

**WATERFORD SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Thursday, March 7, 2019 - 6:00 PM**  
**A G E N D A**

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the website, [www.waterford.k12.mi.us](http://www.waterford.k12.mi.us).
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Information Items
  - a. Anti-Bullying Task Force
  - b. Waterford MEA
6. Audience Comments on Action Items
7. Approval of Minutes
  - a. February 21, 2019, Regular Meeting
  - b. February 26, 2019, Special Meeting
8. New Business
  - a. Superintendent's Recommendations
    - (1) Recommendation 75-18-19 Relative to Resignation(s)/Retirement(s)
  - b. Consideration of Certain Purchases
    - (1) Recommendation 76-18-19 Relative to Contract Award: Bid Pack 19-03:-Grayson Elementary Remodel and Addition, Kettering Locker Room Renovations Additions; Haviland Door Replacement; Beaumont Water Main/Fire Hydrants; Schoolcraft Drainage Improvements
9. Audience Comments on Non-Action Items
10. Superintendent's Report
11. Discussion Items
  - a. Future Items
    - (1) Information – 2019-2020 Budget Development
  - b. Board of Education Reports
12. Adjournment

INFORMATION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 5.a.	Information Item
TOPIC:	Anti-Bullying Task Force Update

Dr. Keith Wunderlich, Superintendent, will provide an update on the Anti-Bullying Task Force.

Resource Persons: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Date of Board of Education Meeting: March 7, 2019

INFORMATION

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 5.b. Information Item

TOPIC: Waterford MEA

Mary Craite, Waterford Education Association President, will present on behalf of the Waterford MEA.

Resource Persons: John Paul Torres, Vice President

Date of Board of Education Meeting: March 7, 2019

## **WATERFORD BOARD OF EDUCATION – MINUTES**

**Regular Meeting  
February 21, 2019**

### **OPENING**

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Piggott at 6:00 PM.

### **PLEDGE**

The audience joined the Board of Education in the Pledge of Allegiance.

### **ROLL CALL**

Present: Members Barghahn, Josselyn, Torres and Piggott

Absent: Members Halls, Sutherland and Petrusha

Others: Keith Wunderlich, Bill Holbrook, Lisa McFee, Darin Holley, Janet McLeod, Irene Jarois, Douglas Gaines, Leslie Holland, Grant Smith, Ann Koschner, Kelly Powell, Larry Spiece, Sally Hart, Joe Humphry, Megan Roberts and others not registered.

### **APPROVAL OF THE AGENDA**

Seeing no changes, the agenda was approved as presented.

### **INFORMATION ITEMS**

- a. Bid Package 19-03: Grayson Elementary Remodel and Addition, Kettering Locker Room Renovations Additions, Haviland Door Replacement, Beaumont Water Main/Fire Hydrants Addition, Schoolcraft Drainage Improvements

Waterford School District Administration is seeking proposals for the following projects for Bid Package 19-03:

- Grayson Elementary Remodel and Addition
- Mott and Kettering Locker Room Renovations
- Haviland Door Replacement
- Beaumont Water Main / Fire Hydrants Addition
- Schoolcraft Drainage Improvements

A recommendation is expected to be presented to the Board of Education on March 7, 2019.

Funding Source: 2016 Bond Series II

- b. Anti-Bullying Task Force Update

Superintendent Wunderlich provided an update on the Anti-Bullying Task Force. The next meeting is scheduled for Thursday, April 28. The group will discuss the development of the website and PR campaign. Lisa McFee, Assistant Superintendent of Teaching and Learning Services, and Carly Stone, Director of Curriculum, Instruction and Assessments, shared information on the presentations being offered to parents relative to social and emotional learning at the upcoming Parent Engagement Night.

## **INFORMATION ITEMS**

### **c. Budget Update**

Keith Wunderlich, Superintendent, and William Holbrook, Assistant Superintendent of Business & Operations, provided an update on the budget. The beginning of the budget process involves budget assumptions, including student enrollment, funding amount and salaries. Dr. Wunderlich provided an overview of current assumptions and also discussed creating systemic ways to create a savings. Moving forward through the process, the Board of Education will dedicate the second meeting of each month as a designated budget meeting.

### **d. Policy 4120: Employment of Support Staff**

President Piggott facilitated a discussion with the Board of Education relative to Policy 4120: Employment of Support Staff. The discussion included the interpretation of language, possibility of changing language to provide clarification and what it is the Board would prefer to see brought forward for action. Dr. Wunderlich expressed his need for clear direction as it relates to the interpretation of the current language.

