

**WATERFORD SCHOOL DISTRICT**  
**Public Hearing – Proposed 2019-2020 Budget/Millage Rate**  
**Regular Meeting of the Board of Education**  
**Thursday, June 20, 2019 - 6:00 PM**  
**A G E N D A**

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the website, [www.waterford.k12.mi.us](http://www.waterford.k12.mi.us).
2. Pledge of Allegiance
3. Roll Call
4. **PUBLIC HEARING: 2019-2020 BUDGET AND MILLAGE RATE**
5. Approval of the Agenda
6. Audience Comments on Action Items
7. New Business
  - a. Superintendent's Recommendations
    - (1) Recommendation 104-18-19 Relative to Millage Rate
    - (2) Recommendation 105-18-19 Relative to 2019-2020 Original Budget Resolution
    - (3) Recommendation 106-18-19 Relative to Summer Tax Collection Fees
    - (4) Recommendation 107-18-19 Relative to 2019-2020 Meal Prices
    - (5) Recommendation 108-18-19 Relative to Reduction of Teaching Personnel
    - (6) Recommendation 109-18-19 Relative to Nonrenewal of Probationary Staff
    - (7) Recommendation 110-18-19 Relative to Continuing Employment of Teaching Personnel
    - (8) Recommendation 111-18-19 Relative to Resignations/Retirements
    - (9) Recommendation 112-18-19 Relative to Contract Changes/Appointments
  - b. Consideration of Certain Purchases
    - (1) Recommendation 113-18-19 Relative to Contract Award: Partial Roof Replacements at Kettering, Mott and Donelson Hills
8. Approval of Minutes
  - a. June 6, 2019, Regular Meeting and Closed Session
9. Accounts Payable – May 2019
10. School District Financial Statement
11. Support Staff Report
12. Information Items
  - a. Summer Tax Collection Resolution
  - b. Asbestos Tile Removal – Mott High School Cafeteria
13. Audience Comments on Non-Action Items
14. Discussion Items
  - a. Future Items
    - (1) No Meeting Scheduled July 4, 2019
    - (2) Fiscal/Regular Meeting, July 18, 2019
    - (3) Action – Summer Tax Collection Resolution
    - (4) Action – Designation of Newspaper to Publish Official Board Notices
    - (5) Action – Appointment of Legal Counsel
    - (6) Action – Designee to Represent the Board in Elections
    - (7) Action – Authorization to Represent the Board in Property Matters
    - (8) Action – School District Legal Reference Note
    - (9) Action – School District Memberships

(10)Action – Resolution: Depository of Funds

b. Board of Education Reports

15. Adjournment

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO:	7.a.(1) NEW BUSINESS Superintendent's Recommendation 104-18-19
TOPIC:	Millage Rates – 2019-2020

The Administration recommends the Waterford Board of Education certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2019-20 School District Tax Collection.

General Operating: (Non Homestead)

Voted 2012	<u>18.00</u>	Mills	
Total Authorized	18.00	Mills	
Compound Reduction Fraction *	<u>1.00</u>	Based on \$2,500,669,166	
Total to be Levied	<u>18.00</u>	Mills	Taxable Value

Debt Retirement: (All Property)

Total to be Levied	<u>6.75</u>	Mills
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Total Levy:

Total Tax Levy Homestead	6.75	Mills
Total Tax Levy Non-Homestead	<u>24.75</u>	Mills

The total levy (100%) is to be made in July 2019.

\* The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation (Compound Reduction Fraction). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1<sup>st</sup>.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance and Budget

Date of Board of Education Meeting: June 20, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO: 7.a.(2)	NEW BUSINESS Superintendent's Recommendation 105-18-19
TOPIC:	Resolution for Adoption by the Board of Education of Waterford School District Original Budget 2019-2020.

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2019-2020. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 18 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance available for appropriations in the General Fund of the Waterford School District for fiscal year 2019-2020 is as follows:

**GENERAL FUND**

**REVENUE**

Local	\$ 14,071,910
State	69,978,043
Federal	6,641,093
Incoming Transfers and Other Transactions	<u>6,001,801</u>
Total Revenue	\$ 96,692,847
Fund Balance July 1, 2019	<u>\$ 7,221,285</u>
Total Available to Appropriate	<u><u>\$ 103,914,132</u></u>

BE IT FURTHER RESOLVED, that \$96,686,603 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Instruction:	
Basic Programs	\$ 22,171,171
Added Needs	15,230,729
Instruction - Employee Benefits	13,217,115
Support Services:	
Pupil Services	7,375,788
Instructional Services	2,231,343
General Administration	1,337,914
School Administration	3,757,637
Business Services	10,626,894
Central Services	3,914,107
Support Services - Employee Benefits	7,239,648
Athletics	1,364,798
Community Services	101,984
Federal Programs	7,034,172
Debt Service	1,078,000
Outgoing Transfers	305,303
Teacher Retirement Savings	(300,000)
Total Expenditures	\$ 96,686,603
Fund Balance Unassigned	\$ 7,227,529
Non Spendable - Prepaids	-
Fund Balance June 30, 2020	\$ 7,227,529

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the School Service Fund of the Waterford School District for fiscal year 2019-2020 is as follows:

**REVENUE**

Local	\$ 6,749,686
State	170,313
Federal	3,089,492
Incoming Transfers and Other Transactions	<u>305,303</u>
Total Revenues and Incoming Transfers	\$ 10,314,794
Fund Balance July 1, 2019	\$ 1,494,264
Less Appropriated Fund Balance (Reserve for Inventory)	<u>21,033</u>
Fund Balance Available to Appropriate	<u>\$ 1,473,231</u>
Total Available to Appropriate	<u><u>\$ 11,788,025</u></u>

BE IT FURTHER RESOLVED, that \$10,284,794 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Food Service	\$ 4,855,170
Performing Arts Centers	281,627
Pool & Fitness Centers	683,726
Childcare	1,855,194
Senior Citizens	922,677
School Activity Fund	<u>1,686,400</u>
Total Expenditures	\$ 10,284,794
Unassigned Fund Balance - Child Care	\$ -
Restricted Fund Balance - Food Service	1,473,231
Non Spendable - Food Serv Inventory	<u>21,033</u>
Fund Balance June 30, 2020	<u><u>\$ 1,494,264</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Special Education Center Program Fund of the Waterford School District for fiscal year 2019-2020 is as follows:

**REVENUE**

State	\$ 1,631,861
Incoming Transfers and Other Transactions	<u>5,235,310</u>
Total Revenues and Incoming Transfer	\$ 6,867,171
Fund Balance July 1, 2019	<u>\$ 550,000</u>
Total Available to Appropriate	<u><u>\$ 7,417,171</u></u>

BE IT FURTHER RESOLVED, that \$6,867,171 of the total available to appropriate in the Special Education Center Program Fund is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Instruction	\$ 2,428,663
Support Services - Pupils	1,442,384
Support Services - Instructional Staff	1,760,203
Transportation	426,834
Oakland Schools Resident Tuition	1,765,363
Redistributed Indirect Expenditures	(694,264)
Redistributed Rent Expenditure	<u>(262,012)</u>
Total Expenditures	<u>\$ 6,867,171</u>
Restricted Fund Balance June 30, 2020	<u><u>\$ 550,000</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Debt Retirement Fund of the Waterford School District for fiscal year 2019-2020 is as follows:

**REVENUE**

Local Property Taxes	\$ 16,879,517
Total Revenue	\$ 16,879,517
Fund Balance July 1, 2019	\$ 1,536,804
Total Available to Appropriate	<u>\$ 18,416,321</u>

BE IT FURTHER RESOLVED, that \$17,620,438 of the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth below:

**EXPENDITURES**

Redemption of Bond Principal	\$ 12,975,000
Interest on Bonded Debt	4,643,938
Other	1,500
Total Expenditures	<u>\$ 17,620,438</u>
Restricted Fund Balance June 30, 2020	<u>\$ 795,883</u>

FUTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

Resource Persons: William Holbrook, CPA, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance and Budget

Date of Board of Education Meeting: June 20, 2019



WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
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ITEM NO: 7.a.(3)	NEW BUSINESS Superintendent's Recommendation 106-18-19
TOPIC:	Summer Tax Collection Fees 2019-20

