

WATERFORD SCHOOL DISTRICT
Organizational/Regular Meeting of the Board of Education
Thursday, January 16, 2020 - 6:30 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Organization
 - a. Election of Officers
 - b. Board Appointments
 - c. 2020-2021 Regular Meeting Schedule
6. Waterford Hero
 - a. Years of Service
7. Information Items
 - a. Waterford Goodfellows Partnership
 - b. District Website Design & Development RFP
 - c. School & Community Relations – 90 Day Update
 - d. Head Start Reports
8. Audience Comments on Action Items
9. Approval of Minutes
 - a. December 19, 2019, Regular Meeting
10. Accounts Payable
 - a. December 2019
11. School District Financial Statement
12. Support Staff Report
13. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 71-19-20 Relative to Resignations/Retirements/Leave of Absence Expirations
 - (2) Recommendation 72-19-20 Relative to Teaching Contract Changes/Appointments
 - b. Consideration of Certain Purchases
 - (1) Recommendation 73-19-20 Relative to Purchase of Food Service Equipment – Kettering Coffee Shop
14. Audience Comments on Non-Action Items
15. Superintendent's Report
16. Discussion Items
 - a. Future Items
 1. Board Study Session, January 30

17. Board of Education Reports

18. Adjournment

ORGANIZATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 5.a. Organization
TOPIC: Election of Officers

2020

- (1) **PRESIDENT (2019 Bob Piggott)**
- (2) **VICE PRESIDENT (2019 John Paul Torres)**
- (3) **SECRETARY (2019 Heather Halls)**
- (4) **TREASURER (2019 Joan Sutherland)**

Resource Person: Board of Education

Date of Board of Education Meeting: January 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 7.b.	Organizational Item
TOPIC:	Board Appointments

**BOARD OF EDUCATION
Appointments**

	<u>2019</u>	<u>2020</u>
Oakland Schools	Representative: Member Sutherland Alternate: Member Halls	
Oakland County School Boards Association Legislative Forum	Representative: Member Torres Alternate: Member Sutherland	
Waterford Township Recreation Board	Representative: Member Petrusha Alternate: Member Sutherland	
Hess/Hathaway Advisory Board	Representative: Member Torres Alternate: Member Petrusha	
Waterford Youth Assistance	Representative: Member Josselyn Alternate: Member Torres	
Head Start Policy Committee	Representative: Member Petrusha Alternate: Member Barghahn	
Drayton Plains Nature Center	Representative: Member Barghahn Alternate: Member Halls	

Resource Person: Board of Education

Date of Board of Education Meeting: January 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 5.c.	Organizational Item
TOPIC:	2020-2021 Board of Education Meeting Schedule

It is recommended that Regular Meetings of the Waterford Board of Education be scheduled per the list below, on the first and third Thursday of each month, with exceptions. Board meetings will be held at 6:30 PM at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, unless posted otherwise.

2020-2021

- | | |
|-----------------------------|--------------------|
| *July 2, 2020 | July 16, 2020 |
| *August 6, 2020 | August 20, 2020 |
| September 3, 2020 | September 17, 2020 |
| October 1, 2020 | October 15, 2020 |
| November 5, 2020 | November 19, 2020 |
| December 3, 2020 | December 17, 2020 |
| *January 7, 2021 | January 21, 2021 |
| February 4, 2021 | February 18, 2021 |
| March 4, 2021 | March 18, 2021 |
| *April 1, 2021 | April 15, 2021 |
| May 6, 2021 | May 20, 2021 |
| June 3, 2021 | June 17, 2021 |

****No Meeting Scheduled***

Resource Person: Board of Education
Date of Board of Education Meeting: January 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 7.a.	Information Item
TOPIC:	Waterford Goodfellows

Kelly Allen, Director of Communications and Community Relations, will introduce the Waterford Goodfellows to share partnership highlights and the impact on the Waterford community.

