Waterford School District
Board of Education

A G E N D A

Thursday, July 21, 2022 **6:30 PM** **Regular Meeting**

Opening

Pledge of Allegiance

Roll Call

Approval of the Agenda

Public Comments on Action Items

Consent Agenda
- a. Minutes
  - a. June 16, 2022, Regular Meeting/Closed Session
  - b. June 28, 2022, Special Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations
- f. Teaching Contract Changes/Appointments
- g. Administrative Appointment

Information Items
- a. Policy Updates Volume 34, No. 1 and 2
- b. Curriculum – Enrichment Classes at the Middle Schools

New Business

a. Superintendent's Recommendations
1. Recommendation 01-22-23 Relative to Designation of Newspaper to Publish Official Board Notices
2. Recommendation 02-22-23 Relative to Appointment of Legal Counsel
3. Recommendation 03-22-23 Relative to Acknowledgement of External Auditor
4. Recommendation 04-22-23 Relative to Designee to Represent the Board in Elections
5. Recommendation 05-22-23 Relative to Authorization to Represent the Board in Property Matters
6. Recommendation 06-22-23 Relative to School District Legal Reference Note
7. Recommendation 07-22-23 Relative to District Memberships
8. Recommendation 08-22-23 Relative to Designation of Depositories
9. Recommendation 09-22-23 Relative to Summer Tax Collection Resolution
10. Recommendation 10-22-23 Relative to Tentative Agreement: MESPA I
11. Recommendation 11-22-23 Relative to Tentative Agreement: MESPA II
12. Recommendation 12-22-23 Relative to Tentative Agreement: MESPA III
13. Recommendation 13-22-23 Relative to Reinstatement of Student A-22-23

Public Comments on Non-Action Items

Board of Education Reports

Superintendent's Report

Adjournment

Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the District website, www.waterford.k12.mi.us.

WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting Minutes

June 16, 2022

OPENING

The Public Hearing on Proposed Budget and Millage for the Waterford School District Board of Education, held Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Ristich at 6:30 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present:	Members Petrusha, Josselyn, Himmelspach, Wagner, Sutherland and Ristich
Absent:	Member Piggott
Others:	Scott Lindberg, Amy Dagenhardt, Lisa Eldredge, Sarah Davis, Susan File, Deb Cooper, Darin Holley, Nadine Milostan, Megan Roberts, and others who did not register.

PUBLIC HEARING ON PROPOSED 2022-2023 BUDGET AND MILLAGE

There were no comments from members of the public relative to budget or millage. President Ristich closed the hearing at 6:33 PM.

OPENING – REGULAR MEETING

President Ristich opened the regular meeting

APPROVAL OF THE AGENDA FOR THE REGULAR MEETING

Seeing no objections, the agenda was approved as printed.

PUBLIC COMMENTS ON ACTION ITEMS

Lynn Moffitt addressed the Board in opposition to recommendation 73-21-22, Resolution: Decline the Sign.

CONSENT AGENDA

a. Minutes
    a. June 2, 2022, COW Meeting/Closed Session
    b. May 19, 2022, Regular Meeting /Closed Session

b. Accounts Payable

d. Financial Reports
e. Support Staff Reports
f. Resignations
g. Teaching Contract Changes/Appointments
h. Continuing Employment of Teaching Personnel
i. Continuing Employment of Administrative Personnel

Seeing no objections, the consent agenda was approved as presented.

INFORMATION ITEMS

a. Graduation Report

Lisa Eldredge, Assistant Superintendent of Teaching and Learning, shared highlights of the last day for seniors as well as the 2022 commencements.

b. Summer Tax Collection Resolution

Assistant Superintendent Elka presented the 2022-2023 summer tax collection resolution. A recommendation for approval will be presented on July 21, 2022.

c. ESSER Funds

Sandra Elka, Assistant Superintendent of Business & Operations, and Amy Dagenhardt, Director of Business and Finance, provided an update on ESSER Funds.

NEW BUSINESS

a. Superintendent's Recommendations

1. Recommendation 73-21-22 Relative to Resolution Opposing Voucher Initiatives – Decline the Sign

Moved by Member Josselyn and supported by Member Himmelspach that the Board of Education approve the following resolution opposing voucher initiatives.

WHEREAS, the Michigan Constitution states, "No public monies or property shall be appropriated or paid or any public credit utilized, by the legislature or any other political subdivision or agency of the state directly or indirectly to aid or maintain any private, denominational or other nonpublic, pre elementary, elementary, or secondary school;" and

WHEREAS, vetoed House Bills 5404 and 5405, and vetoed Senate Bills 687 and 688 sought to confer tax credits to be used for an unconstitutional, backdoor private school voucher program; and

WHEREAS, letters vetoing those bills pointedly stated, "Redirecting public school dollars for private gain is not only ineffective, it has been rejected by Michigan voters, with more than 69% voting "no" on a proposal that would have allowed the use of tuition vouchers for nonpublic schools," and

WHEREAS, in response to the vetoes, tuition voucher advocates have launched statutory initiatives aimed at circumventing a vote of citizens of Michigan to place those bills into law; and

WHEREAS, under Michigan law, the Legislature can bypass Michigan citizens' ability to vote on a statutory initiative that collects only 340,047 signatures from the more than 8 million registered voters.

NOW, THEREFORE, BE IT RESOLVED, that the Waterford Board of Education opposes any statutory initiative that would deny Michigan voters the right to decide whether to allow tax credits and/or vouchers for non-public schools which are currently prohibited by the Michigan Constitution; and

BE IT FURTHER RESOLVED that the Waterford Board of Education calls upon the Legislature to reject such statutory initiatives; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to: (1) all elected members of the Michigan House of Representatives and Senate who represent the Waterford School District, (2) the leadership of the Michigan House of Representatives and Senate, and (3) to the Michigan Association of School Boards.

