

WATERFORD SCHOOL DISTRICT
Interim Meeting of the Board of Education
Thursday, November 2, 2017 - 6:00 PM
A G E N D A

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an agenda item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-agenda items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Cell phone use is prohibited during live broadcasts as it interferes with equipment. Board packets are available on the website, www.waterford.k12.mi.us.
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Celebrations of Learning
 - a. Kettering Musical: Joseph and the Amazing Technicolor Dreamcoat
6. Information Items
 - a. Waterford Foundation
 - b. District Copier Lease and Maintenance Agreement
 - c. Bid Package 18-1
7. Audience Comments on Action Items
8. Approval of Minutes
 - a. October 19, 2017 Regular Meeting
9. New Business
 - a. Superintendent's Recommendations
 - (1) Recommendation 47-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations
 - (2) Recommendation 48-17-18 Relative to Teaching Contract Changes/Appointments/Recall from Layoff
 - (3) Recommendation 49-17-18 Relative to Policy Updates
10. Discussion Items
 - a. Future Items
 - (1) Celebration of Learning – Pierce Middle School Schedule
 - (2) Action – District-wide Copier Lease
 - (3) Action – Bid Package 18-1
 - b. Board of Education Reports
11. Audience Comments on Non-Action Items
12. Superintendent's Report
13. Adjournment

WATERFORD SCHOOL DISTRICT
 Board of Education
 501 N. Cass Lake Road
 Waterford, MI 48328

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| ITEM NO: | 5.a. | Celebration of Learning |
| TOPIC: | | Kettering High School Musical: Joseph and the Amazing Technicolor Dreamcoat |

This evening we are delighted to have several cast members from Waterford Kettering High School here to provide a sneak peek to their upcoming musical *Joseph and the Amazing Technicolor Dreamcoat*. The biblical story of Joseph and his coat of many colors comes alive in the musical retelling. Joseph -- the favorite son of Jacob -- is blessed with vivid dreams that foretell the future. Sold into slavery by his jealous brothers, Joseph endures a series of adventures which challenge him to his core. Soon he finds himself belonging to Potiphar, whose wife makes advances toward Joseph and ultimately land him behind bars. However, news of Joseph's ability to interpret dreams sparks the interest of the hilariously Elvis-like Pharaoh. Soon, Joseph is out of jail and well on his way to second-in-command. Eventually Joseph's brothers find themselves unknowingly groveling at the feet of the brother they betrayed. As they fail to even recognize him, Joseph tests their integrity. He ultimately reveals himself and the brothers are reconciled. A truly timeless Old Testament tale, *Joseph and the Amazing Technicolor Dreamcoat* is set to a multitude of musical genres, spanning from country-western and calypso to bubble-gum pop and rock and roll.

Performance dates are November 9th thru the 11th and 16th thru the 19th. Tickets are on sale at www.waterfordpac.com. Adult tickets are \$10, students and seniors are \$8 and all matinee performances are \$5. We recommend getting your tickets fast as this show is sure to sell out.

Resource Persons: Carly Stone, Director, Curriculum, Instruction and Assessment

Date of Board of Education Meeting: November 2, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
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| ITEM NO.: 6.a. | Information Item |
| TOPIC: | Waterford Foundation for Public Education |

Thomas Wiseman, on behalf of the Waterford Foundation for Public Education, will announce the Mary Lou Simmons Legacy Endowment.

Resource Persons: Rhonda Lessel, Director, School and Community Services

Date of Meeting: November 2, 2017

WATERFORD SCHOOL DISTRICT
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| ITEM NO.: 6.b. | Information Item |
| TOPIC: | District Copiers – New Equipment Lease and Maintenance Agreement |

Waterford School District Administration is seeking a proposal from our current vendor, Ricoh USA, to replace aging and non-repairable copier equipment located throughout the District.

Ricoh participates in MIDEAL, an extended purchasing program which allows Michigan local units of government to use state contracts for reduced costs of goods and services, by eliminating the time and effort to process bids.