	<u>2018-2019</u>		<u>2019-2020</u>		TURN OVER OF TAX MONEY
	TOTAL COLLECTION COST	PER PARCEL COST	TOTAL COLLECTION COST	PER PARCEL COST	
Waterford *	\$79,132.50	\$2.50	\$79,482.50	\$2.50	Once a Week
White Lake **	\$8,724.10	\$5.15	\$8,893.50	\$5.25	Every Friday
Independence ***	\$2,265.65	\$4.01	\$2,265.65	\$4.01	Every Friday
City of Lake Angelus****	\$320.00	\$4.00	\$320.00	\$4.00	Once a week
West Bloomfield*****	\$250.00	Flat Fee	\$250.00	Flat Fee	Every two weeks

- \* The contract for summer tax collection is for three years (summer 2017, 2018, 2019). The cost for each year is \$79,132.50.
- \*\* The contract for summer tax collection is for three years (summer 2017, 2018, 2019, 2020, and 2021). The cost for each year is \$4.95, \$5.15, 5.25, 5.35, and \$5.40, respectively, per parcel.
- \*\*\* The contract for summer tax collection is for 2019.
- \*\*\*\* The contract for summer tax collection is for three years (summer 2017, 2018, and 2019). The cost for each year is \$4.00 per parcel.
- \*\*\*\*\* The contract for summer tax collection is a flat fee of \$250.00.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance and Budget

Date of Board of Education Meeting: June 20, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	7.a.(4) NEW BUSINESS Superintendent's Recommendation 107-18-19
TOPIC:	MEAL PRICES: 2019-2020 School Year

The Administration recommends that the Board of Education establish the following school meal prices for the 2019/2020 school year. **Prices remain the same as the 2018/19 school year.**

<u>Breakfast</u>	<u>18/19</u>	<u>19/20</u>
Elementary	\$1.75	\$1.75
Secondary	\$1.75	\$1.75
Adult	\$2.50	\$2.50
<u>Lunch</u>	<u>18/19</u>	<u>19/20</u>
Elementary	\$2.75	\$2.75
Secondary	\$3.00	\$3.00
Adult	\$4.25	\$4.25

Resource Person: William Holbrook, Assistant Superintendent, Business and Operations  
Doreen Simonds, Director Nutrition & Purchasing

Date of Board of Education Meeting: June 20, 2019

ACTION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 7.a (5) NEW BUSINESS  
TOPIC : Superintendent's Recommendation 108-18-19  
Reduction of Teaching Personnel

Administration recommends reduction of teaching personnel on the list below consistent with the applicable provisions of the Michigan Teachers' Tenure Act and Board Policy 3131. Accordingly, the teachers listed below shall be notified in writing of the layoff effective June 30, 2019.

Kathryn Young

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: June 20, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 7. a. (6) NEW BUSINESS  
Superintendent's Recommendation 109-18-19

TOPIC : Non-Renewal of Probationary Staff

It is recommended that the Board of Education non-renew the following teacher:

Jennifer Decker – Special Education Teacher  
Non-renewal  
Effective: June 28, 2019

ACTION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
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ITEM NO: 7.a.(7)	NEW BUSINESS Superintendent's Recommendation 110-18-19
TOPIC:	Continuing Employment of Teaching Personnel for the 2019-2020 School Year

RECOMMENDATION:

That the Board of Education accept the recommendation of the Superintendent for the re-employment of teaching personnel for the 2019-2020 school year per the attached list.

Resource Persons(s): Keith Wunderlich, Superintendent of Schools

Date of Board of Education Meeting: June 20, 2019

ABAD-BLOUIN, DENISE  
ABEL, PATRICIA  
ABRAHAM, GINA  
ABRAMS, SUSAN  
ACHTMAN, LINDSAY  
ADAMS, SHARON  
ADKINS, RANDALL  
ALEXANDER, REBEKAH  
AMBOIAN, CYNTHIA  
AMEN, KAITLYN  
ANAYA, MARY  
ANDERS, DAWNA  
ANDERSON, KIRK  
ANDRIEUX, SARA  
ATKINSON, KATELYN  
AUSTIN, JOSEPH  
BABCOCK, CASSANDRA  
BACK, ASHLEY  
BAETENS, ELIZABETH  
BAKER, GAIL  
BALLEW, CHRISTEN  
BANAS, SARAH  
BANDLOW, MONICA  
BARCEY, DEANNA  
BARES, JENNIFER  
BARNES, AMY  
BARNEY, SHANNON  
BARRON, ANDREW  
BARTERIAN, LYDIA  
BATCHELDER, LISA  
BATULIS, SHEA  
BAZNER, JASON  
BEACH, STACEY  
BEARD, MERLYN  
BEASLEY, DIANNA  
BECK, JESSICA  
BELCHER, CHARLES  
BEPASSO, ASHLEY  
BENHAM, MELISSA  
BERLIN, HOWARD  
BEROFF, MICHAEL  
BICKNELL, CATHERINE  
BIENENFELD, ANNA  
BIKSON, STUART  
BIRCHMEIER, LUANN  
BISBING, KENZI  
BLASZCZAK, BREANNA  
BLITCHOK, JESSICA  
BOKSHAN, MARY JO  
BOWER, PAMELA  
BOWERSOX, GEORGE  
BRAUE, CHRISTOPHER  
BRAZELTON, TARA  
BRIDE, JOYCE

BRIGGS, REBECCA  
BRINSON, MELISSA  
BRITTEN, NATALIE  
BROKAW, DEBORAH  
BROKAW, HANNAH  
BROSSEAU, MARITHA  
BROWN, JAMIE  
BROWN, JOSEPH  
BROWN, MICAH  
BRUCE, TAMMY  
BRUCKNER, REBECCA  
BRYCE, RACHEL  
BUCHANAN, ASHLEY  
BUCHLER, LEEANN  
BURLINGAME, CHRISTOPHER  
CALARCO, SUSAN  
CAMACHO, CARLA  
CANNON, RANYA  
CARLSON, SHARI  
CARTER, AMANDA  
CASCIOLI, PATRICIA  
CASE, SUSAN  
CASPER, AIMEE  
CASPER, KATE  
CASTEEL-JOHN, COURTNEY  
CAUSLEY, TAMMY  
CEMPURA, COLETTE  
CENDROWSKI, SHELLY  
CENTALA, ADAM  
CHAPMAN, LAURA  
CHARLEBOIS, MEGAN  
CIENNIK, RENEE  
CIESINSKI, PAMELA  
CILEK, JESSICA  
CIPPONERI, HEATHER  
CIURLIK, MARTIN  
CLARK, ERIN  
CLARK, RENEE  
CLARKE, SANDRA  
CLIFTON, ANNE  
CLINE, GRETCHEN  
COCAGNE, ANDREW  
COLLINS, DALE  
COLWELL, ANN  
COMBS, MALLORY  
CORTESE, CHELSEA  
COULTER, AIMEE  
CRAIG, JENNIFER  
CRAITE, MARY  
CRAVEN, KATHLEEN  
CRAWFORD, SUZANNE  
CREAN, LINDSAY  
CREECH, CARRIE  
CRIMMINGS, ERIN

CROCENZI, BRANDY  
CROSBY, MAEGAN  
CROSLEY, POLLY  
CROZIER, LINDSEY  
CULLEN, DEE  
CUMMINS, JILL  
CURRY, JODI  
CYPORYN, CHRISTINE  
DAHL, MICHELLE  
DAMBROSI, MICHELLE  
DAWSON, AMY  
DEBEAUDRY, MELANIE  
DECOSTER, MEGAN  
DELEEUW, KRISTIN  
DENYSENKO-HOH, KRISTINA  
DEPOLO III, ALBERT  
DEPOLO, AMY  
DETERMAN, KELLIE  
DETTER, JAMANNA  
DILAURA, KAREN  
DOBRIN, JENNIFER  
DOEBLER, JENNIFER  
DOMBROWSKI, JULIE  
DOWNING, KATHLEEN  
DOWNS, MARISSA  
DUNN, CHELSEA  
DURYEA, CELESTE  
DZIADZIO, ANGELA  
EARLEY, BETH  
EBRAT, MARY  
EISENHART, JEFFREY  
ELAND, LINDA  
ELKINS, SARAH  
ELTON, DIANE  
EMKE, ERIKA  
ENGLE, CHRISTY  
ENNIS, JOHN  
EROYAN, JASON  
ESBROOK, JAMES  
EUASHKA, ANGELA  
FAIRLESS, MEGHAN  
FALL, CATHRYN  
FARAH, ALLISON  
FARLEY, COLLEEN  
FARLEY, PATRICK  
FARR, EMMA  
FEARN, ERICA  
FENTON, JULIANA  
FOLEY-BARBER, NANCY  
FOLLICK, PAMELA  
FORD, JENNIFER  
FOURNIER, NICOLE  
FRANK, JASON  
FRAZEE, NICHOLAS

