



Student Connect

Course Requests



Course Request Entry

1. Navigate your browser to the following URL:
<https://mistar.oakland.k12.mi.us/waterford/studentportal>

MISTAR StudentPortal

Waterford School District

StudentPortal Login

ID:

Password:

Log In

Welcome to

MISTAR StudentPortal

*** DEFAULT PASSWORD IS YOUR BIRTHDAY "MMDDYY"

2. Enter the **ID#** and **PASSWORD** provided by your school (case sensitive), and click **Log In**.
3. Select your name on the **2021-2022** school year.

StudentConnection

Welcome [redacted]

Signed In: Tuesday, February 04, 2014 at 2:11

Help | About | Sign Out

Student Name	Grade	School Name	School Year	Birth Date	Advisor	Counselor
Click on a student to view their information.	10	Kettering High School (HS)	2020-2021	4/21/1998	Unassigned	Wasilk, Kimberly
	11	Kettering High School (HS)	2021-2022	4/21/1998		

Close

4. Select **Requests** from the left-side navigation pane

Student Name	Grade	School Name
	11	Kettering High School (HS)

+ Requests

Print Info



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5. Select Add / Edit Requests from the right-side navigation pane

School Name	School Year	Birth Date	Advisor	Counselor
Kettering High School (HS)	2021-2022	4/21/1998		

Course	Credits	Alternate For
No Data Available		

Add/Edit Requests



6. To add course requests

- Click to highlight the desired course in the *available courses* selection screen (listed in course number order) and click **Add Selected Class**. Please make sure to select both **A & B for yearlong courses**. Classes should total no more than 7.0 credits.
- The selected course will be visible at the top of the screen when selected.

Submit Reset Cancel

Course

To

Add Selected Class

Course Code	Course Description
HAL1011	Student Mentor
HAL1071A	Fire Academy A
HAL1071B	Fire Academy B
HBT1001A	Accounting I A
HBT1001B	Accounting I B
HBT1021	Advanced Accounting
HBT1021	Building Wealth

Accounting I A (0.5000 Credits)
Course Description Not Available












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- As you begin to select your classes your screen will look as follows:

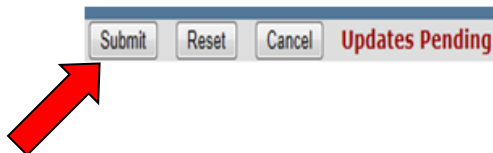
 "No Alternates" for Core Classes

Course	Credits	Alternate For
<input checked="" type="checkbox"/> United States History-A	0.5000	
<input checked="" type="checkbox"/> United States History-B	0.5000	
<input checked="" type="checkbox"/> Earth Science-A	0.5000	
<input checked="" type="checkbox"/> Earth Science-B	0.5000	
<input checked="" type="checkbox"/> Language Arts II-A	0.5000	
<input checked="" type="checkbox"/> Language Arts II-B	0.5000	
<input checked="" type="checkbox"/> Algebra I-A	0.5000	
<input checked="" type="checkbox"/> Algebra I-B	0.5000	
<input checked="" type="checkbox"/> History of Pop and Rock I	0.5000	<input type="text"/>
Total Credits Requested: 4.5000		

Only choose "Alternate For" for your **Elective Courses** and not for your Core Courses (ex: *LA, Math, Science and History*).

 "Yes Alternate" Elective Class

- Only select "Alternates For" in your elective classes not core classes.
- Student courses requests listed with an "X" next to the selection can be removed from your course selection screen by clicking the "X" button.



- When finished, click **Submit**. Remember any changes can still be made after hitting submit until ***Friday, March 26th at midnight.***

*****Please remember that you only select Alternate Class options for your elective classes.**