meeting: April 16, 2026

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM:	New Business a (1) Superintendent's Recommendation 44-25-26
TOPIC:	Revised Policy 7440.03 Small Unmanned Aircraft Systems

It is recommended that the Board of Education approve revised Policy 7440.03 Small Unmanned Aircraft Systems.

Resource Persons: Adam Martin, Superintendent

Date of Board of Education Meeting: April 16, 2026



Book	Policy Manual	
Section	7000 Property	
Title	SMALL UNMANNED AIRCRAFT SYSTEMS	
Code	po7440.03	
Status	Active	REVISED POLICY
Adopted	August 18, 2022	

7440.03 - **SMALL UNMANNED AIRCRAFT SYSTEMS**

The Board prohibits the operation of small Unmanned Aircraft Systems (sUAS) at any time by any individual who is not employed by the District, as well as by any District staff member or administrator who is not expressly authorized to do so by the Superintendent, on property owned or leased or contracted for by the Board.

The Board also prohibits the operation of a sUAS (drone) on property owned or leased or contracted for by the Board during District-sponsored contests (including scrimmages and previews), practices, tournaments, and activities under the auspices of the Michigan High School Athletic Association (MHSAA). District officials may deny admission or entry to anyone attempting to use a sUAS until the event has been completed. Any exceptions to this prohibition must be approved in advance by the Superintendent.

To be authorized to operate a drone on property owned or leased or contracted for by the Board, ~~a staff member or administrator~~ **the individual** must have a Remote Pilot Certificate issued by the Federal Aviation Administration (FAA). Further, the drone must be registered with the FAA and properly marked in accordance with 14 C.F.R. Part 107.

~~A staff member or administrator~~ **Anyone** authorized to operate a drone on property owned or leased or contracted for by the Board, must also comply with all rules set forth in 14 C.F.R. Part 107. (See AG 7440.03)

Failure to adhere by all rules set forth in 14 C.F.R. Part 107 and AG 7440.03 may result in loss of authorization to operate a drone to operate on property owned or leased or contracted for by the Board, referral to local law enforcement, and/or further disciplinary action, up to and including termination.

© Neola 2019

Legal	14 C.F.R. Part 107
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ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM: New Business a (2)
Superintendent's Recommendation 45-25-26

TOPIC: Waterford Township Police Revocable License Drone Operations

It is recommended that the Board of Education approve the Revocable License Agreement between Waterford School District and the Charter Township of Waterford to allow the Waterford Township Police Department (WTPD) to use a designated portion of the District's Bus Garage property at 1118 Sylvertis Road as a launch and recovery site for unmanned aerial systems (UAS/drones).

Resource Persons: Karen Hildebrandt, Assistant Superintendent, Business & Operations
Michael Suratt, Director of Safety and Security

Date of Board of Education Meeting: April 16, 2026

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	New Business a (3) Superintendent's Recommendation 46-25-26
TOPIC:	Resolution to Submit Replacement Operating Millage Proposal

It is recommended that the Board of Education approve the attached *Resolution to Submit Replacement Operating Millage Proposal* for the August Election Date, August 4, 2026.

Resource Persons: Karen Hildebrandt, Assistant Superintendent of Business & Operations

Date of Board of Education Meeting: April 16, 2026

**WATERFORD SCHOOL DISTRICT
OAKLAND COUNTY, MICHIGAN**

At a regular meeting of the Board of Education of Waterford School District, Oakland County, Michigan (the “School District”), held in the School District on the 16th day of April, 2026, at 6:30 p.m., local time.

PRESENT: Members _____

ABSENT: Members _____

**RESOLUTION TO SUBMIT REPLACEMENT OPERATING MILLAGE PROPOSAL
(AUGUST 4, 2026 ELECTION DATE)**

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the School District is a Michigan general powers school district operating under the Revised School Code, as amended, MCL 380.1 *et seq.*, and as such the School District’s elections are governed by the Michigan Election Law, Public Act 116 of 1954, as amended (the “Michigan Election Law”); and

WHEREAS, Public Act 336 of 1993 amended the State School Aid Act by guaranteeing to each local school district a base “foundation allowance” per membership pupil; and

WHEREAS, in order to receive the full guaranteed foundation allowance per membership pupil, the School District is required to levy an operating millage locally on all non-homestead property; and

WHEREAS, the previously authorized operating millage of the School District will expire in 2033; and

WHEREAS, under the provisions of the Headlee Amendment to the Michigan Constitution, the School District’s previously authorized operating millage rates have been subject to automatic reduction (commonly referred to as the “Headlee rollback”) and as such the School District no longer receives its full foundation allowance; and

WHEREAS, the Board of the School District determines that it is necessary for the continuing operation of the School District to replace, restore, and extend the authority to levy certain operating mills and increase the prior authority in the event of future rollbacks by application of the Headlee Amendment, as described in the Replacement Operating Millage Proposal attached hereto as **Exhibit A** (the “Replacement Operating Millage Proposal”); and

WHEREAS, the School District’s next eligible Election date is August 4, 2026 (the “August Election Date”) and, once called, will be conducted by the Clerk of the County of Oakland, State of Michigan (the “School District Election Coordinator”); and

WHEREAS, it is necessary and desirable to submit the Replacement Operating Millage Proposal to the School District’s electors at the election to be held on the August Election Date; and

WHEREAS, the Michigan Election Law requires that the School District certify the ballot language for any proposal to be voted on at a School Election to the School District’s Election Coordinator at a date not later than 4:00 p.m. on the twelfth Tuesday prior to the school election, being May 12, 2026, for the August Election Date; and

WHEREAS, the School District desires to approve the Replacement Operating Millage Proposal and to certify the ballot language for the Replacement Operating Millage Proposal to the School District's Election Coordinator no later than 4:00 p.m. on May 12, 2026.

