

WATERFORD SCHOOL DISTRICT
Interim Meeting of the Board of Education
Thursday, December 6, 2018 - 6:00 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Celebration of Learning
 - a. Easter Seals
6. Information Items
 - a. Schools of Choice Resolution 2019-2020
 - b. Bid Pack 19-07: Beaumont Additions and Renovations/Kettering and Mott Baseball Field Equipment
7. Audience Comments on Action Items
8. Approval of Minutes
 - a. November 15, 2018 Regular Meeting
 - b. November 15, 2018 Closed Session
9. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 50-18-19 Relative to Resignations/Retirements
 - (2) Recommendation 51-18-19 Relative to Teaching Contract Changes/Appointments
 - (3) Recommendation 52-18-19 Relative to Policy Updates
10. Audience Comments on Non-Action Items
11. Discussion Items
 - a. Future Items
 - (1) Information – 2019-2020 Meeting Schedule
 - (2) Action – 2019-2020 School of Choice Resolution
 - b. Board of Education Reports
12. Superintendent's Reports
13. Adjournment

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 5. a. Celebration of Learning

TOPIC: Easter Seals

Jennifer Thayer will be here to discuss our partnership with Easter Seals.

Resource Persons: Lisa McFee, Assistant Superintendent, Teaching & Learning Services

Date of Board of Education Meeting: December 6, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.a.	Information Item
TOPIC:	2019-2020 Schools of Choice Resolution

A recommendation that the Board of Education approve the following Schools of Choice resolution for 2019-2020 will be presented on December 20, 2018:

WHEREAS, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

WHEREAS, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2019-2020 school year; and

WHEREAS, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

WHEREAS, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

RESOLVED, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2019-2020; and

BE IT FURTHER RESOLVED, that the Waterford School District will accept applications for the 2019-2020 school year for the Kindergarten grade level (Section 105) and up to twenty (20) students entering grades 9-12 and accepted into the Waterford STEM Academy through the application process based on available seats (Section 105).

Resource Persons: Keith D. Wunderlich, Ed.D., Superintendent

Date of Board of Education Meeting: December 6, 2018

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.b. Information Item

TOPIC: Recommendation Bid Package 19-01: Beaumont Elementary Additions and Renovations. Kettering and Mott High School Baseball Field Equipment

Waterford School District Administration is seeking proposals for the following projects for Bid Package 19-01:

- Beaumont Elementary Additions and Renovations
- Kettering and Mott High School Baseball Field Equipment

Request for proposals are due December 6, and a recommendation is expected to be presented to the Board of Education on December 20, 2018.

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
John Keglovitz, Supervisor, Maintenance & Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: December 6, 2018

WATERFORD BOARD OF EDUCATION – MINUTES

Regular Meeting
November 15, 2018

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Himmelspach at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Halls, Sutherland, Barghahn, Himmelspach, Torres, and Piggott
Absent: Member Petrusha
Others: Keith Wunderlich, Bill Holbrook, Darin Holley, Carly Stone, Janet McLeod, Nadine Milostan, Mary Craite, Jessica Pumfrey, Julie Josselyn, Joe Humphrey, Deb Cramer, Michele Wareck, Grant Smith, Kelly Powell, Sally Hart, Dee Alessi, Kent Douglas, Megan Roberts and others not registered.

APPROVAL OF THE AGENDA

Moved by Member Barghahn and supported by Member Torres that discussion on student enrollment and its impact on the budget be added to the agenda for discussion.



Members of the Board offered comments in support and opposition of adding this item to the agenda.

Ayes: Members Barghahn, Piggott and Torres
Nays: Members Himmelspach, Sutherland and Halls
Motion fails. (3-3)

INFORMATION ITEMS

a. Election Results 2018

Following are the unofficial results of the November 6, 2018 Waterford School District Board of Education election.

Margaret Bryce		20.62%	9,182
Kent Douglas		16.39%	7,299
John Himmelspach		20.57%	9,158
Julie Josselyn		21.02%	9,361
Joan Sutherland		20.99%	9,349
Rejected write-ins		0.00%	0
Unassigned write-ins		0.41%	181
			44,530

INFORMATION ITEMS

b. Policy Updates: Social Media and Technology

The Board is in receipt of proposed updates to the policies listed below. Revisions are recommended by Neola, the District's policy service provider. A recommendation for approval will be presented December 6, 2018.