Moved by Member Torres and supported by Member Piggott that the Board of Education direct Dr. Wunderlich to get guidance on language from Neola and/or District legal counsel regarding the policy.

Members of the Board discussed this motion.

Ayes: Members Piggott and Torres  
Nays: Members Josselyn and Barghahn  
Motion failed. (2-2)

Further discussion on this topic occurred and questions were addressed by Janet McLeod, Director of Human Resources.

## **AUDIENCE COMMENTS ON ACTION ITEMS**

There were no audience comments on action items.

## **APPROVAL OF THE MINUTES**

### **a. February 7, 2019, Regular Meeting**

Moved by Member Torres and supported by Member Josselyn that the Board of Education approve the minutes of the February 7, 2019 Regular Meeting.

Ayes: Members Piggott, Torres, Barghahn and Josselyn  
Nays: None  
Motion carried. (4-0)

## **ACCOUNTS PAYABLE**

Moved by Member Barghahn and supported by Member Torres that the Board of Education approve the accounts payable for the month of January 2019, per the reports included in the February 21, 2019 materials.

Ayes: Members Piggott, Torres, Barghahn and Josselyn  
Nays: None  
Motion carried. (4-0)

## FINANCIAL STATEMENT

The Board of Education is in receipt of the statement of revenues and expenditures ended January 30, 2019.

## NEW BUSINESS

### a. Superintendent's Recommendations

#### (1) Recommendation 68-18-19 Relative to Retirements/Resignations/Leave of Absence Expirations

Moved by Member Torres and supported by Member Josselyn that the Board of Education approve the following resignations:

George, Sandra – Teacher  
Donelson Hills Elementary  
Retirement  
Effective: June 30, 2019

Irwin, Alexandria – Teacher  
Donelson Hills Elementary  
Resignation  
Effective: February 15, 2019

Paredes, Cindy – Teacher  
Schoolcraft Elementary  
Retirement  
Effective: June 30, 2019

Ayes: Members Piggott, Torres, Barghahn and Josselyn  
Nays: None  
Motion carried. (4-0)

#### (2) Recommendation 69-18-19 Relative to Teaching Contract Changes/Appointments

Moved by Member Torres and supported by Member Josselyn that the Board of Education approve the following teaching contract changes/appointments for the 2018-2019 school year:

Williams, Kathleen – Teacher  
Mott High School  
Probationary Contract  
Effective: February 5, 2019

Ayes: Members Piggott, Torres, Barghahn and Josselyn  
Nays: None  
Motion carried. (4-0)

#### (3) Recommendation 70-18-19 Relative to Kettering High School French Class Trip to France

Moved by Member Torres and supported by Member Josselyn that the Board of Education approve the Kettering High French Class trip to France, June 23-July 2, 2020. Approval would be rescinded if the area to be visited is issued a travel warning.

Ayes: Members Piggott, Torres, Barghahn and Josselyn  
Nays: None  
Motion carried. (4-0)

## **NEW BUSINESS**

### **a. Superintendent's Recommendations**

- (4) Recommendation 71-18-19 Relative to Kettering High School Germanic Cultures Tour of Germany and Austria

Moved by Member Torres and supported by Member Josselyn that the Board of Education approve Kettering High School Germanic Cultures Tour of Germany and Austria, June 15-25, 2020. Approval would be rescinded if the area to be visited is issued a travel warning.

Ayes: Members Piggott, Torres, Barghahn and Josselyn

Nays: None

Motion carried. (4-0)

- (5) Recommendation 72-18-19 Relative to Head Start Personnel Policies

Moved by Member Torres and supported by Member Josselyn that the Board of Education approve the Head Start Personnel Policies as approved by the Head Start Policy Committee.

Ayes: Members Piggott, Torres, Barghahn and Josselyn

Nays: None

Motion carried. (4-0)

- (6) Recommendation 73-18-19 Relative to MASB Group V Board of Directors

Moved by Member Torres and supported by Member Josselyn that the Board of Education select Steve Hyer, to represent Group V for a three-year term on the MASB Board of Directors.

Ayes: Members Piggott, Torres, Barghahn and Josselyn

Nays: None

Motion carried. (4-0)

- (7) Recommendation 74-18-19 Relative to MASB Region 8 Board of Directors

Moved by Member Torres and supported by Member Piggott that the Board of Education select Joshua Denzler to represent Region 8 for a three-year term on the MASB Board of Directors.