FRAZIER, AUTUMN  
FREED, NICOLE  
FRIZZLE-REKAR, TARA  
FROMWILLER, VAN  
FRONTIER, SARA  
FUDERER, INGRID  
FURNEY, SARAH  
GABER, MARY  
GARDNER, DAVID  
GARLING, JENNIFER  
GESAMAN, LISA  
GHISLAIN, JESSICA  
GIGLIO, TONI  
GILDERS, CHRISTINA  
GILLING, TIFFANY  
GLOSCH, EMILY  
GONZALEZ, CARLA  
GORKIEWICZ, ANGELA  
GRAY, ASHLEY  
GREER, MEREDITH  
GROFF, LORI  
GROSS, JULIE  
GROSSMAN, ROSS  
GROSSNICKLE, MARGARET  
GUI, VALERIYA  
GUZZARDO, LINDSAY  
HAGAN, JESSICA  
HALLER, NANCY  
HAMWAY, DAVID  
HAMZEY, KRIS  
HANNA, BRETT  
HANNA, EMILY  
HARGRAVES, TAYLOR  
HARNESS, MICHELLE  
HARPSTER, LAUREN  
HARTLEY, SUSAN  
HARTSUFF, SUSAN  
HECKLER, JAMES  
HEDGCOCK, MELISSA  
HEILIG, COURTNEY  
HEMBREE, KENNETH  
HERRIN, HOLLY  
HIATT, DAVID  
HOOD, MARC  
HOOK, ELIZABETH  
HOORNAERT, ERIKA  
HORNBACHER, LAURA  
HOSEY, KASEY  
HOUSE, NATALIE  
HOUSTON, REBECCA  
HOWARD, LINDSAY  
HUDEC-TAPLIN, STACEY  
HUDSON, ASHLEY  
HUGHES, BRANDON

HUGHES, MICHELLE  
HUMPHREY, JOSEPH  
HUNT, LORI  
HURLEY, KELLY  
IHNTAT, MICHELLE  
IKONEN, PAUL  
ISBELL, STACY  
ISGRIGG, STEPHANIE  
IVEY, TYLISE  
JACKMAN, GARY  
JACKSON, ALYSSA  
JACKSON, NICOL  
JACOB, ERIKA  
JAMES, SHAUNA  
JANCZAREK, JENNIFER  
JANETTE, DEBRA  
JARONESKI, STACEY  
JAYSON, JEFFREY  
JENKS, CHRISTINA  
JERGLER, CHARLES  
JERGLER, JENNIFER  
JOHNSON, HEATHER  
JOHNSON, JESSICA  
JOHNSON, JUSTIN  
JOHNSON, PAMELA  
JOHNSON, SARAH  
JOHNSON, SCOTT  
JOHNSON, TIMOTHY  
JONES, SHANNON  
JULIANO, AMANDA  
KAAN, LAURA  
KACZMAREK, LISA  
KARPUSHENKOFF, JENNIFER  
KATAKOWSKI, JEFFREY  
KEEBAUGH, LINDSAY  
KELLY, KAREN  
KELLY, KATHLEEN  
KELLY, LAUREN  
KENDZIUK, ELIZABETH  
KHANUJA, TERI  
KILBRIDE, CHRISTINE  
KIMBALL, AMBER  
KING, CRAIG  
KING, LEAH  
KLEBBA, MICHAEL  
KLEPP, LAURA  
KLEVEN, VERA  
KLINE, STEPHANIE  
KLOPMAN, AMY  
KOENIG, DANIELLE  
KORTLANDT, SCOTT  
KOTT, HOLLI  
KREZEL, MARY  
KULIG, CHRISTIN

KURTH, DAVID  
KUTCHEY, ELIZABETH  
LADUKE, CYNTHIA  
LAJCAJ, ANTON  
LAKE, DANIEL  
LAMKIN, MORGAN  
LANDOLT, CAROLYN  
LANE, JANET  
LASKOWSKI, ERIKA  
LATHWELL, KELLI  
LAURSEN, ANTHONY  
LEBOW, MICHEL  
LECHNER, JANE  
LEDUC, DAVID  
LEMM, LISA  
LENNOX, APRIL  
LIBSTAFF, KRISTOFER  
LIEDEL, DANIEL  
LIMONES, MARIA  
LINDSAY, SHELBY  
LISS, AMY  
LIST, SANDRA  
LLOYD, JEREMY  
LLOYD, LINDSAY  
LOLLIS, ALEXANDRA  
LONTEEN, ADRIAN  
LOTSIS, APHRODITE  
LOVELACE, JESSICA  
LOWE KURRELE, CANDICE  
LUMETTA, MATTHEW  
LUMETTA, MICHELLE  
MACY, MEGHAN  
MAGNER, KATELYN  
MAHONEY, PAMELA  
MAILLOUX, KATHLEEN  
MAKIDON, TRAVIS  
MALINOWSKI, ANNETTE  
MALOSH, DENISE  
MANN, SAMANTHA  
MARESKI, LILIA  
MARINO MANNA, JAIME  
MARKS, VANESSA  
MARKUS, RACHEL  
MARSHALL, MARSHALL  
MARSHALL, WILLIAM  
MARTIN, CHERYL  
MARTIN, JILL  
MARTIN, JOHN  
MARTINEZ, VANESSA  
MATHIAK, KELLY  
MATOSZ, KATHERINE  
MATTHEWS, REBECCA  
MAXFIELD, TIMOTHY  
MAYLE, JENNIFER

MCALLISTER, KYLE  
MCCLAIN, KIMBERLY  
MCDONALD, BRITNEY  
MCEVILLY, TAYLOR  
MCGEE, KIMBERLY  
MCGILL, MELISSA  
MCGINN, BRENNAN  
MCGOWAN, CORY  
MCGRAN, COLLIN  
MCGRATH, MEAGAN  
MCKEE, DEVON  
MCLACHLAN, BETSEY  
MCLAREN, BETH  
MCNEIL, AMY  
MCNULTY, AMY  
MEEKER, RAYMOND  
MENDEZ, MICHELLE  
MENIG, KATHRYN  
MERIBELA, LAUREL  
MIHALCHEON, KATHRYN  
MILCH, CARLA  
MILES, LUCY  
MILLER, ANDREW  
MILLER, ANTHONY  
MILLER, LARISSA  
MITCHELL, JOCELYN  
MITTON, OLIVIA  
MOCCIAM, DAVID  
MONTGOMERY, MEREDITH  
MOORE, KRISTI  
MORRISSEY, TRICIA  
MORSE, MELISA  
MOSSERI, KAITLIN  
MOZDZIERZ, NEAL  
MUHLECK, KATHLEEN  
MULARCZYK, KRISTINA  
MURRAY, REBECCA  
NAHS, CHRISTA  
NAISH, KATHERINE  
NATZKE, STEPHANIE  
NEAL, HEATHER  
NEGOSHIAN, RYAN  
NELSON, BARBARA  
NEWBERRY, MARGARET  
NOBLE-FARMILOE, ANNETTE  
NOVALES, ADRIENNE  
NUCKOLLS, HEATHER  
NYE, JENNIFER  
OBOYLE, LAURA  
ORLOWSKI, HEATHER  
OROURKE, JOANN  
OUELLETTE, CHRISTOPHER  
OUELLETTE, MIRANDA  
PARKER, LISA

