

WATERFORD SCHOOL DISTRICT
PUBLIC HEARING-PROPOSED 2018-2019 BUDGET/MILLAGE RATE
Regular Meeting of the Board of Education
Thursday, June 21, 2018 - 6:00 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. PUBLIC HEARING: 2018-2019 Budget and Millage Rate
5. Approval of the Agenda
6. Information Items
 - a. Graduation Report
 - b. Summer Tax Collection Resolution
 - c. Kettering and Mott High School Varsity and JV Baseball and Softball Renovations
 - d. Waterford Youth Assistance
7. Audience Comments on Action Items
8. Approval of Minutes
 - a. June 7, 2018 Interim Meeting
 - b. June 7, 2018 Closed Meeting
9. Accounts Payable – May 2018
10. School District Financial Statements
11. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 109-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations
 - (2) Recommendation 110-17-18 Relative to Contract Changes/Appointments
 - (3) Recommendation 111-17-18 Relative to Mott High School French Trip – Paris and the Loire Valley
 - (4) Recommendation 112-17-18 Relative to Reduction of Teaching Personnel
 - (5) Recommendation 113-17-18 Relative to Continuing Employment of Teaching Personnel
 - (6) Recommendation 114-17-18 Relative to Continuing Employment of Administrative Personnel
 - (7) Recommendation 115-17-18 Relative to Summer Tax Collection Fees
 - (8) Recommendation 116-17-18 Relative to 2018-2019 School Meal Prices
 - (9) Recommendation 117-17-18 Relative to 2018-2019 Millage Rates
 - (10) Recommendation 118-17-18 Relative to 2018-2019 Original Budget Resolution
 - b. Consideration of Certain Purchases
 - (1) Recommendation 119-17-18 Relative to Contract Award: Milk, Juice and Bakery Product
 - (2) Recommendation 120-17-18 Relative to Contract Award: Partial Roof Replacement
 - c. President's Recommendation
 - (1) Recommendation 121-17-18 Relative to Superintendent's Contract
12. Audience Comments on Non-Action Items

13. Discussion Items

a. Future Items

- (1) Action – Summer Tax Collection Resolution
- (2) Action – Designation of Newspaper to Publish Official Board Notices
- (3) Action – Appointment of Legal Counsel
- (4) Action – Designee to Represent the Board in Elections
- (5) Action – Authorization to Represent the Board in Property Matters
- (6) Action – School District Legal Reference Note
- (7) Action – School District Memberships
- (8) Action – Resolution: Depository of Funds

b. Board of Education Reports

14. Closed Session for the purpose of discussing the written opinion of legal counsel.

15. Reconvene

16. Adjournment

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.a. Information Item
TOPIC: Graduation Report

Lisa McFee, Assistant Superintendent, Teaching and Learning Services, will present a graduation report for the Class of 2018.

Resource Persons: Lisa McFee, Assistant Superintendent of Teaching and Learning Services

Date of Board of Education Meeting: June 21, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 6.b.	Information Item
TOPIC:	Summer Tax Collection – Board Resolution

The following Summer Tax Collection Resolution will be presented for action on July 19, 2018.

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2019 (2019-2020 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2019, forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

Resource Persons: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting June 21, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO:	6.c.	Information Item
TOPIC:	Kettering and Mott High School Varsity and Jr. Varsity Baseball and Softball Renovations	

Waterford School District Administration is seeking bid proposals for Kettering and Mott High School Varsity and Jr. Varsity Baseball and Softball renovations.

A recommendation is expected to be presented to the Board of Education on July 19, 2018.

Funding Source: 2016 Bond Series II

Resource Persons: William Holbrook, Assistant Superintendent Business & Operations
John Keglovitz, Associate Director of Maintenance & Operations
Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Board of Education Meeting: June 21, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 6.d	Information Item
TOPIC:	Waterford Youth Assistance

The Board of Education will discuss a request for financial support from the Waterford Youth Assistance.

Resource Persons: John Himmelpach, Board of Education President

Date of Board of Education Meeting: June 21, 2018

WATERFORD BOARD OF EDUCATION – MINUTES

Interim Meeting June 7, 2018

OPENING

The Interim Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Himmelspach at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Petrusha, Sutherland, Himmelspach, Barghahn, Torres and Halls (by phone)
Absent: Member Piggott
Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Lisa McFee, Darin Holley, Carly Stone, Janet McLeod, Mary Craite, Becky Lesh, Krisofer Libstaff, Michelle Sullivan, Riley Vermilya, Mark Herne, Grant Smith, Anthony Bartolotta, Megan Roberts and others who did not register.

APPROVAL OF THE AGENDA

Moved by Member Barghahn and supported by Member Torres that the Board of Education add the MASB Evaluation Process and Roberts Rules of Order as an information item for discussion.

Members Torres and Barghahn made comments in support of adding this topic to the agenda.

Ayes: Members Barghahn and Torres
Nays: Members Petrusha, Himmelspach, Halls and Sutherland
Motion failed. (4-2)

Moved by Member Barghahn and supported by Member Torres that the Board of Education add an information item relative to board members participating/voting by telephone.

Members made comments about this motion.

Ayes: Members Barghahn, Halls and Torres
Nays: Members Petrusha, Himmelspach and Sutherland
Motion failed. (3-3)

Moved by Member Barghahn and supported by Member Torres that the Board of Education include an information item to discuss the Waterford School District complaint process and use of lawyers.

Members made comments in support and disapproval adding this item to the agenda.

Ayes: Members Barghahn and Torres
Nays: Members Petrusha, Himmelspach, Halls and Sutherland
Motion failed. (4-2)

INFORMATION ITEMS

a. Mott High School French Trip to Paris and the Loire Valley

Mott High School is requesting approval of a French class trip to Paris and the Loire Valley, July 11-19, 2019. French Teacher Heather Neal provided further information relative to this trip and answered Board of Education questions.

A recommendation for approval will be presented June 21, 2018. Approval will be rescinded if the area to be visited is issued a travel warning.

b. Anti-Bullying Task Force Update

Superintendent Wunderlich provided an update on the Anti-Bullying Task Force. The Task Force met on May 30. The group set the date for the Bullying 101 presentation - June 12, 6:30 PM at Cray. Julie McDaniel from Oakland Schools will present and free ice cream will be provided to guests. We are working on a follow up in the fall with the Parent Engagement Night in October.

The Task Force also launched the student school climate survey for 4th – 12th grade students. A parent and staff survey has been developed as well and will follow Monday. The survey is completely anonymous.

Members of the Board asked clarifying questions and discussed communication, data, things we are doing as a district as well as the importance of social and emotional programming.

c. Head Start Reports

The Board of Education received as information the January, February, March and April Dashboard reports for 2018 and the January, February, March and April Budget reports for 2018.

d. Reduction of Teaching Personnel

Administration recommends reduction of teaching personnel on the list below consistent with the applicable provisions of the Michigan Teachers' Tenure Act and Board Policy 3131. Accordingly, the teachers listed below shall be notified in writing of the layoff effective June 30, 2018.

Howard Berlin
Chris Brakke
Phil Dawson
Don Heitala
Andrew Miller
Dawn Sanford

Member Barghahn clarified the number of reductions by layoff and attrition and expressed concerns that no central office cuts are provided as options.

Member Torres spoke against teacher reductions and discussed class sizes and budget priorities.

Member Himmelspach spoke regarding Board of Education direction to administration relative to the reduction of teaching personnel and the budget process.

INFORMATION ITEMS

e. Continuing Employment of Teaching Personnel

A recommendation for the re-employment of teaching personnel for the 2018-2019 school year, per the attached list, will be presented on June 21, 2018.

