

Waterford Mott Common Expectations Summary

SmartPass Hall Pass System NEW

- Students will now be required to request personal passes through an electronic system called SmartPass.
- Students will request personal passes (**up to 3 per day**) through SmartPass
 - personal reason = bathroom, locker, drink, picking up/dropping off item from an office or another teacher's room
- Students will be able to request these passes by using their Chromebook or using the teacher's desktop computer. Students will not be allowed to use their phone to request a pass.

Phone Policy

Student phones & earbuds will be placed in classroom holders upon entering class and remain there for the entire class period (including hall passes).

NEW: We have noticed an increasing number of students who are using their electronic devices while on a hallway pass during instructional time. This leads to students missing even more instruction. Students will NOT be allowed to use their phones while on a pass. Students using their device in the halls will receive a warning and future offenses will lead to additional consequences.

1st Offense	2nd Offense	3rd Offense	4th Offense	5th Offense
Warning	- Phone to SRC for the day	- Detention	- Parent gets at end of day - Student's phone is suspended for a week	- Parent gets at end of day - Student's phone is suspended for a semester

Tardy & Unexcused Absence Policy NEW

- 4 tardies in a week = 1 detention
- 8 tardies in a week = 2 detentions
- 12 tardies in a week = administrator referral
- Unexcused Absences during 1st & 5th hour will automatically result in a detention
 - **parents will have 1 week to call and excuse any unexcused absence**

After School Detentions NEW

- Mondays & Wednesdays after school in the Academic Center
- Beginning at 2:40pm ending at 3:40pm
- Students that do not attend their detention will be placed on the [No Pass/No Participation list](#) & be restricted from passes & after school activities