Ayes: Members Himmelspach, Josselyn Ristich, Sutherland, Wagner and Petrusha
Nays: None
Motion carried. (6-0)

2. Recommendation 74-21-22 Relative to Tentative Agreement: WEA

   Moved by Member Josselyn and supported by Member Petrusha that the Board of Education approve the Tentative Agreement with the Waterford Education Association (WEA).

   Members Ristich and Himmelspach abstained stating they have family members in the bargaining unit.

   Ayes: Members Josselyn, Sutherland, Wagner and Petrusha
   Nays: None
   Abstention: Members Himmelspach and Ristich
   Motion carried. (4-0-2)

3. Recommendation 75-21-22 Relative to Tentative Agreement: WASA

   Moved by Member Josselyn and supported by Member Wagner that the Board of Education approve the Tentative Agreement with the Waterford Association of School Administrators (WASA).

   Ayes: Members Himmelspach, Josselyn, Ristich, Sutherland, Wagner and Petrusha
   Nays: None
   Motion carried. (6-0)

4. Recommendation 76-21-22 Relative to Administrative Appointment

   Moved by Member Josselyn and supported by Member Wagner that the Board of Education approve the following administrative appointment for the 2022-2023 school year:

   Elizabeth Kutchey, Director
   Instructional Services
   100% Administrator Contract, Effective July 1, 2022

   Ayes: Members Himmelspach, Ristich, Josselyn, Sutherland, Wagner and Petrusha
   Nays: None
   Motion carried. (6-0)

5. Recommendation 77-21-22 Relative to Resolution Calling Election

   Moved by Member Josselyn and supported by Member Petrusha that the Board of Education approve the attached resolution calling the regular school election to be held on November 8, 2022, and setting forth the proposition to be voted on as stated in Exhibit A.

   Ayes: Members Himmelspach, Josselyn, Ristich, Sutherland, Wagner and Petrusha
   Nays: None
   Motion carried. (6-0)

6. Recommendation 78-21-22 Relative to Summer Tax Collection Fees

Moved by Member Sutherland and supported by Member Josselyn that the Board of Education approve the summer tax collection fees.

	2021-2022		2022-2023		
	Tax Collection Total	Per Parcel Cost	Tax Collection Total	Per Parcel Cost	Turn Over of Tax Money
Waterford Twp (1)	$ 79,595.00	$ 2.50	$ 83,290.00	$ 2.50	Once a Week
White Lake Twp (2)	9,763.20	5.40	9,763.20	5.40	Every Friday
Independence Twp (3)	2,221.54	4.01	2,221.54	4.01	Every Friday
City of Lake Angelus (4)	332.00	4.00	332.00	4.00	Once a Week
West Bloomfield Twp (5)	250.00	Flat Fee	250.00	Flat Fee	Every Two Weeks

(1) The contract for summer tax collection is for three years (summer 2020, 2021, 2022). The cost for each year is $2.50 per parcel.
(2) The contract for summer tax collection is for five years (summer 2022, 2023, 2024, 2025, and 2026). The cost for each year is $5.40 per parcel.
(3) The contract for summer tax collection is for 2022.
(4) The contract for summer tax collection is for three years (summer 2020, 2021, and 2022). The cost for each year is $4.00 per parcel.
(5) The contract for summer tax collection is a flat fee of $250.00.

Ayes: Members Himmelspach, Josselyn, Ristich, Sutherland, Wagner and Petrusha
Nays: None
Motion carried. (6-0)

7. Recommendation 79-21-22 Relative to Millage Rate

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2022-2023 School District Tax Collection.

General Operating: (Non-Homestead)

Voted 2012 Total Authorized	18.00	Mills
2021 Millage Permanently Reduced by Headlee Rollback	17.7318	Mills
Compound Reduction Fraction *	0.9927	Based on $2,913,178,305 Taxable Value
Total to be Levied	17.6023	Mills

Debt Retirement: (All Property)

Total to be Levied	6.75	Mills

Total Levy:

Total Tax Levy Homestead	6.75	Mills
Total Tax Levy Non-Homestead	24.3523	Mills

The total levy (100%) is to be made in July 2022.

* The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation (Compound Reduction Fraction). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1st.

Ayes: Members Himmelspach, Josselyn, Ristich, Sutherland, Wagner and Petrusha
Nays: None
Motion carried. (6-0)

8. Recommendation 80-21-22 Relative to 2021-2022 Revised Budget Resolution

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the 2021-2022 Revised Budget Resolution.

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2021-2022. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 17.7318 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance available for appropriations in the General Fund of the Waterford School District for fiscal year 2021-2022 is as follows:

GENERAL FUND

REVENUE

Local	$	14,216,918
State		71,833,834
Federal		23,389,506
Incoming Transfers & Other Financing Sources		6,091,089
Transfers In (Food Service)		923,034
Total Revenue	$	116,454,381
Fund Balance July 1, 2021	$	19,415,000
Total Available to Appropriate	$	135,869,381

BE IT FURTHER RESOLVED, that $115,173,146 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction:		
Basic Programs	$	23,202,805
Added Needs		15,064,015
Instruction - Employee Benefits		13,078,100
Support Services:		
Pupil Services		7,803,479
Instructional Services		1,851,196
General Administration		1,324,187
School Administration		4,052,041
Business Services		12,969,077
Central Services		3,389,882
Support Services - Employee Benefits		7,163,503
Athletics		1,497,974
Community Services		58,428
Federal Programs		22,544,116
Debt Service		898,125
Outgoing Transfers		276,218
Teacher Retirement Savings		-
Total Expenditures	$	115,173,146
Fund Balance Unassigned	$	20,696,235
Non Spendable - Prepaids		-
Fund Balance June 30, 2022	$	20,696,235

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the School Service Fund of the Waterford School District for fiscal year 2021-2022 is as follows:

