

**WATERFORD SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Thursday, December 5, 2019 - 6:30 PM**  
**A G E N D A**

1. Opening – Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the website, [www.waterford.k12.mi.us](http://www.waterford.k12.mi.us).
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Waterford Hero
6. Celebration of Learning
  - a. Behavior Intervention Plan
7. Information Item
  - a. Strategic Planning
  - b. Head Start Reports
  - c. Schoolcraft Renovations
  - d. Bond Authorizing Resolution, Refunding Bonds, Series 2013 (2003 Series III)
  - e. Resolution – Section 1352 of Revised School Code, Refunding Bonds, Series 2013 (2003 Series III)
8. Closed Session  
By Roll Call Vote, the Board will move to Closed Session to Discuss the Waterford School District Emergency Management Plan and a written opinion from legal counsel. The Regular Meeting will reconvene following the Closed Session.
9. Audience Comments on Action Items
10. Approval of Minutes
  - a. November 7, 2019, Regular Meeting
  - b. November 21, 2019, Study Session
11. New Business
  - a. Superintendent's Recommendations
    - (1) Recommendation 58-19-20 Relative to Resignations/Retirements/Leave of Absence Expirations
    - (2) Recommendation 59-19-20 Relative to Teaching Contract Changes/Appointments
    - (3) Recommendation 60-19-20 Relative to Resolution: Schools of Choice
    - (4) Recommendation 61-19-20 Relative to Resolution: International Academy Governance Structure (JSC)
12. Audience Comments on Non-Action Items
13. Superintendent's Report
14. Discussion Items
  - a. Future
    - (1) COL – Holiday Performance
    - (2) Information – 2020-2021 Regular Meeting Schedule
    - (3) Action – Bond Authorizing Resolution
    - (4) Action – Resolution: Section 1352-Bond Counsel
    - (5) Action – Emergency Management Plan
  - b. Board of Education Reports
15. Adjournment

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 6.a. Celebration of Learning  
TOPIC: Behavior Intervention Plan

Ashley Gray, Behavior Interventionist, will share information on Waterford School District's Behavior Intervention Plan.

Resource Persons: Lisa McFee, Assistant Superintendent, Teaching and Learning Services

Date of Board of Education Meeting: December 5, 2019

WATERFORD SCHOOL DISTRICT  
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ITEM NO.: 7.a. Information

TOPIC: Strategic Planning

Data-based Strategic Planning establishes priorities, focuses energy and resources, strengthens operations and ensures all stakeholders are working toward the achievement of common goals for the District. Debbie Stair, Associate Director of Leadership Development, MASB, is here to present an overview of the fundamentals of the process, including the role of the Board of Education.

Resource Person: Scott Lindberg, Superintendent of Schools

Board of Education Meeting December 5, 2019

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ITEM NO.: 7.b. Information

TOPIC: Head Start Reports

The OLHSA Governing Body, Policy Council, Delegate School Board and Delegate Policy Committee must use ongoing monitoring results, data on programmatic and school readiness goals and other information described in the Head Start Program Performance Standards and Head Start Act to conduct its responsibilities.

Accordingly, the Head Start Director's Report and Budget Report for October 2019 is provided for Board of Education review.

Resource Person: Lisa McFee, Assistant Superintendent, Teaching & Learning Services

Board of Education Meeting December 5, 2019

# Waterford Head Start Monthly Report

October 2019

Funded enrollment:	85
Current enrollment:	85
# of meals served	3,910
Student attendance	95%
Teacher attendance	95.8%
# of students with disabilities	10
# of staff vacancies	0

## Oct 2019 - WHS MTD Budget

TEACHING SALARY	19,600.75
AIDES SALARY	14,546.17
TEMPORARY TEACHING SALARY	140.91
LIFE INSURANCE	30
DISABILITY INSURANCE	46.21
HEALTH INSURANCE	5,163.60
DENTAL INSURANCE	390.74
VISION INSURANCE	81.52
RETIREMENT	9,465.50
FICA	2,384.22
WORKERS COMPENSATION	341.48
INSTRUCTIONAL SERVICES	607.54
PROF & TECH SERVICES	300
TRAVEL COSTS	218.19
TEACHING/TESTING SUPPLIES	1,831.19
CHILD FOOD CARE	1,200.46
PARENT ACTIVITY FUND	60
PROF & TECH SERVICES	1,688.89
SOCIAL WORKER SALARY	4,880.96
LIFE INSURANCE	3
DISABILITY INSURANCE	9.53
HEALTH INSURANCE	1,599.32
DENTAL INSURANCE	86.56
VISION INSURANCE	15.42
RETIREMENT	1,342.26
FICA	291.78
WORKERS COMPENSATION	48.81
TEMP TEACHER ASST SALARY	1,595.72
RETIREMENT	437.83
FICA	118.9
WORKERS COMPENSATION	15.96
EARLY CHILDHOOD SPECIALIST	1,620.00
<b>Total expenditures</b>	<b>70,163.42</b>

WATERFORD SCHOOL DISTRICT  
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ITEM NO: 7.c.	Information Item
TOPIC:	Schoolcraft Elementary School Remodel and Addition (Bid Pack 20-01)

The Waterford School District has requested proposals for Schoolcraft Elementary School remodel and addition, Bid Pack 20-01. A recommendation to award contracts will be presented to the Board of Education on December 19, 2019.

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations  
John Keglovitz, Director of Maintenance & Operations

Date of Board of Education Meeting: December 5, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Rd  
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ITEM NO: 7.d. Information Item

TOPIC: Bond Authorizing Resolution  
School District Refunding Bonds, Series 2013 (2003 Series III)

The attached resolution provides for authorization, by the Board of Education, for the School District to issue bonds not to exceed \$11,000,000 for the purpose of refinancing the Series 2013 (2003 Series III) bond issuance.