Member Barghahn noted that some of the individuals listed, such as literacy coaches, are not in the classroom. Mrs. McLeod clarified that they are part of the Waterford Education Association (teacher's union).

f. Continuing Employment of Administrative Personnel

At the June 21, 2018 Board of Education meeting, a recommendation will be presented for the re-employment of administrative personnel on a non-administrative tenure basis, for a period of two years, July 1, 2018 through June 30, 2020, subject to appropriate written notice of termination prior to June 30, 2018, due to conditions requiring probation, layoff, reassignment and/or personnel reduction and termination. Pending approval, the following are the administrators so re-employed:

Batten, Michael - Elementary Principal
Beaver, James - Director, Operations, Transportation, and Security
Behrendt, Diane - Principal, Children's Village School
Blaine, Tanya - Middle School Assistant Principal
Blomquist, Craig - High School Principal
Cooper, Debra - High School Principal
Corbeil, Danielle - Director, Finance and Budget
Dixon, Yvonne - Middle School Principal
Force, Catherine - Elementary Principal
Grambush, Suzanne - Elementary Principal
Gregory, John - Principal, Kingsley Montgomery School
Grimes, Valerie - Elementary Principal
Harding, Christina - High School Assistant Principal
Hill, Tawn - Administrative Assistant, Human Resources
Holbrook, William - Assistant Superintendent, Business and Operations
Holley, Darin - Director, Instructional Services and Technology
Jarois, Irene - Administrative Assistant, Superintendent's Cabinet
Kilyk, Cheri - Human Resources Coordinator
Knipper, Jennifer - Elementary Principal
Kokoszka, Kevin - High School Assistant Principal
Kruse, Anne - Elementary Principal
Lessel, Rhonda - Director, School and Community Services
McFee, Lisa - Assistant Superintendent, Teaching and Learning Services
McKay, Jennifer - Director, Payroll and Benefits
McLeod, Janet - Director, Human Resources
Milostan, Nadine - Executive Director, Student Support Services
Opsommer, Roger - Middle School Principal
Riggs, Jason - High School Principal
Roberts, Megan - Administrative Assistant, Board/Superintendent
Rolack, Erica - Elementary Principal
Sartorius, Allison - Director, Athletics
Schultz, Kyle - Middle School Assistant Principal
Simonds, Doreen - Director, Nutrition and Purchasing Services
Smith, Laura - Elementary Principal
Spencer, Jeffrey - Computer Programmer and Analyst
Steaban, Andrea - Dean of Students, Academic Center

INFORMATION ITEMS

f. Continuing Employment of Administrative Personnel (*continued*)

Stone, Carly - Director, Curriculum, Instruction, and Assessment
Sullivan, Michelle - Elementary Principal
Taylor, Lori - Dean of Students, Academic Center
Turney-Hartman, Joy - Administrative Assistant, Nutrition and Purchasing Services
Werthman, Shelley - High School Assistant Principal

2018-2019 EDUStaff Employee(s)
Keglovitz, John - Associate Director of Maintenance & Operations

Member Barghahn inquired about the EduStaff administrator and Blue Book staff and Mrs. McLeod clarified that Mr. Keglovitz is the only EduStaff administrator.

g. Superintendent's Contract

A recommendation to approve the Superintendent's Contract of Employment, with revisions extending the contract through June 30, 2021 to maintain a three year contract, will be presented on June 21, 2018.

h. 2018-2019 Meal Prices

The Administration recommends that the Board of Education establish the following school meal prices for the 2018-2019 school year. Prices remain the same as the 2017-2018 school year. A recommendation for approval will be presented on June 21, 2018.

<u>Breakfast</u>	<u>17-18</u>	<u>18-19</u>
Elementary	\$1.75	\$1.75
Secondary	\$1.75	\$1.75
Adult	\$2.50	\$2.50

<u>Lunch</u>	<u>17-18</u>	<u>18-19</u>
Elementary	\$2.75	\$2.75
Secondary	\$3.00	\$3.00
Adult	\$3.75	\$3.75

Member Petrusha asked for clarification on raising prices and Member Sutherland commended the Food Service Department.

i. Milk, Juice and Bakery Products

Administration is requesting bids proposals to contract for the purchase of milk, juice, and bakery products for use in the National School Lunch, Breakfast, and Summer Food programs for school years 2018-19 through 2020-2021. Waterford School District Food & Nutrition Services is a participant in a cooperative bid for milk, juice, and bakery products through a consortium with Huron Valley Schools, Farmington Public Schools, Lamphere Schools, Madison District Public Schools, Pontiac Schools, and Walled Lake School District.

A recommendation to award a contract will be presented for the Board of Education's approval on June 21, 2018.

INFORMATION ITEMS

j. Partial Roof Replacements-Haviland and Houghton

Administration is seeking proposals for partial roof replacement at Haviland and Houghton Elementary Schools. A recommendation to award a contract will be presented for the Board of Education's approval on June 21, 2018. Funding Source: 2016 Bond Series II.

k. 2018-2019 Millage Rate

Administration recommends the Waterford Board of Education certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2018-19 School District Tax Collection.

General Operating: (Non Homestead)

Voted 2012	<u>18.00</u>	Mills	
Total Authorized	18.00	Mills	
Compound Reduction Fraction *	<u>1.00</u>	Based on \$2,367,082,391	
Total to be Levied	<u>18.00</u>	Mills	Taxable Value

Debt Retirement: (All Property)

Total to be Levied 7.00 Mills

Total Levy:

Total Tax Levy Homestead 7.00 Mills Total Tax Levy

Non-Homestead 25.00 Mills

The total levy (100%) is to be made in July 2018.

* The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation (Compound Reduction Fraction). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1.

l. 2018-2019 Budget

William Holbrook, Assistant Superintendent, Business and Operations, and Danielle Corbeil, Director of Finance and Budget presented the 2018-2019 Original Budget to the Board of Education. A copy of the presentation is attached to the official minutes. A public hearing on the proposed 2018-2019 Budget will be held on June 21, 2018, with a recommendation to approve the 2018-2019 budget resolution at the June 21, 2018 Regular Meeting.

Member Sutherland requested At-Risk clarification and noted the good news.

Member Petrusha confirmed with a larger fund balance we would need to borrow less.

Member Barghahn asked when the reduction of administrators took place, noting it's been over years. She also clarified that the fund balance will change depending on negotiations.

INFORMATION ITEMS

I. 2018-2019 Budget (*continued*)

Member Himmelspach spoke regarding negotiations and noted that the Board would like that resolved as soon as possible once this budget is finalized.

Member Torres would also like to see the dates and expressed our workers deserve more while managing fund balance. He also noted the good news and that he would like to see concrete funding for social/emotional programs and smaller class sizes.

Member Himmelspach spoke regarding the increase in social workers and Task Force recommendations.

m. Summer Tax Collection Fees

A recommendation to approve the 2018-2019 Summer Tax Collection Fees will be presented on June 21, 2018.

	<u>2017-2018</u>		<u>2018-2019</u>		<u>TURN OVER OF TAX MONEY</u>
	<u>TOTAL COLLECTION COST</u>	<u>PER PARCEL COST</u>	<u>TOTAL COLLECTION COST</u>	<u>PER PARCEL COST</u>	
Waterford *	\$79,132.50	\$2.50	\$79,132.50	\$2.50	Once a Week
White Lake **	\$8,385.30	\$4.95	\$8,724.10	\$5.15	Every Friday
Independence ***	\$2,265.65	\$4.01	\$2,265.65	\$4.01	Every Friday
City of Lake Angelus****	\$320.00	\$4.00	\$320.00	\$4.00	Once a week
West Bloomfield*****	\$250.00	Flat Fee	\$250.00	Flat Fee	Every two weeks

* The contract for summer tax collection is for three years (summer 2017, 2018, 2019). The cost for each year is \$79,132.50.
 ** The contract for summer tax collection is for three years (summer 2017, 2018, 2019, 2020, and 2021). The cost for each year is \$4.95, \$5.15, 5.25, 5.35, and \$5.40, respectively, per parcel.
 *** The contract for summer tax collection is for 2018.
 **** The contract for summer tax collection is for three years (summer 2017, 2018, and 2019). The cost for each year is \$4.00 per parcel.
 *****The contract for summer tax collection is a flat fee of \$250.00.