SCHOOL SERVICE FUND

REVENUE

Local	$	3,988,507
State		327,679
Federal		6,201,623
Incoming Transfers and Other Transactions		276,218
Total Revenues and Incoming Transfers	$	10,794,027
Fund Balance July 1, 2021	$	2,711,738
Less Appropriated Fund Balance (Reserve for Inventory)		10,707
Fund Balance Available to Appropriate	$	2,701,031
Total Available to Appropriate	$	13,495,058

BE IT FURTHER RESOLVED, that $9,660,312 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Food Service	$	4,803,978
Performing Arts Centers		203,000
Pool & Fitness Centers		676,000
Childcare		1,590,934
Student Internal Account		1,686,400
Senior Citizens		700,000
Total Expenditures	$	9,660,312
Restricted Fund Balance - Student Internal Acct	$	1,495,305
Restricted Fund Balance - Food Service		2,339,441
Non Spendable - Food Serv Inventory		10,707
Fund Balance June 30, 2022	$	3,845,453

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Special Education Center Program Fund of the Waterford School District for fiscal year 2021-2022 is as follows:

SPECIAL EDUCATION CENTER PROGRAMS

REVENUE

State	$	1,309,675
Incoming Transfers and Other Transactions		4,784,526
Total Revenues and Incoming Transfer	$	6,094,201
Fund Balance July 1, 2021	$	502,731
Total Available to Appropriate	$	6,596,932

BE IT FURTHER RESOLVED, that $5,867,406 of the total available to appropriate in the Special Education Center Program Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction	$	2,160,244
Support Services - Pupils		1,018,126
Support Services - Instructional Staff		1,421,230
Transportation		433,984
Oakland Schools Resident Tuition		1,644,054
Redistributed Indirect Expenditures		(679,229)
Redistributed Rent Expenditure		(131,003)
Total Expenditures	$	5,867,406
Restricted Fund Balance June 30, 2022	$	729,526

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Debt Retirement Fund of the Waterford School District for fiscal year 2021-2022 is as follows:

DEBT RETIREMENT FUND

REVENUE

Local Property Taxes	$	18,531,836
Total Revenue	$	18,531,836
Fund Balance July 1, 2021	$	1,038,710
Total Available to Appropriate	$	19,570,546

BE IT FURTHER RESOLVED, that $18,896,451 of the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Redemption of Bond Principal	$	13,035,000
Interest on Bonded Debt		4,759,448
Bond Issuance Cost & Other Financing Sources/Uses		1,102,003
Total Expenditures	$	18,896,451
Restricted Fund Balance June 30, 2022	$	674,095

FUTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

Ayes: Members Himmelspach, Josselyn, Ristich, Sutherland, Wagner and Petrusha
Nays: None
Motion carried. (6-0)

9. Recommendation 81-21-22 Relative to 2022-2023 Original Budget Resolution

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2022-2023. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 17.6023 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance available for appropriations in the General Fund of the Waterford School District for fiscal year 2022-2023 is as follows:

GENERAL FUND

REVENUE

Local	$	13,852,685
State		72,391,222
Federal		18,634,892
Incoming Transfers & Other Financing Sources		5,964,180
Transfers In (Food Service)		250,000
Total Revenue	$	111,092,979
Fund Balance July 1, 2022	$	19,415,000
Total Available to Appropriate	$	130,507,980

BE IT FURTHER RESOLVED, that $111,958,459 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction:		
Basic Programs	$	23,503,855
Added Needs		15,469,976
Instruction - Employee Benefits		12,948,880
Support Services:		
Pupil Services		8,161,479
Instructional Services		1,949,196
General Administration		1,331,187
School Administration		4,132,041
Business Services		12,498,715
Central Services		3,390,314
Support Services - Employee Benefits		7,092,723
Athletics		1,497,974
Community Services		58,428
Federal Programs		19,027,971
Debt Service		656,000
Outgoing Transfers		539,720
Teacher Retirement Savings		(300,000)
Total Expenditures	$	111,958,459
Fund Balance Unassigned	$	18,549,521
Non Spendable - Prepaids		-
Fund Balance June 30, 2023	$	18,549,521

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the School Service Fund of the Waterford School District for fiscal year 2022-2023 is as follows:

SCHOOL SERVICE FUND

REVENUE

Local	$	5,185,000
State		180,000
Federal		2,400,000
Incoming Transfers and Other Transactions		539,720
Total Revenues and Incoming Transfers	$	8,304,720
Fund Balance July 1, 2022	$	2,711,738
Less Appropriated Fund Balance (Reserve for Inventory)		10,707
Fund Balance Available to Appropriate	$	2,701,031
Total Available to Appropriate	$	11,005,751

BE IT FURTHER RESOLVED, that $7,780,025 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Food Service	$	4,075,000
Performing Arts Centers		180,000
Pool & Fitness Centers		650,000
Childcare		889,720
Student Internal Account		1,495,305
Senior Citizens		490,000
Total Expenditures	$	7,780,025
Restricted Fund Balance - Student Internal Account	$	1,495,305
Restricted Fund Balance - Food Service		1,205,726
Non Spendable - Food Serv Inventory		10,707
Fund Balance June 30, 2023	$	2,711,738

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Special Education Center Program Fund of the Waterford School District for fiscal year 2022-2023 is as follows:

SPECIAL EDUCATION CENTER PROGRAMS

REVENUE

State	$	1,309,675
Incoming Transfers and Other Transactions		4,784,526
Total Revenues and Incoming Transfer	$	6,094,201
Fund Balance July 1, 2022	$	729,526
Total Available to Appropriate	$	6,823,727