Resource Persons: Kelly Allen, Director of Communications & Community Relations

Date of Meeting: January 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 7.b.	Information Item
TOPIC:	District Website Design & Development

Waterford School District Administration is seeking proposals for a District Website Design and Development as related to the education sector.

Scope of work is to develop a new website for the district to include all site planning, interface design, and production. The site must include a technology solution that allows staff to easily and cost effectively update contact and modify site design after the initial launch. The site will be locally hosted on a Windows Server 2016 or Windows Server 2019 running IIS 10.

Funding Source: General Fund

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Samantha Mozdierz, Director of Nutrition & Purchasing Services
Kelly Allen, Director of Communications & Community Relations

Date of Meeting: January 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 7.c.	Information Item
TOPIC:	School & Community Relations – 90 Day Update

Kelly Allen, Director of Communications and Community Relations, will provide an update on her 90 Day Plan.

Resource Persons: Kelly Allen, Director of Communications & Community Relations

Date of Meeting: January 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 7.d. Information Item

TOPIC: Head Start Dashboard and Budget Report for November 2019

In accordance with the requirements of the Head Start Program, the Waterford School District Board of Education is in receipt of the Waterford Head Start Dashboard Report and Budget Report for November 2019.

Resource Person: Lisa McFee, Assistant Superintendent of Teaching and Learning

Board of Education Meeting: January 16, 2020

Waterford Head Start Monthly Report

November 2019

Funded enrollment:	85
Current enrollment:	85
# of meals served	3,060
Student attendance	92.2%
Teacher attendance	93.2%
# of students with disabilities	10
# of staff vacancies	0

Nov 2019-WHS MTD Budget

TEACHING SALARY	18,726.40
AIDES SALARY	13,542.64
LIFE INSURANCE	30
DISABILITY INSURANCE	48.28
HEALTH INSURANCE	5,163.60
DENTAL INSURANCE	390.74
VISION INSURANCE	81.52
RETIREMENT	8,923.87
FICA	2,232.11
WORKERS COMPENSATION	322.68
INSTRUCTIONAL SERVICES	417.77
PROF & TECH SERVICES	265.5
TRAVEL COSTS	29.79
MAINTENANCE AGREEMENT	462.59
TEACHING/TESTING SUPPLIES	111.77
PARENT ACTIVITY FUND	-153.48
PROF & TECH SERVICES	1,688.89
SOCIAL WORKER SALARY	4,681.60
LIFE INSURANCE	3
DISABILITY INSURANCE	9.83
HEALTH INSURANCE	1,599.32
DENTAL INSURANCE	86.56
VISION INSURANCE	15.42
RETIREMENT	1,287.44
FICA	276.97
WORKERS COMPENSATION	46.82
TEMP TEACHER ASST SALARY	1,385.63
RETIREMENT	381.04
FICA	102.81
WORKERS COMPENSATION	13.87
EARLY CHILDHOOD SPECIALIST	1,620.00
Total Expenditures	63,794.98

WATERFORD BOARD OF EDUCATION – MINUTES

Regular Meeting December 19, 2019

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by Member Piggott at 6:30 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Petrusha, Josselyn, Piggott, Sutherland (6:01 PM), Ristich and Torres
Absent: Member Halls
Others: Scott Lindberg, Bill Holbrook, Nadine Milostan, Janet McLeod, Kelly Allen, Carly Stone, Mary Craite, Lisa Howard, Amy Dagenhart, Samantha Mozdierz, Sara Jadczyk, Scott Hancock, Ann Kaschner, Joe Humphrey, Larry Bukowski, Mark Herne, Grant Smith, Megan Roberts and others not registered.

In the absence of Secretary Halls, President Piggott appointed Michael Ristich to serve as Interim Secretary.

APPROVAL OF THE AGENDA

Seeing no changes, the agenda was approved as presented.

CELEBRATION OF LEARNING

a. Holiday Performance

The Mason Middle School Jazz Band, directed by Band Teacher Chris Braue, performed holiday music for our community as we prepare for Winter Break.