Member Himmelspach asked if rates remain the same and Mr. Holbrook noted a slight increase in White Lake.

Member Petrusha thanked Waterford Township for being a community partner.

n. Board Governance Training

President Himmelspach provided information and facilitated a discussion regarding Board of Education Governance Training. It was suggested that the Board of Education participate in a summer workshop with a facilitator focused on board governance. Members of the Board engaged in dialogue in support and discussed concerns and specifics as it relates to the trainers, the process and goals. An email with dates for possible training during evenings or Saturdays this summer will be sent for members to reply with the dates that work best.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

- a. May 17, 2018, Regular Meeting

Moved by Member Piggott and supported by Member Petrusha that the Board of Education approve the minutes of the May 17, 2018 Regular Meeting.

Ayes: Members Barghahn, Halls, Sutherland, Petrusha, Himmelspach, and Torres

Nays: None

Motion carried. (6-0)

NEW BUSINESS

- a. Superintendent's Recommendations

- (1) Recommendation 103-17-18 Relative to Resignations/Retirements

Moved by Member Torres and supported by Member Petrusha that the Board of Education approve the following resignations and retirements.

Bedient, Amanda – Teacher
Donelson Hills Elementary
Resignation
Effective: June 15, 2018

Brower, Karen – Special Education Teacher
Lifetracks
Retirement
Effective: June 30, 2018

Carlini, Lauren – Teacher
Donelson Hills Elementary
Resignation
Effective: June 15, 2018

Edwards, Taj – School Social Worker
Kettering High School
Resignation
Effective: June 15, 2018

Fras, Michael – Teacher
Kettering High School
Resignation
Effective: June 15, 2018

Leung, Stephanie – Teacher
Pierce Middle School
Resignation
Effective: August 25, 2018

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 103-17-18 Relative to Resignations/Retirements (*continued*)

Nowaczyk, Carolyn – Teacher
Pierce Middle School
Resignation - Effective: May 27, 2018

Ayes: Members Halls, Barghahn, Sutherland, Petrusha, Himmelspach, and Torres
Nays: None
Motion carried. (6-0)

(2) Recommendation 104-17-18 Relative to Administrative Retirements/Resignations

Moved by Member Torres and supported by Member Petrusha that the Board of Education approve the following administrative retirement:

Lynn Bigelman, Principal
Grayson Elementary School
Retirement – Effective June 29, 2018

Ayes: Members Halls, Barghahn, Sutherland, Petrusha, Himmelspach, and Torres
Nays: None
Motion carried. (6-0)

Members of the Board offered comments and expressed appreciation for the many contributions Mrs. Bigelman made to the Waterford School District.

(3) Recommendation 105-17-18 Relative to Administrative Contract Changes/Appointments

Moved by Member Torres and supported by Member Petrusha that the Board of Education approve the following administrative appointment for the 2018-2019 school year:

Dr. Samantha Lam, Principal
Grayson Elementary School
100% Administrator Contract - Effective August 6, 2108

Ayes: Members Halls, Barghahn, Sutherland, Petrusha, Himmelspach, and Torres
Nays: None
Motion carried. (6-0)

Member Torres spoke to the qualifications of Dr. Lam.

(4) Recommendation 106-17-18 Relative to Notice of Public Hearing – 2018-2019 Budget

Moved by Member Torres and supported by Member Petrusha that the Board of Education approve the proposed newspaper notice, "Notice of Public Hearing on Proposed 2018-2019 Budget."

Ayes: Members Halls, Barghahn, Sutherland, Petrusha, Himmelspach, and Torres
Nays: None
Motion carried. (6-0)

NEW BUSINESS

b. Consideration of Certain Purchases

- (1) Recommendation 107-17-18 Relative Contract Award: Bid Pack 18-06 – Septic System, Houghton Elementary

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the awarding of contracts for bid pack 18-06-Septic System, Houghton Elementary:

Category	Contractor	Bid Amount
Site work	Cortis Brothers Trucking & Excavating*	\$ 93,700*
	Heritage Contracting, LLC	\$ 234,250

Award Recommendation *

Total Award Package: \$93,700

Funding Source: 2016 Series II

Member Petrusha inquired on the large bid variance. Mr. Holbrook clarified that Cortis Brothers does the work directly whereas Heritage subcontracts it out.

Ayes: Members Barghahn, Halls, Sutherland, Petrusha, Himmelspach, and Torres

Nays: None

Motion carried. (6-0)

- (2) Recommendation 108-17-18 Relative to Contract Award: Kettering Partial Roof Replacement

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the award of service for the partial roof replacement at Kettering High School to Newton Crane Roofing. Among the vendors bidding on the various district roof replacements, Newton Crane was the only vendor to bid on the Kettering site. As it is deemed fair and equitable cost, it is recommended that the Board of Education award the following contract:

Site	Contractor	Base Bid
Kettering High School	Newton Crane Roofing	\$308,000

Member Petrusha inquired about full roof replacement vs. partial. Mr. Holbrook explained that they are done at different times as it is more cost effective.

Ayes: Members Barghahn, Piggott, Sutherland, Petrusha, Himmelspach, and Torres

Nays: None

Motion carried. (6-0)

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Mary Craite spoke about the Anti-Bullying Task Force, her ideas of a kindness campaign and honored Heather Halls with a donation of 102 books to the Sweet Reads program in her name.

DISCUSSION ITEMS

- a. Future Items
 - (1) PUBLIC HEARING ON PROPOSED BUDGET-JUNE 21
 - (2) Information – Graduation Report
 - (3) Information – Summer Tax Collection Resolution
 - (4) Action – Mott High School French Trip-Paris and the Loire Valley
 - (5) Action – Reduction of Teaching Personnel
 - (6) Action – Continuing Employment of Teaching Personnel
 - (7) Action – Continuing Employment of Administrative Personnel
 - (8) Action – Superintendent’s Contract
 - (9) Action – 2018-2019 Millage Rate
 - (10) Action – 2018-2019 Budget Resolution
 - (11) Action – Summer Tax Collection Fees

- b. Board of Education Reports

Member Torres spoke regarding the request for support from the Waterford Youth Assistance and the services they provide to the community, 2018 commencements, the complaint process and the rights of individuals to express their views.

Member Sutherland talked about graduation and thanked the amazing staff who contributed to the success of our students.

Member Himmelspach spoke about the request from Waterford Youth Assistance, student speeches at commencements, Waterford Foundation Golf Outing and the Sweet Reads Bookmobile.

SUPERINTENDENT’S REPORT

Dr. Wunderlich spoke regarding the budget and graduation and shared a number of recent accolades and accomplishments, including but not limited to: the baseball game at Jimmy John’s Stadium, Sweet Reads Bookmobile in the Memorial Day Parade, STEM Fair for 4th graders, Josh Kuhn LVC Golf Champion, Haviland teacher published a book, Rotary awards, State Champ Pole Vault, Mott Girls Soccer advance to regionals, Katie Osika – State Champ 800m, Mott Baseball Champs, art shows, concerts, awards, and more. He also reflected on the successful 17-18 school year and thanked staff for a great year.

CLOSED SESSION

At 8:03 PM, by roll call vote, the Board of Education moved to Closed Session for the purpose of discussing a written opinion from legal counsel.