BE IT FURTHER RESOLVED, that $5,867,406 of the total available to appropriate in the Special Education Center Program Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction	$	2,160,244
Support Services - Pupils		1,018,126
Support Services - Instructional Staff		1,421,230
Transportation		433,984
Oakland Schools Resident Tuition		1,644,054
Redistributed Indirect Expenditures		(679,229)
Redistributed Rent Expenditure		(131,003)
Total Expenditures	$	5,867,406
Restricted Fund Balance June 30, 2023	$	956,321

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Debt Retirement Fund of the Waterford School District for fiscal year 2021-2022 is as follows:

DEBT RETIREMENT FUND

REVENUE

Local Property Taxes	$	19,663,954
Total Revenue	$	19,663,954
Fund Balance July 1, 2022	$	1,038,710
Total Available to Appropriate	$	20,702,664

BE IT FURTHER RESOLVED, that $19,339,630 of the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Redemption of Bond Principal	$	13,640,000
Interest on Bonded Debt		5,696,130
Other		3,500
Total Expenditures	$	19,339,630
Restricted Fund Balance June 30, 2023	$	1,363,034

FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

Ayes: Members Himmelspach, Ristich, Sutherland, Wagner and Petrusha
Nays: None
Motion carried. (6-0)

10. Recommendation 82-21-22 Relative to International Academy Okma Budget

    Starting with the required action, the current Consortium Agreement language related to Participating Districts approval, Section 1 of Part V under B. states the following related to the Okma Campus: *"The Okma Campus Fiscal Agent shall prepare a budget no later than March 31 preceding each fiscal year and provide the prepared budget to each Participating District which sends pupils to its Campus. The budget provided to each Participating District shall include the percentage of the foundation allowance to be charged for the following year. Each Participating District shall have until June 30th to approve, disapprove, disapprove or abstain regarding the budget for the ensuing fiscal year by Resolution of its board of education and provide notice of its action to the Governing Body and appropriate Fiscal AgentA Participating District that disapproves a budget for the ensuing fiscal year shall be deemed to have unilaterally withdrawn from its participation in the Consortium effective at the end of the current Consortium fiscal year, and its rights and obligations shall be governed by the "Unilateral Withdrawal" provisions of Article III, Section C.3. of this Agreement Budget revisions made during the year will be shared with participating districts."*

    Moved by Member Sutherland and supported by Member Josselyn that the Board of Education Approve the IA Okma Campus 2022-2023 budget.

    Ayes: Members Himmelspach, Ristich, Sutherland, Wagner and Petrusha
    Nays: None
    Motion carried. (6-0)

b. President's Recommendation

    1. Recommendation 83-21-22 Relative to Superintendent's Contract

       Moved by Member Ristich and supported by Member Josselyn that the Board approve the superintendent's contract, with revisions. Revisions include an additional year to maintain a three-year contract as well as a 3% increase, consistent with other professional staff.

       Ayes: Members Himmelspach, Josselyn, Ristich, Sutherland, Wagner and Petrusha
       Nays: None
       Motion carried. (6-0)

PUBLIC COMMENTS ON NON-ACTION ITEMS

Karen Krupa and Russel Gerke addressed the Board regarding the Van Zandt entrance to the Kettering property.

BOARD REPORTS

Member Sutherland spoke to the tentative agreements.

Member Petrusha spoke of the passing of Don Arsen and Lloyd Syron.

Member Himmelspach echoed comments regarding Don Arsen and talked about spring concerts and the parade.

Member Ristich shared information on the Waterford Warriors Special Olympics golf outing, Durant's March for Gun Responsibility and congratulated all of the WSD grads.

SUPERINTENDENT'S REPORT

Superintendent Lindberg talked about the WF Golf Outing and reminded the community that Meet Up and Eat Up is back, offering free breakfast and lunch to anyone 18 and younger.

CLOSED SESSION/ADJOURNMENT

At 7:26 PM, by Roll Call Vote, the Board recessed to Closed Session for the purpose of the superintendent's evaluation. No further action was taken and the Regular Meeting was deemed adjourned at the conclusion of the Closed Session, at 8:26 PM.

RCV: Himmelspach (Yes), Ristich (Yes), Wagner (Yes) Sutherland (Yes) Josselyn (Yes) and Petrusha (Yes)

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Board Secretary

WATERFORD SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING

MINUTES

June 28, 2022

OPENING

The Special Meeting of the Waterford School District Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan, was called to order by President Ristich at 5:33 PM.

PLEDGE

Attendees joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Sutherland, Petrusha, Himmelspach, Ristich, Josselyn and Wagner
Absent: Member Piggott
Others: Scott Lindberg, Lisa Eldredge, Susan File, and Megan Roberts

APPROVAL OF THE AGENDA

Seeing no changes, the agenda was approved as presented.

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

a. Superintendent's Recommendation

1. Superintendent's recommendation 84-21-22 Relative to Administrative Appointments

   Moved by Member Josselyn and supported by Member Petrusha that the Board of Education approve the following administrative appointments for the 2022-2023 school year:

   Gregory, Nicholas
   Principal – Knudsen Elementary
   100% Administrator Contract
   Effective August 1, 2022

   Issac, Rhadhika
   Principal – Mason Middle School
   100% Administrator Contract
   Effective July 1, 2022

   Ayes: Members Josselyn, Sutherland, Wagner, Himmelspach, Ristich and Petrusha
   Nays: None
   Motion carried. (6-0)

ADJOURNMENT

President Ristich adjourned the meeting at 5:40 PM

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Board Secretary

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:
TOPIC: ACCOUNTS PAYABLE FOR JUNE 2022

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of JUNE 2022 as listed on pages 1-144, and the P-Card Account Statement listed on the last four pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	$	2,396,646.15
Special Ed Center Program		10,182.92
Community Service Fund		53,050.44
Food Service Fund		116,678.11
Debt Service Fund		-
Capital Projects: 2020 Series I		461,821.91
Capital Projects: 2016 Series IV		-
Student Activity		-
TOTAL ACCOUNTS PAYABLE	$	3,038,379.53