0100 Definitions (Revised)
0143.1 Public Expression of Board Members (Revised)
7530 Lending of Board-Owned Equipment (Revised)
7530.02 Staff Use of Personal Communication Devices (New)
7540 Technology (Revised)
7540.02 Web Accessibility, Content, Apps and Services (Replacement)
7540.04 Staff Technology Acceptable Use and Safety (Revised)
7542 Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Revised)
7544 Use of Social Media (New)

Members of the Board and Superintendent Wunderlich discussed the policy update process, which begins with proposed revisions from Neola, Inc. Those are reviewed by administration and then submitted to the Board of Education for review, input and adoption.

Members asked questions relative to particular policies and Member Torres expressed concerns with a statement in Policy 7540.04 and the employees' right to free speech and legal liability. Additionally, members discussed Policy 7544 and the employees use of personal communication devices at work to access social media for personal use. Administration will follow up with Neola for clarification before bringing these policies back for approval.

c. Head Start Monthly and Budget Report for October 2018

The OLHSA Governing Body, OLHSA Policy Council, Delegate School Board and Delegate Policy Committee must use ongoing monitoring results, data on programmatic and school readiness goals and other information described in the Head Start Program Performance Standards and Head Start Act to conduct its responsibilities. Accordingly, the Board of Education received the Head Start monthly report and budget report for October 2018 for review.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

- a. October 18, 2018, Regular Meeting
- b. October 18, 2018, Closed Session

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the minutes of the October 18, 2018 Regular Meeting and Closed Session.

Ayes: Members Piggott, Barghahn, Himmelspach, Torres, Halls, and Sutherland
Nays: None
Motion carried. (6-0)

ACCOUNTS PAYABLE

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the accounts payable for the month of October 2018, per the reports included in the November 15, 2018 materials.

Members Barghahn and Torres inquired about the use of the District's purchasing card, the process involved, including specific purchases, rebates and concerns that multiple cards make it easier to spend District funds. Mr. Holbrook explained the benefit of rebates received from using these cards, spending limits, program expansion and various reasons the cards would be used.

Ayes: Members Piggott, Barghahn, Himmelspach, Torres, Halls, and Sutherland

Nays: None

Motion carried. (6-0)

FINANCIAL STATEMENT

The Board of Education is in receipt of the statement of revenues and expenditures ended October 31, 2018.

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 44-18-19 Relative to Retirements/Resignations/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following resignations:

Bellairs, Jeffrey – Social Worker
Kingsley Montgomery
Resignation
Effective: November 9, 2018

Lessel, Rhonda – Director
School and Community Services
Retirement
Effective: January 18, 2019

Burke, Julie – Special Education Teacher
Beaumont Elementary
Resignation
Effective: October 12, 2018

Simpson, Juliana – Teacher
Donelson Hills Elementary
Resignation
Effective: October 19, 2018

Cole, Hannah – Special Education
Teacher
Houghton & Schoolcraft
Resignation
Effective: November 23, 2018

Ruhl, Ryan – Teacher
Pierce Middle School
Resignation
Effective: November 9, 2018

Yates, Jonnie – Teacher
Mason Middle School
Retirement
Effective: October 25, 2018

Ayes: Members Piggott, Barghahn, Torres, Himmelspach, Halls, and Sutherland

Nays: None

Motion carried. (6-0)

NEW BUSINESS

a. Superintendent's Recommendations

(2) Recommendation 45-18-19 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Sutherland that the Board of Education approve the following teaching contract changes/appointments for the 2018-2019 school year:

Askew, Sarah – Speech & Language Pathologist
Beaumont Elementary
Annual Contract
Effective: October 24, 2018

Buchler, LeeAnn – Special Education Teacher
Houghton & Schoolcraft Elementary
Annual Contract
Effective: November 11, 2018

Cocagne, Andrew – Teacher
Kettering High School
Probationary Contract
Effective: October 15, 2018

Kleven, Vera – Speech & Language Pathologist
Stepanski (.80 FTE)
Annual Contract
Effective: November 16, 2018

Member Barghahn inquired about the new position funded by Oakland Schools. Mrs. Milostan explained that this is a large grant awarded to multiple ISDs in the state by the MDE. We received a guarantee for funding over the next several years. If the funding goes away so will the position. It's included in the contract with Oakland Schools.