Roll Call Vote: Petrusha (Yes), Barghahn (Yes), Himmelspach (Yes), Torres (Yes), Sutherland (Yes) and Halls (No)

RECONVENE/ADJOURNMENT

The open meeting was reconvened and adjourned by President Himmelspach at 8:31 PM.

A video recording on DVD is on file with the official minutes.

Secretary, Board of Education

/mr

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:	
TOPIC:	Accounts Payable for May 2017-18.

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of May 2017-18 as listed on pages 1-280, and Fifth Third Account Statement listed on pages 1-5.

<u>General Fund/Pooled Cash</u>	
Vendor Checks/Electronic Transfers	\$ 2,411,916.48
 <u>Special Ed Center Program</u>	
Vendor Checks/Electronic Transfers	\$ 29,498.84
 <u>Community Service Fund</u>	
Vendor Checks/Electronic Transfers	\$ 42,504.94
 <u>Food Service</u>	
Vendor Checks/Electronic Transfers	\$ 212,085.53
 <u>Bond Capital Projects – Series I</u>	
Vendor Checks/Electronic Transfers	\$ 64,259.60
 <u>Bond Capital Projects – Series II</u>	
Vendor Checks/Electronic Transfers	\$ 623,736.80
 <u>Purchasing Cards – 5/3 Acct Stmt</u>	
	\$ 29,001.38

RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached schedule.

Resource Person(s) William Holbrook, C.P.A., Asst. Supt of Business & Operations
Danielle Corbeil, Director of Finance & Budget
Doreen Simonds, Director of Nutrition & Purchasing Services

Date of Board of Education Meeting: June 21, 2018

**WATERFORD SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
GENERAL FUND
FOR THE ELEVEN MONTHS ENDED MAY 2018**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 11,963,403	\$ 11,585,318	96.8%
OTHER	2,490,353	1,484,472	59.6%
TOTAL	14,453,756	13,069,790	90.4%
STATE			
MEMBERSHIP AID	56,208,430	47,089,174	83.8%
CATEGORICAL AID	18,907,833	15,840,226	83.8%
TOTAL	75,116,263	62,929,400	83.8%
FEDERAL	7,436,949	5,565,062	74.8%
INCOMING TRANSFER	5,012,308	4,594,616	91.7%
TOTAL REVENUE	\$ 102,019,276	\$ 86,158,868	84.5%
 <u>EXPENDITURES</u>			
INSTRUCTION:			
ELEMENTARY	\$ 10,052,823	\$ 9,334,403	92.9%
MIDDLE SCHOOL	4,830,994	4,379,891	90.7%
HIGH SCHOOL	7,798,568	6,168,356	79.1%
SUMMER SCHOOL	130,278	79,864	61.3%
EARLY CHILDHOOD	1,827,025	1,447,885	79.2%
SPECIAL ED	10,427,418	8,487,483	81.4%
COMP ED	3,026,562	2,063,211	68.2%
VOC ED	990,735	886,743	89.5%
TOTAL INSTRUCTION	39,084,403	32,847,836	84.0%
SUPPORT SERVICE:			
PUPIL SERVICE	7,072,670	5,986,242	84.6%
INSTR STAFF	2,135,840	1,807,792	84.6%
GENERAL ADM	1,360,442	1,070,303	78.7%
SCHOOL ADM	3,898,954	3,481,362	89.3%
BUSINESS	10,496,551	10,346,028	98.6%
CENTRAL	27,120,654	22,154,346	81.7%
TOTAL SUPPORT	52,085,111	44,846,073	86.1%
OTHER:			
ATHLETICS	1,576,614	1,192,335	75.6%
COMMUNITY SERVICE	101,984	101,876	99.9%
FEDERAL PROGRAMS	7,832,615	5,861,138	74.8%
DEBT	1,102,000	1,102,300	100.0%
INTERFUND TRANSFERS	117,633	107,830	91.7%
TOTAL OTHER	10,730,846	8,365,479	78.0%
TOTAL EXPENDITURES	\$ 101,900,360	\$ 86,059,388	84.5%
REV. OVER(UNDER) EXP.	\$ 118,916	\$ 99,480	

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.a.(1) NEW BUSINESS
Superintendent's Recommendation 109-17-18
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Lazar, Mary – Teacher
Pierce Middle School
Retirement
Effective: June 30, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.a.(2) NEW BUSINESS
Superintendent's Recommendation 110-17-18
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2018-2019 school year:

Appointments/Changes:

Cilek, Jessica – ASD Teacher
Houghton Elementary
Probationary Contract
Effective: August 23, 2108

Ossewaarde, Anne – Behavior Support Specialist
Kingsley Montgomery School
Probationary Contract
Effective: June 26, 2018

Seath, Evan – EI Teacher
Knudsen Elementary
Probationary Contract
Effective: June 21, 2018

Stevens, Natalie – School Social Worker
Children's Village School
Probationary Contract .50 FTE
Effective: August 23, 2018

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: June 21, 2018

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.a.(3) NEW BUSINESS
Superintendent's Recommendation 111-17-18
TOPIC: Mott High School French Trip to Paris and the Loire Valley

It is recommended that the Board of Education approve the proposed Mott High School French class trip to Paris and the Loire Valley, July 11-19, 2019.

Approval would be rescinded if the area to be visited is issued a travel warning.

Resource Persons: Carly Stone, Director of Curriculum, Instruction and Assessment

Date of Board of Education Meeting: June 21, 2018

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.a.(4) NEW BUSINESS
Superintendent's Recommendation 112-17-18

TOPIC : Reduction of Teaching Personnel

Administration recommends reduction of teaching personnel on the list below consistent with the applicable provisions of the Michigan Teachers' Tenure Act and Board Policy 3131. Accordingly, the teachers listed below shall be notified in writing of the layoff effective June 30, 2018.

Howard Berlin
Chris Brakke
Phil Dawson
Don Heitala
Andrew Miller
Dawn Sanford

Resource Person(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: June 21, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 11.a.(5)	NEW BUSINESS Superintendent's Recommendation 113-17-18
TOPIC:	Continuing Employment of Teaching Personnel for the 2018-2019 School Year

RECOMMENDATION:

That the Board of Education accept the recommendation of the Superintendent for the re-employment of teaching personnel for the 2018-2019 school year per the attached list.

Resource Persons(s): Janet McLeod, Director, Human Resources

Date of Board of Education Meeting: June 21, 2018

ABAD-BLOUIN, DENISE
ABEL, PATRICIA
ABRAHAM, GINA
ABRAMS, SUSAN
ACHTMAN, LINDSAY
ADAMS, SHARON
ADAMS, SPENSER
ADKINS, RANDALL SCOTT
ALEXANDER, REBEKAH
AMBOIAN, CYNTHIA
ANAYA, MARY
ANDERS, DAWNA
ANDERSON, DEBORAH
ANDERSON, KIRK
ANDRIEUX, SARA
AUSTIN, JOSEPH
AUSTIN, SUSAN
BAETENS, ELIZABETH
BALLEW, CHRISTEN
BANAS, SARAH
BANDLOW, MONICA
BARCEY, DEANNA
BARES, JENNIFER
BARNES, AMY
BARNES, CHRISTINA
BARNEY, SHANNON
BARRON, ANDREW
BATCHELDER, LISA
BAUDINO, ELIZABETH
BAUER, LAUREN
BEACH, STACEY
BEARD, MERLYN
BECK, JESSICA
BELCHER, CHARLES
BELLAIRES, JEFFREY
BELPASSO, ASHLEY
BELTRAME, AMANDA
BENHAM, MELISSA
BEROFF, MICHAEL
BICKNELL, CATHERINE
BIENENFELD, ANNA
BIKSON, STUART
BIRCHMEIER, LUANN
BISBING, KENZI
BLAKE, SUZANNE
BLASZCZAK, BREANNA
BLITCHOK, JESSICA
BOKSHAN, MARYJO
BOWER, PAMELA
BOWERSOX, GEORGE
BOYLE JR, LOWELL
BRAUE, CHRISTOPHER
BRAZELTON, TARA
BRIDE, JOYCE
BRIGGS, REBECCA
BRINSON, MELISSA