2. PAYMENTS BY WIRE OR ACH:

6/2/2022	5/3 Bank Card Fees-Merchant	65.45
6/2/2022	Authnet Gateway Billing	36.00
6/3/2022	Food Service PayPal Payment Fees	25.00
6/3/2022	Edustaff Contracted Substitutes/Staff	223,147.41
6/6/2022	5/3 Bank Child Care SafeSave Bankcard Credit Fees	900.80
6/9/2022	5/3 Bank Merchant ACH-MPS Billing	221.80
6/9/2022	5/3 Bank Food Service ACH-MPS Billing	12.50
6/10/2022	Food Service Magic Wrighter	27.95
6/10/2022	Edustaff Contracted Substitutes/Staff	3,937.40
6/15/2022	Office of Retirement Service Payroll 6/3/2022	98,000.28
6/15/2022	Office of Retirement Service Payroll 6/3/2022	722,370.29
6/17/2022	Edustaff Contracted Substitutes/Staff	140,653.08
6/24/2022	Edustaff Contracted Substitutes/Staff	4,291.11
6/28/2022	5/3 Bank Purchasing Cards - May 2022 Expenses	15,222.05
6/29/2022	Office of Retirement Service Payroll 6/17/2022	106,485.74
6/29/2022	Office of Retirement Service Payroll 6/17/2022	870,802.32
6/29/2022	Office of Retirement Service Payroll - UAAL 6/17/2022	785,122.51
TOTAL WIRES OR ACH	$	2,971,321.69

TOTAL DISBURSEMENTS JUNE 2022	$	6,009,701.22

RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S):

Sandra Elka, Assistant Superintendent of Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Date of Board of Education Meeting: July 21, 2022

Memorandum

To: Waterford School District Board of Education

From: Amy Dagenhardt, Director of Finance & Budget

Subject: June 30, 2022 Financial Statement

Date: July 21, 2022

The June 30, 2022 financial statements will be presented by Yeo & Yeo as part of the audit at the **November 17, 2022** Board meeting. If you have any questions, please call me at 248-494-9206.

WATERFORD SCHOOL DISTRICT
SUPPORT STAFF REPORT
July 2022

CONTRACT CHANGES/RESIGNATIONS **Non Affiliated Employee "NAE" formerly WFSP/Blue Book**

Avenall, Jill – Secretary (MESPAI)
Mott High School
Retirement Effective: June 17, 2022

Marks, David – Bus Driver (MESPAIII)
Transportation
Resignation Effective: June 10, 2022

Shaw, David – Bus Driver (MESPAIII)
Transportation
Resignation Effective: June 13, 2022

Taylor, Wendy – Bus Driver (MESPAIII)
Transportation
Retirement Effective: June 10, 2022

Newton, Judy – Bus Service Person (MESPAIII)
Transportation
Retirement Effective: June 30, 2022

Bates, Mandy – Facilities Maintenance (NAE)
Warehouse
Resignation Effective: June 10, 2022

Chiodo, Bridget – Secretary (NAE)
Kurzman-Crary Administrative Building
Resignation Effective: June 10, 2022

Gardiner, Misti – Building Support (NAE)
Pierce Middle School
Resignation Effective: June 10, 2022

Goodkin-Becker, Gretchen – Headstart Teacher (NAE)
Stepanski Early Child Center
Resignation Effective: June 17, 2022

Myers, Debra – Academic Paraprofessional (NAE)
Knudsen Elementary School
Resignation Effective: June 10, 2022

Nickel, Landon – Special Ed Paraprofessional (NAE)
Beaumont Elementary School
Resignation Effective: June 10, 2022

Oliver, Kimberly – Special Ed Paraprofessional (NAE)
Houghton Elementary School
Resignation Effective: June 10, 2022

Sebert, Glenda – Technician (NAE)
Mott High School
Retirement Effective: June 10, 2022

Sebert, Michael – Building Support (NAE)
Pierce Middle School
Resignation Effective: June10, 2022

Shafto, Cynthia – Technician (NAE)
Covert Center
Retirement Effective: June 10, 2022

CONTRACT CHANGES/APPOINTMENTS **Non Affiliated Employee "NAE" formerly WFSP/Blue Book**

Reif, Robert – Student Worker (NAE)
Kettering & Mott High School Pool and Fitness
Effective: June 3, 2022

Allen, Haiden – Student Worker (NAE)
Kettering & Mot High School Pool and Fitness
Effective: June 10, 2022

Resource Person(s): Susan K. File, Executive Director of Human Resources
Date of Board of Education Meeting: July 21, 2022

CONSENT

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Consent Agenda
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Davidek, Jessica – Special Education Teacher
Schoolcraft Elementary
Resignation
Effective: July 29, 2022

Greenwood, Lillian – Social Worker
Haviland Elementary
Resignation
Effective: August 5, 2022

Limones, Maria – Social Worker
Cooley Elementary
Resignation
Effective: August 5, 2022

Mershon, Anna – Counselor
Mott High School
Resignation
Effective: August 1, 2022

Miller, Andrew – Teacher
Mott High School
Resignation
Effective: August 5, 2022

Montgomery, Meredith – Teacher
Kettering High School
Resignation
Effective: August 1, 2022

Neal, Heather – Teacher
Mott High School
Resignation
Effective: August 11, 2022

Simmons, Lindsay – Social Worker
Schoolcraft Elementary
Resignation
Effective: July 31, 2022

Stanjones, Laura – Counselor
Mason Middle School
Resignation
Effective: August 5, 2022

Zielinski, Sara – Teacher
Pierce Middle School
Resignation
Effective: August 5, 2022

Resource Person(s): Susan K. File, Executive Director of Human Resources
Date of Board of Education Meeting: July 21, 2022

CONSENT

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: Consent Agenda

TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2022-2023 school year:

Albright, Katherine – Special Education Teacher
Riverside Elementary
Probationary Contract
Effective: August 22, 2022

Replacing: Tiffani Cameron

Casadonte, Leslie – Speech & Language Pathologist
Cooley Elementary
Annual Contract
Effective: August 22, 2022

Replacing: Leah King (transferred)

Fons, Jennifer – Occupational Therapist
Multiple locations
Annual Contract
Effective: August 22, 2022

Replacing: Kerri Sills

Gaskin, Trae – School Social Worker
Grayson Elementary
Annual Contract
Effective: August 22, 2022

Replacing: Kelsey Thomas

Gunkelman, Kristen – Teacher
Kettering High School
Probationary Contract
Effective: August 22, 2022

Replacing: Norman Stephan

Hope, Lauren - Teacher
Kettering High School
Probationary Contract
Effective: August 22, 2022

Replacing: Shauna James

Kapalin, Andrew – ELD Specialist (teacher)
Multiple locations
Probationary Contract
Effective: August 22, 2022

Replacing: New, due to need

Kirby, Renee – Speech & Language Pathologist
Stepanski Early Childhood Center
Annual Contract
Effective: August 22, 2022

Replacing: Barbara Towns (transferred)

Replacing: Michelle Harness

Laird, Courtney – Teacher
Kettering High School
Probationary Contract
Effective: August 22, 2022

Replacing: Kirk Anderson

Levy, Dana – Special Education Teacher
Pierce Middle School
Probationary Contract
Effective: August 22, 2022

Replacing: Miriam Kline

Nicks, Jennifer – Teacher
Children's Village School
Probationary Contract
Effective: August 22, 2022

Replacing: Holly Swiatkowski

Randall, Dana – Psychologist
Kettering & Beaumont
Annual Contract
Effective: August 22, 2022

Replacing: Mary Gaber

Shea, Lori – Special Education Teacher
Pierce Middle School
Probationary Contract
Effective: August 22, 2022

Replacing: Michael Auch

Uhnavy-Moran, Karen (Retiree) – Special Education Teacher
Lifetracks @ Crary
Annual Contract
Effective: August 22, 2022

Replacing: Janet Lane

Yasso, Angela – Special Education Teacher
Cooley Elementary
Probationary Contract
Effective: August 22, 2022

Replacing: Allison Prainito

Wiseman, Stephanie – School Social Worker
Lifetracks @ Crary
Annual Contract
Effective: August 22, 2022

Resource Person(s): Susan K. File, Executive Director of Human Resources

Date of Board of Education Meeting: July 21, 2022

CONSENT

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Consent Agenda
TOPIC:	Administrative Contract Changes and Appointments

It is recommended that the Board of Education approve the following administrative appointment:

Snitgen, Clifford – Assistant Principal
Mason Middle School
100% Administrator Contract
Effective: August 1, 2022

Weber, Kelly - Assistant Principal
Kettering High School
100% Administrator Contract
Effective: August 1, 2022

Resource Person(s): Susan K. File, Executive Director, Human Resources

Date of Board of Education Meeting: July 21, 2022

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO.:	Information Item (a)
TOPIC:	Policy Updates, Volume 34, No. 1 and 2

Wayne Wright from Neola, the District's policy service provider, will facilitate the first reading and discussion of proposed policy changes in Volume 34, No. 1 and 2. Recommended changes to Policy 4120.09 are also included. A recommendation to approve the proposed revisions to will be presented on August 18, 2022.

Resource Person: Scott A. Lindberg, Superintendent

Board of Education Meeting July 21, 2022

34-1 Master update Spread Sheet

Policy #	Title	Status	Explanation	Last Rev.
1420	School Administrator Evaluation	Revised	The revisions include removing expired dates from the Policy Also removes paragraph regarding evaluation language in CBA	2016
2265	Child Care Center Staff and Volunteers	New	Includes the Child Care Center Organization requirement for more intensive background checks. Also discusses volunteer requirements	
2450	Community and Adult Education	Revised	Revised for districts providing Community & Adult Ed so they are eligible for tuition funds paid for by USDof VA.	
2628	State Aid Incentives	Revised	Reflects current changes to Section 31 A characteristics.	2016
3210	Staff Ethics	Revised	Provides latest provisions set forth by the Michigan Code of Educational Ethics , May 2019	2003
3220	Professional Staff Evaluation	Revised	The revision includes removing expired dates from the Policy Also removes paragraph regarding evaluation language in CBA	2016
5230	Late Arrival and Early Dismissal	Revised	Includes option of requiring use of photo ID when releasing student to a non parent/guardian.	
5330.02	Opioid Antagonists	Revised	The Policy was updated due to changes in Public Act 38 and 39. If district adopts they shall purchase Opoid Antagonists and have individuals trained to administer.	2017
6800	System of Accounting	Revised	Language relating to GASB 84 was added dealing with student activity accounts	2011
7300	Disposition of Real Property	Revised	Lists methods which may be used by the Board to dispose of Real Property such as using Real Estate Brokers.	2016
7440.03	Small Unmanned Aircraft Systems	New	1) use of drones are prohibited; 2)Use of drones can be approved if properly licensed.	
8400	School Safety Information	Reissued	Policy being reissued to provide clients to choose threat assessment procedures which few clients accepted in the past	2015
8462	Student Abuse and Neglect	Revised	Added language regarding "mandatory reporters".	
1615	Use of Tobacco by Administrators	New	Policy added to the 1000's, similar to Policy 3215	
3215	Use of Tobacco by Professional Staff	Revised	Added language prohibiting use of toabcco at all times on school property and in all school vehicles. Also added detailed definition of tobacco. Adds language regarding tobacco promotion	2011
4215	Use of Tobacco by Support Staff	Revised	Added same language as added in Policy 3215	2011
5512	Use of Tobacco by Students	Revised	Added similar language as added to Policy 3215 and 4215	2011
7434	Use of Tobacco on School Premises	Revised	Added similar language as added in other tobacco Policies	2011
2410	Prohibition of Referral or Assistance	Revised	Revised to meet current law, removes the $100,000 penalty and 3% penalty for individual who assists	2017
2414	Reproductive Health and Family Planning	Revised	Adds language that school personnel are prohibited from referring a	
			a student for an abortion.	
2418	Sex Education	Revised	Adds same language which was added to Policy 2414	2017