Ayes: Members Piggott, Barghahn, Torres, Himmelspach, Halls and Sutherland
Nays: None
Motion carried. (6-0)

(3) Recommendation 46-18-19 Relative to Head Start Budget

The OLHSA Governing Body, OLHSA Policy Council, Delegate School Board and Delegate Policy Committee must use ongoing monitoring results, data on programmatic and school readiness goals and other information described in the Head Start Program Performance Standards and Head Start Act to conduct its responsibilities.

Moved by Member Sutherland and supported by Member Piggott that the Board of Education approve the Head Start Budget as approved by the Waterford Head Start Policy Committee.

Ayes: Members Piggott, Barghahn, Torres, Himmelspach, Halls and Sutherland
Nays: None
Motion carried. (6-0)

NEW BUSINESS

b. Consideration of Certain Purchases

(1) Recommendation 47-18-19 Relative to Contract Award: Computers/Registers 2018-2018

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the purchase of twenty-seven (27) new Dell computers and monitors for the cafeteria Point of Sale System Registers from Dell per the summary below, through MiDeal, the Michigan state contract purchasing program.

Pricing Summary			
Item	Qty	Unit Price	Subtotal
OptiPlex 3060 MFF	27	\$686.22	\$18,527.94
Elo 2201L Projected Capacitive 22 Inch LED monitor – Widescreen 60Hz Monitor	27	\$435.15	\$11,749.05
OptiPlex 3050 MT	7	\$564.38	\$3,950.66
Dell USB SoundBar - AC511	7	\$20.00	\$140.00
Dell 22 Monitor - E2216H	7	\$98.00	\$686.00
Total			\$35,053.65

Funding: Food & Nutrition Services

Member Piggott confirmed this was for all schools.

Ayes: Members Piggott, Barghahn, Torres, Himmelpach, Halls and Sutherland

Nays: None

Motion carried. (6-0)

(2) Recommendation 48-18-19 Relative to Contract Award: School Bus Leases 2019-Transportation

Moved by Member Sutherland and supported by Member Halls that the Board of Education approve the award of a contract for school bus leases for a thirty-six (36) month period with unlimited miles per the following bids submitted.

Vendor	Three (3) 54 Passenger Ortho Lift-Diesel Annual Per Unit	Two (2) 54 Passenger Conv-No Lift-Diesel Annual Per Unit	Nine (9) 77 Passenger Conv-No Lift-Diesel Annual Per Unit
Holland Bus Company*	\$16,147.00 Unlimited Miles	\$14,785.00 Unlimited Miles	\$13,788.00 Unlimited Miles
Propane (ALT)	\$17,072.00 Unlimited Miles	\$15,679.00 Unlimited Miles	\$14,810.00 Unlimited Miles
Hoekstra Transportation	\$18,253.96 Unlimited Miles	\$17,751.65 Unlimited Miles	\$16,834.55 Unlimited Miles
Propane (ALT)	No Bid	No Bid	No Bid
Midwest Transit Equipment (Did not quote Unlimited Miles)	\$18,100.00 20K Miles .35/Mile Overage	\$15,973.00 20K Miles .35/Mile Overage	\$13,844.00 20K Miles .35/Mile Overage
Propane (ALT)	No Bid	No Bid	No Bid

NEW BUSINESS

b. Consideration of Certain Purchases

- (2) Recommendation 48-18-19 Relative to Contract Award: School Bus Leases 2019-Transportation
(*continued*)

*Recommended Award – Holland Bus Company

Total Contract Award: \$202,103.00 Diesel Buses - 36 Month Lease with Unlimited Miles

Requested Bumper to Bumper Warranty and Delivery between July 1st and 13th, 2019.

Funding Source: General Fund

Member Piggott asked the average cost to purchase a school bus and Mr. Holbrook responded it's approximately \$90,000.

Mr. Torres inquired about the company used previously and if the price point was the determining factor. Mr. Holbrook explained they bought the previous company and the details regarding other bids not meeting our specs and at higher prices

Ayes: Members Piggott, Barghahn, Torres, Himmelspach, Halls and Sutherland

Nays: None

Motion carried. (6-0)

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Sally Hart addressed the Board of Education regarding Transportation Services.

Deb Cramer shared instances of inspiring, educating and empowering in the Waterford School District.

Jessica Pumfrey talked about the opportunity for elementary students to attend Mason's performance of Willy Wonka as well as the Cardboard Challenge.

Kent Douglas questioned the status of the use of funding for Social Emotional Learning.

DISCUSSION ITEMS

a. Future Items

- (1) Information - School of Choice Resolution 2019-2020

- (2) Action – Policy Updates

b. Board of Education Reports

Member Torres congratulated Claire Barghahn on signing with Michigan Tech and discussed Cardboard Challenge encouraging imagination.