Ayes: Members Piggott, Torres, Barghahn and Josselyn

Nays: None

Motion carried. (4-0)

## **AUDIENCE COMMENTS ON NON-ACTION ITEMS**

The following audience members addressed the Board of Education:

- Douglas Gaines (Basketball Program)
- Leslie Holland (Basketball Program)
- Sally Hart (Transportation)
- Art Welch (Information Item 5.d.)

## **SUPERINTENDENT'S REPORT**

Superintendent Wunderlich responded to audience comments and discussed snow days, Pancakes and Pzaxis, CTE Automotive Awards, Skaters advancing to States, Parent Engagement Night, Michigan Works Job Fair and the WSD grounds crew for all the hard work during the inclement weather days.

## **DISCUSSION ITEMS**

a. Future Items

- (1) Action – Bid Package 19-02*
- (2) Board Workshop, February 26*

b. Board of Education Reports

Member Josselyn discussed the Waterford Youth Assistance.

Member Torres spoke about the Parent Advocacy Committee and Youth Assistance.

Member Piggott addressed board discussion and the Open Meetings Act and reported on the MASB courses he recently attended.

## **ADJOURNMENT**

The meeting was adjourned by President Piggott at 8:31 PM.

A video recording is on file with the official minutes.

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Secretary, Board of Education

/mr



**WATERFORD SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Special Meeting**

February 26, 2019

**OPENING**

A Special Meeting of the Waterford School District Board of Education was held in the Kurzman Administrative Offices – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan. The meeting was called to order by President Piggott at 7:00 PM.

**PLEDGE OF ALLEGIANCE**

The audience join the Board of Education in the Pledge of Allegiance.

**ROLL CALL**

Present: Members Halls, Petrusha, Piggott, Sutherland, Torres, and Josselyn  
Absent: Member Barghahn  
Others: Megan Roberts, Donna Oser, Jessica Pumfrey and Irene Jarois

**APPROVAL OF THE AGENDA**

The agenda was approved as presented.

**AUDIENCE COMMENTS**

There were no audience comments.

**2019 SUPERINTENDENT SEARCH PLANNING**

Donna Oser, Director of Executive Search Services-MASB, worked with the Board of Education to review the search process, clarify the role of the search consultant and plan a detailed timeline for the search.

Pending confirmation from all members, a tentative timeline was established. Additionally, the Board provided direction relative to the base salary range of \$175,000 - \$195,000 to be included in the posting.

**ADJOURNMENT**

The Special Meeting was adjourned at 8:37 PM.

:mr

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Board Secretary

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 8.a.(1)	NEW BUSINESS Superintendent's Recommendation 75-18-19
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Anderson, Deborah – Teacher  
Donelson Hills Elementary  
Retirement  
Effective: June 30, 2019

Austin, Susan – Teacher  
Cooley Elementary  
Retirement  
Effective: June 30, 2019

Baudino, Elizabeth – Special Education Teacher  
Kingsley Montgomery  
Retirement  
Effective: August 30, 2019

Dittman, Theresa – Special Education Teacher  
Mason Middle School  
Retirement  
Effective: July 1, 2019

Fromwiller, Jeffrey – Special Education Teacher  
Mott High School  
Retirement  
Effective: June 30, 2019

George, Sandra – Teacher  
Donelson Hills Elementary  
Retirement  
Effective: June 30, 2019

Moses, Mary Denise – Special Education Teacher  
Mott High School  
Retirement  
Effective: June 15, 2019

Paredes, Cindy – Teacher  
Schoolcraft Elementary  
Retirement  
Effective: June 30, 2019

Radhs, Sylvia – Special Education Teacher  
Kingsley Montgomery  
Retirement  
Effective: September 1, 2019

St. Dennis, Carol – Teacher  
Donelson Hills Elementary  
Retirement  
Effective: June 30, 2019

Thompson, Jacqueline  
Mason Middle School  
Retirement  
Effective: June 30, 2019

Werk, Cheri – Special Education Teacher  
Kingsley Montgomery  
Retirement  
Effective: June 30, 2019

Weston, Michelle – Teacher  
Kettering High School  
Retirement  
Effective: June 30, 2019