Resource Persons: William Holbrook, Assistant Superintendent Business and Operations

Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: December 5, 2019



RESOLUTION TO AUTHORIZE THE ISSUANCE  
OF REFUNDING BONDS NOT TO EXCEED \$9,750,000

At a regular meeting of the Board of Education of the Waterford School District, County of Oakland, Michigan (the "Board"), held on the 19th day of December, 2019.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

WHEREAS, the Waterford School District (the "School District") previously issued its School District Bonds, Series 2013 (General Obligation – Unlimited Tax), dated as of May 1, 2013, in the aggregate principal amount of \$20,000,000 (the "Prior Bonds"); and

WHEREAS, the Prior Bonds remain outstanding in various principal amounts, and the School District has been advised that certain of the Prior Bonds could be redeemed and thereby secure savings for the School District; and

WHEREAS, Part VI of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), authorizes the issuance of refunding bonds for the purpose of refunding all or part of the School District's outstanding securities, including the Prior Bonds; and

WHEREAS, the Board has determined that it is in the best interest of the School District to refund all or a portion of the Prior Bonds to secure savings for the School District through the issuance of such refunding bonds.

NOW, THEREFORE, BE IT RESOLVED that:

1. AUTHORIZATION OF BONDS – PURPOSE. Bonds of the School District aggregating the principal sum of not to exceed Nine Million Seven Hundred Fifty Thousand Dollars (\$9,750,000) (the "Refunding Bonds") shall be issued and sold pursuant to the provisions of Act 34, and other applicable statutory provisions, for the purpose of refunding all or such

portion of the Prior Bonds as determined by order of the Assistant Superintendent, Business & Operations of the School District (the “Authorized Officer”).

2. BOND DETAILS. The Refunding Bonds shall be designated "Refunding Bonds, Series 2020 (General Obligation – Unlimited Tax)"; shall be dated as of the date approved by order of the Authorized Officer; shall be numbered from 1 upwards; shall be fully registered; shall be in such denominations as shall be determined by order of the Authorized Officer; shall bear interest at a rate or rates as shall be determined by order of the Authorized Officer; shall be payable on such dates as shall be determined by order of the Authorized Officer; and shall be serial bonds and/or term bonds and mature on such dates and in such years as shall be determined by order of the Authorized Officer. If requested by the original purchaser of the Refunding Bonds and determined by the Authorized Officer, the Refunding Bonds may be issued in the form of a single bond with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Refunding Bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the Refunding Bonds to the bond registrar and paying agent as they severally mature; provided, however, if the Refunding Bonds are issued in the form of a single bond, the Authorized Officer may determine that presentation and surrender of the bond to the bond registrar and paying agent is not required for some or all principal installments and, in such case, such principal installments shall be paid to the registered owner of the bond as shown on the registration books. Interest shall be paid to the registered owner of each Refunding Bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

4. PRIOR REDEMPTION. The Refunding Bonds shall be subject to optional redemption prior to maturity upon such terms and conditions as shall be determined by order of the Authorized Officer.

5. BOOK-ENTRY SYSTEM. Initially, if requested by the original purchaser of the Refunding Bonds and determined by the Authorized Officer, one fully-registered Refunding Bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the School District determines that it is in the best interest of the School District not to continue the book-entry system of transfer or that the interests of the holders of the Refunding Bonds might be adversely affected if the book-entry system of transfer is continued, the School District may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of Refunding Bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange Refunding Bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this resolution. DTC may determine to discontinue providing its services with respect to the Refunding Bonds at any time by giving notice to the School District and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the School District may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the School District shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the School District and the bond registrar and paying agent shall be obligated to deliver Refunding Bond certificates in accordance with the procedures established by this resolution. In the event Refunding Bond certificates are issued, the provisions of this resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the School District and the bond registrar and paying agent to do so, the School District and the bond registrar and

paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Refunding Bonds to any Participant having Refunding Bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Refunding Bonds.

Notwithstanding any other provision of this resolution to the contrary, so long as any Refunding Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such Refunding Bonds and all notices with respect to the Refunding Bonds shall be made and given, respectively, to DTC. The Authorized Officer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the School District in such form as such official signing the Blanket Issuer Letter of Representations deems necessary or appropriate in order to accomplish the issuance of the Refunding Bonds in accordance with law and this resolution.

Notwithstanding any other provision of this resolution to the contrary, if the Authorized Officer deems it to be in the best interest of the School District, the Refunding Bonds shall not initially be issued through the book-entry-only transfer system of DTC.

6. BOND REGISTRAR AND PAYING AGENT. The Huntington National Bank, Grand Rapids, Michigan is hereby appointed bond registrar and paying agent for the Refunding Bonds, and the Authorized Officer may enter into an agreement with such bond registrar and paying agent. The Authorized Officer from time to time may designate, and may enter into an agreement with, a new bond registrar and paying agent for the Refunding Bonds, which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan.

7. EXECUTION, AUTHENTICATION AND DELIVERY OF REFUNDING BONDS. The Refunding Bonds shall be executed in the name of the School District by the manual or facsimile signatures of the President and the Secretary of the Board and authenticated by the manual signature of the bond registrar or paying agent or an authorized representative of the bond registrar and paying agent. After the Refunding Bonds have been executed and

authenticated for delivery to the original purchaser thereof, they shall be delivered by the Authorized Officer or the Treasurer to the purchaser of the Refunding Bonds upon receipt of the purchase price. Additional Refunding Bonds bearing the manual or facsimile signatures of the President and the Secretary of the Board may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of the Refunding Bonds. The bond registrar and paying agent shall indicate on each Refunding Bond the date of its authentication.

8. EXCHANGE AND TRANSFER OF BONDS. Any Refunding Bond, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for Refunding Bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Refunding Bond.

Each Refunding Bond shall be transferable only upon the books of the School District, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such Refunding Bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any Refunding Bond, the bond registrar and paying agent on behalf of the School District shall cancel the surrendered Refunding Bond and shall authenticate and deliver to the transferee a new Refunding Bond or Refunding Bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Refunding Bond. If, at the time the bond registrar and paying agent authenticates and delivers a new Refunding Bond pursuant to this section, payment of interest on the Refunding Bonds is in default, the bond registrar and paying agent shall endorse upon the new Refunding Bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is \_\_\_\_\_, \_\_\_\_."

The School District and the bond registrar and paying agent may deem and treat the person in whose name any Refunding Bond shall be registered upon the books of the School District as the absolute owner of such Refunding Bond, whether such Refunding Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Refunding Bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of section 3 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such Refunding Bond to the extent of the sum or sums so paid, and neither the School District nor the bond registrar and paying agent shall be affected by any notice to the contrary. The School District agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of Refunding Bonds, the School District or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange Refunding Bonds or portions of Refunding Bonds that have been selected for redemption.