PARKS, BARBARA  
PARRENT, MARY  
PASZKIEWICZ, SAMANTHA  
PATEL, CHRISTY  
PATHE, SHANNON  
PATTERSON, JENNIFER  
PAULSEN, REBECCA  
PECHUR, KELLY  
PECKHAM, LINDSAY  
PELTON, ELIZABETH  
PERI, RENAE  
PETERSON, DEBORAH  
PHIFER, CHRISTOPHER  
PHILIPP, DAVID  
PHILLIPS, JON  
PHILLIPS, KRISTI  
PIER, NINA  
PIETROFE, PAULSA  
PODE, LAURA  
POTTER, AMANDA  
PREISTER, RENEE  
PRESTON, KATELYN  
PRIESTLEY, RICHARD  
PRIMO, MICHELLE  
PROULX, ASHLEY  
PUDDY, FRANK  
PYLVAINEN, SANDRA  
QUETELL, LYNN  
RACINE, ABBIE  
RAGAN, KELLY  
RAINES, JOSEPH  
RAINOLDI, HEATHER  
RAMOS, MARGARET  
REDICK, ANGELA  
REED, KATHLEEN  
REICHE, ANN  
REYBURN, TRACY  
REYNOLDS, RODNEY  
RICCARDI, SANDRA  
RICE, KELLY  
RICHARDS, JEFFREY  
RICHARDS, JILL  
RINEER, AMANDA  
RINEHART, NICHOLE  
RISTICH, JESSICA  
ROBAK, MARTA  
ROBERTSON, ELIZABETH  
ROBINSON, KATHLEEN  
ROBINSON, KRISTIN  
ROBINSON, MICHELLE  
ROBINSON, RYAN  
ROSCHEFSKI, REBECCA  
ROSE, LADONNA  
ROSS, JACQUELINE

ROTH, SARAH  
ROY, KELLY  
RULE, JULIE  
RUNK, LAURIE  
RUNYAN, ANGELA  
RUSHMAN, PETER  
RUZZIN, JASON  
SALETTA, MARGARET  
SALMINEN, STEVEN  
SAPIANO, DONICA  
SCHAEFFER, JOHN  
SCHAFER, PAMELA  
SCHICK, DIANA  
SCHLAUFMAN, CRAIG  
SCHMIDT, KENNETH  
SCHMIDT, SR. KENNETH  
SCHOONOVER, JOSEPHINE  
SCHULTZ, AMANDA  
SCHULTZ, HEATHER  
SCHWARTZ, BLAIR  
SCRAM, KATHERINE  
SCURTI, LINDSAY  
SEATH, EVAN  
SEKULOVSKI, ALEXANDRA  
SHANNAHAN, BETH  
SHARRARD, JUSTIN  
SHELTON, MARY  
SHELTON, MICHAEL  
SHURMUR, STEVEN  
SIMIELE, CHRISTINE  
SIMMONS, LINSAY  
SIMS, SUSANNE  
SKLAR, MICHELLE  
SLOAN, KATHERINE  
SLONE, TRICIA  
SMITH, REBECCA  
SMOLINSKI, ELIZABETH  
SNOW, STACY  
SOKOL, DENISE  
SPINELLI, LISA  
SPUCK, ANGELA  
STONGE, BONNIE  
STACK, AMY  
STACK, ROBERT  
STANJONES, LAURA  
STATHAKIOS, APHRODITE  
STAUBACH, CHERI  
STEPANSKI, SANDRA  
STEPHAN, NORMAN  
STERNBERG, REBECCA  
STEVENS, NATALIE  
STEVENSON, JEFFREY  
STEWART, CHARLES  
STINSON, JULIE



STINSON, HANNAH  
STRAITH, BRITTANY  
STRONG, KRISTEN  
SUCHANEK, KELLY  
SWIATKOWSKI, HOLLY  
TAGUE, RACHEL  
TAYLOR, CHERYL  
TCHOLAKIAN, HAIGAN  
TECMIRE, LAUREN  
THOMPSON, ELAINE  
THOMPSON, MICHELLE  
THORELL, MARY  
TIMKO, MICHAEL  
TOBIS, DANIEL  
TOERPER, DANIELLE  
TOWNS, BARBARA  
TREMAIN, JOEL  
TROUT, JENNIFER  
TUNNICLIFF, JEFFREY  
TYNDORF, MARISSA  
UHNAVY-MORAN, KAREN  
VANDENBERG, CHRISTINE  
VASSILAKOS, KARIN  
VAUGHN, SARAH  
VELEZ, ALEXANDRA  
VICTOR, TAMRA  
VINE, MAKI  
WALKER, MORGAN  
WALRATH, DONALD  
WARD, CHRISTY  
WARD, KATHRYN  
WARECK, ROBERT  
WARILA, ANGELA  
WASILK, KIMBERLY  
WATSON, JAY  
WATTENY, STEPHANIE  
WATTS, SHELBY  
WAUGH, BRIGITTE  
WENZELL, BRIAN  
WERNER, AMY  
WESTERBY, CHRISTINA  
WHITE, JENNIFER  
WHITE, REGINA  
WHITELEY, KATELYN  
WHOLEHAN, CORY  
WICHTMAN, HEATHER  
WILCOX, DENEK  
WILEY, DEREK  
WILLIAMS, KAITLYN  
WILLIAMS, KATHLEEN  
WILLIAMSON, KIMBERLY  
WILLMAN, DIANE  
WILSON-WIDMAN, VICTORIA  
WIRZ, KRISTEN

WISEMAN, ANTHONY  
WISEMAN, LAUREN  
WOJACK, JEFFREY  
WOLFF, SARAH  
WOOD, JOSEPH  
WOODWARD, ALICE  
WOODWARD, CATHY  
WOODWARD, LISA  
WOODWARD, REBECCA  
WORDEN, MARY  
WOUTERS, NANCY  
WYBER, MARY KATHRYN  
WYNE, RACHEL  
WYNIEMKO, KENDRA  
YANG, MELISSA  
YATES, SARAH  
YOUNG, WILLIAM  
YOUNGGREN, HOPE  
ZEDAN, GEORGE  
ZIELINSKI, SARA  
ZIMMERMAN, REBECCA  
ZWIREN, JODI

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 7.a.(8) NEW BUSINESS  
Superintendent's Recommendation 111-18-19  
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Brown, Micah – School Social Worker  
Grayson Elementary  
Resignation  
Effective: August 21, 2019

Ferraz, Esther – Teacher  
Mott High School  
Resignation  
Effective: June 14, 2019

Klebba, Michael – Teacher  
Mott High School  
Resignation  
Effective: June 14, 2019

Schick, Diana – Special Education Teacher  
Kingsley Montgomery School  
Resignation  
Effective: August 21, 2019

Spuck, Angela – School Social Worker  
Riverside Elementary  
Resignation  
Effective: August 23, 2019

Zimmerman, Rebecca – Teacher  
Mott High School  
Resignation  
Effective: August 21, 2019

ACTION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 7.a.(9) NEW BUSINESS  
Superintendent's Recommendation 112-18-19  
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2019-2020 school year:

Gossett, Amanda – Special Education Teacher                      *Replacing: Jennifer Decker*  
Kingsley Montgomery School  
Probationary Contract  
Effective: August 22, 2019

Tyson, Jamie – Special Education Teacher                      *Replacing: Carla Gonzalez*  
Haviland Elementary  
Probationary Contract  
Effective: August 22, 2019

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: June 20, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 7.b.(1)	<b>NEW BUSINESS</b> Superintendent's Recommendation 113-18-19
TOPIC:	Partial Roof Replacements: Donelson Hills Elementary, Kettering High School, and Mott High School

The Administration recommends the awarding of a contract for the partial roof replacements at Donelson Hills Elementary, Kettering High School and Mott High School.

<b>Contractor</b>	<b>Donelson</b>	<b>Kettering</b>	<b>Mott</b>
Newton Crane	\$ 597,000		
Streng		\$ 305,500	
Lutz			\$ 459,000

Total Award Package:       \$ 1,361,500

Funding Source:       2016 Bond Series IV

Resource Persons:   William Holbrook, Assistant Superintendent, Business & Operations  
                          Amy Dagenhardt, Director of Finance and Budget  
                          Doreen Simonds, Director of Nutrition and Purchasing Services  
                          John Keglovitz, Associate Director, Maintenance and Operations

Date of Meeting:       June 20, 2019

## BID RECCOMENDATIONS

### 2019 MOTT 200/300 HALLS ROOF REPLACEMENT

**Recommendation:** Lutz Roofing (Contact: Matt Davis – 586-739-1148)

- Total Base Bid Cost: \$459,000.00
- Total Square Feet: 50,050 Sq. Ft.
- Lutz Roofing indicated they can complete entire project by Labor Day, pending weather.
- Unit Prices: Unit prices are \$8.00 for steel deck, and \$25.00 for gypsum repair. Standard unit prices for Lutz range from \$4.00 to \$6.00, and are on par with the larger Union Roofing Companies in Southeastern Michigan Lower Business Area.
- **Challenges include:** None noted.
- Includes acknowledgement of Addendum 1 for added ladders.
- Roofing System: Reinforced Black EPDM over High Density Cover Board, with minimal saddles/crickets if needed.
- Includes Snap-On Edge Metal that does not penetrate sky facing surfaces.