BRIOLAT, ANDREA
BRITTEN, NATALIE
BROKAW, DEBORAH
BROWN, MICAH
BRUCE, TAMMY
BRUCKNER, REBECCA
BRYCE, RACHEL
BUCHANAN, ASHLEY
BURKE, JULIE
BURLINGAME, CHRISTOPHER
CALARCO, SUSAN
CANNON, TANYA
CAPONI, DAVID
CARLSON, SHARI
CASCIOLI, PATRICIA
CASE, SUSAN
CASPER, AIMEE
CASPER, KATE
CASTEEL-JOHN, COURTNEY
CAUSLEY, TAMMY
CEMPURA, COLETTE
CENDROWSKI, SHELLY
CENTALA, ADAM
CHAMBERS, MONICA
CHAPMAN, LAURA
CIENNIK, RENEE
CIESINSKI, PAMELA
CIPPONERI, HEATHER
CIURLIK, MARTIN
CLAERR, STEPHEN
CLARK, ERIN
CLARK, RENEE
CLARKE, SANDRA
CLIFTON, ANNE
CLINE, GRETCHEN
CLINTON-BARNETT, LINDSAY
COLLINS, DALE
CORTESE, CHELSEA
COULTER, AIMEE
CRAIG, JENNIFER
CRAITE, MARY
CRANE, DAVID
CRAVEN, KATHLEEN
CRAWFORD, SUZANNE
CREAN, LINDSAY
CREECH, CARRIE
CRIMMINGS, ERIN
CROSLEY, POLLY
CROZIER, LINDSEY
CULLEN, DEE
CUMMINS, JILL
CURRY, JODI
CYPORYN, CHRISTINE
DAHL, MICHELLE
DAMBROSI, MICHELLE
DAMBROSI, SARAH

DEAN, ADRIAN
DEBEAUDRY, MELANIE
DECKER, JENNIFER
DECOSTER, MEGAN
DELEEUEW, KRISTIN
DENYSENKO, KRISTINA
DEPOLO III, ALBERT
DEPOLO, AMY
DETERMAN, KELLIE
DETTNER, JAMANNA
DILaura, KAREN
DITTMAN, THERESA
DOBRIN, JENNIFER
DOEBLER, JENNIFER
DOMBROWSKI, JULIE
DOWNING, KATHLEEN
DOWNS, MARISSA
DURYEY, CELESTE
DZIADZIO, ANGELA
EBRAT, MARY
EISENHART, JEFFREY
ELAND, LINDA
ELTON, DIANE
EMKE, ERIKA
ENGLE, CHRISTY
ENNIS, JOHN
ESBROOK, JAMES
EUASHKA, ANGELA
EXELBY, DAVID
FARLEY, COLLEEN
FARLEY, PATRICK
FARR, EMMA
FAIRLESS, MEGHAN
FALL, CATHRYN
FARMS, TIFFANY
FEARN, ERICA
FELDMAN, OLIVIA
FENTON, JULIANA
FINN, EMILY
FOLEY-BARBER, NANCY
FOLLICK, PAMELA
FORD, JENNIFER
FOURNIER, NICOLE
FRANK, JASON
FRAZEE, NICHOLAS
FRAZIER, AUTUMN
FREED, NICOLE
FRIZZLE-REKAR, TARA
FROMWILLER, JEFFREY
FRONTIER, SARA
FUDERER, INGRID
FURNEY, SARAH
GABER, MARY
GARDNER, DAVID
GARLING, JENNIFER
GARRISI, JILL

GARROW, KRISTA
GEORGE, SANDRA
GESAMAN, LISA
GHISLAIN, JESSICA
GIGLIO, TONI
GILLING, TIFFANY
GLOSCH, EMILY
GOHL, AMANDA
GONZALEZ, CARLA
GORKIEWICZ, ANGELA
GREER, MEREDITH
GROFF, LORI
GROSS, JULIE
GROSSMAN, ROSS
GROSSNICKLE, MARGARET
GUZZARDO, LINDSAY
HAGAN, JESSICA
HAGUE, SAMANTHA
HALLER, NANCY
HAMWAY, DAVID
HAMZEY, KRIS
HANNA, BRETT
HANNA, EMILY
HARGRAVES, TAYLOR
HARNESS, MICHELLE
HARPSTER, LAUREN
HARTLEY, SUSAN
HARTSUFF, SUSAN
HAUPT, CASSANDRA
HECKLER, JAMES
HEDGCOCK, MELISSA
HEILIG, COURTNEY
HEMBREE, KENNETH
HERRIN, HOLLY
HEUER, KAITLYN
HIATT, DAVID
HIMMELSPACH, JANET
HLYWA, KAITLYN
HOOD, MARC
HOOK, ELIZABETH
HOORNAERT, ERIKA
HORNBAKER, LAURA
HOSEY, KASEY
HOUSTON, REBECCA
HOWARD, LINDSAY
HUDEC-TAPLIN, STACEY
HUGHES, BRANDON
HUGHES, MICHELLE
HUMPHREY, JOSEPH
HUNT, LORI
HURLEY, KELLY
IKONEN, PAUL
ISBELL, STACY
ISGRIGG, STEPHANIE
IVEY, TYLISE
JACKMAN, GARY

JACKSON, ALYSSA
JACKSON, NICHOL
JACOB, ERIKA
JANCZAREK, JENIFER
JANETTE, DEBRA
JARONESKI, STACEY
JAYSON, JEFFREY
JENKS, CHRISTINA
JERGLER, CHARLES
JERGLER, JENNIFER
JOHNSON, HEATHER
JOHNSON, JESSICA
JOHNSON, JUSTIN
JOHNSON, PAMELA
JOHNSON, SARAH
JOHNSON, SCOTT
JONES, SHANNON
JULIANO, AMANDA
JUNG, NATALIE
KAAN, LAURA
KACZMAREK, LISA
KAMINSKI, KELSEY
KARPINSKY, NICHOLAS
KARPUSHENKOFF, JENNIFER
KATAKOWSKI, JEFFREY
KEEBAUGH, LINDSAY
KELLY, KAREN
KELLY, KATHLEEN
KENDZIUK, ELIZABETH
KHANUJA, TERI
KIMBALL, AMBER
KING, CRAIG
KING, LEAH
KLEPP, LAURA
KLINE, STEPHANIE
KLOPMAN, AMY
KORTLANDT, MEGAN
KORTLANDT, SCOTT
KOTT, HOLLI
KREZEL, MARY
KULIG, CHRISTIN
KURTH, DAVID
KUTCHEY, ELIZABETH
LAKE, DANIEL
LANDOLT, CAROYLN
LANE, JANET
LASKOWSKI, ERIKA
LATENDRESSE, BREANNA
LATHWELL, KELLI
LAURSEN, ANTHONY
LAWSON, ERIN
LEBOW, MICHAEL
LECHNER, JANE
LEDUC, DAVID
LENNOX, APRIL
LEWIS, HOLLY