INFORMATION

a. Regular Meeting Schedule 2020-2021

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2020-2021

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February 4, 2021	February 18, 2021
March 4, 2021	March 18, 2021
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May 6, 2021	May 20, 2021
June 3, 2021	June 17, 2021

****No Meeting Scheduled***

INFORMATION ITEM

b. Food Service Equipment – Kettering Coffee Shop

Waterford School District Administration is seeking a proposal for the purchase of equipment to create a coffee shop/serving line at Kettering HS. Items being purchased include hot/cold food holding units, stainless steel custom pieces to design the serving line, and a coffee/latte machine.

Stafford Smith participates in the Wayne RESA CoPro+ (Collaborative Procurement) bid process that reduces costs for goods and services by eliminating the time and effort to process bids and leveraging the usage of school districts, county governments and municipalities statewide.

Funding Source: Food Service Fund, Coffee/Latte Machine (United Dairy Industry of Michigan)

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF MINUTES

Moved by Member Ristich and supported by Member Josselyn that the Board of Education approve the minutes of the December 5, 2019, Regular Meeting and Closed Session.

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusha

Nays: None

Motion carried. (6-0)

ACCOUNTS PAYABLE

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the accounts payable for the month of October and November 2019, per the reports included in the December 19, 2019 materials.

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusha

Nays: None

Motion carried. (6-0)

FINANCIAL STATEMENT

The Board is in receipt of the statement of revenues and expenditures ended October 2019 and November 2019.

SUPPORT STAFF REPORT

The Board of Education is in receipt of the support staff report for the month of November 2019 and December 2019.

NEW BUSINESS

a. Superintendent's Recommendations

1. Recommendation 62-19-20 Relative to Resignations/Retirements

Moved by Member Ristich and supported by Member Petrusha that the Board of Education accept the following resignations:

Benham, Melissa – Teacher
Riverside Elementary School
Resignation
Effective: December 12, 2019

NEW BUSINESS

b. Superintendent's Recommendations

1. Recommendation 62-19-20 Relative to Resignations/Retirements (*continued*)

Morris, Rhonda – Special Education Teacher
Knudsen Elementary School
Resignation
Effective: November 27, 2019

Potter, Amanda – Social Worker
Mott High School
Resignation
Effective: December 13, 2019

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusha
Nays: None
Motion carried. (6-0)

2. Recommendation 63-19-20 Relative to Teaching Contract Changes/Appointments

Moved by Member Ristich and supported by Member Petrusha that the Board of Education approve the following teaching appointment for the 2019-2020 school year.

Teregan, Paige – Special Education Teacher
Haviland Elementary School
Probationary Contract
Effective: January 6, 2020

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusha
Nays: None
Motion carried. (6-0)

3. Recommendation 64-19-20 Relative to Administrative Contract Changes/Appointments

Moved by Member Ristich and supported by Member Petrusha that the Board of Education approve the following administrative appointment.

Howard, Lisa – Director, Payroll
100% Administrator Contract
Effective: January 1, 2020

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusha
Nays: None
Motion carried. (6-0)

4. Recommendation 65-19-20 Relative to Bond Authorizing Resolution, School District Refunding Bonds, Series 2013 (2003 Series III)

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the attached resolution providing for authorization, by the Board of Education, for the School District to issue bonds not to exceed \$9,750,000 for the purpose of refinancing the Series 2013 (2003 Series III) bond issuance.

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusha
Nays: None
Motion carried. (6-0)

NEW BUSINESS

a. Superintendent's Recommendations

5. Recommendation 66-19-20 Relative to Resolution – Section 1352 of Revised School Code, School District Refunding Bonds, Series 2013 (2003 Series III)

Moved by Member Sutherland and supported by Member Petrusa that the Board of Education approve the attached resolution enabling the School District to comply with the provision of Section 1352 of the Revised School Code with respect to contracting for legal representation by a law firm for the School District's issuance of its School District Refunding Bonds, Series 2013 (2003 Series III).