9. FORM OF REFUNDING BONDS. The Refunding Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF OAKLAND

WATERFORD SCHOOL DISTRICT  
REFUNDING BOND, SERIES 2020  
(GENERAL OBLIGATION – UNLIMITED TAX)

INTEREST RATE      MATURITY DATE      DATE OF ORIGINAL ISSUE      CUSIP

Registered Owner:

Principal Amount:

The Waterford School District, County of Oakland, State of Michigan (the "School District"), acknowledges itself indebted to, and for value received hereby promises to pay to, the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at \_\_\_\_\_, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereinafter defined), and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount from \_\_\_\_\_, \_\_\_\_\_, or such later date through which interest has been paid until the School District's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first days of \_\_\_\_\_ and

\_\_\_\_\_ in each year, commencing on \_\_\_\_\_, 20\_\_\_. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) issued by the School District under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of 2001, as amended) and a resolution adopted by the Board of Education of the School District on December 19, 2019 (the "Resolution"), for the purpose of refunding the School District's outstanding School District Bonds, Series 2013 (General Obligation – Unlimited Tax), dated May 1, 2013, maturing in the years \_\_\_\_ through \_\_\_\_\_. The full faith and credit of the School District have been pledged for the prompt payment of the principal of and interest on this bond. The School District is required to levy annually ad valorem taxes, without limitation as to rate or amount, to pay such principal and interest as the same shall become due.

This bond is transferable, as provided in the Resolution, only upon the books of the School District kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$\_\_\_\_\_ or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.



MANDATORY PRIOR REDEMPTION

Bonds maturing in the year \_\_\_\_ are subject to mandatory prior redemption at par and accrued interest as follows:

<u>Redemption Date</u>	<u>Principal Amount of Bonds to be Redeemed</u>
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Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

(REPEAT IF MORE THAN ONE TERM BOND)

OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to \_\_\_\_\_ 1, 20\_\_, are not subject to redemption prior to maturity. Bonds maturing on and after \_\_\_\_\_ 1, 20\_\_, are subject to redemption prior to maturity at the option of the School District, in such order as shall be determined by the School District, at any time on and after \_\_\_\_\_ 1, 20\_\_. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty but not more than sixty days' notice of redemption shall be given to the Registered Owners of bonds called to be redeemed by mail to each Registered Owner at the registered address. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series,

existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the School District, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the Waterford School District, County of Oakland, State of Michigan, by its Board of Education, has caused this bond to be executed in its name by the manual or facsimile signatures of the President and the Secretary of the Board of Education. This bond shall not be valid unless the Certificate of Authentication has been manually executed by the bond registrar and paying agent or an authorized representative of the bond registrar and paying agent.

WATERFORD SCHOOL DISTRICT

By: \_\_\_\_\_

Its: President

And: \_\_\_\_\_

Its: Secretary

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

\_\_\_\_\_  
Bond Registrar and Paying Agent

By: \_\_\_\_\_  
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

\_\_\_\_\_

(please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and hereby irrevocably constitutes and appoints

\_\_\_\_\_

attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed: \_\_\_\_\_

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

10. SECURITY. There shall be levied upon all taxable property in the School District upon the tax roll for each year while any of the Refunding Bonds shall be outstanding an amount such that the estimated collections therefrom will be sufficient to pay promptly at maturity the principal and interest maturing on the Refunding Bonds prior to the time of the following year's tax collections; provided, however, that if the Refunding Bonds are qualified under the provisions of Act 92, Public Acts of Michigan, 2005, as amended ("Act 92"), and if the School District is entitled to borrow and elects to borrow money from the State of Michigan pursuant thereto for payment of the principal of or interest on the Refunding Bonds in any year, then the School District shall take all necessary proceedings to make such borrowing, and the moneys borrowed may be taken into consideration in determining the required tax levy. Taxes required to be levied to pay principal of and interest on the Refunding Bonds shall be without limitation as to rate or amount. The proceeds of such taxes (both current and delinquent) shall be deposited as collected into a debt retirement fund that shall be established and maintained for the Refunding Bonds as either a separate or a common fund as permitted by law, and until the principal of and the interest on the Refunding Bonds are paid in full, such proceeds shall be used only for payment of such principal and interest or for other authorized purposes of the fund.

11. DEBT RETIREMENT FUND. There is hereby established for the Refunding Bonds a debt retirement fund (the "Debt Retirement Fund") that shall be either a separate or a common fund as permitted by law. From the proceeds of the sale of the Refunding Bonds, there shall be set aside in the Debt Retirement Fund any accrued interest received from the purchaser at the time of delivery of the same plus any such portion of premium received from the original purchasers of the Refunding Bonds as determined by the Authorized Officer. All proceeds from taxes levied for the payment of the principal of and interest on the Refunding Bonds shall be deposited into the Debt Retirement Fund. If a separate debt retirement fund is established, the moneys deposited in the Debt Retirement Fund shall be used solely for the purpose of paying the principal of and interest on the Refunding Bonds. If a common debt retirement fund is established, the moneys deposited in the Debt Retirement Fund shall be used solely for the

payment of the principal of and interest on the Refunding Bonds and other bonds of like character of the School District payable from such common debt retirement fund.

12. PAYMENT OF COSTS OF ISSUANCE -- ESCROW FUND. The remainder of the proceeds of the Refunding Bonds shall be used to pay the costs of issuance of the Refunding Bonds and to refund the outstanding Prior Bonds maturing in the years determined by order of the Authorized Officer (the "Prior Bonds To Be Refunded"). After the costs of issuance have been paid or provided for the remaining proceeds shall be used, together with any moneys transferred by the Board from the debt retirement fund for the Prior Bonds, to establish an escrow fund (the "Escrow Fund") consisting of cash and investments in direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing and used to pay the principal of, interest on and redemption premiums, if any, on the Prior Bonds To Be Refunded. The Escrow Fund shall be held by an escrow agent (the "Escrow Agent") pursuant to an Escrow Agreement (the "Escrow Agreement"), which irrevocably shall direct the Escrow Agent to take all necessary steps to pay the principal of and interest on the Prior Bonds To Be Refunded when due and to call such Prior Bonds To Be Refunded at redemption at such time as shall be determined in the Escrow Agreement. The Authorized Officer is authorized to select the Escrow Agent and enter into the Escrow Agreement on behalf of the School District. The amounts held in the Escrow Fund shall be such that the cash and the investments and the income received on the investments will be sufficient without reinvestment to pay the principal of, interest on and redemption premiums, if any, on the Prior Bonds To Be Refunded when due at maturity or call for redemption as required by the Escrow Agreement.

13. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional

redemption, the principal of, redemption premium, if any, and interest on all or any portion of the Refunding Bonds, shall have been deposited in trust, this resolution shall be defeased and the owners of the Refunding Bonds shall have no further rights under this resolution except to receive payment of the principal of, redemption premium, if any, and interest on the Refunding Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Refunding Bonds as provided herein.

14. APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the Refunding Bonds shall be subject to the School District obtaining qualified status or prior approval from the Department of Treasury of the State of Michigan pursuant to Act 34 and, if necessary, the Authorized Officer is authorized and directed to make application to the Department of Treasury for approval to issue and sell the Refunding Bonds as provided by the terms of this resolution and by Act 34. The Authorized Officer is authorized to pay any filing fees required in connection with obtaining qualified status or prior approval from the Department of Treasury. The Authorized Officer is further authorized to request such waivers of the requirements of the Department of Treasury or Act 34 as the Authorized Officer shall determine to be necessary or desirable in connection with the sale of the Refunding Bonds.

15. QUALIFICATION OF BONDS. The Authorized Officer and the Secretary of the Board are each severally authorized to apply for final qualification of the Refunding Bonds by the Department of Treasury and to sign the Application for Final Qualification of Bonds and submit the same to the Department of Treasury for review and approval. The Authorized Officer or the Secretary of the Board is also authorized to request, as necessary or desirable, a waiver of any rule imposed by Act 92 and to take such other action necessary pursuant to Act 92 to effectuate the qualification, issuance and sale of the Refunding Bonds.

16. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. Except as otherwise provided in this section, the Refunding Bonds shall be sold pursuant to a negotiated sale as hereinafter provided, and it is hereby determined that such negotiated sale is in the best interests of the School District and is calculated to provide the maximum flexibility in

pricing the Refunding Bonds so as to achieve sufficient debt service savings with respect to the Prior Bonds To Be Refunded. The Authorized Officer is authorized to negotiate a bond purchase agreement with Stifel, Nicolaus & Company, Incorporated and any co-managing or other underwriters to be selected by the Authorized Officer at or prior to the time of the sale of the Refunding Bonds (collectively, the "Underwriter"). Such bond purchase agreement shall set forth the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions and purchase price to be paid by the Underwriter with respect to the Refunding Bonds, as well as such other terms and provisions as the Authorized Officer determines to be necessary or appropriate in connection with the sale of the Refunding Bonds. The Prior Bonds To Be Refunded, the principal amount of the Refunding Bonds, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, and the purchase price to be paid by the Underwriter, as well as such other terms and provisions as shall be determined by the Authorized Officer, shall be set forth in an order authorizing the sale of the Refunding Bonds to be executed by the Authorized Officer. In making the determination in the order authorizing the sale of the Refunding Bonds with respect to principal maturities and dates, interest rates, and purchase price of the Refunding Bonds, the Authorized Officer shall be limited as follows:

- a. The interest rate on the Refunding Bonds shall not exceed 6% per annum.
- b. The final maturity date of the Refunding Bonds shall not be later than May 1, 2027.
- c. The Refunding Bonds shall be sold at a price not less than 99% of the par value of the Refunding Bonds.
- d. The Underwriter's discount with respect to the Refunding Bonds shall not exceed 1% of the principal amount of the Bonds.

The President, the Secretary and the Treasurer of the Board, the Authorized Officer and other appropriate officials of the School District are authorized to do all things necessary to



effectuate the sale, issuance, delivery, transfer and exchange of the Refunding Bonds in accordance with this resolution.

17. OFFICIAL STATEMENT. The Authorized Officer is authorized to cause the preparation of an official statement for the Refunding Bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule") and to do all other things necessary to comply with the Rule. After the award of the Refunding Bonds, the School District will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the purchasers to enable the purchasers to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The Authorized Officer is authorized to enter into such agreements as may be required to enable the purchasers to comply with the Rule.

18. CONTINUING DISCLOSURE. The Authorized Officer is authorized to execute and deliver in the name and on behalf of the School District a continuing disclosure certificate to comply with the requirements for a continuing disclosure undertaking of the School District pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

19. REPLACEMENT OF BONDS. Upon receipt by the Authorized Officer of proof of ownership of an unmatured Refunding Bond, of satisfactory evidence that the Refunding Bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity that complies with applicable law and is satisfactory to the Authorized Officer, the Authorized Officer may authorize the bond registrar and paying agent to deliver a new executed Refunding Bond to replace the Refunding Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured Refunding Bond is lost, apparently destroyed or wrongfully taken, the Authorized Officer may authorize the bond

registrar and paying agent to pay the Refunding Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement Refunding Bond. The bond registrar and paying agent, for each new Refunding Bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the School District in the premises. Any Refunding Bond delivered pursuant to the provisions of this section in lieu of any Refunding Bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the Refunding Bond in substitution for which such Refunding Bond was delivered.

20. TAX COVENANT. The School District covenants to comply with all applicable requirements of the Internal Revenue Code of 1986, as amended (the "Code"), necessary to assure that the interest on the Refunding Bonds will be and will remain excludable from gross income for federal income tax purposes. The President, the Secretary and the Treasurer of the Board, the President, the Authorized Officer and other appropriate officials of the School District are authorized to do all things necessary (including the making of such covenants of the School District as shall be appropriate) to assure that the interest on the Refunding Bonds will be and will remain excludable from gross income for federal income tax purposes.

21. BOND INSURANCE. The Authorized Officer is authorized and directed to take any actions that may be necessary or appropriate to purchase a policy or policies of municipal bond insurance with respect to the Refunding Bonds to the extent that Authorized Officer determines that the purchase of such municipal bond insurance is in the best interests of the School District. If the Authorized Officer makes such a determination, the purchase of a policy or policies and the payment of premiums therefor and the execution by the Authorized Officer of any necessary commitments with respect thereto are hereby authorized.

22. APPOINTMENTS. Dickinson Wright PLLC is hereby appointed to act as bond counsel, MFCI LLC is hereby appointed to act as financial consultant and Stifel, Nicolaus &

Company, Incorporated is hereby appointed to act as Underwriter, with respect to the Refunding Bonds.

23. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are rescinded.

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN )

)ss

COUNTY OF OAKLAND )

I hereby certify that I am the Secretary of the Board of Education of the Waterford School District, Oakland County, Michigan, and that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Education of said School District at a regular meeting held on the 19th day of December, 2019, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

---

Secretary, Board of Education

Waterford School District

BLOOMFIELD 9041-43 2727481v2

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Rd  
Waterford, MI 48328

ITEM NO: 7.e. Information Item

TOPIC: Resolution – Section 1352 of Revised School Code  
School District Refunding Bonds, Series 2013 (2003 Series III)

The attached resolution enables the School District to comply with the provision of Section 1352 of the Revised School Code with respect to contracting for legal representation by a law firm for the School District's issuance of its School District Refunding Bonds, Series 2013 (2003 Series III).

Dickinson-Wright, PLLC is the District's legal counsel for this bond issuance and works in conjunction with the District financial advisor, MFCL.

Resource Persons: William Holbrook, Assistant Superintendent Business and Operations

Amy Dagenhardt, Director of Finance & Budget

Date of Board of Education Meeting: December 5, 2019

At a regular meeting of the Board of Education of the Waterford School District, County of Oakland, Michigan (the "Board"), held on the 19th day of December, 2019.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

WHEREAS, in connection with the issuance by the Waterford School District (the "School District") of its Refunding Bonds, Series 2020 (General Obligation – Unlimited Tax) (the "Bonds"), the School District's bond counsel, Dickinson Wright PLLC ("Dickinson Wright"), has advised the Board of Education of the School District (the "Board") that Section 1352 of The Revised School Code of 1976, as amended, requires that the Board request from Dickinson Wright whether it also represents the underwriters of the Bonds or any other party involved in the issuance of the Bonds; and

WHEREAS, it is anticipated that the School District will offer the Bonds for sale by means of a public offering pursuant to a bond purchase agreement negotiated with Stifel, Nicolaus & Company, Incorporated, as underwriter (the "Underwriter"); and

WHEREAS, Dickinson Wright has advised the Board that it will not represent the Underwriter, or any other party, in connection with the issuance of the Bonds, but may represent the bond registrar and paying agent for the Bonds and the Underwriter from time to time in matters unrelated to the issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board hereby consents to entering into the contract with Dickinson Wright to serve as bond counsel for the School District notwithstanding its representation of the parties described in this resolution in connection with unrelated matters.

2. As required by Section 1352(c), Dickinson Wright shall provide the Board monthly billings that itemize time and services provided and any payments made by Dickinson Wright to third parties, if any, in connection with its representation of the Board for the sale of the Bonds.

3. The letter from Laura M. Bassett of Dickinson Wright to the Board of Education dated December 3, 2019, and this resolution shall constitute the “contract” for purposes of Section 1352.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

YEAS: \_\_\_\_\_  
\_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN            )  
  )ss  
COUNTY OF OAKLAND        )

I hereby certify that I am the Secretary of the Board of Education of Waterford School District, Oakland County, Michigan, and that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Education of said School District at a regular meeting held on the 19th day of December, 2019, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

---

Secretary, Board of Education  
Waterford School District



WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 8.	Closed Session Information Item
TOPIC:	Emergency Management Plan

The School Safety Package of legislation was encompassed in a series of Senate Bills and House Bills that were enacted during the 2018 Lam Duck sessions. Public Act 436 of 2018 (SB 983) states that by January 1, 2020, each school district shall develop an Emergency Operations Plan for each school building and shall adopt by majority vote of members serving on the board at a public meeting held in accordance with the Open Meetings Act (OMA).

Public Act 467 of 2018 was also included in the School Safety Package of legislation, amending the OMA to add a new permissible reason to go into closed session. A school board may now meet in closed session to consider security planning to address existing threats or prevent potential threats to the safety of the students and staff.

As such, the Board of Education will recess to closed session to discuss the Emergency Operations Plan. A recommendation to approve the Emergency Operations Plan will be presented on December 19, 2019.

Resource Persons: William Holbrook, Assistant Superintendent, Business & Operations  
James Beaver, Director of Transportation, Operations & Security

Date of Board of Education Meeting: December 5, 2019

## **WATERFORD BOARD OF EDUCATION – MINUTES**

**Regular Meeting  
November 7, 2019**

### **OPENING**

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall Auditorium, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Piggott at 6:30 PM.

### **PLEDGE**

The audience joined the Board of Education in the Pledge of Allegiance.

### **ROLL CALL**

Present: Members Josselyn, Piggott, Ristich and Torres

Absent: Member Halls, Sutherland and Petrusha

Others: Scott Lindberg, Bill Holbrook, Amy Dagenhardt, Nadine Milostan, Carly Stone, Lisa McFee, Janet McLeod, Kelly Allen, Mary Craite, Bob Wareck, Michele Wareck, Anne Evans, Michelle Sullivan, Samantha Lam, Joe Humphrey, Debra Cooper, William Medler, Ann Kaschner, Grant Smith, Jason Pratt, Kristen Wagner, Erica Rolack, Tamara Toombs, Anne Kruse, Megan Roberts and others not registered.

### **APPROVAL OF THE AGENDA**

The agenda was approved as presented.

### **RECOGNITION OF PRINCIPALS BY REP. ANDREA SCHROEDER**

Anne Evans, on behalf of State Representative Andrea Schroeder, presented Waterford School District principals with a special tribute in honor of Principal's Month.

### **WATERFORD HERO**

We are proud to recognize Bob Wareck as a Waterford Hero. As Coach Wareck plans to retire at the end of this year, we would like to thank him for all of the years he has given back to our community and schools. He has taught at Kettering for 36 years and coached football with the Captains for 35 years; 8 years on JV and 27 on Varsity. He also coached JV and Varsity Basketball for 5 years as well as JV and Varsity Baseball for 12 years.

Bob Wareck has made countless contributions to Waterford's youth over the years, both in the classroom and on the field. On behalf of the Waterford Board of Education and the entire Waterford School District community, we are pleased to recognize his service, commitment and dedication to Waterford Schools with this distinction. Thank you for being a Waterford Hero!