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: March 7, 2019

ACTION
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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 8.b.(1)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 76-18-19
TOPIC:	Contract Award: Bid Pack 19-03, Grayson Elementary Remodel and Addition; Mott and Kettering Locker Room Renovations; Haviland Door Replacement; Beaumont Water Main / Fire Hydrants Addition; Schoolcraft drainage Improvements

The administration recommends the awarding of contracts for Bid Pack 19-03: Grayson elementary remodel and addition; Mott and Kettering locker room renovations; Haviland door replacement; Beaumont water main / fire hydrants addition; Schoolcraft drainage improvements

<u>Category</u>	<u>Contractor</u>	<u>Amount</u>
Selective Demolition	DKI International, Inc.	\$ 317,700
Concrete-Foundations	Midtown Group LLC	217,800
Masonry	D'Aloisio Masonry & Construction, Inc.	927,000
Structural Steel	B&A Structural Steel LLC	307,350
Carpentry	Heritage Contracting	776,000
Metal Wall Panels	Streng Construction Co.	45,000
Roofing	Royal Roofing	317,800
Aluminum Framing	Hewett Company	415,111
Hard Tile	Southeastern Tile	219,184
Flooring	Continental Contracting Co., LLC	210,000
Painting	G.M. Painting, Inc.	198,450
Metal Lockers	Rayhaven Group	147,845
Gym Equipment	Gardiner C. Vose, Inc.	23,944
Casework	Detroit Technical Equipment	203,000
Mechanical	Quality Aire Systems, Inc.	3,258,000
Electrical	Metro Electric Engineering Technologies	1,145,000
Site Work	Site Development, Inc.	1,395,000
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Total Award:		<u>\$ 10,124,184</u>

Funding Source: 2016 Series II

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations  
John Keglovitz, Supervisor, Maintenance & Operations  
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: March 7, 2019

March 1, 2019

Mr. William Holbrook  
Executive Director, Business and Operations  
Waterford School District  
501 N. Cass Lake Road  
Waterford, MI 48328

Re: **Contract Award Presentation**

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Bid Pack 19-03: Grayson Elementary School Remodel and Addition, Mott and Kettering High School Locker Room Renovations, Haviland Elementary Door Replacement, Beaumont Elementary Water Main, and Schoolcraft Elementary Drainage Improvements

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Dear Mr. Holbrook:

Proposals were received February 21, 2019 for Bid Package 19-03. We reviewed the proposals and qualifications of each of the bidders, jointly with French Associates, Inc., and recommend contracts be awarded as follows:

<b><u>Category</u></b>	<b><u>Contractor</u></b>	<b><u>Amount</u></b>
Demolition	DKI International, Inc.	\$317,700.00
Foundations	Midtown Group LLC	\$217,800.00
Masonry	Daloisio Masonry & Construction, Inc.	\$927,000.00
Structural Steel	B & A Structural Steel LLC	\$307,350.00
Carpentry	Heritage Contracting	\$776,000.00
Metal Wall Panels	Streng Construction Co.	\$45,000.00
Roofing	Royal Roofing	\$317,800.00
Aluminum Framing	Hewett Company	\$415,111.00
Hard Tile	Southeastern Tile	\$219,184.00
Flooring	Continental Contracting Co., LLC	\$210,000.00
Painting	G.M. Painting, Inc	\$198,450.00
Metal Lockers	Rayhaven Group	\$147,845.00
Gym Equipment	Gardiner C. Vose, Inc	\$23,944.00
Casework	Detroit Technical Equipment	\$203,000.00
Mechanical	Quality Air Systems, Inc.	\$3,258,000.00
Electrical	Metro Electric Engineering Technologies	\$1,145,000.00
Site Work	Site Development Inc	\$1,395,000.00
<b>Total Award:</b>		<b>\$10,124,184.00</b>

Included with this letter is a tabulation of all bids received, and a summary of recommended bidders. Note that Summit Roofing, Mica-Tec, Ecker Mechanical and Omega Electric, Inc submitted bids which were incomplete, and therefore they are not being considered. The current projection of trade contracts after awards are complete is **\$10,124,184.00**. Please contact me should you have any questions.

Sincerely,

**Larry Bukowski**

Project Manager, Barton Malow Co.