LIBSTAFF, KRISTOFER
LIEDEL, DANIEL
LIMONES, MARIA
LINDSAY, SHELBY
LISS, AMY
LIST, SANDRA
LLOYD, JEREMY
LLOYD, LINDSAY
LOLLIS, ALEXANDRA
LONTEEN, ADRIAN
LOVELACE, JESSICA
LOWE KURRLE, CANDICE
LUMETTA, MATTHEW
LUMETTA, MICHELLE
MACDONALD, KELLY
MACY, MEGHAN
MAGNER, KATELYN
MAHONEY, PAMELA
MAILLOUX, KATHLEEN
MAISEL, KELLY
MALINOWSKI, ANNETTE
MALOSH, DENISE
MARESKI, LILIA
MARINO MANNA, JAIME
MARKS, VANESSA
MARKUS, RACHEL
MARSHALL, MARSHA
MARSHALL, WILLIAM
MARTIN, CHERYL
MARTIN, JILL
MARTIN, JOHN
MARTINEZ, VANESSA
MATHIAK, KELLY
MATTESON, ZACHARY
MATTHEWS, REBECCA
MAXFIELD, TIMOTHY
MAXWELL, ANNE
MAYLE, JENNIFER
MCALLISTER, KYLE
MCCLAIN, KIMBERLY
MCDONALD, BRIGITTE
MCDONALD, BRITNEY
MCDONALD, HEATHER
MCEVILLY, TAYLOR
MCGEE, KIMBERLY
MCGINN, BRENNAN
MCGRAN, COLLIN
MCGRATH, MEAGAN
MCKEE, DEVON
MCLACHLAN, BETSEY
MCLAREN, BETH
MCNEIL, AMY
MCNULTY, AMY
MENDEZ, MICHELLE
MENIG, KATHRYN
MERIBELA, LAUREL

MIHALCHEON, KATHRYN
MILCH, CARLA
MILES, LUCY
MILLER, ANTHONY
MILLER, LARISSA
MITCHELL, JOCELYN
MOCCIA, DAVID
MONTGOMERY, MEREDITH
MOORE, KRISTI
MORRISSEY, TRICIA
MOSES, MARY
MOZDZIERZ, NEAL
MUDD, GARY
MUHLECK, KATHLEEN
MULARCZYK, KRISTINA
MUNDINGER, SANDRA
NAHS, CHRISTA
NATZKE, STEPHANIE
NEAL, HEATHER
NEGOSHIAN, RYAN
NELSON, BARBARA
NEWBERRY, MARGARET
NICHOLSON, NATHAN
NICOL, JONATHAN
NOBLE-FARMILOE, ANNETTE
NOLAN, ANNE
NOVALES, ADRIENNE
NUCKOLLS, HEATHER
NYE, JENNIFER
OBOYLE, LAURA
ORLOWSKI, HEATHER
OROURKE, JOANN
OUELLETTE, CHRISTOPHER
OUELLETTE, MIRANDA
PAREDES, CINDY
PARKER, LISA
PARR-SMITH, LISA
PARRENT, MARY
PASZKIEWICZ, SAMANTHA
PATEL, CHRISTY
PATHE, SHANNON
PATTERSON, JENNIFER
PAULSEN, REBECCA
PECHUR, KELLY
PECKHAM, LINDSAY
PELTON, ELIZABETH
PERI, RENAE
PETERSON, DEBORAH
PHIFER, CHRISTOPHER
PHILIPP, DAVID
PHILLIPS, JON
PHILLIPS, KRISTI
PIER, NINA
PIETROFESA, PAUL
PODE, LAURA
POLL, KRISTI

POTTER, AMANDA
PREISTER, RENEE
PRIESTLEY, RICHARD
PUDDY, FRANK
PYLVAINEN, SANDRA
QUETELL, LYNN
RACINE, ABBIE
RADHS, SYLVIA
RAGAN, KELLY
RAINES, JOSEPH
RAINOLDI, HEATHER
REDICK, ANGELA
REED, KATHLEEN
REICHE, ANN
REYBURN, TRACY
RICCARDI, SANDRA
RICE, KELLY
RICHARDS, JEFFREY
RICHARDS, JILL
RINEER, AMANDA
RINEHART, NICHOLE
RISTICH, JESSICA
RITTER, ALLISON
RITTER, JANET
ROBAK, MARTA
ROBERTSON, ELIZABETH
ROBINSON, KATHLEEN
ROBINSON, KRISTIN
ROBINSON, MICHELLE
ROBINSON, RYAN
ROESER, ANN
ROSCHEFSKI, REBECCA
ROSE, LADONNA
RUDY, JESSICA
RUGGIERO, PAMELA
RULE, JULIE
RUNK, LAURIE
RUNYAN, ANGELA
RUSHMAN, PETER
RUZZIN, JASON
SALAJKA, SHELBY
SALETTA, MARGARET
SALMINEN, STEVEN
SAPIANO, DONICA
SCHAEFFER, JOHN
SCHAFER, PAMELA
SCHICK, DIANA
SCHLAUFMAN, CRAIG
SCHMIDT SR, KENNETH
SCHMIDT, KENNETH
SCHOONOVER, JOSEPHINE
SCHWARTZ, BLAIR
SCRAM, KATHERINE
SCURTI, LINDSAY
SECKEL, SHEA
SEKULOVSKI, ALEXANDRA

SHANNAHAN, BETH
SHARRARD, JUSTIN
SHELTON, MARY
SHELTON, MICHAEL
SHURMUR, STEVEN
SIKORA, CHRISTOPHER
SIMIELE, CHRISTINE
SIMS, SUSANNE
SKLAR, MICHELLE
SLOAN, KATHERINE
SLONE, TRICIA
SMITKA, STEVEN
SMOLINSKI-BROCKINGTON,
ELIZABETH
SNOW, STACY
SOKOL, DENISE
SOLVERSON, ALICIA
SPENCER, SHARON
SPINELLI PARTOGIAN, LISA
SPUCK, ANGELA
STACK, AMY
STACK, ROBERT
STANJONES, LAURA
STATECZNY, MICHELLE
STATHAKIOS, APHRODITE
STAUBACH, CHERI
STDENNIS, DONNA
STEPANSKI, SANDRA
STEPHAN, NORMAN
STERNBERG, REBECCA
STEVENSON, JEFFREY
STEWART, CHARLES
STINSON, JULIE
STOVER, ANGELA
STRAITH, BRITTANY
STRONG, KRISTEN
STUEF, LYDIA
SUCHANEK, KELLY
TAGUE, RACHEL
TAYLOR, CHERYL
TAYLOR, MCKENZIE
TCHOLAKIAN, HAIGAN
TECMIRE, LAUREN
THOMPSON, ELAINE
THOMPSON, JACQUELINE
THOMPSON, MICHELLE
THORELL, MARY
TIMKO, MICHAEL
TOBIS, DANIEL
TOERPER, DANIELLE
TOWNS, BARBARA
TROUT, JENNIFER
TUNNICLIFF, JEFFREY
TYNDORF, MARISSA
UHNAVY-MORAN, KAREN
VALLES, CIERRA

VANDENBERG, CHRISTINE
VASSILAKOS, KARIN
VAUGHN, SARAH
VELEZ, ALEXANDRA
VICTOR, TAMRA
VINE, MAKI
WALKER, MORGAN
WALRATH, DONALD
WARD, CHRISTY
WARD, KATHRYN
WARECK, ROBERT
WARILA, ANGELA
WASILK, KIMBERLY
WATSON, JAY
WATTENY, STEPHANIE
WATTS, SHELBY
WELCH, LISA
WENZELL, BRIAN
WERK, CHERI
WERNER, AMY
WESTERBY, CHRISTINA
WESTON, MICHELLE
WHITE, JENNIFER
WHITE, REGINA
WHOLEHAN, CORY
WICHTMAN, HEATHER
WILCOX, DENEK
WILEY, DEREK
WILEY, HEATHER
WILLIAMSON, KIMBERLY
WILLMAN, DIANE
WILLS, CHRISTINA
WILSON-WIDMAN, VICTORIA
WIRZ, KRISTEN
WISEMAN, ANTHONY
WISEMAN, LAUREN
WISNIEWSKI, SCOTT
WOJACK, JEFFREY
WOLFF, SARAH
WOODWARD, ALICE
WOODWARD, CATHY
WOODWARD, LISA
WOODWARD, REBECCA
WORDEN, MARY
WOUTERS, NANCY
WYBER, MARY KATHRYN
WYNE, RACHEL
WYNIEMKO, KENDRA
YATES, JONNIE
YATES, MELISSA
YATES, SARAH
YOUNG, KATHRYN
YOUNG, WILLIAM
YOUNGGREN, HOPE
ZEDAN, GEORGE
ZIELINSKI, SARA