### **CELEBRATIONS OF LEARNING**

#### **a. Kettering Musical**

Set in turn-of-the century New York City, Newsies is the rousing tale of Jack Kelly, a charismatic newsboy and leader of a band of teenaged "newsies." When titans of publishing raise distribution prices at the newsboys' expense, Jack rallies newsies from across the city to strike against the unfair conditions and fight for what's right!

## CELEBRATIONS OF LEARNING

### a. Kettering Musical (*continued*)

The Waterford Kettering Drama Club and Troupe 2244 are proud to present this show based on the 1992 motion picture and inspired by a true story. *Newsies* features a Tony Award-winning score by Alan Menken and Jack Feldman and a book by Tony Award winner Harvey Fierstein. *Newsies* is packed with non-stop thrills and a timeless message, perfect for the whole family and every audience. Featuring the now classic songs "Carrying the Banner," "Seize the Day," "Santa Fe," and "Once and for All."

The show will run Thursday, November 14 – Saturday, November 16, Friday, November 22 and Saturday, November 23 at 7pm and will close with a matinee showing on Sunday, November 24 at 2pm. Tickets can be purchased at a \$2 discount in advance by visiting [waterfordPAC.com](http://waterfordPAC.com), but may also be purchased at the box office one hour prior to showtime.

### b. STEM

Waterford STEM Academy is a high school program open to students from both Mott and Kettering. Students engage in real-world, project-based learning experiences that integrate traditional science and math curriculum through non-traditional methods. Students learn and work within a collaborative, team-based structure throughout the course.

For the Celebration of Learning students discussed their favorite STEM projects, provide insight into how our STEM class operates, and answered questions from the Board.

## INFORMATION ITEM

### a. Resolutions: International Academy Governance Structure

The International Academy Joint Steering Committee ("JSC") approved a new governance structure for the International Academy at its October 2, 2019 meeting. The governance structure was approved by a resolution of the JSC. A provision of the resolution was that JSC members report to their respective Boards of Education the outcome of the JSC vote, and that a resolution be presented to their Boards to ratify and approve the JSC governance structure recommendation. As a result, the attached resolution was presented for review by the Waterford Board of Education, with action to follow at the December 5, 2019 Regular Meeting. Please note, the proposed resolution addresses only the governance structure of the International Academy. The approval of a new governance structure is the first step in the process of creating and approving a comprehensive Amended and Restated Consortium Agreement.

In addition, the Board of Education discussed and considered the resolutions presented with the Report to the Consortium Boards of Education, given to members at the August 15, 2019, Regular Meeting and further discussed at the September 5, 2019 Regular Meeting.

### b. Resolution: 2020-2021 Schools of Choice

A recommendation to approve the following Schools of Choice resolution will be presented on December 5, 2019.

**WHEREAS**, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

## INFORMATION ITEM

- b. Resolution: 2020-2021 Schools of Choice (*continued*)

**WHEREAS**, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2020-2021 school year; and

**WHEREAS**, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

**WHEREAS**, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

**RESOLVED**, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2020-2021; and

**BE IT FURTHER RESOLVED**, that the Waterford School District will accept applications for the 2020-2021 school year for the Kindergarten grade level (Section 105) and up to twenty (20) students entering grades 9-12 and accepted into the Waterford STEM Academy through the application process based on available seats (Section 105).

- c. Resolution: Cooperative Program for Boys Golf

It is recommended that the Waterford Board of Education approve the attached resolution to form and support a cooperative program for Boys Golf. The individual programs at Mott and Kettering High School are experiencing low participation. By unifying Mott and Kettering High School Boys Golf we will ensure the opportunity remains available for our students. Furthermore, this will allow us to meet participant requirements for placing as a team in events and will afford greater like level competition for our student athletes. A recommendation for approval will be presented under New Business.

## AUDIENCE COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

## APPROVAL OF MINUTES

Moved by Member Ristich and supported by Member Josselyn that the Board of Education approve the minutes of the October 17, 2019, Regular Meeting and October 22, 2019, Training Workshop.

Ayes: Members Ristich, Josselyn, Torres and Piggott

Nays: None

Motion carried. (4-0)

## NEW BUSINESS

- a. Superintendent's Recommendations

1. Recommendation 52-19-20 Relative to Resignations/Retirements/Leave of Absence Expirations

Moved by Member Ristich and supported by Member Josselyn that the Board of Education accept the following resignations:

## NEW BUSINESS

### a. Superintendent's Recommendations

1. Recommendation 52-19-20 Relative to Resignations/Retirements/Leave of Absence Expirations (*continued*)

Barnes, Amy – Teacher  
Beaumont Elementary School  
Resignation Effective: November 1, 2019

Magner, Katelyn – Speech & Language Pathologist  
Knudsen Elementary School  
Resignation Effective: October 28, 2019

Ayes: Members Ristich, Josselyn, Torres and Piggott  
Nays: None  
Motion carried. (4-0)

2. Recommendation 53-19-20 Relative to Teaching Contract Changes/Appointments

Moved by Member Ristich and supported by Member Josselyn that the Board of Education approve the following teaching contract changes/appointments for the 2019-2020 school year.

Babcock, Dori – Counselor  
Mott High School  
Probationary Contract  
Effective: November 11, 2019

Potterfield, Lauren – Teacher  
Kettering High School  
Probationary Contract  
Effective: October 28, 2019

Ayes: Members Ristich, Josselyn, Torres and Piggott  
Nays: None  
Motion carried. (4-0)

3. Recommendation 54-19-20 Relative to Administrative Appointments

Moved by Member Ristich and supported by Member Josselyn that the Board of Education approve the following administrative appointment for the 2019-2020 school year

Guizzetti, Leslie - Principal  
Beaumont Elementary School  
100% Administrator Contract  
Effective November 18, 2019.

Ayes: Members Ristich, Josselyn, Torres and Piggott  
Nays: None  
Motion carried. (4-0)

## **NEW BUSINESS**

### **a. Superintendent's Recommendations**

#### **4. Recommendation 55-19-20 Relative to Reinstatement of Student F**

Moved by Member Ristich and supported by Member Torres that the Board of Education approve the recommendation of the Reinstatement Committee to Reinstatement Student F, with conditions.

Ayes: Members Ristich, Josselyn, Torres and Piggott

Nays: None

Motion carried. (4-0)

#### **5. Recommendation 56-19-20 Relative to Reinstatement of Student G**

Moved by Member Ristich and supported by Member Josselyn that the Board of Education approve the recommendation of the Reinstatement Committee to Reinstatement Student G, with conditions.