34-2 Master update Spread Sheet

Policy #	Title	Status	Explanation	Last Rv
2210	Curriculum Development-Approved Courses	Revised	District shall adopt a list of approved courses. List shall be used for promotion. List to include content of each approved course.	2019
2412	Homebound Instructon Program	Revised	Adds language that a Physicans Assistant can certifiy application for instruction. States changes in the MDE's Pupil Accounting Manual.	2005
2414	Reproduction Health and Family Planning	Revised	Add language regarding prohibiting assisting a student with an abortion.	2019
3362.01	Threatening Behavior Toward Staff Members	Revised	Adds language that more clearly defines threatening behavior.	2009
4162	Controlled Substances and Alcohol Policy For Commercial Vehicle (CMV) Drivers and Other Employees Who Perform Safety Sensitive Functions	Revised	Adds lanaguage regarding districts responsibility for Drug and Alcohol testing for current CDL drivers for violations. Tests are protected medical records. Also individuals are prohibited from reporting to work under the influence of alcohol or controlled substance.	2018
5200	Attendance	Revised	Adds language for the the district to identify how many units of time is needed to be a full time student.	2019
5335	Care of Students With Chronic Health Conditions	New	New policy identifies chronic health conditions. Policy extends procedures as to how to handle situations with health condition.	
6107	Authorizaton To Accept and Distribute Electronic Records and To Use Electronic Signature	Revised	Policy authorizes use of electronic signatures including medicaid. Sets up procedures for relying on electronic records and completing transactions with Board in compliance with State Law.	2013
8210	School Calendar	Revised	Adds new language adopted by MDE regarding qualifying professional development.	2018
8400	School Safety Information	Revised	Adds language regardings reporting of crimes that it must be reported on webite at least annually disaggregated by building.	2019
8462	Student Abuse and Neglect	Revised	Updates name of agency. Provides information regarding reporting. Provides time to file written report if reported by telephone. Adds options for protocol for reporting.	2019
8600	Transportation	Revised	Adds language requiring the transporting of homeless children. Also adds language regarding tranportation of children in Foster Care.	2001
8450	Control of Casual-Contact Communicable	Reissued	Sent in case schools had not adopted in the past-Special update.	2010
	Diseases			

Book	Policy Manual
Section	3000 Professional Staff
Title	VOLUNTEERS
Code	po3120.09
Status	Active
Adopted	August 21, 2003
Last Revised	December 7, 2006

3120.09 - **VOLUNTEERS**

The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the professional staff responsible for the conduct of those programs and activities.

The appropriate administrators shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. They shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.

Any individual who volunteers to work in the schools or on any school sponsored activity shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.

Any volunteer who works with or has access to students shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.

Any person who volunteers to work with the District shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check and the Offender Tracking Information System (OTIS) prior to being allowed to participate in any activity or program. *The District will not use any person as a volunteer who has been convicted of any felony.

Any volunteer who works with or has access to students shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check and the Offender Tracking Information System (OTIS) prior to being allowed to participate in any activity or program.

Each volunteer shall be informed by their Supervisor of the following:

A. they shall agree to abide by all Board policies and District guidelines while on duty as a volunteer;

B. they will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers compensation.

*This language is added to keep this volunteer policy aligned with Policy 4120.09 Volunteers - Classified Staff

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO.:	Information Item (b)
TOPIC:	Curriculum: Middle School Enrichment Classes

Teaching and Learning Services will present a recommendation for the purchase of curriculum for enrichment classes for the middle schools. A recommendation for approval will be presented on August 4, 2022.

Resource Person: Debra Cooper, Director of 9-12 Instruction

Board of Education Meeting July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a(1) Superintendent's Recommendation 01-22-23
TOPIC:	Designate Area Newspaper to Publish Official Board Notices

It is recommended that the Board of Education designate The Oakland Press for publication of legal notices for the 2022-2023 school year.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a(2) Superintendent's Recommendation 02-22-23
TOPIC:	Appointment of Legal Counsel

It is recommended that the Board of Education hereby recognize and appoint the following law firms as 2022-2023 approved legal counsel for the Waterford School District to be utilized as determined by the Superintendent of Schools or designee.

- Miller Johnson (Formerly Lusk & Albertson)
- Thrun Law Firm
- Clark Hill P.L.C.
- Richard E. Kroopnick, PLC

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (3)
	Superintendent's Recommendation 03-22-23
TOPIC:	External Auditors

It is recommended that the Board of Education recognize Yeo & Yeo, P.C. as the external auditor for the 2022-2023 school year. In May 2020 the Board of Education approved the auditing engagement between Waterford School District and Yeo & Yeo, P.C., for three years, 2020-2023.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (4) Superintendent's Recommendation 04-22-23
TOPIC:	RESOLUTION - Appointment of Superintendent or Designee to Represent the Board of Education in all Elections

Motion:

RESOLVED, That the Board of Education appoint Scott A. Lindberg, Superintendent of Schools, or his designee, Sandra Elka, Assistant Superintendent, Business and Operations, to represent the Board in all elections.

The School Code of 1976 (as amended) provides that, "The secretary of a school district, a local act district, or an intermediate school district, shall be the chief election officer of the respective district with authority to delegate election duties to a member of the district's administrative staff". (380.1001(2).