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusa
Nays: None
Motion carried. (6-0)

6. Recommendation 67-19-20 Relative to Emergency Management Plan

Moved by Member Ristich and supported by Member Josselyn that the Board of Education approve the Waterford School District Emergency Management Plan, as presented in the December 5, 2019 Closed Session, in accordance with statute.

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusa
Nays: None
Motion carried. (6-0)

7. Recommendation 68-19-20 Relative to Resolution Approving Application for Preliminary Qualification of Bonds

Moved by Member Sutherland and supported by Member Ristich that the Board of Education approve the attached resolution providing for authorization, by the Board of Education, to approve the Application for Preliminary Qualification of Bonds. The bonds will be sold in series not to exceed \$150,000,000.

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusa
Nays: None
Motion carried. (6-0)

8. Recommendation 69-19-20 Relative to Resolution – Section 1352 of Revised School Code, School District Building and Site Bonds, Series 2020

Moved by Member Sutherland and supported by Member Petrusa that the Board of Education approve the attached resolution enabling the School District to comply with the provision of Section 1352 of the Revised School Code with respect to contracting for legal representation by a law firm for the School District's issuance of its School District Building and Site Bonds, Series 2020. Dickinson-Wright, PLLC is the District's legal counsel for this bond issuance and works in conjunction with the District financial advisor, MFCI.

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusa
Nays: None
Motion carried. (6-0)

b. Consideration of Certain Purchases

1. Recommendation 70-19-20 Relative to Contract Award: Bid Pack 20-01 Schoolcraft Elementary School Remodel and Addition

Moved by Member Sutherland and supported by Member Petrusa that the Board of Education approve the awarding of contracts for Bid Package 20-01 on the following summary of bids for Schoolcraft Elementary School Remodel and Addition.

NEW BUSINESS

b. Consideration of Certain Purchases

- 1. Recommendation 70-19-20 Relative to Contract Award: Bid Pack 20-01 Schoolcraft Elementary School Remodel and Addition (*continued*)

<u>Bid Category</u>	<u>Contractor</u>	<u>Base Bid</u>
Selective Demolition	DKI, International Inc.	\$ 128,000
Concrete	Midtown Group, LLC	177,250
Masonry	Albaugh Masonry	679,890
Structural Steel	Heritage Contracting	228,767
Carpentry	Heritage Contracting	325,727
Metal Panels	Silverline Contracting	72,700
Roofing	Streng Construction Inc.	199,000
Aluminum Framing	Architectural Glazing	292,386
Hard Tile	Marson Enterprises	71,515
Flooring	Cohns Commercial Floor Covering, Inc.	149,895
Painting	G.M. Painting, Inc.	86,650
Gymnasium Equipment	Bareman & Associates, Inc.	22,952
Casework	Architectural Systems Group LLC	149,800
Mechanical	Contrast Mechanical, Inc.	997,000
Electrical	Livingston Power Company, LLC	655,900
Site Work	Site Development Inc	2,105,000
		<hr/>
		\$ 6,342,432

*Included is a recommendation memo from Barton Malow and detail of all bids

Funding Source: 2016 Bond Series IV

Ayes: Members Ristich, Josselyn, Piggott, Torres, Sutherland and Petrusha

Nays: None

Motion carried. (6-0)

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Scott Hancock addressed the Board regarding the coffee shop at Kettering and a situation involving restricted access to his son's school.

SUPERINTENDENT'S REPORT

Superintendent Lindberg discussed the Waterford Wave, December edition and wished the community a safe and happy holiday.

DISCUSSION ITEMS

a. Future Items

- Winter Break, December 23 – January 3
- No BOE Meeting on January 2
- Organization – Election of Officers, January 16
- Organization – Board Appointments, January 16

DISCUSSION ITEMS

b. Board of Education Reports

Member Sutherland talked about the many concerts, events and activities as well as the incredible talent and giving demonstrated by our students.