Ayes: Members Ristich, Josselyn, Torres and Piggott

Nays: None

Motion carried. (4-0)

#### **6. Recommendation 57-19-20 Relative to Resolution: Cooperative Program for Boys Golf**

Moved by Member Ristich and supported by Member Josselyn, that the Board of Education approve the attached resolution to form and support a cooperative program between Waterford Kettering High School and Waterford Mott High School for Boys Golf.

Ayes: Members Ristich, Josselyn, Torres and Piggott

Nays: None

Motion carried. (4-0)

## **AUDIENCE COMMENTS ON NON-ACTION ITEMS**

Kristen Wagner welcomed the new Beaumont principal and shared information about the upcoming Funding Advocacy Meeting.

## **SUPERINTENDENT'S REPORT**

Superintendent Lindberg spoke about Professional Development Day for staff. He also discussed the upcoming production of Newsies, Mason's Beauty and the Beast, Jr. and Riverside's recent field trip to the Detroit Lyrical Opera. In athletic news, Mr. Lindberg congratulated the LVC All Conference volleyball players.

## **DISCUSSION ITEMS**

### **a. Future Items**

- Study Session, Nov. 21
- Action – Resolution: IA Governance Structure, Dec. 5
- Action – Resolution: 2020-2021 School of Choice, Dec. 5

## **DISCUSSION ITEMS**

b. Board of Education Reports

Member Torres spoke about the Watch D.O.G.S. (Dads of Great Students) program as well as the MASB Conference.

**ADJOURNMENT**

The Regular Meeting was adjourned by President Piggott at 7:50 PM.

A video recording of the regular meeting is on file with the official minutes.

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Secretary, Board of Education

/mr

**WATERFORD SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Study Session Minutes  
November 21, 2019**

**OPENING**

A Study Session of the Waterford School District Board of Education, held at Kurzman Administrative Services – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan, was called to order by Vice President Torres at 6:30 PM.

**PLEDGE**

The Board of Education and participants stood for the Pledge of Allegiance.

**ROLL CALL**

Present: Members Petrusha, Sutherland, Ristich, Josselyn and Torres

Absent: Members Piggott and Halls

Others: Scott Lindberg, Bill Holbrook, Amy Dagenhart, Kelly Allen, Lisa McFee, Janet McLeod, Nadine Milostan, Mike Sauk, Jim Beaver, Terri Edenburn, John Keglovitz, Mary Craite, Becky Lesh, Jessica Pumfrey, Melissa Pless, Mark Herne, Megan Roberts and others not registered.

**APPROVAL OF THE AGENDA**

The agenda was approved as presented.

**AUDIENCE COMMENTS**

There were no audience comments.

**2020 Bond Election**

William Holbrook, Assistant Superintendent, Business and Operations, presented the opportunity for Waterford School District to hold an election in May 2020 for a \$150 million bond proposal. An overview of the 2016 Bond projects were shared along with the proposed 2020 Bond projects. Highlights include air conditioning completion, active learning environments district-wide, and the a new early childhood center, located on the Stepanski property, north of the current building. These projects are in addition to a number of other projects at the elementary, middle and high schools, as well as service buildings. It is estimated that the district will be able to sell the first \$35 million by 2021, with another \$70 million issued in 2023 and the final \$45 issued in 2026. These are estimates, with no millage rate increase, are based on the current millage rate of 6.75, historical property value increases, and current interest rates.

Moving forward, administration will have a prequalification meeting with the Michigan Department of Treasury and ballot language review. Following edits from Treasury, the Board of Education will vote on the resolution consenting to contract with Dickinson-Wright Attorneys and the resolution for application for preliminary qualification of bids. Approval from Treasury is expected in mid-late January and the Board of Education would call for an election at the February 6, 2020 Regular Meeting. The District will seek stakeholder input on planned projects within the parameters established in the bond application and bond language during this time and an information communication plan will be established. The election ate would be May 5, 2020.



## **Employee Wage Discussions**

a. Paraprofessionals

The Board of Education received wage comparisons from surrounding districts. At this time, the district will offer a referral bonus to all employees to fill the critical positions. We will continue to monitor and recommend the allocation of additional dollars in the future, if needed.

b. Bus Drivers

William Holbrook, Assistant Superintendent, Business and Operations, along with his Transportation team, including Mike Sauk, Terri Eddenburn and Jim Beaver, presented information and concerns relative to the staffing shortage and the impact on services to Waterford students. Through consensus, the Board of Education directed administration to enter into negotiations relative to wages to assist in retaining and attracting transportation staff.

c. WASA

WASA is seeking the restoration of the 1% reduction previously withheld and not restored when other employee groups were restored. This is a one-time restoration impacting only those administrators who were employed as an administrator during that time. This does not require Board of Education approval as the Board previously approved these wages.

## **Health & Wellness Coordinator**

Janet McLeod, Director of Human Resources, presented information relative to the recommendation to replace the contracted service provider through Interim Health, with an internal employee. Although this would be adding a position to the District, it will come at a savings compared to the contracted service rate. This will come for a vote before the Board at a future meeting to approve the additional non-affiliated position. The individual hired would be included on the support staff report, presented to the Board as information.

## **ADJOURNMENT**

The meeting was adjourned by President Piggott at 8:34 PM.

:mr

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Board Secretary

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 11.a.(1) NEW BUSINESS  
Superintendent's Recommendation 58-19-20  
TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Allison, Deborah – Teacher  
Beaumont Elementary School  
Resignation  
Effective: November 26, 2019

Amen, Kaitlyn – Teacher  
Mott High School  
Resignation  
Effective: November 26, 2019

Ross, Jacqueline – Teacher  
Beaumont Elementary School  
Resignation  
Effective: November 26, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 11.a(2) NEW BUSINESS  
Superintendent's Recommendation 59-19-20  
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2019-2020 school year:

Engel, Lisa – Teacher  
Beaumont Elementary School  
100% Probationary Contract  
Effective: November 25, 2019

*Replacing: Debi Allison*

Thompson, Teresa – Teacher  
Beaumont Elementary School  
100% Probationary Contract  
Effective: November 18, 2019

*Replacing: Amy Barnes*

Totten, Jeffery – Special Education Teacher  
Beaumont Elementary School  
100% Probationary Contract  
Effective: November 11, 2019

*Replacing: Ashley Buchanan*

Resource Person(s): Janet McLeod, Director of Human Resources

Date of Board of Education Meeting: December 5, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.:	11.a.(3) NEW BUSINESS Superintendent's Recommendation 60-19-20
TOPIC:	2020-2021 Schools of Choice Resolution

It is recommended that the Board of Education approve the following Schools of Choice resolution for the 2020-2021 school year.

