



WATERFORD SCHOOL DISTRICT – CENTRAL ENROLLMENT CHANGE OF ADDRESS FORM

Date: _____

GEO Code _____

NR SOS BUS

Parent Name (Last) _____

First _____

New Address: _____ City: _____ Zip: _____

New phone #: _____ Work or Cell Phone #: _____

List school age children living in the home:

Child's Name	Current School	New School	Grade	Special Education
1. _____				
2. _____				
3. _____				
4. _____				

Parent Signature: _____ Date: _____

Old Address: _____ City: _____ Zip: _____

******FORM MUST BE RETURNED TO CENTRAL ENROLLMENT WITHIN 5 SCHOOL DAYS******

In District moves require 3 new proofs of residency. **Required – one of the following:**

- ❖ Purchase agreement stating occupancy or closing date
- ❖ Mortgage or property tax statement
- ❖ Rental agreement with date of occupancy, parent listed as leaseholder or occupant, and name and phone number of manager/landlord for verification
- ❖ Residency Affidavit (if home or apartment is in someone else's name) must go to Central Enrollment office if this form needs to be completed. Driver's license required as identification for both parties.

Additional proofs required: two of any of the following;
❖ Utility bill – must be one of the two additional proofs
❖ Payroll stub showing address and date
❖ Car insurance bill
❖ Credit card bill
❖ Other as approved by Central Enrollment

*******New Address - Office Use Only*******

Proofs Provided // Proofs Needed _____

Within Waterford School District Boundary/Outside Home School Boundary

School Selection Request – Requested Building _____

Approved Denied

Outside Waterford School District Boundary

Transferring to new District, Name of District _____

Student is allowed to remain through the end of _____ school year.

Administrator: _____ Date: _____

Title _____