ZIMMERMAN, REBECCA
ZWIERNIK, MARIA
ZWIREN, JODIE

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 11.a.(6)	NEW BUSINESS Superintendent's Recommendation 114-17-18
TOPIC:	Continuing Employment of Administrative Personnel

RECOMMENDATION:

That the Board of Education accept the recommendation of the Superintendent for the re-employment of administrative personnel on a non-administrative tenure basis, for a period of two years, July 1, 2018 through June 30, 2020, subject to appropriate written notice of termination prior to June 30, 2018, due to conditions requiring probation, layoff, reassignment and/or personnel reduction and termination. The following are the administrators so re-employed:

Batten, Michael	Elementary Principal
Beaver, James	Director, Operations, Transportation, and Security
Behrendt, Diane	Principal, Children's Village School
Blaine, Tanya	Middle School Assistant Principal
Blomquist, Craig	High School Principal
Cooper, Debra	High School Principal
Corbeil, Danielle	Director, Finance and Budget
Dixon, Yvonne	Middle School Principal
Force, Catherine	Elementary Principal
Grambush, Suzanne	Elementary Principal
Gregory, John	Principal, Kingsley Montgomery School
Grimes, Valerie	Elementary Principal
Harding, Christina	High School Assistant Principal
Hill, Tawn	Administrative Assistant, Human Resources
Holbrook, William	Assistant Superintendent, Business and Operations
Holley, Darin	Director, Instructional Services and Technology
Jarois, Irene	Administrative Assistant, Superintendent's Cabinet
Kilyk, Cheri	Human Resources Coordinator
Knipper, Jennifer	Elementary Principal
Kokoszka, Kevin	High School Assistant Principal
Kruse, Anne	Elementary Principal
Lessel, Rhonda	Director, School and Community Services
McFee, Lisa	Assistant Superintendent, Teaching and Learning Services
McKay, Jennifer	Director, Payroll and Benefits
McLeod, Janet	Director, Human Resources
Milostan, Nadine	Executive Director, Student Support Services
Opsommer, Roger	Middle School Principal
Riggs, Jason	High School Principal
Roberts, Megan	Administrative Assistant, Board/Superintendent
Rolack, Erica	Elementary Principal
Sartorius, Allison	Director, Athletics
Schultz, Kyle	Middle School Assistant Principal

Simonds, Doreen	Director, Nutrition and Purchasing Services
Smith, Laura	Elementary Principal
Spencer, Jeffrey	Computer Programmer and Analyst
Steaban, Andrea	Dean of Students, Academic Center
Stone, Carly	Director, Curriculum, Instruction, and Assessment
Sullivan, Michelle	Elementary Principal
Taylor, Lori	Dean of Students, Academic Center
Turney-Hartman, Joy	Administrative Assistant, Nutrition and Purchasing Services
Werthman, Shelley	High School Assistant Principal

Resource Person(s): Keith Wunderlich, Superintendent of Schools

Date of Board of Education Meeting: June 21, 2018

2018-2019 EDUSstaff Employees

John Keglovitz, Associate Director of Maintenance & Operations

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO: 11.a.(7)	NEW BUSINESS Superintendent's Recommendation 115-17-18
TOPIC:	Summer Tax Collection Fees 2018-19

	<u>2017-2018</u>		<u>2018-2019</u>		TURN OVER OF TAX MONEY
	TOTAL COLLECTION COST	PER PARCEL COST	TOTAL COLLECTION COST	PER PARCEL COST	
Waterford *	\$79,132.50	\$2.50	\$79,132.50	\$2.50	Once a Week
White Lake **	\$8,385.30	\$4.95	\$8,724.10	\$5.15	Every Friday
Independence ***	\$2,265.65	\$4.01	\$2,265.65	\$4.01	Every Friday
City of Lake Angelus****	\$320.00	\$4.00	\$320.00	\$4.00	Once a week
West Bloomfield*****	\$250.00	Flat Fee	\$250.00	Flat Fee	Every two weeks

- * The contract for summer tax collection is for three years (summer 2017, 2018, 2019). The cost for each year is \$79,132.50.
- ** The contract for summer tax collection is for three years (summer 2017, 2018, 2019, 2020, and 2021). The cost for each year is \$4.95, \$5.15, 5.25, 5.35, and \$5.40, respectively, per parcel.
- *** The contract for summer tax collection is for 2018.
- **** The contract for summer tax collection is for three years (summer 2017, 2018, and 2019). The cost for each year is \$4.00 per parcel.
- ***** The contract for summer tax collection is a flat fee of \$250.00.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting: June 21, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:11.a.(8)	NEW BUSINESS Superintendent's Recommendation 116-17-18
TOPIC:	Meal Prices: 2018-2019 School Year

The Administration recommends that the Board of Education establish the following school meal prices for the 2018-2019 school year. Prices remain the same as the 2017-2018 school year.

<u>Breakfast</u>	<u>17-18</u>	<u>18-19</u>
Elementary	\$1.75	\$1.75
Secondary	\$1.75	\$1.75
Adult	\$2.50	\$2.50
<u>Lunch</u>	<u>17-18</u>	<u>18-19</u>
Elementary	\$2.75	\$2.75
Secondary	\$3.00	\$3.00
Adult	\$3.75	\$3.75

Resource Person: William Holbrook, Assistant Superintendent, Business & Operations
Doreen Simonds, Director Nutrition & Purchasing

Date of Board of Education Meeting: June 21, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 11.a.(9)	NEW BUSINESS Superintendent's Recommendation 117-17-18
TOPIC:	Millage Rates – 2018-2019

The Administration recommends the Waterford Board of Education certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2018-19 School District Tax Collection.

General Operating: (Non Homestead)

Voted 2012	<u>18.00</u>	Mills	
Total Authorized	18.00	Mills	
Compound Reduction Fraction *	<u>1.00</u>	Based on \$2,367,082,391	
Total to be Levied	<u>18.00</u>	Mills	Taxable Value

Debt Retirement: (All Property)

Total to be Levied	<u>7.00</u>	Mills
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Total Levy:

Total Tax Levy Homestead	7.00	Mills
Total Tax Levy Non-Homestead	<u>25.00</u>	Mills

The total levy (100%) is to be made in July 2018.

* The 18 mill Non-Homestead property tax is subject to the Headlee Rollback calculation (Compound Reduction Fraction). The reduction fraction is calculated by Oakland County and is provided to Districts annually prior to June 1st.

Resource Person: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting: June 21, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO: 11.a.(10)	NEW BUSINESS Superintendent's Recommendation 118-17-18
TOPIC:	Resolution for Adoption by the Board of Education of Waterford School District Original Budget 2018-2019.