Therefore, I, secretary of the Waterford School District Board of Education, do hereby appoint Scott A. Lindberg., Superintendent of Schools, or his designee, Sandra Elka, Assistant Superintendent, Business and Operations, to perform the regular duties of the secretary in the administration of all school elections in the district.

The appointment and the accompanying Constitutional Oath of Office shall be incorporated as a part of the official minutes of the Board of Education.

CONSTITUTIONAL OATH OF OFFICE

State of Michigan)
SS
County of Oakland)

I do solemnly swear, or affirm, that I will support the Constitution of the United States and the Constitution of this State, and that I will faithfully discharge the election duties of the Secretary of the Waterford School District Board of Education in all school district elections to the best of my ability.

Scott A. Lindberg — *Superintendent of Schools*
Sandra Elka — *Assistant Superintendent, Business and Operations*

Taken, subscribed and sworn to before me this 21st day of July, 2022.

_____
Secretary, Waterford School District Board of Education

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (5)
	Superintendent's Recommendation 05-22-23
TOPIC:	Authorization to Represent Waterford School District in Property Matters

It is recommended that the Board of Education authorize Sandra Elka, Assistant Superintendent, Business and Operations, to represent the Waterford School District Board of Education in all property matters, enabling her to sign Board approved purchase, sale and lease agreements on the Board's behalf.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (6) Superintendent's Recommendation 06-22-23
TOPIC:	School District Legal Reference Note

This note is added (or attached) to the minutes of the July 21, 2022, Regular meeting of the Board of Education as a legal reference status of our school district:

1. Legal name of school district: The Board of Education, Oakland County, DBA Waterford School District

2. This district is a general powers school district by operation of law.

   The Board of Education is comprised of seven (7) members, who are elected for terms of six (6) years.

   Members holding office on July 1, 2022 and the expiration of their current terms are listed below:

3.

John Himmelspach	term expires 2022
Robert Petrusha, Jr.	term expires 2022
Bob Piggott	term expires 2022
Julie Josselyn	term expires 2024
Joan Sutherland	term expires 2024
Michael Ristich, Ph.D.	term expires 2026
Kristen Wagner	term expires 2026

4. Members of the Board of Education are elected in the November election, even years.
   Legal Citation: MCL 380.11a, 380.1031

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (7) Superintendent's Recommendation 07-22-23
TOPIC:	Renewal of Memberships

It is recommended that the Board of Education authorize the administration to renew Waterford School District memberships for the 2022-2023 school year in the following organizations:

Metropolitan Detroit Bureau of School Studies, Inc.
Michigan Association of School Boards
Michigan Association of School Boards Legal Trust Fund
Michigan High School Athletic Association
Michigan School Investment Association
Middle Cities Educational Management
Michigan Association of School Administrators

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO.:	NEW BUSINESS a (8)
	Superintendent's Recommendation 08-22-23
TOPIC:	Resolution: Designation of Depositories

It is recommended that the Board approve the following resolution designating legal depositories of District money for the 2022-2023 school year.

DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, that the following list of financial institutions are designated as legal depositories of the moneys belonging to Waterford School District:

Comerica Bank
Chase Bank
Fifth Third Bank
Huntington National Bank
Birmingham Bloomfield Credit Union
Metro North Federal Credit Union
PNC Bank
Waterford Bank NA (Formerly Clarkston State Bank)

These financial institutions are hereby authorized to accept for its credit and/or collection, any and all checks, drafts and other negotiable instruments when endorsed in its name by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, THAT
Comerica Bank, Chase Bank, Waterford Bank NA, Fifth Third Bank, PNC Bank and Metro North Federal Credit Union be authorized depositories for internal school funds of the district; and

BE IT FURTHER RESOLVED, THAT
The Board of Education Treasurer is hereby authorized to sign for Certification/Declaration of signatures and/or names of Authorized Signers and Authorized Agents for all accounts opened under such captions as may be necessary or desirable; and

BE IT FURTHER RESOLVED, THAT
Any and all funds credited to such accounts with the depositories may be paid out or withdrawn upon checks drawn against the respective accounts when signed by the Superintendent, Scott A. Lindberg.

In the absence of the Superintendent, the lines of authority in decision making and signing will be as follows and the Superintendent informed:

Assistant Superintendent, Business & Operations
Assistant Superintendent, Teaching & Learning Services

Resource Person: Sandra Elka, Superintendent, Business and Operations
Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	New Business (9) Superintendent's Recommendation 09-22-23
TOPIC:	Summer Tax Collection – Board Resolution

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2023 (2023-2024 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2023, shall forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget

Date of Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (10) Superintendent's Recommendation 10-22-23
TOPIC:	Tentative Agreement: MESPA I

It is recommended that the Board of Education approve the tentative agreement with MESPA I, as presented.

Resource Person(s): Susan File, Executive Director, Human Resources

Date of Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (11) Superintendent's Recommendation 11-22-23
TOPIC:	Tentative Agreement: MESPA II

It is recommended that the Board of Education approve the tentative agreement with MESPA II, as presented.

Resource Person(s): Susan File, Executive Director, Human Resources

Date of Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (12) Superintendent's Recommendation 12-22-23
TOPIC:	Tentative Agreement: MESPA III

It is recommended that the Board of Education approve the tentative agreement with MESPA III, as presented.

Resource Person(s): Susan File, Executive Director, Human Resources

Date of Board of Education Meeting: July 21, 2022

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (13) Superintendent's Recommendation 13-22-23
TOPIC:	Reinstatement of Student A-22-23

In keeping with Michigan law, a committee consisting of school board members, a school administrator, teacher and parent of a pupil in the district reviewed a petition for the reinstatement of a student previously expelled by the Waterford School District. After reviewing all facts and information in the matter and considering the applicable State law, it is recommended that the Board of Education approve the reinstatement of Student A-22-23, with conditions.

Resource Person(s): Darin Holley, Director Instruction K-8

Date of Board of Education Meeting: July 21, 2022