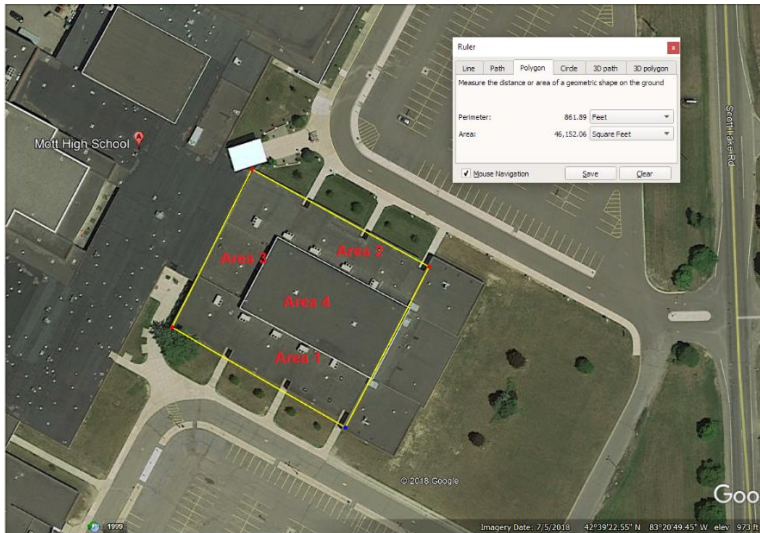


Photo 1: Work area shown in yellow outlines.

**Recommendation:** Lutz Roofing

Ronald K. Pelkie, CDT  
Senior Project Consultant  
Building Enclosure Services

## BID RECCOMENDATIONS

### 2019 DONELSON HILLS ELEMENTARY SCHOOL

**Recommendation: Newton Crane Roofing** (Contact: Don Ciampichini 248-332-3021)

- Total Base Bid Cost: \$597,000.00
- Total Square Feet: 47,470 Sq. Ft.
- Newton Crane Roofing will be able to complete the project by Labor Day , pending weather
- Unit Prices: Unit prices are generally \$8.00 for steel deck, and \$4.00 to \$6.00 on par with Lutz Roofing. Some items are higher, but overall are on par with the larger Union Roofing Companies in Southeastern Michigan Lower Business Area.
- **Challenges include:** None.
- Roofing System: Reinforced Black EPDM over High Density Cover Board, with minimal saddles/crickets if needed.
- Includes Snap-On Edge Metal that does not penetrate sky facing surfaces.

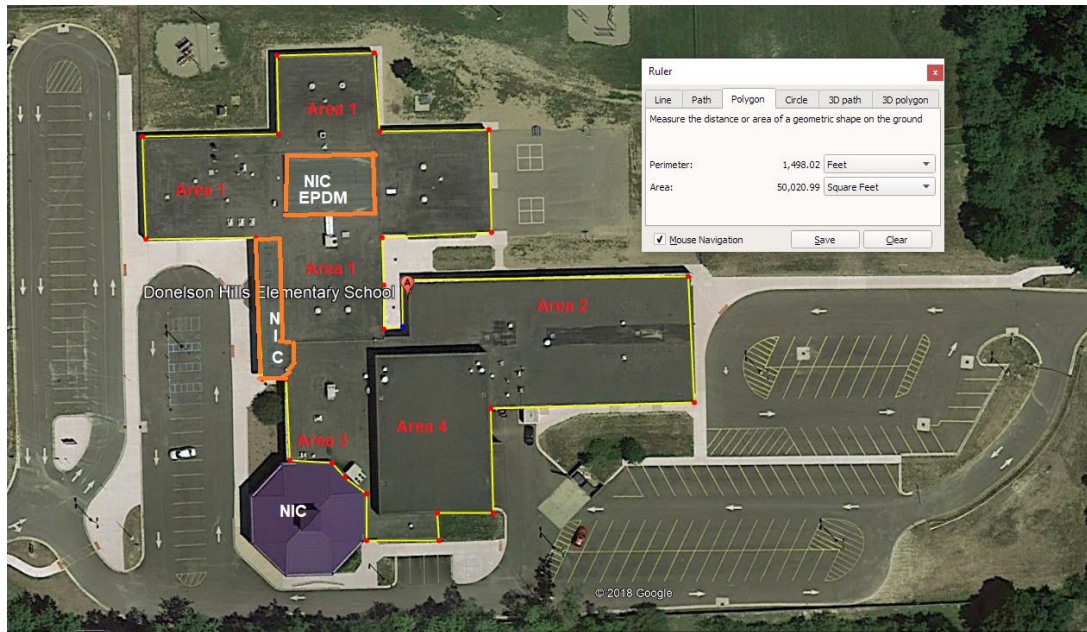


Photo 1: Work area shown in yellow outlines.

**Recommendation: Newton Crane Roofing**

Ronald K. Pelkie, CDT  
Senior Project Consultant  
Building Enclosure Services

## BID RECCOMENDATIONS

### 2019 KETTERING CORE AREA ROOF REPLACEMENT

**Recommendation: Streng Roofing** (Contact: 989-845-6365)

- Total Base Bid Cost: \$286,495.00
- Total Square Feet: 21,300 Sq. Ft.
- Streng Roofing indicated they can complete the work by Labor Day.
- There are 5 roof sections with several levels, but only a few feet of difference between them.
- Unit Prices: Unit prices are generally in the \$1.75 to \$4.25, with higher unit priced for replacing abandonments, and for steel deck replacement. The unit prices are lower than the other contractors, but are in the range of average unit prices in Southeastern Lower Michigan Business Area.
- **Challenges include:** None known.
- Protection of concrete, asphalt paving, and grass is required and must be restored.
- Roofing System: Reinforced Black EPDM over High Density Cover Board, with minimal saddles/crickets if needed.
- Includes Snap-On Edge Metal that does not penetrate sky facing surfaces.

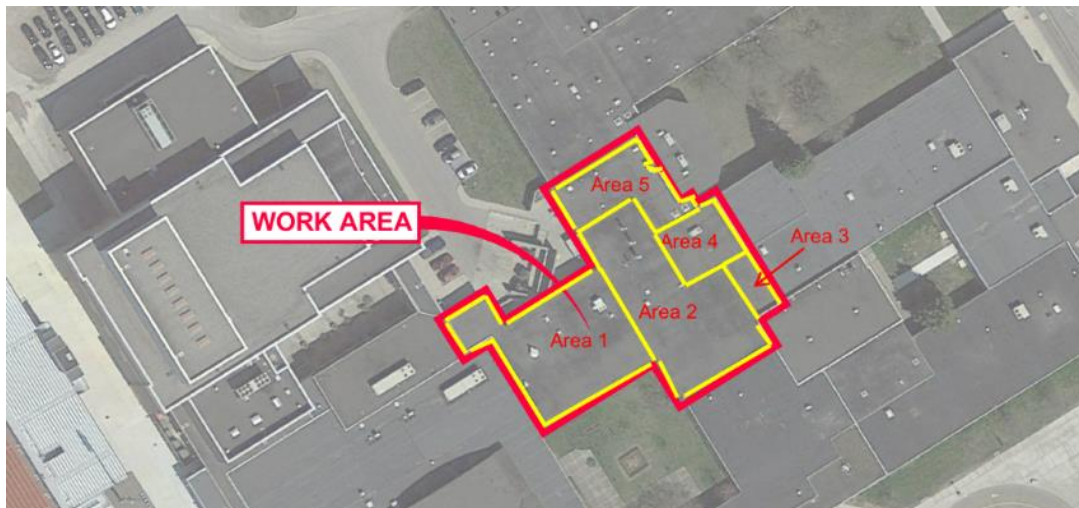


Photo 1: Work area shown in yellow outlines.