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2018-2019. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 18 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance available for appropriations in the General Fund of the Waterford School District for fiscal year 2018-2019 is as follows:

GENERAL FUND

REVENUE

Local	\$ 14,029,959
State	72,642,381
Federal	7,436,949
Incoming Transfers and Other Transactions	5,170,139
Total Revenue	\$ 99,279,428
Fund Balance July 1, 2018	\$ 5,112,808
Total Available to Appropriate	\$ 104,392,236

BE IT FURTHER RESOLVED, that \$98,040,631 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Instruction:

Basic Programs	\$ 23,046,817
Added Needs	14,498,837
Instruction - Employee Benefits	13,528,376

Support Services:

Pupil Services	7,123,526
Instructional Services	2,137,411
General Administration	1,338,914
School Administration	3,898,954
Business Services	10,683,333
Central Services	3,903,559
Support Services - Employee Benefits	7,410,141
Athletics	1,576,614
Community Services	101,984
Federal Programs	7,823,995
Debt Service	1,078,000
Outgoing Transfers	190,170
Teacher Retirement Savings	(300,000)

Total Expenditures \$ 98,040,631

Fund Balance Unassigned \$ 6,351,605

Non Spendable - Prepaids -

Fund Balance June 30, 2019 \$ 6,351,605

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the School Service Fund of the Waterford School District for fiscal year 2018-2019 is as follows:

REVENUE

Local	\$ 5,449,460
State	110,000
Federal	3,089,492
Incoming Transfers and Other Transactions	<u>190,170</u>
Total Revenues and Incoming Transfers	\$ 8,839,122
Fund Balance July 1, 2018	\$ 818,839
Less Appropriated Fund Balance (Reserve for Inventory)	<u>19,467</u>
Fund Balance Available to Appropriate	<u>\$ 799,372</u>
Total Available to Appropriate	<u><u>\$ 9,638,494</u></u>

BE IT FURTHER RESOLVED, that \$8,839,122 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Food Service	\$ 5,101,500
Performing Arts Centers	258,151
Pool & Fitness Centers	942,069
Childcare	1,614,725
Senior Citizens	<u>922,677</u>
Total Expenditures	\$ 8,839,122
Unassigned Fund Balance - Child Care	\$ -
Restricted Fund Balance - Food Service	799,372
Non Spendable - Food Serv Inventory	<u>19,467</u>
Fund Balance June 30, 2019	<u><u>\$ 818,839</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Special Education Center Program Fund of the Waterford School District for fiscal year 2018-2019 is as follows:

REVENUE

State	\$ 1,631,965
Incoming Transfers and Other Transactions	<u>4,753,247</u>
Total Revenues and Incoming Transfer	\$ 6,385,212
Fund Balance July 1, 2018	<u>\$ 350,000</u>
Total Available to Appropriate	<u><u>\$ 6,735,212</u></u>

BE IT FURTHER RESOLVED, that \$6,385,212 of the total available to appropriate in the Special Education Center Program Fund is hereby appropriated in the amounts and for the purposes set forth below:

Instruction	\$ 2,612,193
Support Services - Pupils	1,436,578
Support Services - Instructional Staff	1,806,798
Transportation	320,759
Oakland Schools Resident Tuition	1,227,221
Redistributed Indirect Expenditures	(756,325)
Redistributed Rent Expenditure	<u>(262,012)</u>
Total Expenditures	<u>\$ 6,385,212</u>
Restricted Fund Balance June 30, 2019	<u><u>\$ 350,000</u></u>

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance available for appropriations in the Debt Retirement Fund of the Waterford School District for fiscal year 2018-2019 is as follows:

REVENUE

Local Property Taxes	\$ 16,569,577
Total Revenue	\$ 16,569,577
Fund Balance July 1, 2018	\$ 1,716,701
Total Available to Appropriate	\$ 18,286,278

BE IT FURTHER RESOLVED, that \$16,322,888 of the total available to appropriate in the Debt Retirement Fund is hereby appropriated in the amounts and for the purposes set forth below:

Redemption of Bond Principal	\$ 12,025,000
Interest on Bonded Debt	4,296,388
Other	1,500
Total Expenditures	\$ 16,322,888
Restricted Fund Balance June 30, 2019	\$ 1,963,390

FUTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any fund or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

Resource Persons: William Holbrook, CPA, Assistant Superintendent, Business & Operations
Danielle Corbeil, Director of Finance and Budget

Date of Board of Education Meeting: June 21, 2018

WATERFORD SCHOOL DISTRICT
 Board of Education
 501 N. Cass Lake Road
 Waterford, Michigan 48328

ITEM NO.: 11.b.(1)	NEW BUSINESS: Consideration of Certain Purchases Superintendent's Recommendation 119-17-18
TOPIC:	Contract Awards: Milk, Juice and Bakery Products

The Administration recommends the award of a three (3) year contract for the purchase of milk, juice, and bakery products for use in the National School Lunch, Breakfast, and Summer Food programs for school years 2018-19 through 2021-22. Waterford School District Food & Nutrition Services is a participant in a cooperative bid for milk, juice, and bakery products through a consortium with Huron Valley Schools, Farmington Public Schools, Lamphere Schools, Madison District Public Schools, Pontiac Schools, and Walled Lake School District.

It is recommended that the Board of Education award the following contracts:

Milk/Juice Products	Berkshire Dairy*	Pointe Dairy	Prarie Farms
1% White	.1740	.2126	.1823
Fat Free Strawberry	.1890	.2310	No bid
Fat Free Chocolate	.1770	.2257	.2378
Fat Free White	.1620	.2153	.2079
Orange Juice (4 oz)	.1530	.3060	.1400
Apple Juice (4 oz)	.1350	.2220	.1300

*Contract Award
 Based on 2016-2017 milk and juice purchases, the total estimated award recommendation is \$337,000.

BakeryProducts	Aunt Millies*	Alpha Baking Co.	Great Lakes Bakery
Hamburger Buns, WG	1.48	1.38	1.48
Hot Dog Buns, WG	1.46	1.38	1.59
Foot Long Buns	1.97	2.10	3.98
Whole Wheat Loaf (20 oz)	1.31	1.46	1.24
Dinner Roll, Whole Grain	2.23	2.20	2.48

*Contract Award
 Based on 2016-2017 bakery purchases, the total estimated award recommendation is \$46,500.

Funding Source: Food Service Fund

Resource Persons: William H. Holbrook, Assistant Superintendent, Business & Operations
Doreen Simonds, Director, Nutrition and Purchasing Services

Date of Board of Education Meeting: June 21, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.b.(2) NEW BUSINESS: Consideration of Certain Purchases
Superintendent's Recommendation 120-17-18

TOPIC: Contract Award: Partial Roof Replacement - Haviland & Houghton

The Administration recommends a contract award for Partial Roof Replacement at Haviland Elementary and Houghton Elementary to Newton Crane Roofing.

Contractor	Haviland Total Bid
Newton Crane Roofing*	\$195,000
Royal Roofing	\$216,700
LaDuke Roofing	No Bid

Contractor	Houghton Total Bid
Newton Crane Roofing*	\$181,000
Royal Roofing	\$203,600
LaDuke Roofing	\$232,600

*Recommended Contract Award – Newton Crane Roofing
Total Contract Award: \$376,000

Funding Source: 2016 Bond Series II

Resource Person(s): William Holbrook, Assistant Superintendent, Business & Operations
Danielle Corbeil, Director, Finance & Budget
Doreen Simonds, Director, Food, Nutrition & Purchasing Services

Date of Meeting: June 21, 2018

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 11.c.(1) NEW BUSINESS
President's Recommendation 121-17-18
TOPIC: Superintendent's Contract of Employment

It is recommended that the Board of Education approve the Superintendent's Contract of Employment, with revisions extending the contract through June 30, 2021 to maintain a three year contract.

Resource Persons: John Himmelspach, Board of Education President

Date of Board of Education Meeting: June 21, 2018