Funding Source: General Fund

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
 Doreen Simonds, Director of Nutrition and Purchasing Services

Date of Meeting: November 2, 2017

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
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| ITEM NO.: 6.c. | Information Item |
| TOPIC: | Recommendation Bid Package 18-1 |

Waterford School District administration is seeking proposals for the following projects for Bid Package 18-1:

Partial Roof Replacement Schoolcraft Media Center
Corridor end panels Pierce Middle School

A recommendation is expected to be presented to the Board of Education on November 16, 2017.

Founding Source: 2016 Bond Series I

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations
John Keglovitz, Supervisor, Maintenance & Operations

Date of Board of Education Meeting: November 2, 2017

WATERFORD BOARD OF EDUCATION – MINUTES

**Regular Meeting
October 19, 2017**

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Petrusha at 6:00 PM.

PLEDGE

The audience joined the Board of Education in the Pledge of Allegiance.

ROLL CALL

Present: Members Halls, Piggott, Himmelspach, Barghahn, Petrusha, Sutherland and Torres

Absent: None

Others: Keith Wunderlich, William Holbrook, Danielle Corbeil, Janet McLeod, Lisa McFee, Carly Stone, Darin Holley, Rhonda Lessel, Grant Smith, Paul Coughlin, Tom Wiseman, Ruth Schluchter, Dave Youngstrom, Troy Beasley, Kris Kuhn, Janet Timmerick, Joy Turney Hartman, Dee Alessi, Irene Jarois, Megan Roberts and others that did not register.

APPROVAL OF THE AGENDA

The agenda was approved by President Petrusha.

RECOGNITION OF ACHIEVEMENT

a. Don and Margie Arsen

Superintendent Wunderlich and members of the Board of Education recognized Don and Margie Arsen for contributions to Waterford School District, the Waterford Foundation and the entire Waterford community. Through years of volunteerism, involvement with community organizations and boards, and personal contributions, Don and Margie have made a significant impact on teaching and learning in Waterford Schools and beyond and have touched the lives of countless students.

INFORMATION ITEMS

a. External Audit

David Youngstrom, Yeo & Yeo, presented the Audited Financial Statements for the 2016-2017 Fiscal Year. The Audited Financial Statements are a public document and will be available for review at the Office of the Assistant Superintendent, Business and Operations, and the District's website.

Member Himmelspach commented on the hard years the District has faced now showing a payoff.

Member Piggott acknowledged the efforts of employees, administration, Board and community, working together as a team.

Member Barghahn inquired about the fund balance percentage that auditors like to see and why. Mr. Youngstrom indicated that 15-20% is ideal due to cash flow and the District is moving forward in the right direction.

INFORMATION ITEMS

a. External Audit (*continued*)

Member Sutherland clarified the parentage identified in salaries and benefits of 92% and recognized Yeo & Yeo as our impartial auditors. She further thanked Mr. Holbrook, Mrs. Corbeil and the Business Office for their work, recognizing that in one year we have reduced structural costs, increased salaries and projected budgets within ½% of the actual two years in a row.

b. Policy Updates

The following new and/or revised are presented as information, with a recommendation for approval to follow on November 2, 2017. All policies are recommended by legal counsel and/or Neola for statutory compliance.

8510 Wellness (Revised)

Revisions are in response to the issuance of the final rule of the Healthy, Hunger-Free Kids Act by the USDA. Additional requirements call for the assessment of the District's Wellness Policy at least once every three years and expanding public involvement in the District's wellness initiative.

3131 Layoff and Recall (Revised)

Revisions are recommended by legal counsel, in compliance with statutory requirements, and have been reviewed with union leadership.

1421/3121/4121 Criminal History Record Check (New/Revised)

Policy 1421 has been added as new and includes revisions made to Policy 3121/4121. These policies have been revised to be consistent with Policy 8321-Criminal Justice Information Security (Non-Criminal Justice Agency), which requires criminal history record information to be maintained in a confidential file, separate from the employee file.