**Recommendation: Streng Roofing**

Ronald K. Pelkie, CDT  
Senior Project Consultant  
Building Enclosure Services

### OTHER CONSIDERATIONS:

Although VJM was the apparent low bidder for the Kettering Core Area project, we **do not** recommend that VJM be awarded the project for these reasons:

1. Typically the crews are small have resulted in going past the deadline for allowed working days before school is in session.
2. Unsatisfactory Safety Record.
3. Using untrained staff that had not been on a roof before.
4. Poor detailing.
5. Leaving the roof open with no temporary tie-ins, resulting in flooding the school at least twice.
6. Damaged sidewalks and sod that was not restored.
7. During moving insulation, a crew member fell off the roof and was severely injured.

These items, and others not documented here, do not represent safe or professional work practices. Thus, SME recommends to not award to VJM.

SME Recommends Awarding the Project to Streng Roofing.



# WATERFORD BOARD OF EDUCATION – MINUTES

## Regular Meeting June 6, 2019

### OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Piggott at 6:00 PM.

### PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

### ROLL CALL

Present: Members Petrusha, Sutherland, Josselyn, Torres, Halls and Piggott  
Member Torres participated by phone until his arrival.

Absent: Member Barghahn

Others: Keith Wunderlich, Bill Holbrook, Amy Dagenhardt, Lisa McFee, Carly Stone, Darin Holley, Nadine Milostan, Janet McLeod, Debra Cooper, Shelley Werthman, Chris Burlingame, John Gregory, Mary Craite, Kelly Powell, Lori McCracken, Kim Casagrande, Jeff Stevenson, Elizabeth Kutchey, Marlene Fox, Sharon Arkles, Ann Kaschner, Nick Gregory, Deb McFarland, Victoria Widman, Tim Patterson, Beth Dannewitz, Renee Tenaglia, Ron Arnold, Becky Lesh, Anne Kruse, Valerie Grimes, Grant Smith, Jennifer Janczarek, Jane Sawyers, Lisa Kane, Chris Cyporyn, Michelle Dahl, Ruth Schluchter, Paul Coughlin, Heather Wichtman, Stacey Jaroneski, Kristen Wagner, Jon Martin, joy Hartman, Michael Klebba, Megan Roberts and others not registered.

### APPROVAL OF THE AGENDA

Prior to item 8.a.(3), the Board will recess to Closed Session in accordance with the Open Meetings Act to review the written opinion of legal counsel.

### INFORMATION ITEMS

- a. Pierce Wellness Success/Michigan Student Ambassador of the Year.

Doreen Simonds, Director of Food and Nutrition Services, as well as Jeff Stevenson, Pierce Middle School Teacher, presented the Pierce wellness success story and highlighted the Fuel Up to Play 60 Michigan Ambassador of the Year.

- b. Continuing Employment of Teaching Personnel

A recommendation to approve the re-employment will be presented at the June 20, 2019, Regular Meeting.

- c. Reduction of Teaching Personnel

A recommendation will be presented at the June 20, 2019, Regular Meeting to approve the reduction of teaching personnel listed below consistent with the applicable provisions of the Michigan Teachers' Tenure Act and Board Policy 3131, effective June 30, 2019.

Kathryn Young

**INFORMATION ITEMS**

d. Head Start Reports

The Waterford School District’s Board of Education has received as information the Waterford Head Start March and April Monthly Reports and the March and April Budget Reports.

e. Millage Rates

The Administration recommends the Waterford Board of Education certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2019-20 School District Tax Collection.

General Operating: (Non Homestead)

Voted 2012	<u>18.00</u>	Mills	
Total Authorized	18.00	Mills	
Compound Reduction Fraction *	<u>1.00</u>	Based on \$2,500,669,166	
Total to be Levied	<u>18.00</u>	Mills	Taxable Value

Debt Retirement: (All Property)

Total to be Levied	<u>6.75</u>	Mills
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Total Levy:

Total Tax Levy Homestead	6.75	Mills
Total Tax Levy Non-Homestead	<u>24.75</u>	Mills

The total levy (100%) is to be made in July 2019.

\* The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation (Compound Reduction Fraction). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1<sup>st</sup>.

f. Summer Tax Collection Fees 2019-2020

A recommendation to approve the following summer tax collection fees for 2019-2020 will be presented at the June 20, 2019, Board of Education meeting.

	<u>2018-2019</u>		<u>2019-2020</u>		<u>TURN OVER OF TAX MONEY</u>
	<u>TOTAL COLLECTION COST</u>	<u>PER PARCEL COST</u>	<u>TOTAL COLLECTION COST</u>	<u>PER PARCEL COST</u>	
Waterford *	\$79,132.50	\$2.50	\$79,482.50	\$2.50	Once a Week
White Lake **	\$8,724.10	\$5.15	\$8,893.50	\$5.25	Every Friday
Independence ***	\$2,265.65	\$4.01	\$2,265.65	\$4.01	Every Friday
City of Lake Angelus****	\$320.00	\$4.00	\$320.00	\$4.00	Once a week
West Bloomfield*****	\$250.00	Flat Fee	\$250.00	Flat Fee	Every two weeks

\* The contract for summer tax collection is for three years (summer 2017, 2018, 2019). The cost for each year is \$79,132.50.  
 \*\* The contract for summer tax collection is for three years (summer 2017, 2018, 2019, 2020, and 2021). The cost for each year is \$4.95, \$5.15, 5.25, 5.35, and \$5.40, respectively, per parcel.  
 \*\*\* The contract for summer tax collection is for 2019.  
 \*\*\*\* The contract for summer tax collection is for three years (summer 2017, 2018, and 2019). The cost for each year is \$4.00 per parcel.  
 \*\*\*\*\* The contract for summer tax collection is a flat fee of \$250.00.

g. 2019-2020 Original Budget

William Holbrook, Assistant Superintendent, Business and Operations, and Amy Dagenhardt, Director of Finance & Budget presented the 2019-2020 Original Budget Resolution to the Board of Education. A copy of the presentation is available on the District's website and is on file in the Office of Business Services.

h. Meal Prices

A recommendation for approval of the 2019-2020 meal prices, with no increases, will be presented on June 20, 2019.

<u>Breakfast</u>	<u>18/19</u>	<u>19/20</u>
Elementary	\$1.75	\$1.75
Secondary	\$1.75	\$1.75
Adult	\$2.50	\$2.50
<u>Lunch</u>	<u>18/19</u>	<u>19/20</u>
Elementary	\$2.75	\$2.75
Secondary	\$3.00	\$3.00
Adult	\$4.25	\$4.25

**AUDIENCE COMMENTS ON ACTION ITEMS**

There were no audience comments on action items.

**APPROVAL OF THE MINUTES**

a. May 16, 2019, Regular Meeting and Closed Meeting

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the minutes of the meetings listed above.

Ayes: Members Halls, Piggott, Torres, Sutherland, Petrusha, and Josselyn  
Nays: None  
Motion carried. (6-0)

**NEW BUSINESS**

a. Superintendent's Recommendations

(1) Recommendation 88-18-19 Relative to Resignations/Retirements

Moved by Member Halls and supported by Member Sutherland that the Board of Education accept the following retirements/resignations.

Exelby, David – Teacher  
Kettering High School  
Resignation  
Effective: August 30, 2019

Sames, Joseph – Teacher  
Mott High School  
Resignation  
Effective: May 13, 2019

Himmelspach, Janet – Teacher  
Riverside Elementary  
Retirement  
Effective: June 30, 2019

Schultz, Sarah – Teacher  
Resignation following leave of absence  
Effective: May 6, 2019

Ayes: Members Halls, Piggott, Torres, Sutherland, Petrusha, and Josselyn  
Nays: None  
Motion carried. (6-0)

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (2) Recommendation 99-18-19 Relative to Teaching Contract Changes/Appointments

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the following teaching contract change/appointment for the 2018-2019 school year.