Member Torres wished the community Happy Holidays and shared information on the Oakland Press article, featuring Superintendent Lindberg.

Member Ristich talked about the Waterford Foundation's Day of Arts, his recent school visits and thanked his colleagues. He wished everyone a restful break.

Member Piggott acknowledged Beaumont Elementary and Overtyme for the toy drive benefit dinner.

ADJOURNMENT

The Regular Meeting was adjourned by Member Piggott at 7:25 PM.

A video recording of the regular meeting is on file with the official minutes.

Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	
TOPIC:	ACCOUNTS PAYABLE FOR DECEMBER 2019

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of December 2019 as listed on pages 1-140, and the P-Card Account Statement listed on the last two pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$	2,646,182.11
Special Ed Center Program		15,346.16
Community Service Fund		18,772.26
Food Service Fund		199,770.26
Capital Projects: 2016 Series II		-
Capital Projects: 2016 Series III		1,505,598.27
Capital Projects: 2016 Series IV		-
Student Activity		-
TOTAL ACCOUNTS PAYABLE	\$	4,385,669.06

2. PAYMENTS BY WIRE OR ACH:

12/2/2019	5/3 Bank Merchant Bankcard Credit Fees	654.50
12/2/2019	5/3 Bank Food Service Bankcard Credit Fees	2,552.54
12/3/2019	Food Service Business Tax Payment	193.88
12/3/2019	Food Service PayPal Payment Fees	232.70
12/3/2019	Authnet Gateway Billing	42.00
12/4/2019	5/3 Bank Child Care SafeSave Bankcard Credit Fees	1,259.73
12/4/2019	Office of Retirement Services Payroll 11/22/19	61,707.29
12/4/2019	Office of Retirement Services Payroll 11/22/19	689,074.23
12/4/2019	Office of Retirement Services - UAAL Sept/Oct	1,203,052.48
12/6/2019	Edustaff Contracted Substitutes/Staff	55,227.45
12/9/2019	Food Service Meal Magic Fees	249.24
12/10/2019	5/3 Bank Merchant ACH-MPS Billing	405.33
12/10/2019	5/3 Bank Food Service ACH-MPS Billing	814.56
12/12/2019	5/3 Service Charge-Bond Series II	147.49
12/12/2019	5/3 Service Charge-Bond Series III	138.92
12/13/2019	Edustaff Contracted Substitutes/Staff	3,630.67
12/18/2019	Office of Retirement Service Payroll 12/06/19	63,041.99
12/18/2019	Office of Retirement Service Payroll 12/06/19	698,174.94
12/20/2019	Edustaff Contracted Substitutes/Staff	86,047.29
12/26/2019	5/3 Bank Purchasing Cards - Nov Expenses	14,906.81
12/27/2019	Edustaff Contracted Substitutes/Staff	3,584.60
TOTAL WIRES OR ACH		\$ 2,885,138.64

TOTAL DISBURSEMENTS DECEMBER 2019

\$ 7,270,807.70

RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S): William Holbrook, CPA, Assistant Superintendent of Business and Operations
Amy Dagenhardt, Director of Finance & Budget
Samantha Mozdierz, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: January 16, 2020