1439/3139/4139 Administrative/Staff Discipline (New/Revised)

Policy 14396 has been added as new and includes revisions similar to those made to Policy 3139/4139. A provision has been added to authorize a financial penalty may be required by MCL 388.1766 (referring or assisting a student for an abortion). Other language revisions are intended to provide concise and consistent disciplinary action, when necessary.

2410 Prohibition of Referral or Assistance (New)

This new policy is issued in accordance with MCL 388.1766 which prohibits any officer, agent, or employee of the Board from referring a pupil for an abortion or assisting a pupil in obtaining an abortion. The law requires the district to adopt such a policy by the start of the 2019-2020 school year.

2414 Reproductive Health and Family Planning (Revised)

This policy has been revised to include the abortion prohibition cited in Michigan statute and to focus on the specific requirements for reproductive health and family planning instruction that is required.

INFORMATION ITEMS

b. Policy Updates (*continued*)

2418 Sex Education (New)

This new policy provides the necessary authorization and structure if the district chooses to provide sex education instruction. Teacher qualifications and the elective status of such a class/program are addressed. The required sex education advisory board is included, along with the abortion prohibition.

8142 Criminal History Record Check (Revised)

This policy has been revised to be consistent with Policy 8321-Criminal Justice Information Security (Non-Criminal Justice Agency), which requires criminal history record information (CHRI) to be maintained in a confidential file, separate from the vendor or private contractor file.

8321 Criminal Justice Information Security (Non-Criminal Justice Agency)

This policy has been revised to include the latest revisions to information security required of criminal history record information (CHRI) required by the Federal Bureau of Investigation (FBI) and the Michigan State Police.

c. Successful Graduate Video

Keith Wunderlich, Ed.D., Superintendent, shared the latest video highlighting Secretary of State Ruth Johnson, a Waterford School District graduate.

AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

APPROVAL OF THE MINUTES

- a. October 5, 2017, Interim Meeting
- b. October 5, 2017, Closed Session

Moved by Member Piggott and supported by Member Himmelspach that the Board of Education adopt the minutes of the October 5, 2017, Interim Meeting and Closed Session.

Ayes: Members Piggott, Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (7-0)

ACCOUNTS PAYABLE

Moved by Member Torres and supported by Member Himmelspach that the Board of Education approve the accounts payable for the month of September 2017, per the reports included in October 19, 2017 materials.

Ayes: Members Piggott, Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (7-0)

FINANCIAL STATEMENT

The Board of Education is in receipt of the financial statements ended September 2017.

NEW BUSINESS

a. Superintendent's Recommendations

(1) Recommendation 43-17-18 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Piggott and supported by Member Halls that the Board of Education approve the following resignations and retirements:

Indianer, Stacy, Special Education Teacher
Haviland Elementary School
Resignation Effective October 20, 2017

Mesclier, Bradley, Teacher
Mott High School
Resignation Effective October 20, 2017

Ruggirello, Stacey, Speech & Language Pathologist
Stepanski Early Childhood Center
Retirement Effective December 22, 2017

Ayes: Members Piggott, Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha
Nays: None
Motion carried. (7-0)

(2) Recommendation 44-17-18 Relative to Teaching Contract Changes/Appointments

Moved by Member Piggott and supported by Member Halls that the Board of Education approve the following teaching contract changes/appointments for the 2017-2018 school year.

Rose, LaDonna, Teacher
Mott High School
100% Probationary Contract
October 30, 2017

Malosh, Denise, Speech and Language Pathologist
Stepanski Early Childhood Center
100% Annual Contract
Effective Date TBD

Ayes: Members Piggott, Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha
Nays: None
Motion carried. (7-0)

(3) Recommendation 45-17-18 Relative to Head Start Budget 2017-2018

Moved by Member Torres and supported by Member Sutherland that the Board of Education approve the Head Start Budget as approved by the Head Start Policy Committee on October 6, 2017.