Griffith, Kimberly – Special Education Teacher  
Kingsley Montgomery School  
Probationary Contract  
Effective: June 3, 2019

Harb, Noelle – School Social Worker  
Kingsley Montgomery School  
Probationary Contract  
Effective: August 22, 2019

Lewandowski, Deborah – Special Education Teacher  
Kingsley Montgomery School  
Probationary Contract  
Effective: August 22, 2019

Ayes: Members Halls, Piggott, Torres, Sutherland, Petrusha, and Josselyn  
Nays: None  
Motion carried. (6-0)

## CLOSED SESSION

At 6:37 PM, it was moved by Member Josselyn and supported by Member Sutherland that the Board of Education recess to Closed Session to discuss the written opinion of legal counsel.

Roll Call Vote: Petrusha (Yes), Torres (Yes), Piggott (Yes), Josselyn (Yes), Sutherland (Yes), and Halls (Yes)

The Regular Meeting was reconvened at 6:50 PM.

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (3) Recommendation 100-18-19 Relative to Continuing Employment of Administrative Personnel

Moved by Member Halls and supported by Member Petrusha that the Board of Education approve the re-employment of administrative personnel on a non-administrative tenure basis, for a period of two years, July 1, 2019 through June 30, 2021, subject to appropriate written notice of termination prior to June 30, 2019, due to conditions requiring probation, layoff, reassignment and/or personnel reduction and termination. The following are the administrators so re-employed:

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (3) Recommendation 100-18-19 Relative to Continuing Employment of Administrative Personnel (continued)

Batten, Michael	Elementary Principal
Beaver, James	Director, Operations, Transportation, and Security
Behrendt, Diane	Principal, Children's Village School
Blaine, Tanya	Middle School Assistant Principal
Blomquist, Craig	High School Principal
Cooper, Debra	High School Principal
Dagenhardt, Amy	Director, Finance and Budget
Dixon, Yvonne	Middle School Principal
Force, Catherine	Elementary Principal
Gregory, John	Principal, Kingsley Montgomery School
Gregory, Nicholas	High School Assistant Principal
Grimes, Valerie	Elementary Principal
Harding, Christina	High School Assistant Principal
Holbrook, William	Assistant Superintendent, Business and Operations
Holley, Darin	Director, Instructional Services and Technology
Kilyk, Cheri	Human Resources Coordinator
Knipper, Jennifer	Elementary Principal
Kokoszka, Kevin	High School Assistant Principal
Kruse, Anne	Elementary Principal
Lam, Samantha	Elementary Principal
McFee, Lisa	Assistant Superintendent, Teaching and Learning Services
McKay, Jennifer	Director, Payroll and Benefits
McLeod, Janet	Director, Human Resources
Milostan, Nadine	Executive Director, Student Support Services
Mozdzierz, Samantha	Director, Nutrition and Purchasing Services
Opsommer, Roger	Middle School Principal
Riggs, Jason	High School Principal
Roberts, Megan	Administrative Assistant, Board/Superintendent
Rolack, Erica	Elementary Principal
Sartorius, Allison	Director, Athletics
Schultz, Kyle	Middle School Assistant Principal
Schultz, Laura	Administrative Assistant, Human Resources
Smith, Laura	Elementary Principal
Spencer, Jeffrey	Computer Programmer and Analyst
Stone, Carly	Director, Curriculum, Instruction, and Assessment
Sullivan, Michelle	Elementary Principal
Taylor, Lori	Dean of Students, Academic Center
Turney-Hartman, Joy	Administrative Assistant, Nutrition and Purchasing Services
Werthman, Shelley	High School Assistant Principal

Member Josselyn explained that she is not in support of this recommendation as she has concerns with the contract, specifically regarding the grouping of administrators, the "me too" clause as well as the qualifications and pay scale of the vacant administrative assistant position.

Ayes: Members Halls, Piggott, Torres, Sutherland, and Petrusha

Nays: Member Josselyn

Motion carried. (5-1)

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (4) Superintendent's Recommendation 101-18-19 Relative to Policy 5850: Social Events

Moved by Member Halls and supported by Member Sutherland that the Board of Education approve the proposed changes to Policy 5850: Social Events.

Ayes: Members Halls, Piggott, Torres, Sutherland, Petrusha, and Josselyn

Nays: None

Motion carried. (6-0)

### b. Consideration of Certain Purchases

#### (1) Recommendation 102-18-19 Relative to Contract Award: Purchase of Refrigerated Truck

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the purchase of one 24 ft. Refrigerated Truck with Thermo King Refrigeration Unit (box body) installed. Chassis: 2020 International MV607, Diesel, 33,000 lb. capacity. The cost for the installed box body is \$51,867. The cost for the chassis is \$70,994. Total cost is \$122,861.

Truck & Trailer Specialties, Inc. of Howell, (State Contract No. 071B5500086) participates in MiDEAL, an extended purchasing program which allows Michigan local units of government to use state contracts for reduced costs of goods and services, by eliminating the time and effort to process bids.

Ayes: Members Halls, Piggott, Torres, Sutherland, Petrusha, and Josselyn

Nays: None

Motion carried. (6-0)

#### (2) Superintendent's Recommendation 103-18-19 Relative to Partial Roof Replacements: Beaumont and Cooley Revised Bids

On May 2, 2019, the Board of Education approved the roofing bids for the Warehouse, Beaumont Elementary, Cooley Elementary, Kettering High School and Mott High School. It has been determined that the Quality Roofing bid is not in compliance with bid specs for Cooley and Beaumont Elementary Schools. The bid was found to contain an error in the contingency line items. As a result the bid has been rejected and Molnar Roofing is the next lowest bidder for both schools. The Warehouse, Kettering High School and Mott High School bids meet the specs from Molnar and Newton Crain contractors. Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the awarding of a contract to Molnar for Beaumont in the amount of \$448,483 and Cooley in the amount of \$349,771. Total award package, \$798,254. Funding source is the 2016 Bond Series IV.

Ayes: Members Halls, Piggott, Torres, Sutherland, Petrusha and Josselyn

Nays: None

Motion carried. (6-0)

## **AUDIENCE COMMENTS ON NON-ACTION ITEMS**

The following audience members addressed the Board of Education:

- Jessica Pumfrey (Dr. Wunderlich Appreciation)
- Art Welch (All Night Grad Party)
- Mary Craite (All Night Grad Party)
- Kristen Wagner (Funding Advocacy)
- Michelle Dahl (Fund Balance/Budget)

## **SUPERINTENDENT'S REPORT**

Superintendent Wunderlich provided a final superintendent's report.

## **DISCUSSION ITEMS**

### a. Future Items

- (1) PUBLIC HEARING ON PROPOSED BUDGET/MILLAGE RATE – JUNE 20
- (2) COL – Graduation Report
- (3) Action – Continuing Employment of Teaching Personnel
- (4) Action – Reduction of Teaching Personnel
- (5) Action – Millage Rate
- (6) Action – Budget 2019-2020
- (7) Action – Summer Tax Collection Fees

## **DISCUSSION ITEMS**

### b. Board of Education Reports

Member Sutherland spoke regarding Dr. Wunderlich.

Member Torres reported on graduation and the Waterford Library's 1000 Book Challenge.

## **ADJOURNMENT**

The meeting was adjourned by President Piggott at 7:49 PM.

A video recording is on file with the official minutes.

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Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO:	
TOPIC:	ACCOUNTS PAYABLE FOR MAY 2019

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of May 2019 as listed on pages 1-205, and the P-Card Account Statement listed on the last three pages.