## Waterford School District - Bid Pack 19-03 Bid Tabulations

			Alternates			
Bid Category	Company	Base Bid	Masonry Footings	Roof Sheathing	Alt E1 - Switchboard	Beaumont Water Main
<b>Selective Demolition</b>	DKI, International Inc.	\$317,700.00				
	Brenca Contractors, Inc.	\$329,733.00				
	Blue Star, Inc.	\$529,500.00				
	Christman Constructors, Inc.	\$647,300.00				
<b>Concrete &amp; Foundations</b>	Midtown Group LLC	\$217,800.00	-\$3,500.00			
	Villanova Construction Co., Inc.	\$219,900.00	\$22,000.00			
	McCarthy Construction Co	\$229,677.00	-\$7,000.00			
	CI Contracting	\$248,220.00	\$4,800.00			
	DeMaria Building Company, Inc.	\$374,956.00	\$87,779.00			
	Clark Construction Company	\$378,900.00	\$21,540.00			
<b>Masonry</b>	D'Aloisio Masonry & Construction, Inc.	\$927,000.00	-\$22,000.00			
	Albaugh Masonry	\$932,571.00	-\$19,400.00			
	HMC Mason Contractors	\$1,089,860.00	-\$29,400.00			
	Baker Construction Co., Inc.	\$1,849,439.00	-\$50,000.00			
<b>Structural Steel</b>	B&A Structural Steel LLC	\$307,350.00				
<b>Carpentry</b>	Heritage Contracting	\$776,000.00				
	Clark Construction Company	\$802,000.00				
	Stenco Construction	\$990,000.00				
<b>Metal Wall Panels</b>	Streng Construction Inc.	\$45,000.00				
	Silverline Contracting	\$47,800.00				
	Schena Roofing & Sheet Metal Co., Inc.	\$161,277.00				
<b>Roofing</b>	Summit Roofing	\$240,320.00		\$2,000.00		
	Royal Roofing	\$317,800.00		\$26,000.00		
	Streng Construction Inc.	\$329,360.00		\$29,000.00		
	LaDuke Roofing & Sheet Metal	\$359,330.00		\$30,000.00		
	Schena Roofing & Sheet Metal Co., Inc.	\$498,132.00		\$39,210.00		
<b>Aluminum Framing</b>	Hewett Company	\$415,111.00				

## Waterford School District - Bid Pack 19-03 Bid Tabulations

			Alternates			
Bid Category	Company	Base Bid	Masonry Footings	Roof Sheathing	Alt E1 - Switchboard	Beaumont Water Main
<b>Hard Tile</b>	Southeastern Tile	\$219,184.00				
	Artisan Tile, Inc.	\$242,120.00				
	Empire Tile & Marble Co.	\$295,000.00				
	Continental Contracting Co., LLC	\$560,000.00				
<b>Flooring</b>	Contintental Contracting Co., LLC	\$210,000.00				
<b>Painting</b>	G.M. Painting, Inc	\$198,450.00				
	RG Painting LLC	\$202,274.00				
	Continental Contracting Co., LLC	\$210,000.00				
	Heritage Contracting	\$211,175.00				
	Classic Painting Company, Inc	\$217,670.00				
	Seven Brothers Painting	\$249,408.00				
	Reynolds Renovations	\$255,489.00				
<b>Metal Lockers</b>	Rayhaven Group	\$147,845.00				
	Steel Equipment Company	\$176,851.00				
	Brainard Enterprises, Inc	\$202,894.00				
<b>Gym Equipment</b>	Gardiner C. Vose, Inc	\$23,944.00				
	Bareman & Associates, Inc	\$23,975.00				
<b>Casework</b>	Mica-Tec	\$190,714.00				
	Detroit Technical Equipment	\$203,000.00				
	Stonecreek Interior Systems, LLC	\$227,950.00				
<b>Mechanical</b>	Quality Aire Systems, Inc	\$3,258,000.00				
	Oakland Plumbing	\$3,431,307.00				
	Cont Corporation	\$3,478,006.00				
	Ecker Mechanical	\$3,496,200.00				
<b>Electrical</b>	Ecker Mechanical	\$750,534.00			\$44,280.00	
	Omega Electric, Inc.	\$825,000.00			No Bid	
	Metro Electric Engineering Technolgies	\$1,145,000.00			\$30,000.00	
<b>Site Work</b>	Site Development Inc	\$1,395,000.00				\$195,000.00
	Villanova Construction Co., Inc.	\$1,480,900.00				\$196,900.00
	Cortis Brothers Trucking and Excavating	\$1,505,300.00				\$138,600.00