Ayes: Members Piggott, Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha
Nays: None
Motion carried. (7-0)

NEW BUSINESS

b. Consideration of Certain Purchases

(1) Recommendation 46-17-18 Relative to Contract Award: PAC Microphone System 2017-2018

Moved by Member Torres and supported by Member Halls that the Board of Education approve the recommendation to award a contract to Adorama for the updated equipment purchases for the Wireless Microphone Systems in the Performing Arts Centers at Mott and Kettering High Schools. The new systems are required to meet the FCC standards of digital compliance.

| VENDOR | TOTAL BID AMT |
|-----------------------------|---------------|
| Adorama* | \$49,146.58 |
| Washington Music Center | \$51,684.60 |
| B & H Electronics | \$53,976.40 |
| Full Compass Systems | \$54,430.00 |
| All Pro Sound | \$54,765.18 |
| Advanced Lighting & Sound | \$55,998.00 |
| Third Coast Tech | \$56,791.84 |
| Sweetwater | \$57,806.44 |
| Howard Technology Solutions | \$61,492.20 |
| Sound Engineering | \$61,950.00 |

*Recommended Contract Award

Funding Source: 2016 Bond Series I

Member Halls commented that this is much needed.

Member Petrusha asked if we have used this company before. Mr. Holbrook replied that we have not but they have worked with other districts and have positive references.

Ayes: Members Piggott, Halls, Himmelspach, Torres, Barghahn, Sutherland, and Petrusha

Nays: None

Motion carried. (7-0)

DISCUSSION ITEMS

a. Future Items

- (1) Celebration of Learning – Kettering Musical: Joseph and the Amazing Technicolor Dreamcoat
- (2) Action – Policy Updates

DISCUSSION ITEMS

b. Board of Education Reports

Member Halls spoke about Waterford READS and encouraged the community to volunteer to read with a child.

Member Torres talked about the SOS Live event.

Member Petrusha and Member Barghahn commented on the successful graduate video.

AUDIENCE COMMENTS ON NON-ACTION ITEMS

Grant Smith, Waterford Youth Assistance, provided information on upcoming Youth Assistance events.

SUPERINTENDENT'S REPORT

Dr. Wunderlich thanked Heroes for donating 20% of today's proceeds to the Waterford Foundation and congratulated CIA for the successful Parent Engagement Night and Cardboard Challenge. He spoke about homecoming events, including the powder puff games and Mott's performance of A Midsummer Night's Dream and the Mott vs. Fenton game. Dr. Wunderlich thanked Waterford Rotary and Metro North Federal Credit Union for the Waterford Reads Awards and echoed comments recognizing Don and Margie Arsen.

ADJOURNMENT

The Regular Meeting was adjourned by President Petrusha at 7:04 PM.

Secretary, Board of Education

/mr

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: 9.a.(1) NEW BUSINESS
Superintendent's Recommendation 47-17-18
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Tallent, Elizabeth, Special Education Teacher
Mott High School
Resignation
Effective November 3, 2017

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: November 2, 2017

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
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ITEM NO.: 9.a(2) NEW BUSINESS
Superintendent's Recommendation 48-17-18
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2017-2018 school year:

Appointments/Changes:

Alexander, Rebekah, Social Worker
Kingsley Montgomery School
100% Annual Contract
Effective November 14, 2017

Belpasso, Ashley, Special Education Teacher
Houghton Elementary School
100% Probationary Contract
Effective November 6, 2017

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: November 2, 2017

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Rd
Waterford, MI 48328

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| ITEM NO: | 9.a | NEW BUSINESS | Superintendent's Recommendation 49-17-18 |
| TOPIC: | | Policy Updates | |

It is recommended that the Board of Education approve the following policy updates. All policies are recommended by legal counsel and/or Neola for statutory compliance.

8510 Wellness (Revised)

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Resource Persons: Keith D. Wunderlich, Superintendent

Date of Board of Education Meeting: November 2, 2017