## EXPENDITURES BY DISBURSEMENT TYPE:

## 1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$ 2,178,514.81
Special Ed Center Program	10,890.23
Community Service	16,861.91
Food Service	288,665.06
Capital Projects: 2016 Series II	1,997,857.88
Capital Projects: 2016 Series III	1.00
Capital Projects: 2016 Series IV	1.00
Student Activity	31,713.61

TOTAL ACCOUNTS PAYABLE	\$ 4,524,505.50
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## 2. PAYMENTS BY WIRE OR ACH:

5/1/2019	ArbiterPay Officials	\$ 1,000.00
5/1/2019	ArbiterPay Officials	5,500.00
5/2/2019	Authnet Gateway Billing	35.40
5/2/2019	5/3 Bank Merchant Bankcard Credit Fees	1,196.20
5/2/2019	5/3 Bank Food Service Bankcard Credit Fees	2,068.49
5/2/2019	Edustaff Contracted Benefits	712.25
5/3/2019	Edustaff Contracted Substitutes/Staff	3,499.84
5/3/2019	Food Service MI Business Tax	222.69
5/3/2019	Food Service PayPal Payment Fees	224.30
5/6/2019	5/3 Bank Child Care SafeSave Bankcard Credit Fees	1,106.82
5/6/2019	Office of Retirement Service Payroll 4/26/19	59,482.06
5/6/2019	Office of Retirement Service Payroll 4/26/19	682,251.26
5/7/2019	Office of Retirement Service UAAL-April	628,238.12
5/9/2019	5/3 Bank ACH-MPS Billing	428.69
5/9/2019	5/3 Bank Food Service ACH-MPS Billing	707.70
5/9/2019	ArbiterPay Officials	2,000.00
5/10/2019	Edustaff Contracted Substitutes/Staff	96,701.13
5/10/2019	Food Service Meal Magic Fees	358.74
5/13/2019	5/3 Bank Bond Series III Service Charge	32.87
5/13/2019	5/3 Bank Merchant Return Item	40.00
5/14/2019	Office of Retirement Services Payroll Adjustment	156.38
5/17/2019	Edustaff Contracted Substitutes/Staff	3,499.84
5/17/2019	ArbiterPay Officials	1,500.00
5/21/2019	ArbiterPay Officials	1,400.00
5/22/2019	Office of Retirement Services Payroll Adjustment	36.85
5/22/2019	Office of Retirement Services Payroll 5/10/19	60,476.27
5/22/2019	Office of Retirement Services Payroll 5/10/19	686,484.02
5/24/2019	Edustaff Contracted Substitutes/Staff	138,683.95
5/28/2019	5/3 Bank Merchant Bankcard Customer Credit	96.00
5/29/2019	5/3 Bank Purchasing Card-May 2019	14,861.14
5/31/2019	Edustaff Contracted Substitutes/Staff	3,499.84

TOTAL WIRES OR ACH	\$ 2,396,500.85
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TOTAL DISBURSEMENTS FOR MAY 2019	\$ 6,921,006.35
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RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

Resource Person(s) William Holbrook, CPA, Assistant Superintendent of Business and Operations  
Amy Dagenhardt, Director of Finance & Budget  
Doreen Simonds, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: June 20, 2019



**WATERFORD SCHOOL DISTRICT  
STATEMENT OF REVENUES AND EXPENDITURES  
GENERAL FUND  
FOR THE TEN MONTHS ENDED MAY 2019**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 11,834,768	\$ 11,587,910	97.9%
OTHER	<u>1,888,953</u>	<u>684,221</u>	<u>36.2%</u>
TOTAL	13,723,721	12,272,131	89.4%
STATE			
MEMBERSHIP AID	54,821,726	46,669,735	85.1%
CATEGORICAL AID	<u>18,559,188</u>	<u>15,799,437</u>	<u>85.1%</u>
TOTAL	73,380,914	62,469,172	85.1%
FEDERAL	7,572,277	5,313,156	70.2%
INCOMING TRANSFER	<u>5,371,530</u>	<u>4,923,903</u>	<u>91.7%</u>
TOTAL REVENUE	\$ 100,048,442	\$ 84,978,362	84.9%
 <u>EXPENDITURES</u>			
INSTRUCTION:			
ELEMENTARY	\$ 9,540,015	\$ 8,695,547	91.1%
MIDDLE SCHOOL	4,620,001	4,044,315	87.5%
HIGH SCHOOL	6,905,216	5,917,801	85.7%
SUMMER SCHOOL	133,032	97,580	73.4%
EARLY CHILDHOOD	1,752,394	1,478,753	84.4%
SPECIAL ED	11,192,593	8,549,455	76.4%
COMP ED	3,194,821	2,253,876	70.5%
VOC ED	<u>975,650</u>	<u>830,801</u>	<u>85.2%</u>
TOTAL INSTRUCTION	38,313,722	31,868,128	83.2%
SUPPORT SERVICE:			
PUPIL SERVICE	7,367,939	5,921,192	80.4%
INSTR STAFF	2,224,468	1,771,985	79.7%
GENERAL ADM	1,337,914	958,127	71.6%
SCHOOL ADM	3,927,503	3,537,726	90.1%
BUSINESS	10,714,480	11,463,749	107.0%
CENTRAL	<u>24,981,552</u>	<u>20,931,027</u>	<u>83.8%</u>
TOTAL SUPPORT	50,553,856	44,583,806	88.2%
OTHER:			
ATHLETICS	1,364,798	1,186,841	87.0%
COMMUNITY SERVICE	101,984	58,789	57.6%
FEDERAL PROGRAMS	7,961,550	5,586,293	70.2%
DEBT	1,078,000	1,078,800	100.1%
TEACHER RETIREMENT SAVINGS	-	-	0.0%
INTERFUND TRANSFERS	<u>625,303</u>	<u>573,194</u>	<u>91.7%</u>
TOTAL OTHER	<u>11,131,635</u>	<u>8,483,917</u>	<u>76.2%</u>
TOTAL EXPENDITURES	\$ 99,999,213	\$ 84,935,851	84.9%
REV. OVER/(UNDER) EXP.	<u>\$ 49,229</u>	<u>\$ 42,511</u>	

**Waterford School District  
Support Staff Report  
June 2019**

**RESIGNATIONS**

Sturgis, Shayla – Paraprofessional Special Education (WFSP)  
Pierce Middle School  
Resignation Effective: May 10, 2019

Cleavenger, Ashley – Paraprofessional Special Education (WFSP)  
Pierce Middle School  
Resignation Effective: May 24, 2019

Guzdziol, Michelle – Food Service Assistant/Floater (MESPA III)  
Kettering High School  
Resignation Effective: May 14, 2019

Hadley, Mitchell – Facilities Maintenance (MESPA III)  
Central Warehouse  
Resignation Effective: May 27, 2019

**CONTRACT CHANGES/APPOINTMENTS**

Worden, April – Food Service Assistant/Floater (MESPA III)  
Kettering High School  
Effective: May 2, 2019

Downey, Kateland – Noon Attendant (WFSP)  
Knudsen Elementary School  
Effective: May 15, 2019

Koop, Traycee – Child Care Assistant (WFSP)  
Schoolcraft Elementary School  
Effective: May 6, 2019

Macon, Candice – Bus Assistant/Paraprofessional (WFSP)  
Transportation Department  
Effective: May 22, 2019

Moyet, Isabela – Paraprofessional Special Education (WFSP)  
Haviland Elementary School  
Effective: May 6, 2019

Robinson, Tracy – Food Service Assistant/Floater (MESPA III)  
Various Buildings  
Effective: May 22, 2019

Isenberg, Shane – Center Program Para Educator, 10 month (WFSP)  
Kingsley Montgomery School  
Effective: May 8, 2019

Purcell, Halle – Student Worker (Non-Union)  
Pools and Fitness – Kettering & Mott High School  
Effective: May 28, 2019

Bleim, Devin – Paraprofessional Special Education (WFSP)  
Children's Village School  
Effective: May 9, 2019

Sell, Derek – Facilities Maintenance (MESPA III)  
Central Warehouse  
Effective: May 28, 2019

Wood, Lisa – Secretary Level II 12 month (MESPA I)  
Children's Village School  
Effective: May 14, 2019

Miller, Glen – Bus Assistant/Paraprofessional (WFSP)  
Transportation Department  
Effective: May 29, 2019

Chekal, Joshua – Paraprofessional CI (WFSP)  
Mott High School  
Effective: May 30, 2019

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: June 20, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO:	12.a. Information Item
TOPIC:	Summer Tax Collection – Board Resolution

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2020 (2020-2021 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2020, forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

Resource Persons: William Holbrook, CPA, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance and Budget

Date of Board of Education Meeting: June 20, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, MI 48328

ITEM NO: 12.b	Information Item
TOPIC:	Asbestos Tile Removal in the Mott High School Cafeteria

The Waterford School District is requesting proposals for asbestos tile removal in the Mott High School cafeteria. A recommendation to award the contract will be presented to the Board of Education on July 18, 2019.

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations  
John Keglovitz, Associate Director of Maintenance & Operations  
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: June 20, 2019