**WHEREAS**, the Waterford Board of Education has the option permitted by section 105 of the State School Aide Act of 1979, as amended by Public Act 300 of 1998; and

**WHEREAS**, it has the option, for purposes of sections 105 and 105c, to accept applications of nonresident students from outside the District, who reside in the Oakland Intermediate School District and/or a contiguous intermediate school district, which this district is a constituent district for the enrollment in our district for the 2020-2021 school year; and

**WHEREAS**, the Waterford School District has the option to operate a Schools of Choice Program in the Waterford School District for second semester in compliance with the statutory requirements of Section 105 and 105c; and

**WHEREAS**, the Waterford School District has outstanding school programs and there may be room for students from other districts to participate in these high quality schools, now therefore be it

**RESOLVED**, the Waterford School District chooses to participate in the aforementioned Schools of Choice Program for 2020-2021; and

**BE IT FURTHER RESOLVED**, that the Waterford School District will accept applications for the 2020-2021 school year for the Kindergarten grade level (Section 105) and up to twenty (20) students entering grades 9-12 and accepted into the Waterford STEM Academy through the application process based on available seats (Section 105).

Resource Persons: Scott A. Lindberg, Superintendent

Date of Board of Education Meeting: December 5, 2019

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: 11.a.(4) NEW BUSINESS  
Superintendent's Recommendation 61-19-20  
TOPIC: Resolution: International Academy Governance Structure

The International Academy Joint Steering Committee ("JSC") approved a new governance structure for the International Academy at its October 2, 2019 meeting. The governance structure was approved by a resolution of the JSC.

A provision of the resolution was that JSC members report to their respective Boards of Education the outcome of the JSC vote, and that a resolution be presented to their Boards to ratify and approve the JSC governance structure recommendation.

It is recommended that the Board of Education approve the resolution as approved by the JSC relative to a new governance structure for the International Academy.

Please note, the proposed resolution addresses only the governance structure of the International Academy. The approval of a new governance structure is the first step in the process of creating and approving a comprehensive Amended and Restated Consortium Agreement.

Resource Persons: Scott A. Lindberg, Superintendent

Date of Board of Education Meeting: December 5, 2019

**RESOLUTION REGARDING OAKLAND INTERNATIONAL ACADEMY**

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A regular meeting of the Board of Education (the "Board") of \_\_\_\_\_ (the "District") was held on \_\_\_\_\_, 2019, at \_\_\_\_\_ p.m.

The meeting was called to order by \_\_\_\_\_.

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, the District is a Participating District in the International Academy ("IA") and is a party to the Consortium Agreement that sets forth the terms and conditions by which the IA is governed and operates; and

**WHEREAS**, at the October 2, 2019 meeting of the IA's Joint Steering Committee ("JSC"), the JSC adopted a Resolution approving an amendment to the governance structure of the IA as set forth in the Consortium Agreement; and

**WHEREAS**, the Resolution the JSC adopted stated as follows:

1. The JSC approves Alternative Number 1 attached to the September 25, 2019 correspondence from Board Presidents Schmidt and Wiseman.
2. The JSC requests that each JSC Member advise its Board of Education of this resolution, and to advise its Board of Education that it is the JSC's recommendation that the Consortium move forward with the Alternative Number 1 governance option.
3. The JSC requests that each JSC Member present a resolution to its board of Education which ratifies the JSC recommendation and approves the Alternative Number 1 governance option.
4. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

**WHEREAS**, the Board deems it to be in the best interests of the District to ratify the JSC recommendation and approve the governance option adopted by the JSC;

**THEREFORE, BE IT RESOLVED THAT:**

1. The Board hereby ratifies the above stated JSC recommendation and approves the governance option adopted by the JSC, which is as follows:

The Consortium shall be governed by a five (5) member body consisting of the duly appointed representatives of its three (3) Fiscal Agents and two (2) additional at-large members elected by majority vote of all Participating Districts (“Governing Body”). With respect to the initial election of the two (2) at-large members, the three (3) Fiscal Agent representatives shall create a ballot with the names of the Superintendents (or their designees) of all Participating Districts that wish to have representation on the Governing Body and disseminate the ballot to the Participating Districts’ boards of education for vote. Placement on the ballot shall require a resolution of a Participating District’s board of education designating the district’s Superintendent (or his/her designee) as that district’s proposed representative as an at-large member of the Governing Body. The election shall take place as soon as practicable after the effective date of this Amendment. The Fiscal Agents shall be entitled to cast votes for at-large members.

In the event that only one of the proposed at-large members of the Governing Body on the ballot receives a majority of votes by the Participating Districts, a new ballot shall be created by the three (3) Fiscal Agent Representatives with the names of the proposed representatives who received the two (2) next highest number of votes and a new election shall take place as soon as practicable to select the remaining at-large member. In the event that none of the proposed at-large members receives a majority of votes, a new ballot shall be created by the three (3) Fiscal Agent representatives comprised of the names of the three (3) proposed representatives who receive the highest number of votes, and a new election shall take place whereby the two (2) proposed representatives who receive the highest number of votes shall be selected as at-large members of the Governing Body. In the case of a tie vote for one of the two membership positions, a runoff election shall be held as soon as practicable.

The Fiscal Agent representatives shall serve as permanent members of the Governing Body, subject to the separation of their employment with a Fiscal Agent and the appointment of a new representative by a duly adopted resolution of the Fiscal Agent’s board of education. The at-large members of the Governing Body shall be elected to and shall serve terms of two (2) years. Subsequent to the initial election of the two (2) at-large members, the entire Governing Body shall be responsible for administering the at-large member election process described herein.

2. All other resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Education  
\_\_\_\_\_

The undersigned duly qualified and acting secretary of the Board of Education of \_\_\_\_\_, \_\_\_\_\_ County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on \_\_\_\_\_, \_\_, 2019, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education  
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