**WATERFORD SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
GENERAL FUND
FOR THE SIX MONTHS ENDED DECEMBER 2019**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 12,186,415	\$ 11,131,103	91.3%
OTHER	<u>1,885,495</u>	<u>737,400</u>	<u>39.1%</u>
TOTAL	14,071,910	11,868,503	84.3%
STATE			
MEMBERSHIP AID	51,674,928	18,385,939	35.6%
CATEGORICAL AID	<u>18,303,115</u>	<u>6,512,248</u>	<u>35.6%</u>
TOTAL	69,978,043	24,898,187	35.6%
FEDERAL	6,641,093	2,123,761	32.0%
INCOMING TRANSFER	<u>6,001,801</u>	<u>3,000,901</u>	<u>50.0%</u>
TOTAL REVENUE	\$ 96,692,847	\$ 41,891,352	43.3%
<u>EXPENDITURES</u>			
INSTRUCTION:			
ELEMENTARY	\$ 9,163,372	\$ 3,215,139	35.1%
MIDDLE SCHOOL	4,512,001	1,563,534	34.7%
HIGH SCHOOL	6,723,830	2,530,279	37.6%
SUMMER SCHOOL	19,574	21,398	109.3%
EARLY CHILDHOOD	1,752,394	689,493	39.3%
SPECIAL ED	11,079,562	3,842,040	34.7%
COMP ED	3,213,936	1,014,014	31.6%
VOC ED	<u>937,231</u>	<u>301,832</u>	<u>32.2%</u>
TOTAL INSTRUCTION	37,401,900	13,177,729	35.2%
SUPPORT SERVICE:			
PUPIL SERVICE	7,375,788	2,565,622	34.8%
INSTR STAFF	2,231,343	926,298	41.5%
GENERAL ADM	1,337,914	581,410	43.5%
SCHOOL ADM	3,757,637	1,805,807	48.1%
BUSINESS	10,626,894	6,431,578	60.5%
CENTRAL	<u>24,370,870</u>	<u>12,451,698</u>	<u>51.1%</u>
TOTAL SUPPORT	49,700,446	24,762,413	49.8%
OTHER:			
ATHLETICS	1,364,798	650,290	47.6%
COMMUNITY SERVICE	101,984	34,588	33.9%
FEDERAL PROGRAMS	7,034,172	2,249,464	32.0%
DEBT	1,078,000	1,011,225	93.8%
TEACHER RETIREMENT SAVINGS	(300,000)	(150,000)	50.0%
INTERFUND TRANSFERS	<u>305,303</u>	<u>152,652</u>	<u>50.0%</u>
TOTAL OTHER	<u>9,584,257</u>	<u>3,948,219</u>	<u>41.2%</u>
TOTAL EXPENDITURES	\$ 96,686,603	\$ 41,888,361	43.3%
REV. OVER/(UNDER) EXP.	<u>\$ 6,244</u>	<u>\$ 2,991</u>	

**WATERFORD SCHOOL DISTRICT
SUPPORT STAFF REPORT
JANUARY 2020**

CONTRACT CHANGES/RESIGNATIONS **Non Affiliated Employee "NAE" formerly WFSP/Blue Book**

<p>Fitzgerald, Michael – Driver (NAE) Senior Center Layoff Effective: December 31, 2019</p> <p>Getter, Viola – Food Service Assistant (MESPA III) Durant High School Resignation Effective: December 6, 2019</p> <p>Houston, Cynthia – Paraprofessional (NAE) Stepanski Early Childhood Center Resignation Effective: December 6, 2019</p> <p>Johnson, Jessica – Food Service Assistant (MESPA III) Durant High School Resignation Effective: December 13, 2019</p> <p>Kersten, Leonard – Driver (NAE) Senior Center Layoff Effective: December 31, 2019</p> <p>Koop, Traycee – Child Care Assistant (NAE) Schoolcraft Elementary School Resignation Effective: December 3, 2019</p> <p>Miller, Dennis – Driver (NAE) Senior Center Retirement Effective: December 30, 2019</p> <p>Moriarty, William – Facilities Maintenance (MESPA II) Maintenance/Warehouse Resignation Effective: December 31, 2019</p> <p>Robinson, Tracy – Food Service Assistant (MESPA III) Durant High School Resignation Effective: December 20, 2019</p> <p>Rooksberry, Mary – Building Support & Paraprofessional (NAE) Donelson Hills Elementary School Effective: December 10, 2019</p> <p>Wallace, Alba – Secretary (MESPA I) Pierce Middle School Retirement Effective: December 31, 2019</p>	<p>Williams, Debra – Driver (NAE) Senior Center Layoff Effective: December 31, 2019</p>
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CONTRACT CHANGES/APPOINTMENTS **Non Affiliated Employee "NAE" formerly WFSP/Blue Book**