Member Sutherland also congratulated Claire Barghahn as well as Member Barghahn. She also spoke about the Michigan premier of Bright Star and Kettering's phenomenal performance, commended Margaret Bryce and Kent Douglas on their campaign and congratulated Julie Josselyn on her election. In addition, she spoke about Member Himmelspach and thanked him for 26 years of service to the Board of Education.

DISCUSSION ITEMS

b. Board of Education Reports

Member Barghahn requested enrollment be added to the next agenda, as well as the Anti-Bullying Task Force. She also commended Kettering's Bright Star and spoke about her daughter's signing with Michigan Tech University on an academic and athletic scholarship, crediting the education she received in Waterford.

Member Piggott offered congratulations to the Barghahn family and shared additional examples of the amazing education students receive here in Waterford.

Member Himmelspach spoke about the Cardboard Challenge and shared information on the upcoming Kettering Collage and Mott Holiday Showcase.

SUPERINTENDENT'S REPORT

Superintendent Wunderlich spoke about enrollment, budget, Anti-Bullying Task Force, Willy Wonka, Bright Star, Holiday Showcase and Collage, college signings and PD Day.

RECESS TO CLOSED SESSION

At 7:38 PM, by Roll Call Vote, the Board of Education moved to Closed Session pursuant to section 8(h) of the Open Meetings Act to consider the written opinion of Clark Hill, PLC.

ROLL CALL VOTE

Torres	Aye	Barghahn	Aye
Himmelspach	Aye	Sutherland	Aye
Halls	Aye	Piggott	Aye

RECONVENE

The open meeting was reconvened by President Himmelspach at 8:06 PM.

Moved by Member Piggott and supported by Member Halls that the Board of Education approve the resignation agreements dated November 13, 2018, relating to Krista Garrow and Zachary Matteson, as presented, and authorize the Superintendent or his designee to sign these agreements not earlier than November 20, 2018, provided the conditions of the agreement are satisfied.

Ayes: Members Barghahn, Piggott, Himmelspach, Torres, Sutherland and Halls

Nays: None

Motion passes. (6-0)

ADJOURNMENT

The meeting was adjourned by President Himmelspach at 8:07 PM.

A video recording is on file with the official minutes.

Secretary, Board of Education

/mr

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Rd
Waterford, MI 48328

ITEM NO: 9.a.(1)	NEW BUSINESS Superintendent's Recommendation 50-18-19
TOPIC:	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Adams, Spenser – Teacher
Mott High School
Resignation
Effective: December 14, 2018

Resource Persons: Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: December 6, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a(2) NEW BUSINESS
Superintendent's Recommendation 51-18-19
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2018-2019 school year:

Brown, Joseph – Teacher
Pierce Middle School
Probationary Contract
Effective: November 19, 2018

Engle, Christy – Teacher
Durant High School
Increased from 1.0 to 1.17 FTE
1st Semester only, Tenure Contract
Effective: November 12, 2018

Irwin, Alexandria – Teacher
Donelson Hills Elementary
Probationary Contract
Effective: December 5, 2018

Johnson, Timothy – Special Education Teacher
Children's Village School
Probationary Contract
Effective: December 3, 2018

Koenig, Danielle – Social Worker
Kingsley Montgomery
Annual Contract
Effective: December 3, 2018

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: December 6, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Rd
Waterford, MI 48328

ITEM NO: 9.a.(3)	NEW BUSINESS Superintendent's Recommendation 52-18-19
TOPIC:	Policy Updates: Social Media and Technology

The Board has received proposed updates to the policies listed below for review. Revisions are recommended by Neola, the District's policy service provider. It is recommended that the Board of Education adopt the proposed revisions to the policies listed.

- 0100 Definitions (Revised)
- 0143.1 Public Expression of Board Members (Revised)
- 7530 Lending of Board-Owned Equipment (Revised)
- 7530.02 Staff Use of Personal Communication Devices (New)
- 7540 Technology (Revised)
- 7540.02 Web Accessibility, Content, Apps and Services (Replacement)
- 7540.04 Staff Technology Acceptable Use and Safety (Revised)
- 7542 Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Revised)
- 7544 Use of Social Media (New)

Resource Persons: Keith D. Wunderlich, Ed.D., Superintendent of Schools

Date of Board of Education Meeting: December 6, 2018