THEREFORE, IT IS RESOLVED BY THE BOARD OF EDUCATION OF THE WATERFORD SCHOOL DISTRICT, OAKLAND COUNTY, MICHIGAN THAT:

1. The Replacement Operating Millage Proposal, attached hereto as **Exhibit A**, is hereby certified to the School District Election Coordinator for submission to the School District's electors on the August Election Date on August 4, 2026. The Secretary of the Board is hereby authorized and directed to file this Resolution and/or complete any such forms, certificates or documents as may be required by the School District Election Coordinator to evidence the foregoing certification and/or submission by no later than 4:00 p.m. on May 12, 2026.

2. The Superintendent or his designee are furthered authorized to take any and all action required under the Michigan Election Law with regard to the School District's School Election.

3. The School District Election Coordinator is hereby authorized and directed to: (a) post and publish notice of last day of registration and notice of election for the August Election Date; and (b) have prepared and printed ballots for submitting the Replacement Operating Millage Proposal at the August Election Date, which ballots shall be in the form appearing in **Exhibit A**, or the Replacement Operating Millage Proposal shall be stated as a proposal on the voting machines, which ballots may include other matters presented to the electorate on the same date.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

Michael Ristich, Ph.D.
Secretary, Board of Education

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Waterford School District, County of Oakland, at a regular meeting held on April 16, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Michael Ristich, Ph.D.
Secretary, Board of Education

EXHIBIT A
WATERFORD SCHOOL DISTRICT
COUNTY OF OAKLAND
STATE OF MICHIGAN

REPLACEMENT OPERATING MILLAGE PROPOSAL

This proposal would replace, restore and extend the authority of the School District to levy the statutory limit of 18 mills on non-homestead property (principally industrial and commercial real property and residential rental property) which currently expires with the School District's 2033 tax levy and allow the School District to continue to levy the statutory limit of 18 mills on non-homestead property in the event of future Headlee rollbacks of up to 4 mills. The authorization will allow the School District to continue to receive revenues at the full per pupil foundation allowance permitted by the State. Personal residences are exempt from this levy.

Shall the limitation on the total amount of taxes which may be assessed against all property, except principal residences and other property exempted by law, situated within the Waterford School District, County of Oakland, State of Michigan, be increased to the amount of 22 mills with 18 mills being the maximum allowable levy (\$18.00 on each \$1,000 of taxable valuation), for a period of ten (10) years, 2026 to 2035 inclusive, with 17.6749 mills of the above 22 mills being a replacement of authorized millage which will otherwise expire on December 31, 2033 and 0.3251 mills of the above 22 mills being a restoration of the millage lost as a result of the reduction required by the Michigan Constitution? This operating millage if approved and levied, would provide estimated revenues to the School District of \$17,701,778 during the 2026 calendar year, to be used for general operating purposes.

YES _____

NO _____

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM:	New Business b(1) Superintendent's Recommendation 47-25-26
TOPIC:	Vape Detectors

It is recommended that the Board of Education approve the proposal for the purchase and installation of vape detectors in all high school student restrooms, for implementation beginning Fall of 2026. Quotes were received through our state cooperative agreement, REMC.

27 Halo 3C Smart Sensors	Halo 3C Smart Sensor Software	Installation - Corporate Audio Visual Services	Total Amount
\$19,440	\$2,700	\$10,430	\$32,570

Funding Source: 31aa Grant Funding

Resource Persons: Steven Wolf, Assistant Superintendent of 6-Postsecondary Instruction

Date of Board of Education Meeting: April 16, 2026

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM:	New Business b (2) Superintendent's Recommendation 48-25-26
TOPIC:	Elementary Pilot Room Furniture

Following a comprehensive evaluation, upon Board approval, we are looking forward to our pilot opportunity this upcoming school year. NBS (National Business Supply) is recommended as the preferred furniture vendor for elementary classroom modernization for this pilot program. The selection is based on teacher feedback regarding ergonomics and functionality, alongside a “13-for-5” deal that leverages national cooperative bidding to secure a significant discount from catalog pricing. This timeline and procurement strategy ensures high-quality, 21st century learning environments while maximizing the impact of 2020 Bond funds and minimizing disruption during the academic year

Upon Board approval, procurement will begin immediately to ensure a seamless installation for the start of the 2027 school year. This timeline allows for minimal disruption to the academic year while providing immediate benefits to our elementary students and staff.

Recommendation:

It is recommended to contract with NBS for the Elementary Pilot Room Furniture project for 13 classrooms to be installed in the Fall of 2026, as presented in the amount of \$127,125.

Funding Source: 2020 Bond

Resource Persons: Karen Hildebrandt, Assistant Superintendent, Business & Operations
Elizabeth Kutchey, Director of Instructional Technology, Data and Assessment

Date of Board of Education Meeting: April 16, 2026