Anderson, Deborah – Paraprofessional (NAE)
Donelson Hills Elementary School
Effective: December 9, 2019

Birch, Rebecca – Benefits Coordinator (NAE)
Kurzman-Crary Campus
Effective: December 13, 2019

Burke, Sean – Student Worker-PFC (Non Union)
Kettering and Mott High School
Effective: December 23, 2019

Christian, Lynda – Paraprofessional Special Ed (NAE)
Mason Middle School
Effective: December 6, 2019

Comstock, Katelyn – Child Care Assistant (NAE)
Cooley Elementary School
Effective: December 16, 2019

Dattolo, Mary – Paraprofessional Special Ed (NAE)
Pierce Middle School
Effective: December 5, 2019

DeGain, Clint – Building Support (NAE)
Kettering High School
Effective: December 17, 2019

Harrington, Kelsey – Food Service Assistant (MESPA II)
Durant High School
Effective: December 17, 2019

Holzer, Sarah – Child Care Assistant (NAE)
Stepanski Early Childhood Center
Effective: December 9, 2019

Kuttkuhn, Robin – Paraprofessional Special Ed (NAE)
Mason Middle School
Effective: December 16, 2019

Maskill, Sierrah – Secretary (MESPA I)
Pierce Middle School
Effective: December 11, 2019

Rollison, Roxanne – Food Service Assistant (MESPA III)
Durant High School
Effective: December 2, 2019

StDennis, Donna – Paraprofessional (NAE)
Donelson Hills Elementary School
Effective: December 9, 2019

Weyn, Tania – Child Care Assistant (NAE)
Haviland Elementary School
Effective: December 9, 2019

Resource Person(s): Janet McLeod, Director of Human Resources
Date of Board of Education Meeting: January 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.a.(1) NEW BUSINESS
Superintendent's Recommendation 71-19-20
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Lotsis, Aphrodite – Special Education Teacher
Children's Village
Resignation following leave of absence
Effective: December 20, 2019

Rice, Kelly – Special Education Teacher
Beaumont Elementary
Resignation
Effective: January 24, 2020

Slone, Tricia – Teacher
Kettering High School
Resignation
Effective: January 24, 2020

Wouters, Nancy – Teacher
Pierce Middle School
Resignation following leave of absence
Effective: December 20, 2019

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: January 16, 2020

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 13.a(2) NEW BUSINESS
Superintendent's Recommendation 72-19-20
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2019-2020 school year:

Schafer, Devyn – Teacher
Beaumont Elementary School
Probationary Contract
Effective: December 17, 2019

Vandenplas, Meghan – Spanish Teacher
Multiple Elementary Locations
Probationary Contract
Effective: January 7, 2020

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: January 16, 2020

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	13.b.(1) NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 73-19-20
TOPIC:	Food Service Equipment – Kettering Coffee Shop

It is recommended that the Board approve the purchase of equipment to create a coffee shop/additional serving line for reimbursable meals at Kettering HS. Items being purchased are hot/cold food holding units, stainless steel custom pieces to design the serving line, and a coffee/latte machine. The total cost is \$105,646.

Stafford Smith participates in the Wayne RESA CoPro+ (Collaborative Procurement) bid process that reduces costs for goods and services by eliminating the time and effort to process bids and leveraging the usage of school districts, county governments and municipalities statewide.

Equipment:

Cashier Stand (1)
Display Merchandisers – Coolers (2)
Franke Coffee Machine (1)
Coffee Brewer (1)
Ice Dispenser (1)
Stainless steel counters/tables and wall partition/gate

Funding Source: Food Service Fund, Coffee/Latte Machine (United Dairy Industry of Michigan)

Resource Persons: Resource Persons:
William Holbrook, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Samantha Mozdierz, Director of Nutrition and Purchasing Services

Date of Meeting: January 16, 2020